

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.3
(ID # 20368)

MEETING DATE:
Tuesday, November 08, 2022

FROM : AGRICULTURAL COMMISSIONER:

SUBJECT: AGRICULTURAL COMMISSIONER: Approve Amendment 2 to Grant Agreement No. 8GA19411 with the Department of Forestry and Fire Protection (CAL FIRE) for the Invasive Shot Hole Borer (ISHB) Leading Edge and High Risk Tree Removal Project, All Districts. [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve Amendment 2 to Grant Agreement No. 8GA19411 with the Department of Forestry and Fire Protection (CAL FIRE) for the Invasive Shot Hole Borer Leading Edge and High Risk Tree Removal Project, to move \$200,000 of funds within the budget, the amount of the grant has not changed from \$596,064; and
2. Authorize the Chair of the Board of Supervisors to sign the amendment on behalf of the County.

ACTION:Policy


Delia Cioc, Assistant Agricultural Commissioner. 10/28/2022

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Hewitt, and Perez
Nays: None
Absent: None
Date: November 8, 2022
xc: Agric. Comm.

Kecia R. Harper
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100 % Department of Forestry and Fire Protection			Budget Adjustment:	No
			For Fiscal Year:	21/22 - 23/24

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

Assembly Bill 2470 became effective January 1, 2019. This bill and subsequent appropriations made \$5 million available statewide for the Invasive Species Council of California to coordinate with state and local public agencies, publicly funded educational institutions, and stakeholder groups specifically to develop a plan for the cure or suppression of disease associated with the spread of Invasive Shot Hole Borer (ISHB). This grant funding provides support for county agricultural commissioners to detect infected trees, to prevent further infestation, and to support suppression or cure efforts.

In addition, the 2019/2020 state Budget Act appropriated \$5 million for CAL FIRE grants to pay for the removal of trees infested with ISHB and infected with the associated Fusarium disease, which pose a high fire hazard. A majority of this grant funding has been offered to eight county agricultural commissioners in Southern California, including the Riverside County Agricultural Commissioner (RCAC). CAL FIRE has offered \$596,064 to RCAC to serve abatement notifications and to contract with professional tree removal companies to remove and properly dispose of infected trees.

Contract History and Price Reasonableness

On February 11, 2020, Item 3.5, the Board approved Grant Agreement No. 8GA19411 with the Department of Forestry and Fire Protection (CAL FIRE) for the Invasive Shot Hole Borer Program in the amount of \$596,064. Amendment No. 1 extended the term of the grant for two years, from March 11, 2020 to March 30, 2024. This amendment transfers \$200,000 within the budget from contractual for the removal of trees to equipment and personnel categories to help survey the County of Riverside for infestations and areas that can be better suited for tree removal. The amount of this grant remains the same.

ATTACHMENTS

Attachment A: Amendment 2 to Grant Agreement No. 8GA19411 with the Department of Forestry and Fire Protection (CAL FIRE)

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA



Jason Farin, Principal Management Analyst 11/1/2022



Kristine Bell-Valdez, Supervising Deputy County Counsel 10/31/2022

State of California
Department of Forestry and Fire Protection (CAL FIRE)
Resource Management
GRANT AGREEMENT

CLERK'S COPY

Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you.

APPLICANT: County of Riverside
PROJECT TITLE: Invasive Shot Hole Borer Leading Edge and High Risk Tree Removal
Project (County of Riverside)
GRANT AGREEMENT: 8GA19411 Amendment 2

PROJECT PERFORMANCE PERIOD is from March 11, 2020 through March 30, 2024.
Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as
described in the project description, and the State of California, acting through the Department of Forestry & Fire
Protection, agrees to fund the project up the total state grant amount indicated.

PROJECT DESCRIPTION: Amendment of CAL FIRE funded project to move funds within the budget from
contractual, to the equipment and personnel categories to help survey the County of Riverside for infestations
and areas that can be better suited for tree removal. Revised work plan and budget included.

Total State Grant not to exceed \$ 596,064.00 (or project costs, whichever is less).

*The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.

