SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.31 (ID # 20852)

MEETING DATE:

Tuesday, January 10, 2023

FROM:

RUHS-PUBLIC HEALTH:

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM-PUBLIC HEALTH: Ratify and Approve Amendment No. 1 to the Professional Services Agreement with Sigma Beta XI Inc. for Fatherhood Initiative Services through June 30, 2024; All Districts [Total Aggregate Amended Cost \$240,000; up to \$24,000 in additional compensation] - 100% State

RECOMMENDED MOTION: That the Board of Supervisors:

- 1. Ratify and approve Amendment No. 1 to the Professional Services Agreement with Sigma Beta XI Inc. for Fatherhood Initiative Services to increase the aggregate contract amount by \$240,000 for a total aggregate amount of \$480,000, and extend the period of performance for two additional years through June 30, 2024;
- 2. Authorize the Chair of the Board to sign the Amendment on behalf of the County; and
- 3. Authorize the Director of Public Health, or designee, in accordance with Ordinance No. 459, based on the availability of fiscal funding and as approved as to form by County Counsel, to sign any certifications, reports or amendments to the Agreement that include: (a) modifications to the statement of work that stay within the intent of the Agreement, and (b) modifications to the compensation provisions that do not exceed the sum total of ten percent (10%) of the total aggregate contract amount.

ACTION:Policy

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes:

Jeffries, Spiegel, Washington, Perez and Gutierrez

Nays:

None

Absent:

None

Date:

January 10, 2023

XC:

RUHS-PH

3.31

Kimberly Rector

Clerk of the Board

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$120,000	\$120,000	\$240,00	0 \$0
NET COUNTY COST	\$0	\$0	\$	50 \$0
SOURCE OF FUNDS: 100% State			Budget A	djustment: No
			For Fisca	l Year: 22/23-23/24

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The purpose of the Perinatal Equity Initiative (PEI) grant is to deepen the understanding of the gaps in services within the Black community contributing to increased infant mortality rates, to implement the promising interventions that reduce Black infant mortality through stakeholder engagement meetings, and the initiation of PEI to the local county Black Infant Health (BIH) programs.

Despite the success of the current Riverside County Black Infant Health (BIH) program, the rate of mortality among Black infants continues to be two to four times higher than rates of other groups statewide.

The California Department of Public Health's PEI continues to focus on improving Black infant birth outcomes and reducing Black infant mortality through an array of interventions that are designed to work in parallel with the BIH intervention model. In order to help women to understand their risks and try to reduce them, BIH offers social support, stress management and empowerment with an emphasis on prenatal/postpartum group dynamics supplemented with one-on-one life planning sessions.

Impact on Residents and Businesses

The early intervention program will help vulnerable families get off to a solid start by helping to ensure the emotional, physical, and developmental care of California's children.

Additional Fiscal Information

No County General Funds will be required for these services. The California Perinatal Initiative is a 100% State Funded Grant that requires the County to subcontract with Community-Based Organizations to provide services to the community. Sigma Beta Xi Inc is the subcontractor providing services throughout Riverside County.

Fiscal Year	Total
22/23	\$120,000
23/24	\$120,000

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

Total Aggregate Amount \$240,000

Contract History and Price Reasonableness

Riverside County Purchasing and Fleet Services, on the behalf of Riverside University Health Systems - Public Health (RUHS-PH) issued a bid solicitation on April 8, 2020, to seek qualified vendors to provide Fatherhood Initiative Services as outlined in Request for Qualifications (RFQu) HSARC-316. Solicitations were accessed by 64 companies and advertised on the County Purchasing Public Purchase website. The County received five responses to the RFQu. Members of RUHS-PH, who comprised the Proposal Evaluation Team, reviewed the responses

based on the criteria outlined in the RFQu, including budget narrative and the successful capability of implementation.

Based on the review of the responses submitted, Sigma Beta XI, Inc. was selected as the most responsive and responsible bidder and best value for the County to provide Fatherhood Initiative Services.

On December 8, 2020, Action Item 3.20, the Board of Supervisors approved Agreement #21-012 with Sigma Beta XI, Inc., for Fatherhood Initiative Services for the performance period of December 8, 2020 through June 30, 2022, in the maximum aggregate amount of \$240,000. The Maternal, Child and Adolescent Health Branch of RUHS-PH received two (2) additional years of grant funding and is seeking to extend the period of performance with Sigma Beta XI, Inc. through June 30, 2024. Additionally, RUHS-PH is requesting approval for an aggregate contract amount to allow funds that may be remaining from one fiscal year to be moved to the following fiscal year.

ATTACHMENTS:

ATTACHMENT A:

Amendment No. 1 to the Professional Services Agreement with Sigma

Beta XI Inc.

ATTACHMENT B:

Single Source Justification No. 22-080

Page 3 of 3 ID# 20852 3.31

COUNTY OF RIVERSIDE AMENDMENT NO. 1 TO THE AGREEMENT WITH

SIGMA BETA XI INC.

Original Contract Term:

December 8, 2020 through June 30, 2022

Contract Term Extended To:

June 30, 2024

Effective Date of Amendment:

July 1, 2022

Original Annual Maximum Contract Amount:

\$240,000

Amended Annual Maximum Contract Amount: \$480,000 (an increase of \$240,000)

Contract ID:

21-012

This Amendment No. 1 to the Professional Service Agreement for Fatherhood Initiative Services ("Amendment No. 1"), is effective July 1, 2022 ("Effective Date"), by and between the County of Riverside, a political subdivision of the State of California, on behalf of its Riverside University Health Systems' Department of Public Health ("COUNTY"), and Sigma Beta XI Inc., a California nonprofit corporation ("CONTRACTOR"). COUNTY and CONTRACTOR may collectively be referred to as the "Parties" and or individually as the "Party."

RECITALS

WHEREAS, the Parties entered into that certain Professional Service Agreement for Fatherhood Initiative Services, executed on December 8, 2020 ("Agreement"); and

WHEREAS, the Parties desire to extend the period of performance, update the compensation, Exhibit A-1, and Exhibit B-1.

NOW, THEREFORE, in consideration of the foregoing, and the promises and mutual covenants and conditions hereinafter set forth, the Parties hereby do agree as follows:

- 1. The recitals set forth above are true and correct and incorporated by this reference.
- 2. Section 3, Period of Performance, subsection 3.1, first sentence, is deleted in its entirety and replaced with the following:
 - 3.1 This agreement shall be effective upon signature of this Agreement by both parties and continues in effect through June 30, 2024, unless terminated earlier.
- 3. Section 4, Compensation, subsection 4.1, is deleted in its entirety and replaced with the following:
 - 4.1 The COUNTY shall pay the CONTRACTOR for services performed, products provided, and expenses incurred in accordance with the terms of Exhibit B-1, Payment Provisions. Maximum payments by COUNTY to CONTRACTOR shall not exceed \$480,000 including all expenses. The COUNTY is not responsible for any fees or costs incurred above or beyond the contracted amount and shall have no obligation to purchase any specified amount of services or products. Unless otherwise specifically stated in Exhibit B-1, COUNTY shall not be responsible for payment of any CONTRACTOR's expenses related to this Agreement.
- 4. Exhibit A, Scope of Service, is deleted in its entirety and replaced with Exhibit A-1 attached hereto and incorporated by this reference.

SSJ # 22-080

- 5. **Exhibit B, Payment Provisions**, is deleted in its entirety and replaced with Exhibit B-1 attached hereto and incorporated by this reference.
- 6. **Effective Date:** This Amendment No. 1 is effective as of July 1, 2022.
- 7. Electronic Signatures. This Amendment No. 1 may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one and the same instrument. Each Party agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Amendment No. 1. The Parties further agree that the electronic signatures of the Parties are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.
- 9. **Miscellaneous**. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment No. 1.

