### SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



**ITEM**: 3.18 (ID # 20224)

#### **MEETING DATE:**

Tuesday, October 25, 2022

Kecia R. Harper

Clerk of the Board

FROM: PUBLIC SOCIAL SERVICES:

**SUBJECT:** DEPARTMENT OF PUBLIC SOCIAL SERVICES (DPSS): Approve Amendment No.1 to the Professional Services Agreement #DPSS-0004172 with Eco Bear for residential cleaning services without seeking competitive bids to increase the annual contract amount by \$150,000 from \$50,000 to \$200,000, effective upon signature through June 30, 2023 with the option to renew for four additional one-year periods through June 30, 2027; All Districts. [Total Cost Increase \$750,000; up to \$150,000 in additional compensation; 45% Federal, 55% Realignment]

#### **RECOMMENDED MOTION:** That the Board of Supervisors:

- 1. Approve Amendment No.1 to the Professional Services Agreement #DPSS-0004172 with Eco Bear for residential cleaning services without seeking competitive bids to increase the annual contract amount by \$150,000 from \$50,000 to \$200,000, effective upon signature through June 30, 2023, with the option to renew for four additional one-year periods for a total aggregate of \$750,000 through June 30, 2027; and authorize the Chair of the Board to sign the Amendment on behalf of the County, and;
- 2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding and as approved as to form by County Counsel to: (a) sign amendments that make modifications to the scope of services that stay within the intent of the agreement; (b) sign amendments to the compensation provisions that do not exceed the sum total of twenty percent (20%) annually.

**ACTION:Policy** 

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes:

Jeffries, Spiegel, Washington, Hewitt, and Perez

Nays:

None

Absent: Date: None October 25, 2022

XC:

**DPSS** 

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#### SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FINANCIAL DATA	Curren	t Fiscal Year:	Next	Fiscal Year:	Total Cost:	Ong	oing Cost
COST	\$	150,000	\$	150,000	\$ 750,000	\$	0
NET COUNTY COST	\$	0	\$	0	\$ 0	\$	0
SOURCE OF FUNDS:	Feder	al 45%; Re	alignn	nent 55%	Budget Adjus	tment:	No
					For Fiscal Yea	ar: 22	/23-26/27

C.E.O. RECOMMENDATION: Approve

#### **BACKGROUND:**

#### Summary

Residential cleaning services are required to support the safety and housing stability of DPSS Adult Services Division's (ASD) clients, with preference given to low-income clients and those residing in rural areas who may be at risk of becoming homeless. ASD clients often struggle with passing housing inspections and meeting Housing Quality Standards administered by the U.S. Department of Housing Urban Development (HUD), which places individuals at an increased risk of becoming homeless. The need for a clean, safe, and organized housing environment for clients must be addressed well in advance to prevent homelessness in Riverside County.

The Purchasing Department, on behalf of the Department of Public Social Services, issued a Request for Proposal (RFP) – DPARC-587 on August 27, 2020, to solicit bids for ASD residential cleaning and hoarding services. On September 30, 2020, the bid closed, and zero responses were received. Since these services are essential to ASD, additional market outreach was conducted, and after contacting and evaluating approximately twenty-eight (28) vendors, DPSS determined that Caring 4 America was the most responsive and qualified vendor to provide residential cleaning services in Riverside County. A Single Source Justification (SSJ) for Caring 4 America was conditionally approved on May 5, 2021, and on September 14, 2021, the Form-11 and agreement No. DPSS-0002810 were approved and executed by the Board of Supervisors (Agenda item 3.28). However, the vendor was unable to meet the insurance requirements and, therefore, was unable to provide the services.

In January of 2022, DPSS contacted an additional twenty (20) vendors through market outreach and identified Eco Bear Biohazard Cleaning Company as the most responsive vendor willing to provide services throughout Riverside County at an affordable cost. Eco Bear provides a comprehensive range of biohazard remediation and cleanup services that includes unattended death; rodent droppings; homeless encampment; odor remediation; sewage; infectious disease; and residential home cleaning.

#### SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

On June 14, 2022 (Agenda item 3.12), the Board of Supervisors approved the Professional Services Agreement #DPSS-0004172 to provide home cleaning services to ASD clients for a five-year term through June 30, 2027. To further support this five-year agreement, the purchasing department approved SSJ #156935628 on May 24, 2022.