County of Riverside

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION

Applicant
By [Signature]
Signature of Authorized Representative
JEFF HEWITT
Title CHAIR, BOARD OF SUPERVISORS
Date 11/8/22

By
Title: Matthew Reischman
Deputy Director, Resource Management
Date

CERTIFICATION OF FUNDING

Table with 3 columns: Field Name, Value, and Amount. Rows include Grant Agreement Number (8GA19411), Fund (0001), Project ID (N/A), GL Unit (3540), Program Number (2470010), Account (5340580), Reporting Structure (35409503), PO ID (135707), Fund Name (General Fund), Activity ID (N/A), Bud Ref (001), ENY (2019), Alt Account (5340580000), Service Location (96103), Supplier ID (08354), Amount of Estimate Funding (\$ 596,064.00), Adj. Increasing Encumbrance (\$ 0.00), Adj. Decreasing Encumbrance (\$ 0.00), and Unencumbered Balance (\$ 0.00).

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

Signature of CAL FIRE Accounting Officer

Date

FOR APPROVED COUNTY COUNSEL
BY DANIELLE J. MALAND

ATTEST:
KECIA HARPER, Clerk
BY DEPUTY

GRANT NUMBER 8GA19411 Amendment 2
County of Riverside
Invasive Shot Hole Borer Leading Edge and
High Risk Tree Removal Project (County of Riverside)

TERMS AND CONDITIONS OF GRANT AGREEMENT

I. RECITALS

1. This Agreement, is entered into between the State of California, by and through the California Department of Forestry and Fire Protection (CAL FIRE), hereinafter referred to as "STATE" and County of Riverside, hereinafter referred to as "GRANTEE".
2. The STATE hereby grants to GRANTEE a sum (hereinafter referred to as "GRANT FUNDS") not to exceed five hundred ninety-six thousand, sixty-four dollars (\$596,064.00).
3. In addition to the terms and conditions of this Agreement, the STATE and GRANTEE agree that the terms and conditions contained in the documents set forth below are hereby incorporated and made part of this agreement.
 - a. California Department of Forestry and Fire Protection (CAL FIRE)
2019/2020 Invasive Shot Hole Borer Block Grant Guidelines.
 - b. The submitted Application, Scope of Work, Budget Detail, Maps.

II. SPECIAL PROVISIONS

1. Recipients of GRANT FUNDS pursuant to California Public Resources Code Section 4799.06-4799.12 shall abide by the provisions in this Agreement. This includes the requirement that work shall not commence prior to the execution of this Agreement by both parties. Any work started prior to the execution of this Agreement will not be eligible for funding under the terms of this Agreement.
2. As precedent to the State's obligation to provide funding, GRANTEE shall provide to the STATE for review and approval a detailed budget, specifications, and project description. Approval by the STATE of such plans and specifications, or any other approvals provided for in this Agreement, shall be for scope and quality of work, and shall not relieve GRANTEE of the obligation to carry out any other obligations required by this Agreement, in accordance with applicable law or any other standards ordinarily applied to such work or activity.
3. All informational products (e.g., data, studies, findings, management plans, manuals, photos, etc.) relating to California's natural environment produced with the use of GRANT FUNDS shall be available for public use.

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III. GENERAL PROVISIONS

1. Definitions

- a. The term "Agreement" means grant agreement number 8GA19411 Amendment 2.
- b. The term "GRANT FUNDS" means the money provided by the STATE to the GRANTEE in this Agreement.
- c. The term "GRANTEE" means an applicant who has a signed Agreement for the award for GRANT FUNDS.
- d. The term "Other Sources of Funds" means all matching fund sources that are required or used to complete the Project beyond the GRANT FUNDS provided by this Agreement.
- e. The term "STATE" means the State of California, Department of Forestry and Fire Protection (CAL FIRE).
- f. The term "Project" means the development or other activity described in the "Project Scope of Work".
- g. The term "Project Budget Detail" as used herein defines the approved budget plan.
- h. The term "Project Scope of Work" as used herein means the individual scope of work describing in detail the approved tasks.

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2. Project Representatives

The project representatives during the term of the agreement will be:

STATE: CAL FIRE	GRANTEE: County of Riverside
Section/Unit: HQ Resource Management	Section/Unit: Riverside County Agricultural Commissioner's Office
Attention: Tom Smith	Attention: Ruben J. Arroyo
Mailing Address: P.O. Box 944246 Sacramento, CA 94244-2460	Mailing Address: 3403 10 th Street, Suite 701 Riverside, CA 92501
Phone Number: (916) 599-6882	Phone Number: (951) 955-3045
Email Address: Tom.Smith@fire.ca.gov	Email Address: Ruarroyo@rivco.org

Changes to the project representatives during the term of the agreement shall be made in writing. Notice shall be sent to the above representative for all notice provisions of this Agreement.