COUNTY OF RIVERSIDE, a political subdivision of the State of California

Board of Supervisors

Dated:

SIGMA BETA XI INC., a California nonprofit corporation

By: <u>Darrell A Peeden</u>

Darrell Peeden, MPP

Vice President

Dated: 11/30/2022

ATTEST:

KIMBERLY A. RECTOR

Clerk of the Board

Deputy

APPROVED AS TO FORM:

Minh C. Tran County Counsel

By: _____ Eur Si

Esen Sainz

Deputy County Counsel

EXHIBIT A-1 SCOPE OF SERVICES

Strategic Goal: Resilient Families

Program Overview

The mission of the California Perinatal Equity Initiative (PEI) under the 2018-2019 Budget Act is to expand the scope of interventions provided under the Black Infant Health (BIH) program. The California Legislature acknowledges that there continues to be a statewide gap between mortality rates for Black infants and their counterparts. While California's overall infant mortality rate ranks 3rd in the nation, the rate of mortality among Black infants continues to be two to four times higher than the rates for other groups statewide. At the same time preterm birth, which is the leading cause of infant death has increased for the third straight year in California.

The California Department of Public (CDPH) Health's PEI will focus on improving Black infant birth outcomes and reducing Black infant mortality through an array of interventions that are designed to work in parallel with the BIH intervention model. In order to help women to understand their risks and try to reduce them, BIH offers social support, stress management and empowerment with an emphasis on prenatal/postpartum group dynamics supplemented with one-on-one life planning sessions.

Across the United States, including California, Black infants are twice as likely as White infants to die before reaching their first birthday. Therefore, reducing the disproportionate impact of infant mortality for African Americans is a major focus of California's infant mortality reduction efforts. Infant mortality is an important indicator of a population's health and the quality of its health care and is an essential tool for monitoring the health and wellbeing of infants, children, and families. Reducing the risk of infant death requires a comprehensive, multi-faceted life-course approach that addresses both INDIVIDUAL and social determinants of health. Therefore, infant mortality reduction strategies must focus not only on improving birth outcomes (e.g., preterm delivery), but also on improving the health of the mother before pregnancy, during pregnancy and between pregnancy by addressing social and environmental factors that impact health.

California Perinatal Equality Initiative Goals

- Ensure program implementation, planning, evaluation and fiscal management in compliance with CDPH-MCAH Guidelines.
- Develop community grant to reduce Black Maternal and Infant Mortality/Morbidity by expanding the scope of interventions to compliment current Black Infant Health (BIH) Programming
- Incorporate Results Based Accountability (RBA) using the Clear Impact Scorecard to monitor program performance.
- Conduct local public awareness efforts that address birth outcome inequalities to improve prenatal health and birth outcomes for Black women and babies.

COUNTY OF RIVERSIDE AMENDMENT NO. 1 TO THE AGREEMENT WITH

SIGMA BETA XI INC.

 Conduct local CAB efforts around birth outcome inequalities to improve prenatal health and birth outcomes.

For each fiscal year of the contract period, the Contractor shall submit the deliverables identified below. All deliverables shall be submitted to the MCAH PEI Program Coordinator by e-mail no later than the due date.

Deliverables for each Fiscal Year

Monthly reports – Due by the 10th of each month

Quarterly reports – Contribute to the quarterly report to be completed by RUHS-PH MCAH branch, as necessary.

Annual report- Due by July 31st each year.

Reporting Period	From	То	Due Date
1) First Report	July 1st	July 31 th	August 10 th
2) Second Report	August 1st	August 31st	September 10 th
3) Third Report	September 1st	September 30 th	October 10 th
4) Fourth Report	October 1st	October 31st	November 10 th
5) Fifth Report	November 1 st	November 30 th	December 10 th
6) Sixth Report	December 1st	December 31st	January 10 th
7) Seventh Report	January 1st	January 31st	February 10 th
8) Eighth Report	February 1st	February 28th	March 10 th
9) Ninth Report	March 1st	March 31st	April 10 th
10)Tenth Report	April 1st	April 30 th	May 10 th
11)Eleventh Report	May 1 st	May 31st	June 10 th
12)Twelfth Report	June 1st	June 30 th	July 10 th

^{*}Any reporting requirements, adjustments and/or updates to the Scope of Work submitted to CDPH will be supplied, adopted and/or amended by RUHS-PH and SBX YOUTH AND FAMILY SERVICES and amended in this agreement.

Contractor will implement a Fatherhood Initiative Services program targeting men in a relationship with a pregnant or parenting African American woman living in Riverside County with the goal to improve birth outcomes for African American women and decrease African American infant mortality rates. Services will include the delivery of a selected curriculum for fathers to support positive parenting behaviors among fathers. Contractor will implement the below Scope of Work and will assure program implementation, outreach, recruitment, enrollment, staff competency, training and data management.

Short and/or Intermediate Objective(s)	Intervention Activities to Meet Objectives	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)		
Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)	
STAFFING Contractor will recruit and hire in accordance with the required staffing pattern, ensuring candidates meet the requirements.	Contractor will begin recruitment and hiring of program staff within 30 days of award. Staffing pattern requirements include: 1. Fatherhood Initiative Program Coordinator 2. Program Trainer/Facilitator Contractor will conduct background records check and fingerprint clearance from the California Department of Justice (DOJ) and Federal Bureau of Investigations (FBI) on all staff and volunteers.	 Description of hiring staff that meet qualifications. Description of background checks and fingerprinting clearance. 	 Number of key staffing roles filled by personnel who meet qualifications Staff hired within 30 days. 	

Short and/or Intermediate	Intervention Activities to Meet Objectives	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)	
Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)
	Contractor and staff will be culturally competent and have knowledge and past experience working with males and in the African American Community.		
TRAINING Contractor will maintain and increase staff competency.	 Contractor will initiate the fatherhood program and attend training within 30 days of award or as soon as the first training is available. Contractor will attend all required Fatherhood program implementation trainings, which may include face to face, web based, or online trainings as required by the model and implementation expectations. Contractor will participate in the data collection process utilizing the RBA system and attend all RBA required trainings. Contractor will attend all required PEI State meetings, both local and 	 Documentation that staff attended all required RBA and fatherhood program trainings. Weekly data entered into RBA system. Quarterly Joint Operations Meetings or more frequently if necessary. 	 Number of Contractor staff that attended RBA trainings. Number of Contractor staff that attended all required fatherhood program trainings. Monthly reports submitted by the 10th of each month along with invoices.

(Describe the steps of the intervention)	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)	
	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)
regional.		
 Contractor will outreach and recruit at least 128 fathers yearly who are in a relationship with a pregnant or parenting African American woman who lives within Riverside County to participate in selected fatherhood training curriculum. Men may be first time parents or have multiple children. Contractor will begin recruiting fathers in Riverside County within 60 days of award. 	 Outreach and recruitment activities performed in order to reach target population. Intake and enrollment of fathers into the program. Marketing activities for the program. Quarterly Joint Operations Meetings or more frequently if necessary. 	 Number and percent of fathers recruited. Number and percent of fathers enrolled. Number and percent of fathers referred. Number of outreach activities conducted. Number and percent of fathers who attended the recommended number of sessions.
•	least 128 fathers yearly who are in a relationship with a pregnant or parenting African American woman who lives within Riverside County to participate in selected fatherhood training curriculum. o Men may be first time parents or have multiple children. Contractor will begin recruiting fathers in Riverside County within 60	 Contractor will outreach and recruit at least 128 fathers yearly who are in a relationship with a pregnant or parenting African American woman who lives within Riverside County to participate in selected fatherhood training curriculum. Men may be first time parents or have multiple children. Contractor will begin recruiting fathers in Riverside County within 60 days of award. Outreach and recruitment activities performed in order to reach target population. Intake and enrollment of fathers into the program. Marketing activities for the program. Quarterly Joint Operations Meetings or more frequently if necessary.

Short and/or Intermediate	Intervention Activities to Meet Objectives	Process, Short and/or	rmance Measures Intermediate Measures he Quarterly & Annual Report)
Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)
	 implement recruitment and marketing activities for the program, which will include outreach activities that feature incentives and other strategies to recruit the fathers. Contractor will be responsible for the intake and enrollment of participants into the program. 		 Marketing and recruitment plan. Monthly reports submitted by the 10th of each month along with invoices.
	 Contractor will track recruitment efforts, enrollments and program completion rates and provide updates to RUHS-PH using the RBA process and report program efforts and outcomes during quarterly operations meetings with RUHS-PH. Contractor will meet a graduation rate of 60% or higher (76 participants). Contractor may offer incentives to participants to aid in recruitment, enrollment and retention. The 	Contractor will implement an incentive tracking system which will include monitoring, securing and retaining receipts for all incentives purchased and documentation of all incentives distributed to	• Incentive Tracking Log.
	contractor will ensure the incentives purchased and distributed are monitored and tracked, with receipts and are in line with the Scope of	participants.	

