## SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.39 (ID # 20888)

#### **MEETING DATE:**

Tuesday, January 10, 2023

FROM:

**RUHS-PUBLIC HEALTH:** 

**SUBJECT:** RIVERSIDE UNIVERSITY HEALTH SYSTEM-PUBLIC HEALTH: Ratify and Approve Amendment No. 1 to the Professional Services Agreement No. 21-004 with California Black Women's Health Project for Community Doula Services Program Interventions through June 30, 2024; All Districts [Total Aggregate Amended Cost \$240,000; up to \$24,000 in additional compensation] - 100% State

#### **RECOMMENDED MOTION:** That the Board of Supervisors:

- 1. Ratify and approve Amendment No. 1 to the Professional Services Agreement with California Black Women's Health Project for Community Doula Services Program Interventions to increase the aggregate contract amount by \$240,000 for a total aggregate amount of \$480,000, and extend the period of performance for two additional years through June 30, 2024;
- 2. Authorize the Chair of the Board to sign Amendment No. 1 on behalf of the County; and
- 3. Authorize the Director of Public Health, or designee, in accordance with Ordinance No. 459, based on the availability of fiscal funding and as approved as to form by County Counsel to: sign any certifications, reports or amendments to the Agreement that include (a) modifications to the statement of work or the performance period that stay within the intent of the Agreement; and (b) modifications to the compensation provisions that do not exceed the sum total of ten percent (10%) of the total aggregate-contract amount.

**ACTION:Policy** 

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes:

Jeffries, Spiegel, Washington, Perez and Gutierrez

Navs:

None

Absent:

None

Date:

January 10, 2023

XC:

**RUHS-PH** 

3.39

Kimberly Rector

Clerk of the Board

Page 1 of 3

ID# 20888

### SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cos	t:	Ongoing Cost
COST	\$120,000	\$120,000	\$2	240,000	\$0
NET COUNTY COST	\$0	\$0		\$0	\$0
SOURCE OF FUNDS: 100% State			Budget Adj	ustment: No	
				For Fiscal Y	<b>'ear</b> : 22/23 – 23/24

C.E.O. RECOMMENDATION: Approve

#### **BACKGROUND:**

#### Summary

The purpose of Perinatal Equity Initiative (PEI) grant is to deepen the understanding of the gaps in services within the Black community contributing to increased infant mortality rates, to implement the promising interventions that reduce Black infant mortality through stakeholder engagement meetings and the initiation of PEI to the local county Black Infant Health (BIH) programs.

Despite the success of the current Riverside County Black Infant Health (BIH) program, the rate of mortality among Black infants continues to be two to four times higher than rates of other groups statewide.

The California Department of Public Health's PEI continues to focus on improving Black infant birth outcomes and reducing Black infant mortality through an array of interventions that are designed to work in parallel with the BIH intervention model. In order to help women understand their risks and try to reduce them, BIH offers social support, stress management and empowerment with an emphasis on prenatal/postpartum group dynamics supplemented with one-on-one life planning sessions.

#### Impact on Residents and Businesses

The early intervention program will help vulnerable families get off to a solid start by helping to ensure the emotional, physical, and developmental care of California's children.

#### **Additional Fiscal Information**

The California Perinatal Initiative is a 100% State Funded Grant that requires RUHS-PH to subcontract with Community-Based Organizations (CBOs) to provide services to the community. California Black Women's Health Project is the subcontractor providing services throughout Riverside County. No general funds will be used. Funds will be distributed as follows:

Fiscal Year	Amount
22/23	\$120,000

#### SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

23/24	\$120,000
Total	\$240,000

#### **Contract History and Price Reasonableness**

Riverside County Purchasing and Fleet Services, on the behalf of the Riverside University Health System - Public Health (RUHS-PH), issued a bid solicitation on March 9, 2020, to seek qualified bidders to provide Community Doula Services Program Intervention as outlined in the Request for Qualifications (RFQu) HSARC-315. Solicitations were accessed by 43 companies and advertised on the County Purchasing Public Purchase website. The County received three bid responses to this RFQu. Members of RUHS-PH, who comprised the Proposal Evaluation Team, reviewed the bid responses based on the criteria outlined in the RFQu, including budget narrative and the successful capability of implementation during Covid-19. Based on the review of the bid responses submitted, California Black Women's Health Project for Perinatal Equity Initiative Community Doula Services Program Intervention was awarded as the most responsive/responsible bidder to provide these services.