3. Project Execution

- a. Subject to the availability of grant monies, the STATE hereby grants to the GRANTEE a sum of money (GRANT FUNDS) not to exceed the amount stated on Section I. RECITALS, Paragraph 2 in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the description of the Project in this Agreement and its attachments and under the terms and conditions set forth in this Agreement.
- b. GRANTEE shall assume any obligation to furnish any additional funds that may be necessary to complete the Project. Any amendment to the Project as set forth in the Application on file with the STATE must be submitted to the STATE for approval in writing. No amendment is allowed until written approval is given by the STATE.

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- c. GRANTEE shall complete the Project in accordance with the time of Project performance set forth in this Agreement, unless an amendment has been approved and signed by the STATE under the terms and conditions of this Agreement. Amendments must be requested in advance and will be considered in the event of circumstances beyond the control of the GRANTEE, but in no event less than 90 days from the Agreement expiration date and in no event less than 60 days before the effective date of the amendment. Approval of amendment is at the STATE's discretion.
- d. GRANTEE certifies that the Project Scope of Work complies with all local, State, and federal laws and regulations.
- e. GRANTEE shall comply with the California Environmental Quality Act (CEQA) (Public Resources Code, Section 21000, et. seq. Title 14, California Code of Regulations, Section 15000 et. seq.) and all other local, State, and federal environmental laws. A copy of the certified CEQA document must be provided to STATE before any GRANT FUNDS are made available for any Project activity that could directly impact the environment (e.g. cutting, piling or burning bush, masticating, dozer work, etc.). CEQA compliance shall be completed within one (1) year from start date of the Agreement. The start date is considered the date the last party signs the Agreement. GRANT FUNDS will be made available in advance of CEQA compliance for project activities that do not have the potential to cause a direct environmental impact (e.g. project planning, locating and marking property or project boundaries, contacting and signing up landowners, etc.).
- f. GRANTEE shall permit periodic site visits by representative(s) of the STATE to ensure program compliance and that work is in accordance with the approved Project Scope of Work, including a final inspection upon Project completion.
- g. GRANTEE, and the agents and employees of GRANTEE, in the performance of this Agreement, shall act in an independent capacity and not as officers, employees, or agents, of the STATE.

4. Project Costs and Payment Documentation

- a. Payment by the STATE shall be made after receipt of an acceptable invoice and approval by a duly authorized representative of the STATE. GRANTEE shall submit an invoice for payment to the CAL FIRE Project Representative of the STATE. A final invoice shall be submitted no later than 30 days after completion, expiration, or termination of this Agreement.

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- b. For services satisfactorily rendered, and upon receipt and approval of invoices for payment, the STATE agrees to compensate GRANTEE for actual expenditures incurred in accordance with the rates specified herein, which is attached hereto, as Final Project Budget, and made a part of this Agreement.
- c. Equipment purchased using GRANT FUNDS, wholly or in part, must be used by the GRANTEE for the project which it was acquired. STATE retains a vested interest in the equipment for the useful life of the equipment, even after completion of the grant. GRANTEE shall provide written disposition of the equipment upon completion of the grant and upon any changes to the disposition of the equipment. Such disposition must be approved in advance by STATE. Equipment purchased using GRANT FUNDS cannot be used as collateral, financed, or sold without prior written approval from the STATE.
- d. GRANTEE shall submit, in arrears, not more frequently than once a month, and no less than quarterly, an invoice to the STATE for costs paid by GRANTEE pursuant to this Agreement. Each invoice shall contain the following information: the Agreement number, the dates or time period during which the invoiced costs were incurred, expenditures for the current invoice and cumulative expenditures to date by major budget category (e.g., salaries, benefits, supplies, etc.), appropriate supporting documentation, project progress reports, and the signature of an authorized representative of GRANTEE as detailed in the Invoice Guidelines of the Department of Forestry and Fire Protection 2019/2020 Invasive Shot Hole Borer Block Grant Guidelines.
- e. GRANT FUNDS in this Agreement have a limited period in which they must be expended. All GRANTEE expenditures must occur prior to the end of the Project performance period of this Agreement.
- f. Except as otherwise provided herein, GRANTEE shall expend GRANT FUNDS in the manner described in the Project Budget Detail approved by the STATE. The dollar amount of an item in the Project Budget Detail may be increased or decreased by up to ten percent (10%) of the budget item through reallocation of funds from another item or items, without approval by the STATE; however, GRANTEE shall notify the STATE in writing in project progress reports when any such reallocation is made, and shall identify both the item(s) being increased and those being decreased. Any increase or decrease of an item of more than ten percent (10%) of the budget item must be approved in writing by the STATE before any such

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increase or decrease is made. A formal approved amendment is required to increase the total amount of GRANT FUNDS.