Short and/or Intermediate Objective(s)	Intervention Activities to Meet Objectives (Describe the steps of the intervention)	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)		
Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)	
PROGRAM IMPLEMENTATION Contractor will implement culturally appropriate and sensitive services.	 Contractor will implement 24/7 Dad or Nurturing Fathers Program Fatherhood training curriculum within Riverside County and may supplement chosen curriculum with additional fatherhood curriculums or information that enhance and strengthen the fatherhood program. Contractor will use awarded funds to purchase all program implementation materials needed to effectively implement the program. Contractor will purchase the Results Based Accountability (RBA) Program as required by CDPH within 30 days of receiving award. Contractor will meet with Public Health PEI and Admin. staff at least quarterly for Joint Operations meetings or more frequently as needed. 	 Evaluation tools-surveys, questionnaires, reporting Quarterly Joint Operations Meetings or more frequently if necessary. Fatherhood curriculum and RBA system purchased. Contractor will identify community partners to serve on the fatherhood coalition and who will collaborate on the fatherhood summit. Contractor will submit answers to the CDPH PEI Check-In Questions within 30 days of award. 	 Program initiated within 30 days. Implementation of fatherhood curriculum. Documentation that staff attended all required PEI State meetings, both local and regional. Monthly reports submitted by the 10th of each month along with invoices. Communication of issues/challenges/barriers related to program implementation. 	

Short and/or Intermediate		Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)	
Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)
	 Contractor will submit reports of outcomes at least monthly by the 10th of the month to RUHS-PH MCAH branch along with the invoices. Contractor will communicate with RUHS-PH PEI Coordinator regarding issues/challenges/barriers related to program implementation. Contractor will establish a program evaluation to demonstrate positive father outcomes consistent with curriculum model chosen. Contractor will launch a fatherhood involvement coalition that meets quarterly within 6 months of program implementation. 		
	Contractor will participate in the planning and coordination of a small Riverside County Fatherhood Initiative Services Culmination Summit in collaboration RUHS-PH		

Short and/or Intermediate	Intervention Activities to Meet Objectives	Process, Short and/or	rmance Measures Intermediate Measures he Quarterly & Annual Report)
Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)
	 and the established coalition by June 2021. This summit will serve to showcase and highlight the fatherhood program and its' outcomes. Within one year of contract execution, Contractor will provide fatherhood initiative services to at least 128 fathers who are in a relationship with a pregnant or parenting African American woman in Riverside County. Contractor may offer incentives to participants to aid in recruitment, enrollment and retention. The contractor will ensure the incentives purchased and distributed are monitored and tracked, with receipts and are in line with the Scope of Work deliverables. 	Contractor will implement an incentive tracking system which will include monitoring, securing and retaining receipts for all incentives purchased and documentation of all incentives distributed to participants.	• Incentive Tracking Log
	 Within 30 days of receiving funding, Contractor will submit responses to the following CDPH PEI Check-In 		

Short and/or Intermediate	t and/or Intermediate Objective(s) Intervention Activities to Meet Objectives (Describe the steps of the intervention)	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)	
Objective(s)		Process Description and Measures	Short and/or Intermediate Outcome Measure(s)
	Questions to the PEI Coordinator:		
	Describe your participant recruitment/referral strategies.		
	Describe your outreach and enrollment activities.		
	Services need to be provided in a culturally affirming space. Where will services be provided and how did you determine these locations?		
	Provide your plan for minimizing participant attrition.		
	What transportation options are available near the location?		
	Provide the staffing structure for the intervention.		
	Describe how your current community partnerships will support implementation of this intervention.		

Short and/or Intermediate Objective(s)	Intervention Activities to Meet Objectives (Describe the steps of the intervention)	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)		
Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)	
Contractor will participate in the data collection process and using the RBA system will enter all participant information and outcomes timely and accurately.	 Contractor will ensure all staff participate in data collection, data entry, data quality improvement, and use of data collection software determined by RBA. Contractor will complete RBA training. Contractor will ensure data is entered in the RBA as determined by RUHS-PH. Contractor will ensure accuracy and completeness of data input into RBA system. Contractor will accurately and completely collect required participant information, with timely data input into RBA system. Contractor will define a data entry schedule for staff and monitor for adherence. 	 Completion of RBA system training. Enter all data within seven (7) working days of collecting. Quarterly Joint Operations Meetings or more frequently if necessary. 	 Number and percent of intake forms that were entered within seven (7) days of collection. Number and percent of referred or recruited fathers who did not officially enroll into the program. Monthly reports submitted by the 10th of each month along with invoices. 	

Short and/or Intermediate	Intervention Activities to Meet Objectives	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)	
Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)
	 Contractor will report the results of the selected fatherhood curriculum survey outcomes on an annual basis. 		

EXHIBIT B-1 PAYMENT PROVISIONS

CONTRACTOR shall be entitled to receive payment for services rendered as follows:

A. <u>Itemized Budget</u>

Budget Item	Description	Year 1 FY 20/21	Year 2 FY 21/22	Year 3 FY 22/23	Year 4 FY 23/24	Total
Salary & Benefits	Program Coordinator, Program Trainer/Facilitator	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 380,000
Operating Expenses	Curriculum Materials, RBM Program, Program Advertising, Program Incentives.	\$ 13,798	\$ 13,798	\$ 13,798	\$ 13,798	\$ 55,192
Travel & Training	Travel Expenses for Mandatory Meetings, Orientation & Trainer Fees, Mileage Reimbursement, and Training Materials	\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700	\$ 22,800
Overhead / Indirect Cost		\$ 5,502	\$ 5,502	\$ 5,502	\$ 5,502	\$ 22,008
	Total	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 480,000

SSJ # 22-080

Form #116-311 Revision Date: 01/13/2016

B. Fiscal

The maximum amount reimbursable over the life of this agreement is \$480,000 for the duration of the Agreement period as awarded by the County of Riverside, Department of Public Health.

CONTRACT PERIOD: Execution of contract – June 30, 2024

- 1. Method, Time, and Schedule Conditions of Payment
 - 1.1. The COUNTY will disburse funds on a reimbursement payment process based on the Agreement line Itemized Budget (Exhibit B-1) amount for the applicable fiscal year and monthly reporting submissions. Payment will be rendered thirty (30) business days from submission of all required documentation and/or the reporting deadline.
 - **1.2.** Disbursement of any payment of funds to CONTRACTOR shall be made so long as all the following conditions have been met:
 - **1.2.1.** The Agreement has been approved by the County;
 - **1.2.2.** The Agreement has been fully executed by all parties;
 - **1.2.3.** All applicable licenses in order to comply with the terms of the Scope of Work (Exhibit A-1) are current and valid; and
 - 1.2.4. The CONTRACTOR submits monthly itemized invoices by the 10th of the month, via email to the MCAH Administrative Analyst to include the supporting documentation separated by a cover sheet in front of each expense category. Documentation shall include labor hours, labor distribution, journal query, expense query, mileage query, and bilingual query. CONTRACTOR should maintain supporting documentation for all expenses (ie: timesheets, payroll registers, invoices with supporting documentation) for auditing purposes. and
 - **1.2.5.** COUNTY staff has reviewed and approved Cost Allocation Plan (if applicable).
 - 1.3 The Director, or designee, reserves the right to withhold or reduce disbursement of funds if CONTRACTOR fails to 1) comply with monthly and/or quarterly reports

by the indicated due date as set forth in Section 4.3 of the Agreement; 2) if results achieved are not as projected and no COUNTY approved plan is in place for improvement; or 3) if the CONTRACTOR is not in compliance with any provision contained within this Agreement.

1.4 The final funding period amount approved for the applicable fiscal year will be paid based on final expenditures as of June 30th, and reported as of July 10th, which is the final deadline to submit program expenditures. Expenditures made after June 30, 2024 will not be accepted.