Due to the increased service need, an increase in the total aggregate is needed to support the demand and ensure ASD clients of Riverside County are receiving the essential services they need. To further support this five-year agreement, per County Purchasing policy, a revised Single Source Justification was completed and approved on September 30, 2022 via SSJ #162080081.

Eco Bear utilizes a progressive engagement approach to support the housing quality standards of individuals who are unable to maintain a clean and sanitary living space on their own. They will work closely with DPSS staff to identify individualized service needs and enhance safety for areas that interfere with activities of daily living. In some cases, ASD clients require relocating into a more accessible home or into a senior community. Eco Bear provides an extensive list of resources to ensure clients are receiving the services they need. These resources include, but are not limited to, residential cleaning services, biohazard cleaning and extensive deep cleaning, which includes cleaning of grime on tile, wood floors, and carpet, hauling and debris removal of large items, pest infestations, odor removal, rodent droppings, soiled clothing, and personal items.

#### Impact on Residents and Businesses

These services will remove barriers to housing stability and improve the lives for vulnerable clients by encouraging safety, well-being, and independence.

#### **Additional Fiscal Information**

Total payments to Eco Bear shall not exceed up to \$1,000,000 in aggregate.

FISCAL YEAR PERIOD	ORIGINAL BUDGET	AMENDED BUDGET
Fiscal Year 2022 - 2023	\$ 50,000	\$200,000
Option #1 Fiscal Year 2023 - 2024	\$ 50,000	up to\$200,000
Option #2 Fiscal Year 2024 - 2025	\$ 50,000	up to \$200,000
Option #3 Fiscal Year 2025 - 2026	\$ 50,000	up to \$200,000
Option #4 Fiscal Year 2026 - 2027	\$ 50,000	up to \$200,000
Total	\$ 250,000	up to <b>\$1,000,000</b>

#### SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

#### **Contract History and Price Reasonableness**

Eco Bear provides affordable rates for standard and deep cleaning services. No other vendor was identified to provide this level of service at this cost rate. Eco Bear's quote for these services is \$100 per hour, per person, for a 4-hour minimum daily shift. This rate is in line with industry averages. Other vendors that were contacted such as, Home Cleaning Centers of America, Executive Suite Services and Hire a Maid service Inc. all charge an hourly cleaning fee of at least \$120.00 per hour. According to Home Advisor, general housecleaning prices vary by location, but typically fall in the \$100 to \$200 per hour range. The cost for deeper cleans or a one-time visit may run \$400 per hour or more.

#### **ATTACHMENTS:**

Attachment A: Amendment No.1 DPSS-0004172 with Eco Bear for residential

cleaning services

Attachment B: Approved Single Source Justification #162080081

Suzanna Historicky, Assistant Director of Pirchalping and Fleet Service 10/6/2022 Eriannia Lontajo, Principal Management Analyst 10/13/2022

# RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES AMENDMENT No. 1 TO AGREEMENT DPSS-0004172 WITH ECO BEAR, AN S CORPORATION RESIDENTIAL CLEANING SERVICES

AGREEMENT: DPSS-0004172

PERIOD OF PERFORMANCE: July 1, 2022 through June 30, 2023

EFFECTIVE DATE

OF AMENDMENT: Upon Signature

ANNUAL MAXIMUM REIMBURSABLE

AMOUNT: \$ 200,000 (FY22/23)

Option 1: up to \$200,000 (FY 23/24) Option 2: up to \$200,000 (FY 24/25) Option 3: up to \$200,000 (FY 25/26) Option 4: up to \$200,000 (FY 26/27)

MAXIMUM AGGREGATE REIMBURSABLE

AMOUNT: up to \$1,000,000

This Amendment No. 1 to the Agreement DPSS-0004172 ("Agreement"), is made by and between the County of Riverside, a political subdivision of the State of California, on behalf of its Department of Public Social Services (DPSS), hereinafter referred to as COUNTY, and Eco Bear, an S corporation(CONTRACTOR).

