

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.48
(ID # 20450)**

MEETING DATE:
Tuesday, November 29, 2022

FROM : RUHS-PUBLIC HEALTH:

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM – PUBLIC HEALTH (RUHS - PH):
Discharge of Accountability for RUHS - PH Disposed/Unaccounted Capital Assets; All Districts.
[\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the discharge from accountability pursuant to Government Code 24051 for disposed of unaccounted capital assets listed on Attachment A with a purchase value of \$ 133,628.63 and a current fair market value of \$ 26,724.45.

ACTION:Policy


Kim Saruwatari, Director of Public Health 11/2/2022

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Hewitt, and Perez
Nays: None
Absent: None
Date: November 29, 2022
xc: RUHS-PH

Kecia R. Harper
Clerk of the Board

By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: N/A			Budget Adjustment: No	
			For Fiscal Year: 22/23	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

Over the years, Riverside University Health System – Public Health’s (RUHS-PH) capital assets were decommissioned and sent to county surplus. In some cases, all signatures were not obtained making it difficult to send to the Auditor-Controller’s Office (ACO) to be discharged. Branch Managers have confirmed that the assets are no longer in the department’s possession.

Over the last year, RUHS-PH staff has worked with County Purchasing and the ACO to complete these write-offs. RUHS-PH has since implemented policies and procedures and has provided the necessary training in order to meet ACO requirements for all capital assets.

Attachment A provides a detailed listing of the items RUHS-PH recommends being written off. The table below summarizes Attachment A.

FUND	PERIOD	PURCHASED VALUE	CURRENT FAIR MARKET VALUE
RUHS–Operations	July 22, 1994 - June 19, 2013	\$ 133,628.63	\$26,724.45

RUHS-PH currently manages 128 capital assets valued at \$3,165,688.56.

Impact on Residents and Businesses

There is no negative impact on citizens or businesses.

ATTACHMENT:

- A. Discharge of Accountability for Disposed-Unaccounted Capital Assets - Fair Market Value (FMV) Over \$1,000

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Heydee Koury
Heydee Koury, Sr Accountant - Auditor

11/14/2022

Douglas Cardonez Jr
Douglas Cardonez Jr.

11/16/2022

ATTACHMENT A

Unit	Asset ID	Tag Numbr	Quantity	Cost	Descr	Serial ID	Model	Acq Date	In Service Dt	Life	Fund	Dept	Program	Class	Project	Category	FMV	Status
HSARC	000000000055	71457	1.0000	7,366.87	BIOLOGICAL SAFETY CABINET	59150ABT		7/22/1994	7/22/1994	84	10000	4200100900				EQOFF	5,766.16	I
HSARC	000000000123	075030	1.0000	8,433.38	COPIER	31707274	MINOLTA DI450	9/10/2001	8/1/2001	60	10000	4200101200		5733-		EQOFF	1,090.00	I
HSARC	000000000185	075031	1.0000	8,476.38	MINOLTA COPIER	31709773	DI450	8/1/2001	8/1/2001	60	10000	4200101200		2922-	HS200011	EQOFF	1,090.00	I
HSARC	000000000262	077054	1.0000	6,658.95	BIZHUB C250 COLOR COPIER	311707255		4/19/2006	4/19/2006	36	10000	4200101600	93300	6610-		EQOFF	2,872.00	I
HSARC	000000000316	078257	1.0000	10,775.00	Mini Mag Biomagnetic Processor	LOT#BS041837	268100-1 SYSTEM	10/2/2007	10/2/2007	36	10000	4200100900		6572-		EQOFF	1,453.42	I
HSARC	000000000317	077939	1.0000	9,998.13	MCHA - MINOLTA DIGITAL COPIER	A00K010002766	BIZHUB C451	8/24/2007	8/24/2007	36	10000	4200101200		6572-	HS200012	EQOFF	1,014.60	I
HSARC	000000000405	078236	1.0000	8,339.85	SHARP MX-350IN COPIER CHA11620	7507790X	350IN	6/20/2008	6/20/2008	36	10000	4200312000		6572-		EQOFF	2,744.95	I
HSARC	000000000494	080133	1.0000	5,868.16	SHARP COLOR COPIER	2610N 0511654Y		6/28/2011	6/28/2011	36	10000	4200101300		3606-	HS100004	EQOFF	1,307.00	I
HSARC	000000000495	080118	1.0000	5,868.16	#MX-2600N, SHARP, COLOR COPIER	2610N 0511598Y		6/28/2011	6/28/2011	36	10000	4200101300		6569-	HS100004	EQOFF	1,307.00	I
HSARC	000000000497	080120	1.0000	7,461.34	#MX-3610N, SHARP, DIGITAL, COP	3610N 15095321		6/23/2011	6/23/2011	36	10000	4200101200		6572-	HS500042	EQOFF	1,391.24	I
HSARC	000000000510	080135	1.0000	5,868.16	#MX-2600N, SHARP, COLOR COPIER	2610N 15026334		6/28/2011	6/28/2011	36	10000	4200101300		2922-	HS100004	EQOFF	1,307.00	I
HSARC	000000000521	080449	1.0000	33,087.08	ST1206-0848 S-Series S150 Clas	1113021359	S-SERIES	6/8/2011	6/8/2011	36	10000	4200312000		6572-		EQOFF	1,906.08	I
HSARC	000000000577	081112	1.0000	15,427.17	HP DL3809 Gen8 8-SFF CTO	USE3214XT4	HP DL380p Gen8 8-SFF CTO Srvr	6/19/2013	6/19/2013	84	10000	4200102400	98738	6572-		EQOFF	3,475.00	I
<u>133,628.63</u>																	<u>26,724.45</u>	