2. Allowable Costs

Funds provided pursuant to this Agreement shall be expended by Contractor in accordance with these Exhibit B-1 – Payment Provisions:

- 2.1. Such specified expenditures will be further limited to those that are considered both reasonable and necessary as determined by the COUNTY. CONTRACTOR agrees COUNTY may recover any payments for services or goods, including rental of facilities, which were not reasonable and necessary, or which exceeded the fair market value. The recovery shall be limited to payments over and above reasonable or fair market amounts and any costs of recovery.
- **2.2.** The reasonable and allowable reimbursement rate for use of motor vehicles, travel expenses and food, is based on the current IRS allowable rate.

CONTRACTOR shall obtain approval for all overnight travel and out of State travel as it relates to services provided in this Agreement. Reimbursement as it relates to pre-approved travel will be based on the Federal allowable rate. Request must be submitted in writing thirty (30) days in advance of travel date and travel must be approved in advance by Maternal, Child and Adolescent Health Management.

Sigma Beta Xi PSA - Amendment No. 1

Final Audit Report 2022-12-06

Created: 2022-11-14

By: SELENA MATHIOT (SMATHIOT@RUHEALTH.ORG)

Status: Signed

Transaction ID: CBJCHBCAABAAO70De3gSFhwsKgDnl8dsoZwHtlNZxtUz

"Sigma Beta Xi PSA - Amendment No. 1" History

- Document created by SELENA MATHIOT (SMATHIOT@RUHEALTH.ORG) 2022-11-14 4:47:50 PM GMT- IP address: 158.61.6.4
- Document emailed to darrellpeeden@sigmabetaxi.com for signature 2022-11-14 4:48:34 PM GMT
- Email viewed by darrellpeeden@sigmabetaxi.com
- Email viewed by darrellpeeden@sigmabetaxi.com 2022-11-21 10:08:55 PM GMT- IP address: 74.125.213.35
- New document URL requested by darrellpeeden@sigmabetaxi.com 2022-11-30 5:42:30 PM GMT- IP address: 99.89.49.120
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- Signer darrellpeeden@sigmabetaxi.com entered name at signing as Darrell A. Peeden 2022-11-30 5:44:11 PM GMT- IP address: 99.89.49.120
- Document e-signed by Darrell A. Peeden (darrellpeeden@sigmabetaxi.com)
 Signature Date: 2022-11-30 5:44:13 PM GMT Time Source: server- IP address: 99.89.49.120
- Document emailed to Esen Sainz (esainz@rivco.org) for signature 2022-11-30 5:44:14 PM GMT
- Email viewed by Esen Sainz (esainz@rivco.org) 2022-12-06 3:58:22 PM GMT- IP address: 158.61.6.1
- Document e-signed by Esen Sainz (esainz@rivco.org)

 Signature Date: 2022-12-06 4:00:19 PM GMT Time Source: server- IP address: 158.61.6.1



Agreement completed. 2022-12-06 - 4:00:19 PM GMT



Date:

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Public Health

the RFQu process. MCAH has since received additional funds to continue the program for an additional 2 year and seeks to extend the agreement with SBX to continue providing services for the extended grant funding period.

6. Unique features of the supply/service being requested from this supplier. (If this sole source request is due to proprietary software or machinery, or hardware, provide a supporting letter from the manufacturer. If this is a single source request provide an explanation of how this provides the best value for the County by selecting this vendor.)

SBX was initially selected through the RFQu process. They have been providing services to the community since December 2020 and despite launching the program late due to the RFQu process and having many challenges from the COVID-19 pandemic, they have been working diligently to effectively implement the fatherhood program. has met the requirements of the program. With the additional funding they will continue to provide Fatherhood Initiative Services to the community.

SBX has a strong foundation for providing culturally appropriate services in the Black/African American community which is why they were chosen for this contract, and continuing services provides the opportunity for continuity within a population where consistency is vital, therefore they are by far the best value for the County. The Inland Empire has a plethora of resources for populations, but when it comes to resources specific to populations that have been put at a disadvantage, such as fatherhood resources for Black/Africans, it is lacking. Therefore, organizations such as SBX become crucial conduits for navigating the resources that exist, as well as connecting vulnerable populations to unique services such as this free Fatherhood program.

SBX is implementing the 24/7 Dad curriculum, which is an evidence-based curriculum. They are poised and uniquely qualified to implement this curriculum because working with the African American community is one of their strengths, and so when implementing curriculum of any type, it becomes imperative that those implementing are in touch with community residents and understand how to interface with them in a culturally appropriate and sensitive manner, especially since many Black males have experienced racism in such a profound way.

Since 1998, SBX Youth & Family Services has provided services in the Inland Empire to youth and their families. They strive to develop future professional leaders under the principles of wisdom, brotherhood, sisterhood, service, endurance, excellence, and unity. SBX continues working towards their same goals and mission – to develop young people, serve families in the Inland Empire, and break the cycle of poverty and violence.

7. Reasons why my department requires these unique features from the vendor and what benefit will accrue to the county:

These unique features outlined above are essential priorities for the Perinatal Equity Initiative. In 2018, recognizing an alarming statewide gap in Black infant mortality, the state Legislature passed the Budget Act of 2018 which included the establishment of the California Perinatal Equity Initiative (PEI) within the Department of Public Health. While declines in infant mortality have been achieved, the statewide mortality rate for Black infants continues to be two to four times higher than rates for other groups. The PEI aims to address the causes of persistent inequality and identify best practices to eliminate disparities in infant mortality.

Kim Saruwatari, M.P.H., Director

Geoffrey Leung, M.D., Public Health Officer



The PEI complements programs and services offered through the Black Infant Health (BIH) Group Model. BIH is a group-based approach that provides services, information and social support to Black mothers to buffer the negative effects of racism and its consequences on women's environments and social experiences. PEI takes California's efforts to address racial disparities in infant mortality even further, promoting specific interventions designed to improve outcomes for Black mothers and their families.

Currently, the BIH model being implemented through RUHS-Public Health does not provide much opportunity for engagement of fathers at the prenatal group sessions due to participant confidentiality. Additionally, many of the moms in BIH share they are no longer with the baby's father or that they do not care to have them involved in their lives, so this makes it even more difficult for engagement in BIH activities. The reality is that there are very few programs in Riverside County that actually address the male involvement during pregnancy and postpartum, which further shows why this is seen as a gap.

As a result, it is imperative that agencies like SBX, providing the PEI interventions, are strongly connected to community residents, specifically the Black/African American community which has unique challenges that they face. Since SBX is closely connected to Black/African community residents, they are able to maneuver these challenges with staff that are culturally appropriate and that are reflective of the community they serve, especially those working with the Fatherhood program.

Data shows that positive involvement from fathers reaps positive outcomes for mother and child; Increased support for fathers and providing education for them; Male involvement crucial for mom's social support; Many fathers don't feel there is any way for them to be included in prenatal, pregnancy, and postpartum process, the Fatherhood program through SBX is serving as a great way to involve them.

The benefits to the County are that the implementation of the fatherhood program through SBX will continue to help fathers improve the relationships they have with baby's mother through providing communication skills such as conflict resolution and focusing on positive co-parenting strategies. It will allow the father to have a stronger presence in the child's life, which will further increase the bond between not just mother and child, but also the father as well. It will also allow the fathers the opportunity to show positive reinforcement to their children when it comes to co-parenting in a way that both parents respect each other's roles and support them.

•	Period of Performance: (total number of years)	From: 7/1/2022	to 6/30/2024	
	Is this an annually renewable co Is this a fixed-term agreement: (A fixed- term agreement is set to year fixed-term agreements ince there is no clause(s) to that effect No exemptions shall apply.)	☐ No for a specific amount lude a cancellation,	non-appropriation of fun	ds, or refund clause. If
	Kim Saruwatari, M.P.H.,	Director Geoff	frey Leung, M.D., Public Hea	lth Officer

8



9. Identify all costs for this requested purchase. In addition, please include any single or sole source amounts previously approved and related to this project and vendor in the section designated below for current and future fiscal years. You do not need to include previous fiscal year amounts. If approval is for multiple years, ongoing costs must be identified below. If annual increases apply to ongoing costs such as CPI or other contract increases, provide the estimated annual cost for each consecutive year. If the annual increase may exceed the Purchasing Agent's authority, Board approval must be obtained. (Note: ongoing costs may include but are not limited to subscriptions, licenses, maintenance, support, etc.)