#### **RECITALS**

WHEREAS, COUNTY and CONTRACTOR previously entered into that certain Agreement # DPSS-0004172 for Services, effective July 1, 2022 through June 30, 2027, and;

**WHEREAS**, COUNTY and CONTRACTOR desire to amend the payment provisions and cost rate, increase aggregate, revise the period of performance, add mandated reporting and personnel clauses and;

**WHEREAS,** Section 39, "Modification of Terms" allows for modifications by written amendment signed by both parties.

**NOW THEREFORE**, in consideration of their mutual covenants, COUNTY and CONTRACTOR agree to amend the Agreement according to the terms and in the manner set forth herein:

- 1. Recitals. The recitals set forth above are true and correct and incorporated herein by this reference.
- 2. Delete Section 3, "PERIOD OF PERFORMANCE," in its entirety and replace with:

"PERIOD OF PERFORMANCE

This Agreement shall be effective upon signature (herein referred to as "Effective Date") and shall continue through June 30, 2023, with four (4) one-year renewal options through June 30, 2027, unless terminated earlier. The CONTRACTOR shall commence performance upon the Effective Date and shall diligently and continuously perform thereafter".

### 3. Section 25 "PERSONNEL", is added to read as follows and renumber subsequent sections accordingly:

#### "PERSONNEL

- A. Upon request by COUNTY, CONTRACTOR agrees to make available to COUNTY a current list of personnel that are providing services under this Agreement who have contact with children or adult Clients. The list shall include:
  - (1) All staff who work full or part-time positions by title, including volunteer positions
  - (2) A brief description of the functions of each position and hours each position worked;
  - (3) The professional degree, if applicable and experience required for each position.
- B. COUNTY has the sole discretion to approve or not approve any person on the CONTRACTOR's list that has been convicted of any crimes involving sex, drugs or violence, or who is known to have a substantiated report of child abuse, as defined in Penal Code Section 11165.12, who occupies positions with supervisory or disciplinary power over minors, or who occupies supervisory or teaching positions over adult Clients. COUNTY shall notify CONTRACTOR in writing of any person not approved, but to protect Client confidentiality, may not be able to disclose the reason(s) for non-approval. Upon notification, CONTRACTOR shall immediately remove that person from providing services under this Agreement.
- C. Background Checks
  CONTRACTOR shall conduct criminal background records checks on all individuals providing services under this Agreement. Prior to these individuals providing services to Clients, CONTRACTOR shall have received a criminal records clearance from the State of California Department of Justice (DOJ). A signed certification of such clearance shall be retained in everyone's personnel file. The use of criminal records for the purposes of employment decisions must comply with the Office of Federal Contract Compliance Programs Directive 2013-02 "Complying with Nondiscrimination Provisions: Criminal Record Restrictions and Discrimination Based on Race and National Origin" and California Government Code § 12952".

### 4. Section 26 "MANDATED REPORTING", is added to read as follows and renumber subsequent sections accordingly:

#### "MANDATED REPORTING"

California law requires certain persons to report known or suspected domestic violence, child abuse or neglect, and dependent adult/elder abuse or fraud. These individuals are known under the law as "mandated reporters." If CONTRACTOR is a "mandated reporter" in the state of California, CONTRACTOR understands and acknowledges his/her responsibility to report known or suspected domestic violence, child abuse or neglect, and dependent adult/elder abuse or fraud in compliance with the applicable requirements under Penal Code Sections 11160-11164; 11165 -11174.3 or Welfare & Institutions Code Sections 15600 et seq, respectively.

Also, as a "mandated reporter", CONTRACTOR shall establish a procedure to ensure that all employees, volunteers, consultants, subcontractors or agents performing services under this Agreement receive training in the identification and reporting of domestic violence, child abuse or neglect, and/or dependent adult/elder abuse or fraud. The training must comply with the applicable Penal Code & Welfare Institutions Code sections".

5. Amend Schedule A, "Payment Provisions," Subsection A.1 "MAXIMUM AMOUNTS-ANNUAL AND AGGREGATE TOTALS." Subsection A.1 is hereby deleted in its entirety and replaced with the following:

#### "A.1 MAXIMUM AMOUNTS -AGGREGATE TOTAL

Total annual payments under this Agreement shall not exceed \$200,000. Total aggregate with options shall not exceed \$1,000,000.