- g. GRANTEE shall promptly submit any and all records at the time and in the form as the STATE may request.
- h. GRANTEE shall submit each invoice for payment to the CAL FIRE Representative identified in Item 2. The invoice may be submitted as hard copy or electronically.

5. Budget Contingency Clause

- a. If STATE funding for any fiscal year is reduced or deleted for purposes of the 2019/2020 Invasive Shot Hole Borer Block Grant Program, the STATE shall have the option to either cancel this Agreement with no liability occurring to the STATE, or if possible and desirable, offer an Agreement amendment to GRANTEE to reflect the reduced amount available for the Project.

6. Project Administration

- a. GRANTEE shall provide the STATE a written report showing total final Project expenditures and matching funds upon Project completion or grant expiration, whichever occurs first. GRANTEE must report to the STATE all sources of other funds for the Project. If this provision is deemed to be violated, the STATE will request an audit of GRANTEE and can delay the disbursement of funds until the matter is resolved.
- b. GRANTEE shall promptly submit written Project reports as the STATE may request throughout the term of this Agreement.
- c. GRANTEE shall submit a final accomplishment report, final invoice with associated supporting documentation, and copies of materials developed using GRANT FUNDS, including but not limited to plans, educational materials, etc. within 30 days of Project completion.

7. Financial Records

- a. GRANTEE shall retain all records described in Section 7(c) below for three (3) years after final payment by the STATE. In the case an audit occurs, all such records shall be retained for one (1) year from the date is audit is completed or the three (3) years, whichever date is later.
- b. GRANTEE shall maintain satisfactory financial accounts, documents, and records for the Project and make them available to the STATE for review during reasonable times. This includes the right to inspect and make

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copies of any books, records, or reports of GRANTEE pertaining to this Agreement or matters related thereto.

- c. GRANTEE shall keep such records as the STATE shall prescribe, including, but not limited to, records which fully disclose (a) the disposition of the proceeds of state funding assistance, (b) the total cost of the Project in connection with such assistance that is given or used, (c) the amount and nature of that portion of the Project cost supplied by other sources, and (d) any other such records as will facilitate an effective audit. All records shall be made available to the STATE, other State of California agency, or other entity as determined by the State of California for auditing purposes at reasonable times.
- d. GRANTEE shall use any generally accepted accounting system.

8. Project Termination

- a. This Agreement may be terminated by the STATE or GRANTEE upon 30-days written notice to the other party.
- b. If either party terminates the Agreement prior to the completion of the Project, GRANTEE shall take all reasonable measures to prevent further costs to the STATE under the Agreement and the STATE shall be responsible for any reasonable and non-cancelable obligations incurred by GRANTEE in the performance of this Agreement prior to the date of the notice to terminate, but only up to the undisbursed balance of funding authorized in this Agreement.
- c. Failure by GRANTEE to comply with the terms of this Agreement may be cause for suspension of all obligations of the STATE hereunder at the discretion of the STATE.
- d. Failure of GRANTEE to comply with the terms of this Agreement shall not be cause for the suspension of all obligations of the STATE hereunder if in the judgment of the STATE such failure was due to no fault of GRANTEE. At the discretion of the STATE, any amount required to settle at minimum cost any irrevocable obligations properly incurred shall be eligible for reimbursement under this Agreement.
- e. Final payment to GRANTEE may not be made until the STATE determines the Project conforms substantially to this Agreement.