Description:	FY 22/23	FY 23/24	Total
One-time Costs:			
SBX, Inc	\$120,000	\$120,000	\$240,000
Ongoing Costs:			
(Insert description)			
Previous SSJ Approved			
Amounts:			
(Insert description)			
Total Costs			

Note: Insert additional rows as needed

- 10. Price Reasonableness: (Explain why this price is reasonable or cost effective were you provided government discounted pricing? Is this rate/fee comparable to industry standards?)

 The MCAH branch conducted an RFQu in April of 2020 and the contractor was selected through the competitive bid process using the program established guidelines
- 11. Projected Board of Supervisor Date (if applicable): no later than July 26, 2022

 (Draft Form 11s, service agreement and or quotes must accompany the sole source request for Purchasing Agent approval.)

	IICALLY PYOVICUS Head Signature signee)	Prir	it Name	Date
T	he section below is to	be comple	ted by the Purchas	ing Agent or designee.
Purchasing I	Department Comments	:		
Approve		Approve w	ith Condition/s	Disapprove
	Kim Saruwatari, M.P.H.,	Director	Geoffrey Leung, M	.D., Public Health Ófficer



Not to ex	xceed:
	☐ One-time \$
	Annual Amount \$ 120 \times
Tout	Jouranna Hunckley 7/7/22 22-080
AHIU	100 tag # 15 17 11 1 2 2

COUNTY OF RIVERSIDE AMENDMENT NO. 1 TO THE AGREEMENT

WITH

SIGMA BETA XI INC.

Original Contract Term:

December 8, 2020 through June 30, 2022

Contract Term Extended To:

June 30, 2024

Effective Date of Amendment:

July 1, 2022

Original Annual Maximum Contract Amount:

\$240,000

Amended Annual Maximum Contract Amount: \$480,000 (an increase of \$240,000)

Contract ID:

21-012

This Amendment No. 1 to the Professional Service Agreement for Fatherhood Initiative Services ("Amendment No. 1"), is effective July 1, 2022 ("Effective Date"), by and between the County of Riverside, a political subdivision of the State of California, on behalf of its Riverside University Health Systems' Department of Public Health ("COUNTY"), and Sigma Beta XI Inc., a California nonprofit corporation ("CONTRACTOR"). COUNTY and CONTRACTOR may collectively be referred to as the "Parties" and or individually as the "Party."

RECITALS

WHEREAS, the Parties entered into that certain Professional Service Agreement for Fatherhood Initiative Services, executed on December 8, 2020 ("Agreement"); and

WHEREAS, the Parties desire to extend the period of performance, update the compensation, Exhibit A-1, and Exhibit B-1.

NOW, THEREFORE, in consideration of the foregoing, and the promises and mutual covenants and conditions hereinafter set forth, the Parties hereby do agree as follows:

- 1. The recitals set forth above are true and correct and incorporated by this reference.
- 2. Section 3, Period of Performance, subsection 3.1, first sentence, is deleted in its entirety and replaced with the following:
 - 3.1 This agreement shall be effective upon signature of this Agreement by both parties and continues in effect through June 30, 2024, unless terminated earlier.
- 3. Section 4, Compensation, subsection 4.1, is deleted in its entirety and replaced with the following:
 - 4.1 The COUNTY shall pay the CONTRACTOR for services performed, products provided, and expenses incurred in accordance with the terms of Exhibit B-1, Payment Provisions. Maximum payments by COUNTY to CONTRACTOR shall not exceed \$480,000 including all expenses. The COUNTY is not responsible for any fees or costs incurred above or beyond the contracted amount and shall have no obligation to purchase any specified amount of services or products. Unless otherwise specifically stated in Exhibit B-1, COUNTY shall not be responsible for payment of any CONTRACTOR's expenses related to this Agreement.
- 4. Exhibit A, Scope of Service, is deleted in its entirety and replaced with Exhibit A-1 attached hereto and incorporated by this reference.

- 5. **Exhibit B, Payment Provisions**, is deleted in its entirety and replaced with Exhibit B-1 attached hereto and incorporated by this reference.
- 6. **Effective Date:** This Amendment No. 1 is effective as of July 1, 2022.
- 7. Electronic Signatures. This Amendment No. 1 may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one and the same instrument. Each Party agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Amendment No. 1. The Parties further agree that the electronic signatures of the Parties are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.
- 9. **Miscellaneous**. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment No. 1.

COUNTY OF RIVERSIDE, a political subdivision of the State of California

By:

Board of Supervisors

Dated:_

SIGMA BETA XI INC., a California nonprofit corporation

By: Darrell A. Peeden

Darrell A. Peeden (Nov. 30, 2022 09: 44 PST)

Darrell Peeden, MPP Vice President

Dated: 11/30/2022

ATTEST:

KIMBERLY A. RECTOR

Clerk of the Board

By:

APPROVED AS TO FORM:

Minh C. Tran County Counsel

By:

Esen Sainz

Deputy County Counsel

Form #116-311 Revision Date: 01/13/2016

SSJ # 22-080

EXHIBIT A-1 SCOPE OF SERVICES

Strategic Goal: Resilient Families

Program Overview

The mission of the California Perinatal Equity Initiative (PEI) under the 2018-2019 Budget Act is to expand the scope of interventions provided under the Black Infant Health (BIH) program. The California Legislature acknowledges that there continues to be a statewide gap between mortality rates for Black infants and their counterparts. While California's overall infant mortality rate ranks 3rd in the nation, the rate of mortality among Black infants continues to be two to four times higher than the rates for other groups statewide. At the same time preterm birth, which is the leading cause of infant death has increased for the third straight year in California.

The California Department of Public (CDPH) Health's PEI will focus on improving Black infant birth outcomes and reducing Black infant mortality through an array of interventions that are designed to work in parallel with the BIH intervention model. In order to help women to understand their risks and try to reduce them, BIH offers social support, stress management and empowerment with an emphasis on prenatal/postpartum group dynamics supplemented with one-on-one life planning sessions.

Across the United States, including California, Black infants are twice as likely as White infants to die before reaching their first birthday. Therefore, reducing the disproportionate impact of infant mortality for African Americans is a major focus of California's infant mortality reduction efforts. Infant mortality is an important indicator of a population's health and the quality of its health care and is an essential tool for monitoring the health and well-being of infants, children, and families. Reducing the risk of infant death requires a comprehensive, multi-faceted life-course approach that addresses both INDIVIDUAL and social determinants of health. Therefore, infant mortality reduction strategies must focus not only on improving birth outcomes (e.g., preterm delivery), but also on improving the health of the mother before pregnancy, during pregnancy and between pregnancy by addressing social and environmental factors that impact health.

California Perinatal Equality Initiative Goals

- Ensure program implementation, planning, evaluation and fiscal management in compliance with CDPH-MCAH Guidelines.
- Develop community grant to reduce Black Maternal and Infant Mortality/Morbidity by expanding the scope of interventions to compliment current Black Infant Health (BIH) Programming
- Incorporate Results Based Accountability (RBA) using the Clear Impact Scorecard to monitor program performance.
- Conduct local public awareness efforts that address birth outcome inequalities to improve prenatal health and birth outcomes for Black women and babies.

• Conduct local CAB efforts around birth outcome inequalities to improve prenatal health and birth outcomes.

For each fiscal year of the contract period, the Contractor shall submit the deliverables identified below. All deliverables shall be submitted to the MCAH PEI Program Coordinator by e-mail no later than the due date.

Deliverables for each Fiscal Year

Monthly reports – Due by the 10th of each month

Quarterly reports – Contribute to the quarterly report to be completed by RUHS-PH MCAH branch, as necessary.

Annual report- Due by July 31st each year.