FISCAL YEAR PERIOD	ANNUAL MAXIMUM PAYMENT
July 1, 2022, through June 30, 2023	\$200,000
TOTAL	\$200,000
Option 1: July 1, 2023, through June 30, 2024	up to \$200,000
Option 2: July 1, 2024, through June 30, 2025	up to \$200,000
Option 3: July 1, 2025, through June 30, 2026	up to \$200,000
Option 4: July 1, 2026, through June 30, 2027	up to \$200,000
TOTAL with options	up to <b>\$1,000,000</b>

6. Amend Schedule A, "Payment Provisions," Subsection A.2 "Cost Rate", Subsection A.2 is hereby deleted in its entirety and replaced with the following:

"COST RATE

CONTRACTOR shall be paid in accordance with the following cost rate:

Standard Cleaning, Deep Cleaning and Biohazard hour, per clean up (As defined in person 4 hours minimum per day	Description of Services	Cost	Minimum
Schedule B, Scope of Services)	Standard Cleaning, Deep Cleaning and Biohazard clean up (As defined in Schedule B, Scope of	hour, per	4 hours minimum per day

CONTRACTOR'S fees are all-inclusive of materials and travel-related expenses associated with the execution of services.

Extra Requests	Cost
Debris disposal and Hauling (after initial truck bed full)	\$200 per ton
Cancelation Fee/Show Up Pay (If canceled with less than 24 hours' notice of scheduled service)	Hourly rate not to exceed two hour maximum, per staff, with supporting documentation. (please see cost rate above for hourly rate)

- 7. Amend Schedule A, "Payment Provisions," Subsection A.3 "Method, Time, and Conditions of Payment" in its entirety and replace with the following and renumber subsequent sections accordingly:
- " A.3 Method, Time, and Conditions of Payment
  - a. "CONTRACTOR shall be paid the actual amount of each approved monthly invoice. COUNTY may delay payment if the required supporting documentation is not provided, or other requirements are not met. Supporting documentation is as follows:
    - 1. DPSS Forms 2076A, following the instructions set forth. Exhibit A is attached hereto and incorporated herein by this reference for all payment requests.
    - 2. DPSS Referral Form and Invoices approved in advance by DPSS. Documentation shall include client name, client address, date of services, type of service, client authorization, and cost. Exhibit B is attached hereto and incorporated herein by this reference for all payment requests.
    - 3. Supporting documentation for expenses incurred:
      - a. List of scheduled staff for service, number of hours scheduled, location of service, and signed referral form.
  - b. All payment claims shall be submitted on a monthly basis no later than 30 calendar days after the end of each month in which the services were provided. Each payment claiming period shall consist of a calendar month. All complete claims submitted in a timely manner shall be processed within forty-five (45) calendar days.
  - c. CONTRACTOR invoice estimates for May and June are due no later than the first Friday in June. Actual CONTRACTOR invoices for May and June are due no later than July 30".
- 8. Amend Schedule B, "Scope of Services", "Cost Rate" Subsection A.5 to add to add the following and renumber subsequent sections accordingly:

"Make contact with client no less than 2 (business) days prior to the scheduled service to ensure the client has a full understanding of the service being conducted".

- **9. Effective Date.** This Amendment No. 1 to Agreement DPSS-0004172, shall become effective upon signature.
- **10. Miscellaneous.** All other terms and conditions of the Agreement not modified herein shall remain unchanged and in full force and effect.

**IN WITNESS WHEREOF**, the undersigned authorized representatives of the parties have executed this Amendment No. 1 to Agreement DPSS-0004172.

**COUNTY OF RIVERSIDE**, a political subdivision of the state of California

Jeff Hewitt

Jeff Hewitt

Chair, Board of Supervisors

Oct 26, 2022

Date

ATTEST: Kecia Harper Clerk of the Board

Zuly Martinez

Deputy

Approval as to Form County Counsel

By: Katherine Wilkins

Katherine Wilkins Deputy County Counsel

Date: Oct 3, 2022

ECO BEAR, an S corporation

Emily KIL (Oct 3, 2022 13:19 PDT)

Emily Kil Owner

Oct 3, 2022

Date



#### **Sole Source Request**

Available Actions: Add and go to Cart



Close





Use this form to submit a single or sole source requisition for review by your Buyer and/or Procurement Contract Specialist. All procurements valued \$5,000 or more must seek competitive bids from a minimum of three suppliers, or the expectation that three or more suppliers will respond, or be justified by a Single/Sole Source. All purchases exceeding \$50,000 require a formal public bid. Procurement's may not be artificially segregated to lesser dollar amounts for the purpose of bypassing this requirement.

