

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.12
(ID # 20228)

MEETING DATE:

Tuesday, January 10, 2023

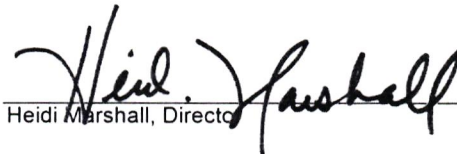
FROM : HOUSING AND WORKFORCE SOLUTIONS:

SUBJECT: HOUSING AND WORKFORCE SOLUTIONS (HWS): Adoption of Resolution No. 2023-013, Designating the Certifying Officers for the County of Riverside U.S. Department of Housing and Urban Development Programs in Accordance with 24 C.F.R. Part 58; All Districts. [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Adopt Resolution No. 2023-013, Designating the Certifying Officers for the County of Riverside U.S. Housing and Urban Development Programs in Accordance with 24 C.F.R. Part 58, to comply with the obligations of the National Environmental Policy Act (NEPA).

ACTION:Policy

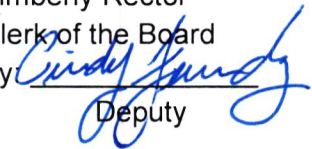

Heidi Marshall, Director 10/13/2022

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: January 10, 2023
xc: HWS

Kimberly Rector
Clerk of the Board

By 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: N/A			Budget Adjustment:	No
			For Fiscal Year:	2022-23

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

In order to comply with U.S. Department of Housing and Urban Development (HUD) regulations and qualify to receive HUD funding, County of Riverside must designate a Certifying Officer to comply with the obligations of the National Environmental Policy Act under 24 CFR Part 58 (NEPA). The Chair of the Board of Supervisors by default is the designated Certifying Officer. On July 14, 2020, Minute Order 3.9, the Board delegated this authority to Housing, Homelessness Prevention and Workforce Solutions (HHPWS) Director and Assistant Director. Since that Approval the department name has been changed from HHPWS to the Department of Housing and Workforce Solutions (HWS). As such, staff is requesting an update to the delegation of authority to be in compliance with HUD and NEPA program requirements.

Prior to obligating federal funds, staff must prepare an Environmental Assessment in accordance with NEPA that the Certifying Officer must approve.

Staff is recommending a delegation of authority to the Director of Housing and Workforce Solutions (HWS) and the Assistant Director of HWS, or their designee, as Certifying Officers, who are authorized to approve Environmental Assessments that are Exempt or Categorically Excluded under NEPA. Delegating the authority for these types of activities will help with expediting standard administrative matters and activities such as down payment assistance and minor rehabilitation projects.

Staff recommends that the Board approve Resolution No. 2023-013. County Counsel has reviewed and approved as to form the attached Resolution No. 2023-013.

Impact on Residents and Businesses

Approving this item will help expedite administrative matters and projects determined to be Exempt or Categorically Excluded in accordance with HUD regulations implementing NEPA.

SUPPLEMENTAL:

Additional Fiscal Information

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

No impact upon the County's General Fund.

Attachments:

- Resolution No. 2023-013


Brianna Lontajo, Principal Management Analyst 12/23/2022


Kristine Bell-Valdez, Supervising Deputy County Counsel 12/12/2022

BOARD OF SUPERVISORS

COUNTY OF RIVERSIDE

**RESOLUTION NO. 2023-013
DESIGNATING THE CERTIFYING OFFICERS FOR THE COUNTY OF RIVERSIDE
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT PROGRAMS
IN ACCORDANCE WITH 24 C.F.R. PART 58**

WHEREAS, the County of Riverside, a political subdivision of the State of California ("County"), is the recipient of funds from the U.S. Department of Housing and Urban Development ("HUD"); and

WHEREAS, in order to qualify for receipt of HUD funds, the County, as a Responsible Entity, must comply with HUD regulations; and

WHEREAS, before HUD funding may be committed to a project, an environmental review must be performed under the National Environmental Policy Act ("NEPA") and 24 C.F.R. Part 58; and

WHEREAS, HUD regulations require that a Certifying Officer be designated to accept the responsibilities for environmental review, decision-making and actions assumed and carried out by the County and to accept the jurisdiction of the Federal Courts; and

WHEREAS, HUD regulations require that a Certifying Officer of the County be designated and authorized to submit and execute the applications and assurances contained therein and to provide HUD with additional information as may be required;

WHEREAS, the Certifying Officer is responsible for all the requirements of Section 102 of NEPA and the related provisions in 40 C.F.R. Parts 1500 through 1508, and 24 C.F.R. Part 58, including the related Federal authorities listed in 24 C.F.R. Part 58.5.

NOW THEREFORE, BE IT RESOLVED, FOUND, DETERMINED AND ORDERED by the Board of Supervisors of the County of Riverside ("Board"), in regular session assembled on January 10, 2023, in the meeting room of the Board located on the 1st floor of the County Administrative Center, 4080 Lemon Street, Riverside, California, as follows:

- 1) That the Board of Supervisors hereby designates Heidi Marshall, Director of Housing

FORM APPROVED COUNTY COUNSEL
BY: AMRIT P DHILLON DATE: 12/9/2022

JAN 10 2023 3.12

1 and Workforce Solutions, or designee, as the Certifying Officer for County of
2 Riverside's HUD programs to make determinations that a project is Exempt,
3 Categorically Excluded (Not Subject to 58.5), or Categorically Excluded (Subject to
4 58.5), and to execute Environmental Assessments, and the documents associated with
5 said Environmental Assessments; and

- 6 2) The Board of Supervisors hereby designates Carrie Harmon, Assistant Director of
7 Housing and Workforce Solutions, or designee, as an additional Certifying Officer for
8 County of Riverside's HUD programs to make determinations that a project is Exempt,
9 Categorically Excluded (Not Subject to 58.5), or Categorically Excluded (Subject to
10 58.5), and to executed Environmental Assessments, and the documents associated with
11 said Environmental Assessments.

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13 // ROLL CALL:

14 // Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez

15 // Nays: None

16 // Absent: None

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18 // The foregoing is certified to be a true copy of a resolution duly adopted by said Board of
19 Supervisors on the date therein set forth.

20 // KIMBERLY RECTOR, Clerk of said Board

21 // By: Brama Smith

22 // Deputy

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24 // 01.10.2023 3.12

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