Reporting Period	From	То	Due Date
1) First Report	July 1st	July 31 th	August 10 th
2) Second Report	August 1st	August 31st	September 10 th
3) Third Report	September 1st	September 30 th	October 10 th
4) Fourth Report	October 1st	October 31 st	November 10 th
5) Fifth Report	November 1st	November 30 th	December 10 th
6) Sixth Report	December 1st	December 31st	January 10 th
7) Seventh Report	January 1st	January 31st	February 10 th
8) Eighth Report	February 1st	February 28th	March 10 th
9) Ninth Report	March 1st	March 31st	April 10 th
10)Tenth Report	April 1st	April 30 th	May 10 th
11)Eleventh Report	May 1 st	May 31st	June 10 th
12)Twelfth Report	June 1st	June 30 th	July 10 th

^{*}Any reporting requirements, adjustments and/or updates to the Scope of Work submitted to CDPH will be supplied, adopted and/or amended by RUHS-PH and SBX YOUTH AND FAMILY SERVICES and amended in this agreement.

Contractor will implement a Fatherhood Initiative Services program targeting men in a relationship with a pregnant or parenting African American woman living in Riverside County with the goal to improve birth outcomes for African American women and decrease African American infant mortality rates. Services will include the delivery of a selected curriculum for fathers to support positive parenting behaviors among fathers. Contractor will implement the below Scope of Work and will assure program implementation, outreach, recruitment, enrollment, staff competency, training and data management.

ntervention Activities to Meet Objectives	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)		
(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)	
Contractor will begin recruitment and hiring of program staff within 30 days of award. Staffing pattern requirements include: 1. Fatherhood Initiative Program Coordinator 2. Program Trainer/Facilitator Contractor will conduct background records check and fingerprint clearance from the California Department of Justice (DOJ) and Federal Bureau of Investigations (FBI) on all staff and volunteers.	 Description of hiring staff that meet qualifications. Description of background checks and fingerprinting clearance. 	 Number of key staffing roles filled by personnel who meet qualifications Staff hired within 30 days. 	
Chho	o Staffing pattern requirements include: 1. Fatherhood Initiative Program Coordinator 2. Program Trainer/Facilitator Contractor will conduct background ecords check and fingerprint learance from the California Department of Justice (DOJ) and Gederal Bureau of Investigations	Contractor will begin recruitment and diring of program staff within 30 days of award. O Staffing pattern requirements include: 1. Fatherhood Initiative Program Coordinator 2. Program Trainer/Facilitator Contractor will conduct background ecords check and fingerprint learance from the California Department of Justice (DOJ) and Gederal Bureau of Investigations Description of hiring staff that meet qualifications. Description of background checks and fingerprinting clearance.	

Short and/or Intermediate	Intervention Activities to Meet Objectives	Evaluation/Perfor Process, Short and/or I (Report on these measures in th	ntermediate Measures ne Quarterly & Annual Report)	
Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)	
	Contractor and staff will be culturally competent and have knowledge and past experience working with males and in the African American Community.			
TRAINING Contractor will maintain and increase staff competency.	 Contractor will initiate the fatherhood program and attend training within 30 days of award or as soon as the first training is available. Contractor will attend all required Fatherhood program implementation trainings, which may include face to face, web based, or online trainings as required by the model and implementation expectations. Contractor will participate in the data collection process utilizing the RBA system and attend all RBA required trainings. Contractor will attend all required PEI State meetings, both local and 	 Documentation that staff attended all required RBA and fatherhood program trainings. Weekly data entered into RBA system. Quarterly Joint Operations Meetings or more frequently if necessary. 	 Number of Contractor staff that attended RBA trainings. Number of Contractor staff that attended all required fatherhood program trainings. Monthly reports submitted by the 10th of each month along with invoices. 	

COUNTY OF RIVERSIDE AMENDMENT NO. 1 TO THE AGREEMENT WITH

SIGMA BETA XI INC.

Short and/or Intermediate	Intervention Activities to Meet Objectives	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)	
Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)
	regional.		
PARTICIPANT RECRUITMENT/ OUTREACH Contractor will recruitment and enroll fathers from the target population.	 Contractor will outreach and recruit at least 128 fathers yearly who are in a relationship with a pregnant or parenting African American woman who lives within Riverside County to participate in selected fatherhood training curriculum. Men may be first time parents or have multiple children. Contractor will begin recruiting fathers in Riverside County within 60 days of award. 	 Outreach and recruitment activities performed in order to reach target population. Intake and enrollment of fathers into the program. Marketing activities for the program. Quarterly Joint Operations Meetings or more frequently if necessary. 	 Number and percent of fathers recruited. Number and percent of fathers enrolled. Number and percent of fathers referred. Number of outreach activities conducted. Number and percent of fathers who attended the
	Contractor will be responsible for and		recommended number of sessions.

Short and/or Intermediate			Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)		
Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)		
	 implement recruitment and marketing activities for the program, which will include outreach activities that feature incentives and other strategies to recruit the fathers. Contractor will be responsible for the intake and enrollment of participants into the program. 		 Marketing and recruitment plan. Monthly reports submitted by the 10th of each month along with invoices. 		
	 Contractor will track recruitment efforts, enrollments and program completion rates and provide updates to RUHS-PH using the RBA process and report program efforts and outcomes during quarterly operations meetings with RUHS-PH. Contractor will meet a graduation rate of 60% or higher (76 participants). Contractor may offer incentives to participants to aid in recruitment, enrollment and retention. The contractor will ensure the incentives 	Contractor will implement an incentive tracking system which will include monitoring, securing and retaining receipts for all incentives purchased and documentation of all incentives distributed to participants.	• Incentive Tracking Log.		
	purchased and distributed are monitored and tracked, with receipts and are in line with the Scope of	participants.			

	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)		
steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)	
ill implement 24/7 Dad Fathers Program raining curriculum within unty and may chosen curriculum with therhood curriculums or hat enhance and e fatherhood program. ill use awarded funds to program implementation ded to effectively the program. ill purchase the Results intability (RBA) Program y CDPH within 30 days award. ill meet with Public and Admin. staff at least Joint Operations	 Evaluation tools-surveys, questionnaires, reporting Quarterly Joint Operations Meetings or more frequently if necessary. Fatherhood curriculum and RBA system purchased. Contractor will identify community partners to serve on the fatherhood coalition and who will collaborate on the fatherhood summit. Contractor will submit answers to the CDPH PEI Check-In Questions within 30 days of award. 	 Program initiated within 30 days. Implementation of fatherhood curriculum. Documentation that staff attended all required PEI State meetings, both local and regional. Monthly reports submitted by the 10th of each month along with invoices. Communication of issues/challenges/barriers related to program implementation. 	
	rables. rables. rill implement 24/7 Dad g Fathers Program raining curriculum within bunty and may chosen curriculum with therhood curriculums or that enhance and ge fatherhood program. rill use awarded funds to program implementation edded to effectively ge program. rill purchase the Results antability (RBA) Program y CDPH within 30 days award. rill meet with Public and Admin. staff at least Joint Operations more frequently as	(Report on these measures in the steps of the intervention) (Report on these measures in the steps of the intervention) (Report on these measures in the Process Description and Measures) (Report on these measures in the Process Description and Measures) (Report on these measures in the Process Description and Measures) (Report on these measures in the Process Description and Measures) (Report on these measures in the Process Description and Measures) (Report on these measures in the Process Description and Measures) (Report on these measures in the Process Description and Measures) (Report on these measures in the Process Description and Measures) (Report on these measures in the Process Description and Measures) (Report on these measures in the Process Description and Measures) (Quarterly Joint Operations Meetings or more frequently if necessary. (Pathers Program questionnaires, reporting in the Process Description and Measures) (Quarterly Joint Operations Meetings or more frequently if necessary. (Pathers Program questionnaires, reporting in the Processary. (Pathers Program questionnaires, reporting questionn	

Short and/or Intermediate		Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)		
Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)	
	 Contractor will submit reports of outcomes at least monthly by the 10th of the month to RUHS-PH MCAH branch along with the invoices. Contractor will communicate with RUHS-PH PEI Coordinator regarding issues/challenges/barriers related to program implementation. Contractor will establish a program evaluation to demonstrate positive father outcomes consistent with curriculum model chosen. Contractor will launch a fatherhood involvement coalition that meets quarterly within 6 months of program implementation. Contractor will participate in the planning and coordination of a small Riverside County Fatherhood Initiative Services Culmination Summit in collaboration RUHS-PH 		Measure(s)	