Sole/Single Source service requests that are greater than \$50,000 require additional Board of Supervisors approval.

#### **Supplier Details**

?

Eco Bear Biohazard Cleaning Company

Fulfillment Address

more info...
SCorp - Services: (preferred)

3740 Alta Mesa Dr

Studio City, California 91604 United

States

Vendor Phone

Vendor

+1 818-358-4359

#### **Distribution Method**

The system will distribute purchase orders using the method(s) indicated below:

Check this box to customize order distribution information. ✓

Email (HTML Body): SWiedema@rivco.org

Contract

DPSS-0004172 (Eco Bear) more info...

#### **Background Information**

?

Please indicate if this is a single or sole source below

Single Source

Have you previously requested <u>and</u> received approval for a sole/single source request for this vendor for your department?

Yes

If selected "yes", please provide the approved SSJ# below

SSJ#

156935628

If selected "yes", was the request approved for a different project?

No

#### **Purchase Details**

?

#### 1. Supply/Service being requested:

SSJ #156935628 was previously approved on May 24, 2022 to support Home Cleaning Services for ASD clients. A revised SSJ is being submitted as the need for services has increased. The board approved DPSS to enter into agreement (DPSS-0004172) with Eco Bear for a five year term on June 14, 2022 (3.12) for a total aggregate of \$250,000 with \$50,000 in additional compensation.

Home Cleaning Services are needed to support the safety and housing stability of ASD clients, with preference given to low-income seniors and those residing in rural areas who may be at risk of becoming homeless. ASD is requesting residential cleaning services for qualified seniors who are unable to maintain a clean and sanitized living space on their own. Eco Bear is willing and able to provide ASD clients with residential cleaning services that support and extend the quality of life for Riverside County's senior population, correct health, and safety hazards in their homes, and improve the independence of our most vulnerable populations.

#### **Current Year Cost**

?

### 6. Identify all costs for this requested purchase.

You do not need to include previous fiscal year amounts. If approval is for multiple years, ongoing costs must be identified below. If annual increases apply to ongoing costs such as CPI or other contract increases, provide the estimated annual cost for each consecutive year. If the annual increase may exceed the Purchasing Agent's authority, Board approval must be obtained.

**Describe** all current fiscal year costs associated with this procurement in the box below. Insert all one time costs associated with this project in the table below.

## 2. Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:

Eco Bear will provide residential cleaning services while maintaining a safe and sanitized environment for staff and clients. Eco Bear will also perform site-and activity-specific risk assessments to determine the most appropriate safety measures to implement and mitigate the spread of COVID-19. In addition to residential cleaning services, Eco Bear also provides biohazard cleaning and extensive deep cleaning, which includes cleaning of grime on tile, wood floors, and carpet, hauling and debris removal of large items, pest infestations, odor removal, rodent droppings, soiled clothing, and personal items.

In addition, the vendor will provide services to ASD clients who may be at risk of becoming homeless due to the housing unit not complying with the Department of Housing and Urban Development's (HUD) Housing Quality Standards. Eco Bear provides both standard cleaning services and extensive cleaning services, such as deep cleaning of grime on tile, wood floors, and carpet, which would address HUD's Housing Quality Standards. Additionally, all expendable cleaning supplies for housekeeping and cleaning are provided by the vendor.

Eco Bear has been in business since 2015 and currently provides biohazard clean up services that include: unattended death; rodent droppings; homeless encampment; odor remediation; sewage; infectious disease; and residential home cleaning. No other vendor was identified to provide the combined services.