On December 8, 2020, Action Item 3.19, the Board of Supervisors approved Agreement #21-004 with California Black Women's Health Project for Community Doula Services Program Intervention for the performance period of December 8, 2020, through June 30, 2022, in the amount of \$240,000. RUHS-PH's Maternal, Child, and Adolescent Health (MCAH) Branch received two (2) additional years of funding and is seeking to extend the agreement with California Black Women's Health Project to continue services for two (2) additional years.

#### ATTACHMENTS (if any, in this order):

ATTACHMENT A: Amendment No. 1 to the Professional Services Agreement with California

Black Women's Health Project

**ATTACHMENT B:** Single Source Justification No. 22-079

Page 3 of 3

1/4/2023

ID# 20888

### COUNTY OF RIVERSIDE AND CALIFORNIA BLACK WOMEN'S HEALTH PROJECT

Original Contract Term: December 8, 2020, through June 30, 2022

Contract Term Extended To:

Effective Date of Amendment:

Original Annual Maximum Contract Amount:

Amended Annual Maximum Contract Amount:

\$240,000 \$480,000\$

Contract ID: 21-004

This Amendment No. 1 to the Professional Service Agreement for Community Doula Services Program Interventions ("Amendment No. 1"), is effective July 1, 2022 ("Effective Date"), by and between the County of Riverside, a political subdivision of the State of California, on behalf of its Riverside University Health Systems' Department of Public Health ("COUNTY"), and California Black Women's Health Project., a California nonprofit corporation ("CONTRACTOR"). COUNTY and CONTRACTOR are collectively referred to as the "Parties" and or individually as the "Party."

#### RECITALS

WHEREAS, the Parties entered into that certain Professional Service Agreement for Community Doula Services Program Interventions, executed on December 8, 2020 ("Agreement"); and

**WHEREAS**, the Parties now desire to extend the period of performance and amend the Compensation provisions of the Agreement.

**NOW, THEREFORE,** in consideration of the foregoing, and the promises and mutual covenants and conditions hereinafter set forth, the Parties hereby do agree as follows:

- 1. The recitals set forth above are true and correct and incorporated by this reference.
- 2. Section 3, Period of Performance, subsection 3.1, first sentence, is deleted in its entirety and replaced with the following:
  - 3.1 This agreement shall be effective upon signature of this Agreement by both parties and continues in effect through June 30, 2024, unless terminated earlier.
- 3. **Section 4, Compensation, subsection 4.1**, is deleted in its entirety and replaced with the following:
  - 4.1 The COUNTY shall pay the CONTRACTOR for services performed, products provided, and expenses incurred in accordance with the terms of Exhibit B-1, Payment Provisions. Maximum payments by COUNTY to CONTRACTOR shall not exceed four hundred eighty thousand dollars (\$480,000) including all expenses. The COUNTY is not responsible for any fees or costs incurred above or beyond the contracted amount and shall have no obligation to purchase any specified amount of services or products. Unless otherwise specifically stated in Exhibit B-1, COUNTY shall not be responsible for payment of any CONTRACTOR's expenses related to this Agreement.

## AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN COUNTY OF RIVERSIDE AND CALIFORNIA BLACK WOMEN'S HEALTH PROJECT

- 4. **Exhibit A, Scope of Service**, is deleted in its entirety and replaced with Exhibit A-1 attached hereto and incorporated by this reference.
- 5. **Exhibit B, Payment Provisions**, is deleted in its entirety and replaced with Exhibit B-1 attached hereto and incorporated by this reference.
- 6. Effective Date. This Amendment No. 1 shall become effective July 1, 2022.
- 7. Electronic Signatures. This Amendment No. 1 may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this Agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Amendment No. 1. The Parties further agree that the electronic signatures of the Parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code
- 8. **Miscellaneous**. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

[SIGNATURES ON FOLLOWING PAGE]

#### COUNTY OF RIVERSIDE AND CALIFORNIA BLACK WOMEN'S HEALTH PROJECT

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

COUNTY OF RIVERSIDE, a political subdivision of the State of California

KEVIN JEFFRIES Board of Supervisors

10/22

Clerk of the Board

APPROVED AS TO FORM:

Minh C. Tran County Counsel

**Esen Sainz** By:

Esen Sainz

Deputy County Counsel

CALIFORNIA BLACK WOMEN'S **HEALTH PROJECT** 

Sonya Young Aadam

CEO

Dated: 11/14/2022

## AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN COUNTY OF RIVERSIDE AND CALIFORNIA BLACK WOMEN'S HEALTH PROJECT

#### EXHIBIT A-1 SCOPE OF SERVICES

#### **Program Overview**

The mission of the California Perinatal Equity Initiative (PEI) under the 2018-2019 Budget Act is to expand the scope of interventions provided under the Black Infant Health (BIH) program. The California Legislature acknowledges that there continues to be a statewide gap between mortality rates for Black infants and their counterparts. While California's overall infant mortality rate ranks 3rd in the nation, the rate of mortality among Black infants continues to be two to four times higher than the rates for other groups statewide. At the same time preterm birth, which is the leading cause of infant death has increased for the third straight year in California. The California Department of Public Health's PEI will focus on improving Black infant birth outcomes and reducing Black infant mortality through an array of interventions that are designed to work in parallel with the BIH intervention model. In order to help women to understand their risks and try to reduce them, BIH offers social support, stress management and empowerment with an emphasis on prenatal/postpartum group dynamics supplemented with one-on-one life planning sessions.

Across the United States, including California, Black infants are twice as likely as White infants to die before reaching their first birthday. Therefore, reducing the disproportionate impact of infant mortality for African Americans is a major focus of California's infant mortality reduction efforts. Infant mortality is an important indicator of a population's health and the quality of its health care and is an essential tool for monitoring the health and wellbeing of infants, children, and families. Reducing the risk of infant death requires a comprehensive, multifaceted life-course approach that addresses both individual and social determinants of health. Therefore, infant mortality reduction strategies must focus not only on improving birth outcomes (e.g., preterm delivery), but also on improving the health of the mother before pregnancy, during pregnancy and between pregnancy by addressing social and environmental factors that impact health.

CONTRACTOR shall ensure that it meets the following CALIFORNIA PERINATAL EOUITY INITIATIVE GOALS:

- Ensure program implementation, planning, evaluation, and fiscal management in compliance with CDPH-MCAH Guidelines.
- Develop community grant to reduce Black Maternal and Infant Mortality/Morbidity by expanding the scope of interventions to complement current Black Infant Health (BIH) Programming
- Incorporate Results Based Accountability (RBA) using the Clear Impact Scorecard to monitor program performance.
- Conduct local public awareness efforts that address birth outcome inequalities to improve prenatal health and birth outcomes for Black women and babies.
- Conduct local CAB efforts around birth outcome inequalities to improve prenatal health and birth outcomes.

# AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN COUNTY OF RIVERSIDE AND CALIFORNIA BLACK WOMEN'S HEALTH PROJECT

\*Any reporting requirements, adjustments and/or updates to Scope of Work submitted to CDPH will be supplied, adopted and/or amended by RUHS-PH and California Black Women's Health Project and amended in this agreement.

For each fiscal year of the contract period, the Contractor shall submit the deliverables identified below. All deliverables shall be submitted to the MCAH PEI Program Coordinator by email no later than the due date.

#### **Deliverables for each FY**

Monthly Reports – Due by the 10th of each month.

Quarterly Reports – contribute to the quarterly report to be completed by RUHS-PH-MCAH Branch, as necessary.

Annual Report – Due by July 31st each year.

Reporting Period	From	То	Due Date
1. First Report	July 1 <sup>st</sup>	July 31st	August 10 <sup>th</sup>
2. Second Report	August 1st	August 31st	September 10 <sup>th</sup>
3. Third Report	September 1 <sup>st</sup>	September 30th	October 10 <sup>th</sup>
4. Fourth Report	October 1st	October 31st	November 10 <sup>th</sup>
5. Fifth Report	November 1 <sup>st</sup>	November 30 <sup>th</sup>	December 10 <sup>th</sup>
6. Sixth Report	December 1 <sup>st</sup>	December 31st	January 10 <sup>th</sup>
7. Seventh Report	January 1st	January 31st	February 10 <sup>th</sup>
8. Eighth Report	February 1st	February 28 <sup>th</sup>	March 10 <sup>th</sup>
9. Ninth Report	March 1 <sup>st</sup>	March 31st	April 10 <sup>th</sup>
10. Tenth Report	April 1st	April 30 <sup>th</sup>	May 10 <sup>th</sup>
11. Eleventh Report	May 1 <sup>st</sup>	May 31st	June 10 <sup>th</sup>
12. Twelfth Report	June 1st	June 30 <sup>th</sup>	July 10 <sup>th</sup>

# AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN COUNTY OF RIVERSIDE AND CALIFORNIA BLACK WOMEN'S HEALTH PROJECT

1.0 California Black Women's Health Project (CBWHP) shall maintain program fidelity and fiscal management to administer the program as required by the PEI Community Doula Services Program Intervention Scope of Work and shall assure program implementation, outreach, recruitment, enrollment, staff competency, training and data management.

Short and/or	Intervention Activities to Meet Objectives	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)		
Intermediate Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)	
CBWHP and SBCIE will recruit and hire in accordance with the required staffing pattern ensuring the candidates meet the requirements.	<ul> <li>Contractor will begin recruitment and hiring of doulas within 30 days of awards.</li> <li>California Black Women's Health Project and Sankofa Birth workers Collective of the Inland Empire agree to provide the following staffing pattern with the required experience.</li> <li>Contractor agrees to conduct background records check and fingerprint clearance from the California Department of Justice (DOJ) and Federal Bureau of Investigations (FBI) on all staff and volunteers.</li> <li>Must have a doula certification with at least 2 years' experience as a doula within the past 5 years.</li> <li>Program Coordinator is responsible for program management and supervising activities of doulas who will be providing direct services to pregnant women in the community.</li> <li>Must be culturally competent and have knowledge and past experience working with</li> </ul>	Contractor agrees to conduct background records check and fingerprint clearance from the California Department of Justice (DOJ) and Federal Bureau of Investigations (FBI) on all staff and volunteers.	<ul> <li>Contractor will begin recruitment and hiring of doulas within 30 days of awards.</li> <li>Contractor conducts background records check and fingerprint clearance from the California Department of Justice (DOJ) and Federal Bureau of Investigations (FBI) on all staff and volunteers.</li> </ul>	

Short and/or	Short and/or Intervention Activities to Meet Objectives (Describe the steps of the intervention)	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)		
Intermediate Objective(s)		Process Description and Measures	Short and/or Intermediate Outcome Measure(s)	
	the African American community  Community-Based Doulas  Must have a minimum of 1 years' experience.  Have observed at least 2 births.  Community doulas with less than 2 years' experience shall be supervised by a doula with a minimum of 2 years' experience.  Provide direct services to the community.			
TRAINING  Contractor will maintain and increase staff competency.	<ul> <li>Contractor will provide all program implementation materials needed to effectively implement the program.</li> <li>Contractor may use awarded funds to purchase all program implementation materials needed to effectively implement the program within the target population.</li> <li>Contractor must participate in the data collection process utilizing the RBA system and attend all RBA required training.</li> <li>Contractor should provide opportunities for training such as lactation, perinatal mood disorders, etc. that will add value to doula services offered, which may include face-to-face, web-based, or online training.</li> </ul>	<ul> <li>Contractor to document staff have attended all required RBA training.</li> <li>Contractor must participate in the data collection process utilizing the RBA system and attend all RBA required training.</li> <li>Submit Staff Training Logs quarterly</li> </ul>	<ul> <li>Number of contractor staff that attends RBA training.</li> <li>Quarterly Joint Operations Meetings</li> <li>Contractor to submit reports of outcomes monthly by the 10th of the month to RUHS-PH.</li> <li>Submit Staff Training Logs Quarterly</li> </ul>	