Short and/or Intermediate	Intervention Activities to Meet Objectives	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)		
Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)	
	 and the established coalition by June 2021. This summit will serve to showcase and highlight the fatherhood program and its' outcomes. Within one year of contract execution, Contractor will provide fatherhood initiative services to at least 128 fathers who are in a relationship with a pregnant or parenting African American woman in Riverside County. Contractor may offer incentives to participants to aid in recruitment, enrollment and retention. The contractor will ensure the incentives purchased and distributed are monitored and tracked, with receipts and are in line with the Scope of Work deliverables. Within 30 days of receiving funding, 	Contractor will implement an incentive tracking system which will include monitoring, securing and retaining receipts for all incentives purchased and documentation of all incentives distributed to participants.	Incentive Tracking Log	
	Contractor will submit responses to the following CDPH <i>PEI Check-In</i>			

Short and/or Intermediate	Intervention Activities to Meet Objectives	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)		
Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)	
	 Questions to the PEI Coordinator: Describe your participant recruitment/referral strategies. Describe your outreach and enrollment activities. Services need to be provided in a culturally affirming space. Where will services be provided and how did you determine these locations? Provide your plan for minimizing participant attrition. What transportation options are available near the location? Provide the staffing structure for the intervention. Describe how your current 		Measure(s)	
	community partnerships will support implementation of this intervention.			

Short and/or Intermediate	Intervention Activities to Meet Objectives	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)		
Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)	
Contractor will participate in the data collection process and using the RBA system will enter all participant information and outcomes timely and accurately.	 Contractor will ensure all staff participate in data collection, data entry, data quality improvement, and use of data collection software determined by RBA. Contractor will complete RBA training. Contractor will ensure data is entered in the RBA as determined by RUHS-PH. Contractor will ensure accuracy and completeness of data input into RBA system. Contractor will accurately and completely collect required participant information, with timely data input into RBA system. Contractor will define a data entry schedule for staff and monitor for adherence. 	 Completion of RBA system training. Enter all data within seven (7) working days of collecting. Quarterly Joint Operations Meetings or more frequently if necessary. 	 Number and percent of intake forms that were entered within seven (7) days of collection. Number and percent of referred or recruited fathers who did not officially enroll into the program. Monthly reports submitted by the 10th of each month along with invoices. 	

Short and/or Intermediate Objective(s)	Intervention Activities to Meet Objectives	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)		
	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)	
	 Contractor will report the results of the selected fatherhood curriculum survey outcomes on an annual basis. 			

COUNTY OF RIVERSIDE AMENDMENT NO. 1 TO THE AGREEMENT WITH

SIGMA BETA XI INC.

EXHIBIT B-1 PAYMENT PROVISIONS

CONTRACTOR shall be entitled to receive payment for services rendered as follows:

Itemized Budget A.

Budget Item	Description	Year 1 FY 20/21	Year 2 FY 21/22	Year 3 FY 22/23	Year 4 FY 23/24	Total
Salary & Benefits	Program Coordinator, Program Trainer/Facilitator	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 380,000
Operating Expenses	Curriculum Materials, RBM Program, Program Advertising, Program Incentives.	\$ 13,798	\$ 13,798	\$ 13,798	\$ 13,798	\$ 55,192
Travel & Training	Travel Expenses for Mandatory Meetings, Orientation & Trainer Fees, Mileage Reimbursement, and Training Materials	\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700	\$ 22,800
Overhead / Indirect Cost		\$ 5,502	\$ 5,502	\$ 5,502	\$ 5,502	\$ 22,008
	Total	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 480,000

B. Fiscal

The maximum amount reimbursable over the life of this agreement is \$480,000 for the duration of the Agreement period as awarded by the County of Riverside, Department of Public Health.

CONTRACT PERIOD: Execution of contract – June 30, 2024

- 1. Method, Time, and Schedule Conditions of Payment
 - 1.1. The COUNTY will disburse funds on a reimbursement payment process based on the Agreement line Itemized Budget (Exhibit B-1) amount for the applicable fiscal year and monthly reporting submissions. Payment will be rendered thirty (30) business days from submission of all required documentation and/or the reporting deadline.
 - **1.2.** Disbursement of any payment of funds to CONTRACTOR shall be made so long as all the following conditions have been met:
 - **1.2.1.** The Agreement has been approved by the County;
 - **1.2.2.** The Agreement has been fully executed by all parties;
 - **1.2.3.** All applicable licenses in order to comply with the terms of the Scope of Work (Exhibit A-1) are current and valid; and
 - 1.2.4. The CONTRACTOR submits monthly itemized invoices by the 10th of the month, via email to the MCAH Administrative Analyst to include the supporting documentation separated by a cover sheet in front of each expense category. Documentation shall include labor hours, labor distribution, journal query, expense query, mileage query, and bilingual query. CONTRACTOR should maintain supporting documentation for all expenses (ie: timesheets, payroll registers, invoices with supporting documentation) for auditing purposes. and
 - **1.2.5.** COUNTY staff has reviewed and approved Cost Allocation Plan (if applicable).
 - 1.3 The Director, or designee, reserves the right to withhold or reduce disbursement of funds if CONTRACTOR fails to 1) comply with monthly and/or quarterly reports

by the indicated due date as set forth in Section 4.3 of the Agreement; 2) if results achieved are not as projected and no COUNTY approved plan is in place for improvement; or 3) if the CONTRACTOR is not in compliance with any provision contained within this Agreement.

1.4 The final funding period amount approved for the applicable fiscal year will be paid based on final expenditures as of June 30th, and reported as of July 10th, which is the final deadline to submit program expenditures. Expenditures made after June 30, 2024 will not be accepted.

2. Allowable Costs

Funds provided pursuant to this Agreement shall be expended by Contractor in accordance with these Exhibit B-1 – Payment Provisions:

- 2.1. Such specified expenditures will be further limited to those that are considered both reasonable and necessary as determined by the COUNTY. CONTRACTOR agrees COUNTY may recover any payments for services or goods, including rental of facilities, which were not reasonable and necessary, or which exceeded the fair market value. The recovery shall be limited to payments over and above reasonable or fair market amounts and any costs of recovery.
- **2.2.** The reasonable and allowable reimbursement rate for use of motor vehicles, travel expenses and food, is based on the current IRS allowable rate.

CONTRACTOR shall obtain approval for all overnight travel and out of State travel as it relates to services provided in this Agreement. Reimbursement as it relates to pre-approved travel will be based on the Federal allowable rate. Request must be submitted in writing thirty (30) days in advance of travel date and travel must be approved in advance by Maternal, Child and Adolescent Health Management.

Sigma Beta Xi PSA - Amendment No. 1

Final Audit Report

2022-12-06

Created:

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SELENA MATHIOT (SMATHIOT@RUHEALTH.ORG)

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"Sigma Beta Xi PSA - Amendment No. 1" History

- Document created by SELENA MATHIOT (SMATHIOT@RUHEALTH.ORG)
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- Document emailed to darrellpeeden@sigmabetaxi.com for signature 2022-11-14 4:48:34 PM GMT
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Agreement completed. 2022-12-06 - 4:00:19 PM GMT



Date:

From:	Kim Saruwatari, Director, Public Health
To:	Board of Supervisors/Purchasing Agent
Via:	Stephanie Bryant, 951-358-5516, Reconda Armijo, 951-358-6473
Subject: Sigma Beta	Sole or Single Source Procurement; Ratify and approve single source agreement with a XI, Inc to provide Fatherhood Initiative Services under the Perinatal Equity Initiative.
source. (O	information is provided in support of my Department requesting approval for a sole or single utside of a duly declared emergency, the time to develop a statement of work or one is not in itself justification for sole or single source.)
	er being requested: Sigma Beta XI, Inc r ID:0000131406
(Single	gle Source Sole Source Source - is a purchase of a commodity or service without obtaining competitive bids although an one source is available)
	Source - is a purchase of a commodity or service that is proprietary or no other vendor is don't in the county specified requirements)
	ou previously requested <u>and received approval for a sole or single source request for a sole or single source request for the approved sole or single source of the approved sole or single source of the sole of the sole of single source of the sole of the so</u>
□ Yes SS√	■ No
4a. Was th	e request approved for a different project?
□Yes	.■ No
(If this I The Pu exempt	PlService being requested: request is for professional services, attach the service agreement to this sole source request in the service agreement of this sole source request in the service is the service in the service is set by Ordinance 459, Board delegated authority or by State law. All insurance requirements are met prior to work commencement. See the Risk Management website for vendor insurance ments.)
Initiative	and approve single source agreement with Sigma Beta XI, Inc. (SBX) to provide Fatherhood e Services under the Perinatal Equity Initiative. The Maternal Child and Adolescent Health) branch conducted an RFQu in April, 2020 seeking bids for services. SBX was selected from
	Kim Saruwatari, M.P.H., Director Geoffrey Leung, M.D., Public Health Officer



Public Health

the RFQu process. MCAH has since received additional funds to continue the program for an additional 2 year and seeks to extend the agreement with SBX to continue providing services for the extended grant funding period.

6. Unique features of the supply/service being requested from this supplier. (If this sole source request is due to proprietary software or machinery, or hardware, provide a supporting letter from the manufacturer. If this is a single source request provide an explanation of how this provides the best value for the County by selecting this vendor.)

SBX was initially selected through the RFQu process. They have been providing services to the community since December 2020 and despite launching the program late due to the RFQu process and having many challenges from the COVID-19 pandemic, they have been working diligently to effectively implement the fatherhood program. has met the requirements of the program. With the additional funding they will continue to provide Fatherhood Initiative Services to the community.

SBX has a strong foundation for providing culturally appropriate services in the Black/African American community which is why they were chosen for this contract, and continuing services provides the opportunity for continuity within a population where consistency is vital, therefore they are by far the best value for the County. The Inland Empire has a plethora of resources for populations, but when it comes to resources specific to populations that have been put at a disadvantage, such as fatherhood resources for Black/Africans, it is lacking. Therefore, organizations such as SBX become crucial conduits for navigating the resources that exist, as well as connecting vulnerable populations to unique services such as this free Fatherhood program.

SBX is implementing the 24/7 Dad curriculum, which is an evidence-based curriculum. They are poised and uniquely qualified to implement this curriculum because working with the African American community is one of their strengths, and so when implementing curriculum of any type, it becomes imperative that those implementing are in touch with community residents and understand how to interface with them in a culturally appropriate and sensitive manner, especially since many Black males have experienced racism in such a profound way.

Since 1998, SBX Youth & Family Services has provided services in the Inland Empire to youth and their families. They strive to develop future professional leaders under the principles of wisdom, brotherhood, sisterhood, service, endurance, excellence, and unity. SBX continues working towards their same goals and mission – to develop young people, serve families in the Inland Empire, and break the cycle of poverty and violence.

7. Reasons why my department requires these unique features from the vendor and what benefit will accrue to the county:

These unique features outlined above are essential priorities for the Perinatal Equity Initiative. In 2018, recognizing an alarming statewide gap in Black infant mortality, the state Legislature passed the Budget Act of 2018 which included the establishment of the California Perinatal Equity Initiative (PEI) within the Department of Public Health. While declines in infant mortality have been achieved, the statewide mortality rate for Black infants continues to be two to four times higher than rates for other groups. The PEI aims to address the causes of persistent inequality and identify best practices to eliminate disparities in infant mortality.

Kim Saruwatari, M.P.H., Director

Geoffrey Leung, M.D., Public Health Officer



The PEI complements programs and services offered through the Black Infant Health (BIH) Group Model. BIH is a group-based approach that provides services, information and social support to Black mothers to buffer the negative effects of racism and its consequences on women's environments and social experiences. PEI takes California's efforts to address racial disparities in infant mortality even further, promoting specific interventions designed to improve outcomes for Black mothers and their families.

Currently, the BIH model being implemented through RUHS-Public Health does not provide much opportunity for engagement of fathers at the prenatal group sessions due to participant confidentiality. Additionally, many of the moms in BIH share they are no longer with the baby's father or that they do not care to have them involved in their lives, so this makes it even more difficult for engagement in BIH activities. The reality is that there are very few programs in Riverside County that actually address the male involvement during pregnancy and postpartum, which further shows why this is seen as a gap.

As a result, it is imperative that agencies like SBX, providing the PEI interventions, are strongly connected to community residents, specifically the Black/African American community which has unique challenges that they face. Since SBX is closely connected to Black/African community residents, they are able to maneuver these challenges with staff that are culturally appropriate and that are reflective of the community they serve, especially those working with the Fatherhood program.

Data shows that positive involvement from fathers reaps positive outcomes for mother and child; Increased support for fathers and providing education for them; Male involvement crucial for mom's social support; Many fathers don't feel there is any way for them to be included in prenatal, pregnancy, and postpartum process, the Fatherhood program through SBX is serving as a great way to involve them.

The benefits to the County are that the implementation of the fatherhood program through SBX will continue to help fathers improve the relationships they have with baby's mother through providing communication skills such as conflict resolution and focusing on positive co-parenting strategies. It will allow the father to have a stronger presence in the child's life, which will further increase the bond between not just mother and child, but also the father as well. It will also allow the fathers the opportunity to show positive reinforcement to their children when it comes to co-parenting in a way that both parents respect each other's roles and support them.

Period of Performance: (total number of years)	From: 7/1/2022	to 6/30/2024	
Is this an annually renewable of Is this a fixed-term agreement: (A fixed- term agreement is set year fixed-term agreements incompared in there is no clause(s) to that effective No exemptions shall apply.)	☐ No for a specific amount clude a cancellation,	non-appropriation of f	unds, or refund clause. If
Kim Saruwatari, M.P.H.	, Director Geoff	rey Leung, M.D., Public F	lealth Officer

8.



9. Identify all costs for this requested purchase. In addition, please include any single or sole source amounts previously approved and related to this project and vendor in the section designated below for current and future fiscal years. You do not need to include previous fiscal year amounts. If approval is for multiple years, ongoing costs must be identified below. If annual increases apply to ongoing costs such as CPI or other contract increases, provide the estimated annual cost for each consecutive year. If the annual increase may exceed the Purchasing Agent's authority, Board approval must be obtained. (Note: ongoing costs may include but are not limited to subscriptions, licenses, maintenance, support, etc.)

Description:	FY 22/23	FY 23/24	Total
One-time Costs:			
SBX, Inc	\$120,000	\$120,000	\$240,000
Ongoing Costs:			
(Insert description)			
Previous SSJ Approved			
Amounts:			
(Insert description)			
Total Costs			

Note: Insert additional rows as needed

10. Price Reasonableness: (Explain why this price is reasonable or cost effective – were you provided government discounted pricing? Is this rate/fee comparable to industry standards?)
The MCAH branch conducted an RFQu in April of 2020 and the contractor was selected through the competitive bid process using the program established guidelines

11. Projected Board of Supervisor Date (if applicable): no later than July 26, 2022	
(Draft Form 11s, service agreement and or quotes must accompany the sole source request	for
Purchasing Agent approval.)	

	ncally Providua Head Signature signee)	Prir	nt Name		Date	
T	he section below is t	o be comple	ted by the Purchas	ing Agent o	r designee.	
Purchasing I	Department Comments	S :				
Approve		Approve w	vith Condition/s		Disapprove	
	Kim Saruwatari, M.P.H.,	, Director	Geoffrey Leung, M	.D., Public He	ealth Ófficer	



Condition/s:	
Not to exceed	:
_	One-time \$
	Annual Amount \$ 120 K / per fiscal year through 6 2024 date)
	(If Annual Amount Varies each FY) FY2223:\$12000
	FY 2324 : \$ (20,000) FY : \$
	FY: \$
	FY: \$
State Sur	zanna Hunckley 7/7/22 22-080
Burchasing A	gent Date Approval Number
	(Reference on Purchasing Documents)