### 3. Reasons why my department requires these unique features and what benefit will accrue to the county:

For roughly three years, ASD has faced challenges in identifying a vendor who could meet the needs of DPSS' low-income senior population. ASD also found it difficult to address the needs of clients who may experience an excessive accumulation of items or trash. In some cases, clients struggle with meeting HUDs Housing Quality Standards and passing housing inspections, which places individuals at an increased risk of becoming homeless. The need for clean, safe, and sanitized housing for ASD clients must be addressed well in advance to prevent homelessness in Riverside County. On August 27, 2020 DPSS released a Request for Proposal (RFP) to solicit bids for home cleaning services - DPARC-587. On September 30, 2020, the bid closed, and no responses were received. Since these services are essential to DPSS' senior population, additional market research was conducted, and after contacting and evaluating 28 vendors, DPSS determined that Caring 4 America was the most responsive and qualified vendor to provide home cleaning services in Riverside County. A Single Source for Caring 4 America was conditionally approved on September 5, 2021, with approval No.143354792. On September 14, 2021, the Form-11 and agreement were approved and executed by the Board of Supervisors, agenda item 3.25. Unfortunately, Caring 4 America, was unable to meet insurance requirements, and therefore was unable to provide services. In January 2022, DPSS began contacting vendors through market outreach and contacted a total of 20 vendors. DPSS obtained 6 responses, with 1 resulting in a quote, 3 unable to deliver the services, 2 unable to meet the insurance criteria, and the remaining 14 non-responsive. Eco Bear was identified as the most responsive vendor willing to provide services at an affordable cost. They provide biohazard clean up that includes: unattended death; rodent droppings; homeless encampment; odor remediation; sewage; infectious disease; and residential home cleaning.

### 4. Period of Performance From:

7/1/2022

\$200,000 for FY 22/23 for Home Cleaning Services

*Insert all current fiscal year costs in the table* **below.** Label the 'description' as the item that is being purchased.

#### **Current FY Costs**

Description	Price
Home Cleaning Services	0.00

### Enter all additional FY costs in the table below. Only enter one fiscal year cost per line and

identify the fiscal year that it pertains to. Fiscal year is from 7/1/00 to 6/30/00.. Example : FY 18/19 \$200

FY	FY22/23 \$200,000
FY	FY23/24 \$200,000 (Option #1)
FY	FY24/25 \$200,000(Option #2)
FY	FY25/26 \$200,000(Option #3)
FY	FY26/27 \$200,000(Option #4)
Additional FY Cost	no value

**Describe all additional costs associated with this procurement in the box below.** Include the dollar amounts for subsequent fiscal years if it differs from above.

None.

Current Year Cost Total: 0.00

Period of Performance To:

6/30/2023

Is this an annually renewable contract or is it fixed term?

Annually Renewable

#### 5. Price Reasonableness:

Eco Bear provides affordable rates for standard and deep cleaning services. No other vendor was identified to provide this level of service at this cost rate. Eco Bear's quote for these services is \$100 per hour, per person, for a 4-hour minimum daily shift. This rate is in line with industry averages. Other vendors that were contacted such as, Home Cleaning Centers of America, Executive Suite Services and Hire a Maid service Inc. all charge an hourly cleaning fee of at least \$120.00 per hour. According to Home Advisor, general housecleaning prices vary by location, but typically fall in the \$100 to \$200 per hour range. The cost for deeper cleans or a one-time visit may run \$400 per hour or more. The services included in the rate are; residential cleaning, carpet cleaning, deep cleaning, biohazard cleanup, rodent dropping cleanup, odor remediation, and trash removal.

Projected Board of Supervisor 11/1/2022 Date (if applicable):

**Commodity Code** 

96258

#### **Supporting Documentation**

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If this request is for professional services, attach the service agreement to this sole source request. The Purchasing Agent, or designee, is the signing authority for agreements unless the service is exempted by Ordinance 459, Board delegated authority or by State law.

Additional supporting documentation includes:

- · Previously approved SSJ's
- other

For all other requests, attach the vendor's cost proposal

#### Internal Attachments

- **♣** DPSS-0004172-Eco ...
- ♣ Approved Sole Sou...
- **₹** 03.12001 F-11.pdf
- **L** DPSS-0004172 Ame...
- ♣ REDLINE DPSS-000...
- ♣ Summary -Eco Bear...
- ₹ F-11 DPSS-0004172...

		Purchasing Approv	'ai	:
	Approved by	Date Approved	Sole Source Number	Approval Conditions/Comments
This section to be filled out by Purchasing Management only upon approval.	,	9/30/2022	no value	no value