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9. Hold Harmless

- a. GRANTEE shall defend, indemnify and hold the STATE, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of GRANTEE, its officers, agents, or employees. The duty of GRANTEE to indemnify and hold harmless includes the duty to defend as set forth in Civil Code Section 2778. This Agreement supersedes GRANTEE's right as a public entity to indemnity (see Government Code Section 895.2) and contribution (see Government Code Section 895.6) as set forth in Government Code Section 895.4.
- b. GRANTEE waives any and all rights to any type of express or implied indemnity or right of contribution from the STATE, its officers, agents, or employees for any liability resulting from, growing out of, or in any way connected with or incident to this Agreement.
- c. Nothing in this Agreement is intended to create in the public or in any member of it rights as a third-party beneficiary under this Agreement.

10. Tort Claims

FEDERAL:

The United States shall be liable, to the extent allowed by the Federal Tort Claims Act 28 United States Code 2671-2680, for claims of personal injuries or property damage resulting from the negligent or wrongful act or omission of any employee of the United States while acting within the scope of his or her employment, arising out of this Agreement.

STATE:

The State of California shall be liable, to the extent allowed by law and subject to California Government Code, Title 1, Division 3.6, providing for the filing of tort claims against the State of California, for personal injuries or property damage resulting from the negligent or wrongful act or omission of State of California employees while acting within the scope of his or her employment, arising out of this Agreement.

11. Nondiscrimination

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The State of California prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, sex, marital status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. GRANTEE shall not discriminate against any person on any of these bases.

12. Incorporation

The grant guidelines and the Project Scope of Work, Project Budget Detail and any subsequent amendments or modifications to the Project Scope of Work and Project Budget Detail approved in writing by the STATE are hereby incorporated by reference into this Agreement as though set forth in full in this Agreement.

13. Severability

If any provision of this Agreement or the Project Scope of Work thereof is held invalid, that invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.

14. Waiver

No term or provision hereof will be considered waived by either party, and no breach excused by either party, unless such waiver or consent is in writing and signed on behalf of the party against whom the waiver is asserted. No consent by either party to, or waiver of, a breach by either party, whether expressed or implied, will constitute consent to, waiver of, or excuse of any other, different, or subsequent breach by either party.

15. Assignment

This Agreement is not assignable by GRANTEE either in whole or in part.

Invasive Shot Hole Borer Work Plan
Regulatory Work Plan
January 1st 2020-June 30th 2024



County: Riverside
Date: 09/22/22

Tree Abatement and Monitoring program	# of Trees Requiring Abatement	Estimated Visits/Year	Estimated Hours per Visit	Total Estimated Hours
Tree removal	300	2	3	1800
Treatment and Disposal of infested Material	200	1	2	400
Trapping for Post Removal Surveys and Monitoring	100	6	2	1200
Prioritized Trapping and Surveys	50	12	2	1200
Other Activities				
Training				150
Administrative Support				100
Meetings				150
*TOTAL HOURS				5000

Personnel		
**Personnel Costs:		\$263,534.00
Overhead (Indirect Costs) ----- Enter county overhead percentage, do not to exceed 25%	12%	\$57,430.00
Total Personnel Costs (Personnel Costs + Overhead)		\$320,964.00

Miscellaneous		
Supplies/Equipment		\$9,100.00
Payments to Tree Removal Contractors		\$200,000.00
Vehicle lease		\$60,000.00
Vehicle Mileage	Enter Estimated Miles: 9600 Rate Per Mile: \$0.625	\$6,000.00
Total Miscellaneous Costs		\$275,100.00

TOTAL COST:	\$596,064.00
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The Cost Per Hour Worksheet must be submitted with the Workplan.

*Total Hours must match the total "Estimated Hours to be Worked" on the Cost Per Hour Worksheet.