Short and/or	Intervention Activities to Meet Objectives	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)		
Intermediate Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)	
PARTICIPANT RECRUITMENT/ OUTREACH  Contractor will recruit, outreach and enroll at least 25 pregnant African American women in Riverside county into the doula program each fiscal year with particular focus on moms in the Black Infant Health (BIH) program.	<ul> <li>Begin recruiting pregnant African American women in Riverside County who are requesting doula services within 60 days of the award.</li> <li>Doulas will recruit at least 25 pregnant African American women per fiscal year who are requesting prenatal doula services.</li> <li>Women may be first-time parents or have multiple children.</li> <li>At least 30% of the women recruited will come from the BIH program (8 women).</li> <li>Contractor will be responsible for recruitment and marketing activities for the program.</li> <li>Contractor will be responsible for the intake and enrollment of participants into the program.</li> <li>Contractor will track recruitment efforts, enrollments and program completion rates and provide updates to RUHS-PH using the RBA</li> </ul>	<ul> <li>Outreach and recruitment activities performed in order to reach target population.</li> <li>Marketing activities for the program.</li> <li>Intake and enrollment of participants into the program.</li> <li>Contractor will implement an incentive tracking system which will include monitoring, securing and retaining receipts for all incentives purchased and documentation of all incentives distributed to participants.</li> </ul>	<ul> <li>Number of pregnant African American women enrolled into doula program.</li> <li>Number of pregnant moms from BIH program enrolled into doula program.</li> <li>Attending quarterly Joint Operations Meetings</li> <li>Contractor to submit reports of outcomes monthly by the 10th of the month to RUHS-PH.</li> <li>Incentive Tracking Log</li> </ul>	

Short and/or		Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)		
Intermediate Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)	
	<ul> <li>process and report program efforts and outcomes during quarterly operations meetings with RUHS-PH.</li> <li>Contractor will be responsible for referring women to necessary services that will further promote a healthy and safe pregnancy and delivery.</li> <li>Contractor may offer incentives to participants to aid in recruitment, enrollment and retention. The contractor will ensure the incentives purchased and distributed are monitored and tracked, with receipts and are in line with the Scope of Work deliverables.</li> </ul>			
PROGRAM IMPLEMENTATION  Contractor will implement culturally appropriate and sensitive services to pregnant African American women living in Riverside county with a particular focus on moms in the BIH program.	<ul> <li>Within 1 year of contract execution, contractor shall provide direct doula services to at least 25 African American women in Riverside County.</li> <li>Contractor must purchase the Results Based Accountability (RBA) Program as required by CDPH within 30 days of receiving award.</li> <li>Contractor must attend all required PEI State meetings, both local and regional.</li> <li>Contractor will meet with Public Health PEI and Admin. staff at least quarterly for Joint</li> </ul>	Contractor will implement an incentive tracking system which will include monitoring, securing and retaining receipts for all incentives purchased and documentation of all incentives distributed to participants.	<ul> <li>Contractor purchased the Results Base Accountability (RBA) Program as required by CDPH within 30 days of receiving award.</li> <li>Contractor attends all required PEI State meetings, both local and regiona</li> <li>Contractor meets with Public Health PEI and Admin. staff at least quarterly for Joint Operations meetings or more frequently as needed.</li> <li>Contractor submits reports of outcome</li> </ul>	

Short and/or	[1] [2] [2] [2] [3] [4] [4] [4] [4] [4] [4] [4] [4] [4] [4	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)	
Intermediate Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)
	Operations meetings or more frequently as needed.		monthly by the 10th of the month to RUHS-PH MCAH branch.
	<ul> <li>Contractor will submit reports of outcomes monthly by the 10th of the month to RUHS- PH MCAH branch.</li> </ul>		<ul> <li>Contractor to submit invoices monthly by the 10<sup>th</sup> of the month to RUHS-PH MCAH Branch</li> </ul>
	<ul> <li>Contractor will communicate with RUHS-PH PEI Coordinator regarding issues/challenges/barriers related to program implementation.</li> </ul>		<ul> <li>Contractor communicates with RUHS- PH PEI Coordinator regarding issues/challenges/barriers related to program implementation.</li> </ul>
	Contractor may offer incentives to participants to aid in recruitment, enrollment and retention. The contractor will ensure the incentives purchased and distributed are monitored, tracked, with receipts and are in line with the Scope of Work deliverables.		■ Incentive Tracking Log
	Within 30 days of receiving funding, Contractor will submit responses to the following questions to the PEI Coordinator:		
	<ul> <li>Describe your participant recruitment/referral strategies.</li> </ul>		
	<ul> <li>Describe your outreach and enrollment activities.</li> </ul>		
	<ul> <li>Services need to be provided in a culturally affirming space. Where will</li> </ul>		