Riverside County ISHB Budget revision proposal Riverside County

Revised 10/11/2022

Budget Item	Description	Cost Basis	CAL FIRE Grant Share	Grantee Match	Total
A. Salaries and Wages			181,750.00		181,750.00
	Deputy Agricultural Commissioner	\$50.00	20,000.00		20,000.00
	Supervising Agriculture/Standards Investigator	\$41.67	16,668.00		16,668.00
	Agriculture/Standards Investigator	\$35.09	140,360.00		140,360.00
	Office Assistant III	\$23.61	4,722.00		
					-
B. Employee Benefits			81,784.00	-	81,784.00
	Deputy Agricultural Commissioner	\$22.50	9,000.00		9,000.00
	Supervising Agriculture/Standards Investigator	\$18.75	7,500.00		7,500.00
	Agriculture/Standards Investigator	\$15.79	63,160.00		63,160.00
	Office Assistant III	\$10.62	2,124.00		2,124.00
C. Contractual			200,000.00	-	200,000.00
	Tree Removal Contract - 1	prior experience	200,000.00		200,000.00
					-
D. Travel			6,000.00		6,000.00
	Vehicle Mileage Reimbursement	Internal Revenue Service Rate	6,000.00		6,000.00
					-
E. Supplies			9,100.00		9,100.00
	printing supplies and costs, postage, office supplies	prior experience	3,100.00		3,100.00
	Sampling tools, supplies	prior experience	6,000.00		6,000.00
					-
F. Equipment			60,000.00	-	60,000.00
	Vehicle lease	Fleet contract	60,000.00		60,000.00
					-
G. Other					
					-
TOTAL DIRECT COSTS			538,634.00	-	538,634.00
INDIRECT COSTS			57,430.00		57,430.00
TOTAL PROJECT COSTS			596,064.00	-	596,064.00
LESS Program Income					
TOTAL GRANT PROPOSED COSTS			596,064.00	-	596,064.00



RIVERSIDE COUNTY AGRICULTURAL COMMISSIONER'S OFFICE

DELIA JIMENEZ CIOC
ASSISTANT AGRICULTURAL COMMISSIONER / SEALER
DANIEL DELGADO
DEPUTY AGRICULTURAL COMMISSIONER / SEALER
ERIK DOWNS
DEPUTY AGRICULTURAL COMMISSIONER / SEALER
MISAEEL MARTINEZ
DEPUTY AGRICULTURAL COMMISSIONER / SEALER

RUBEN J. ARROYO
AGRICULTURAL COMMISSIONER
SEALER OF WEIGHTS AND MEASURES

September 22, 2022

Tom Smith
Forest Entomology and Pathology Program
California Department of Forestry and Fire Protection
715 P Street
PO BOX 944246
Sacramento, CA 94244-2460

Dear Tom,

RE: Proposed Budget Revision – ISHB Grant 8GA19411

Riverside County Agricultural Commissioner's Office is requesting to move funds within the Invasive Shot hole Borer Grant (#8GA19411) established with CalFire on February 11th, 2020. This request is based on two factors:

1. The initial grant period was two years, and the grant has now been extended to a period of four years, ending in June 2024. Due to this extension, Personnel and Equipment costs under revised grant period have doubled.
2. Riverside County is experiencing hardships in utilizing the tree removal contract funds, a line item originally funded with approximately 67% of the grant funding.

The heaviest infested area in Riverside County has been established to be inside the Santa Ana River and watershed, an area that has limited access and hosts a wide variety of nesting and endangered bird species. As a result, there is a need to move some of the funds originally allocated to tree removal contracting services, into the Equipment and Personnel categories to help survey the County of Riverside for infestations and areas that can be better suited for tree removal, if necessary.

Please let me know if you have any questions.

Sincerely,

Erik Downs

Deputy Agricultural Commissioner/Sealer, Riverside County Agricultural Commissioner's Office
Office: 951-955-3004
Cell: 951-500-8358
edowns@rivco.org



DEPARTMENT OF FORESTRY AND FIRE PROTECTION

P.O. Box 944246
SACRAMENTO, CA 94244-2460
(916) 653-7772
Website: www.fire.ca.gov



Date: September 29, 2022

Nadine Scarbrough
CAL FIRE Grants Management Unit

Subject: Grant Agreement Number: 8GA19411 Amendment 2 Formal

Project: Invasive Shot hole Borer Leading Edge and High Risk Tree Removal
Grantee: County of Riverside

Dear Nadine,

The Invasive Shot Hole Borer (ISHB) grant listed above has submitted a letter requesting a formal amendment. In a letter dated September 22, 2022, the grantee proposes changes to multiple different categories within the approved budget of \$596,064.00. They propose to decrease the funds in the Contractual category in order to increase funds in Personnel and Equipment categories. This budget adjustment is needed so Riverside County can use the additional equipment and personnel funds to help survey the infestations and areas that could be better suited for tree removal. There is no change in the total budget.

I have reviewed this request. I recommend it for approval and a formal amendment.

If you have any questions, please contact me at tom.smith@fire.ca.gov

Sincerely,

DocuSigned by:
A handwritten signature in cursive that reads "Thomas Smith".
5E6200BDC116432...

Tom Smith
Sr. Environmental Scientist
Resource Protection and Improvement