Short and/or	Intervention Activities to Meet Objectives	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report and Measures  Process Description and Measures  Short and/or Intermediat Measure(s)	r Intermediate Measures	
Intermediate Objective(s)	(Describe the steps of the intervention)		Short and/or Intermediate Outcome	
	services be provided and how did you determine these locations?			
	<ul> <li>Provide your plan for minimizing participant attrition.</li> </ul>			
	• What transportation options are available near the location?			
	<ul> <li>Provide the staffing structure for the intervention.</li> </ul>			
	<ul> <li>Describe how your current community partnerships will support implementation of this intervention.</li> </ul>			

## AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN COUNTY OF RIVERSIDE AND

### CALIFORNIA BLACK WOMEN'S HEALTH PROJECT

Short and/or	Intervention Activities to Meet Objectives	Objectives Process, Short and	erformance Measures for Intermediate Measures in the Quarterly & Annual Report)	
Intermediate Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)	
DOULA SERVICES IMPLMENTATION  Contractor will provide enhanced prenatal, labor and delivery and postpartum supportive services to African American women with a goal of improving birth outcomes and lowering the high rates of infant mortality for African American babies.	<ul> <li>Contractor is to compensate doulas for direct services offered to African American women served.</li> <li>Doula direct services are to be provided to African American women in Riverside County with particular focus on moms in the Black Infant Health (BIH) program.</li> <li>Doulas will provide 3 prenatal visits, attend, and assist with labor &amp; delivery, 2 postpartum visits (within 8 weeks of delivering baby) and will provide lactation support both prenatally and up to 8 weeks postpartum.</li> <li>Certified doulas:         <ul> <li>will be responsible for oversight of all doula program activities and services provided by community doulas.</li> <li>must be culturally competent and have knowledge and past experience working with the African American community.</li> <li>will adhere to protocols in place by Contractor that address confidentiality, timely administration of services, respectful provision of services and quality-driven services.</li> </ul> </li> <li>Contractor will establish a client survey to measure the effectiveness of the doula program, to include both qualitative and</li> </ul>	<ul> <li>Target population is African American Women who live within Riverside County.</li> <li>Participant can be a first-time mother or have multiple children.</li> <li>Contractor will establish doula protocols that address confidentiality, timely administration of services, respectful provision of services, and quality driven services.</li> </ul>	<ul> <li>Establish doula protocols to address confidentiality, timely administration of services, respectful provisions of services, and quality driven services.</li> <li>Begin recruiting pregnant African American women in Riverside County who are requesting doula services within 60 days of the award.</li> <li>Ensure direct services are provided to the target population.</li> <li>Provide training opportunities to participants such as lactation, perinatal mood disorder, etc.</li> <li>Within 1 year of contract execution, contractor shall provide direct doula services to at least 25 African American women in Riverside County.</li> <li>Document that 30% of the participant are from the BIH program (8 women)</li> <li>Establish client survey.</li> </ul>	

Short and/or	Intervention Activities to Meet Objectives	Evaluation/Performance Measures Process, Short and/or Intermediate Measures (Report on these measures in the Quarterly & Annual Report)		
Intermediate Objective(s)	(Describe the steps of the intervention)	Process Description and Measures	Short and/or Intermediate Outcome Measure(s)	
	quantitative data that address prenatal, labor and deliver, and postpartum outcomes for mother and baby. The survey shall also address areas such as pain management, comfort measures provided during the birthing process, empowerment and advocacy, prior information provided to inform mothers and will evaluate the quality of Doula services provided. Contractor will report results of survey outcomes to RUHS-PH quarterly by the 10th of the month.			

## AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN COUNTY OF RIVERSIDE AND CALIFORNIA BLACK WOMEN'S HEALTH PROJECT

### EXHIBIT B-1 PAYMENT PROVISIONS

CONTRACTOR shall be entitled to receive payment for services rendered as follows:

### A. <u>Itemized Budget</u>

Budget Item	Description	Year 1 20/21	Year 2 21/22	Year 3 22/23	Year 4 23/24	Total
Salary & Benefits	Program Coordinator, Program Trainer/Facilitato	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	\$ 380,000
Operating Expenses	Curriculum Materials, RBM Program, Program Advertising, Program Incentives.	\$ 13,798	\$ 13,798	\$ 13,798	\$ 13,798	\$ 55,192
Travel & Training	Travel Expenses for Mandatory Meetings, Orientation & Trainer Fees, Mileage Reimbursement, and Training Materials	\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700	\$ 22,800
Overhead / Indirect Cost		\$ 5,502	\$ 5,502	\$ 5,502	\$ 5,502	\$ 22,008
	Total	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 480,000

# AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN COUNTY OF RIVERSIDE AND CALIFORNIA BLACK WOMEN'S HEALTH PROJECT

#### B. Fiscal

The maximum amount reimbursable shall not exceed four hundred eighty thousand dollars (\$480,000) for the duration of the Agreement period as awarded by the County of Riverside, Department of Public Health.

CONTRACT PERIOD: Execution of contract – June 30, 2024

- 1. Method, Time, and Schedule Conditions of Payment
  - 1.1. The COUNTY will disburse funds on a reimbursement payment process based on the Agreement line Itemized Budget (Exhibit B-1) amount for the applicable fiscal year and monthly reporting submissions. Payment will be rendered thirty (30) business days from submission of all required documentation and/or the reporting deadline.
  - **1.2.** Disbursement of any payment of funds to CONTRACTOR shall be made so long as all of the following conditions have been met:
  - **1.2.1.** The Agreement has been approved by the County;
  - **1.2.2.** The Agreement has been fully executed by all parties;
  - **1.2.3.** All applicable licenses in order to comply with the terms of the Scope of Work (Attachment A) are current and valid; and
  - 1.2.4. The CONTRACTOR submits monthly itemized invoices by the 10<sup>th</sup> of the month, via email to PHNContractReporting@rivcocha.org, the MCAH Administrative Analyst to include the supporting documentation separated by a cover sheet in front of each expense category. Documentation shall include labor hours, labor distribution, journal query, expense query, mileage query, and bilingual query. CONTRACTOR should maintain supporting documentation for all expenses (ie: timesheets, payroll registers, invoices with supporting documentation) for auditing purposes. and
  - **1.2.5.** COUNTY staff has reviewed and approved Cost Allocation Plan (if applicable).
  - 1.3 The Director, or designee, reserves the right to withhold or reduce disbursement of funds if CONTRACTOR fails to 1) comply with monthly and/or quarterly reports by the indicated due date as set forth in Section 4.3 of the Agreement; 2) if results

COUNTY OF RIVERSIDE AND

CALIFORNIA BLACK WOMEN'S HEALTH PROJECT

achieved are not as projected and no COUNTY approved plan is in place for improvement; or 3) if the CONTRACTOR is not in compliance with any provision

contained within this Agreement.

The final funding period amount approved for the applicable fiscal year will be paid

based on final expenditures as of June 30th, and reported as of July 10th, which is

the final deadline to submit program expenditures. Expenditures made after June

30, 2024 will not be accepted.

2. Allowable Costs

Funds provided pursuant to this Agreement shall be expended by Contractor in accordance

with the Exhibit B-1 Payment Provisions

2.1. Such specified expenditures will be further limited to those that are considered both

reasonable and necessary as determined by the COUNTY. CONTRACTOR agrees

COUNTY may recover any payments for services or goods, including rental of facilities,

which were not reasonable and necessary, or which exceeded the fair market value. The

recovery shall be limited to payments over and above reasonable or fair market amounts

and any costs of recovery.

2.2. The reasonable and allowable reimbursement rate for use of motor vehicles, travel

expenses and food is based on the current IRS allowable rate.

CONTRACTOR shall obtain approval for all overnight travel and out of State travel as it relates

to services provided in this Agreement. Reimbursement as it relates to pre-approved travel will

be based on the Federal allowable rate. Request must be submitted in writing thirty (30) days in

advance of travel date and travel must be approved in advance by Maternal, Child and

Adolescent Health Management.

Signature: Can Sainz

Email: esainz@rivco.org

# Amendment No. 1 21-004 California Black Women's Health Project

Final Audit Report 2022-11-22

Created: 2022-11-14

By: SELENA MATHIOT (SMATHIOT@RUHEALTH.ORG)

Status: Signed

Transaction ID: CBJCHBCAABAAeUkvuNt9EpTgYgbmmrrdoGSMaJcFMrdv

## "Amendment No. 1 21-004 California Black Women's Health Project" History

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Date:

From:	Kim Saruwatari, Director, Public	Health					
To:	Board of Supervisors/Purchasing	g Agent					
Via:	Stephanie Bryant, 951-358-5516, Reconda Armijo, 951-358-6473						
	bject: Sole or Single Source Procurement; Ratify and approve single source agreement with differnia Black Women's Health Project to provide Community Doula Services under the Perinatal uity Initiative.						
source. (Out:		my Department requesting approval for a sole or single the time to develop a statement of work or e or single source.)					
1. Supplier	being requested: California Black	« Women's Health Project					
2. Vendor I	D:0000242534						
(Single S	3. ■ Single Source ☐ Sole Source (Single Source - is a purchase of a commodity or service without obtaining competitive bids although more than one source is available)						
	(Sole Source - is a purchase of a commodity or service that is proprietary or no other vendor is qualified or willing to meet the county specified requirements)						
4. Have you previously requested <u>and</u> received approval for a sole or single source request for this vendor for your department? (If yes, please provide the approved sole or single source number).							
□ <b>Yes</b> SSJ#	■ No						
4a. Was the request approved for a different project?							
□Yes	■ No						
5. Supply/Service being requested:  (If this request is for professional services, attach the service agreement to this sole source request. The Purchasing Agent, or designee, is the signing authority for agreements unless the service is exempted by Ordinance 459, Board delegated authority or by State law. All insurance requirements must be met prior to work commencement. See the Risk Management website for vendor insurance requirements.)							
	Kim Saruwatari, M.P.H., Director	Geoffrey Leung, M.D., Public Health Officer					



Public Health

Ratify and approve single source agreement with California Black Women's Health Project (CABWHP) to provide Community Doula Services under the Perinatal Equity Initiative. The Maternal Child and Adolescent Health (MCAH) branch conducted an RFQu in April 2020 seeking bids for services. CABWHP was selected from the RFQu process. The Sankofa Birthworkers Collective of the Inland Empire (SBCIE) is the actual doula agency that provides the doula services. CABWHP serves as their fiscal sponsor. MCAH has since received additional funds to continue the program for an additional 2 year and seeks to extend the agreement with CABWHP to continue providing services for the extended grant funding period.

- 6. Unique features of the supply/service being requested from this supplier. (If this sole source request is due to proprietary software or machinery, or hardware, provide a supporting letter from the manufacturer. If this is a single source request provide an explanation of how this provides the best value for the County by selecting this vendor.)
  - CABWHP has been providing culturally appropriate services to the community since December 2020 and have been working diligently to meet all deliverables outlined in the contract. With the additional funding they will continue to provide Doula Services to the community.

Because CABWHP & SBCIE have a strong foundation for providing culturally appropriate services, especially to the target population outlined in this grant (Black/African American Women), they are by far the best value for the County. Additionally, both agencies, understand and value the importance of eliminating biases when serving populations with higher maternal and perinatal disparities, and recognize the depth of services and resources needed to ensure the most equitable and dignified care needed by each one of these individuals. The Inland Empire has a plethora of resources for populations, but when it comes to resources specific to populations that have been put at a disadvantage, it is lacking. Therefore, organizations such as CABWHP & SBCIE become crucial conduits for navigating the healthcare resources that exist, as well as connecting vulnerable populations to unique services such as this free doula service to ensure birthing families are afforded the most equitable opportunity to have healthy births just like any other race who experiences more favorable outcomes. Both agencies are highly in tune with community and understand the importance of community voices and helping them to navigate systems.

It should be noted that The California Black Women's Health Project (CABWHP) is the only statewide, non-profit organization that is solely committed to improving the health of California's 1.2 million Black women and girls through advocacy, education, outreach and policy. They focus on empowering Black women to take personal responsibility for their own health and to advocate for changes in policies that negatively affect Black women's health status.

Additionally, the Sankofa Birth workers of the Inland Empire is made up of birth workers from many professional backgrounds and skills sets. Their collective includes midwives, certified doulas, lactation consultants, community advocates and other supporters. They are deeply committed to providing high-level service while centering birthing families in a position of agency throughout the perinatal and postpartum experiences.

7. Reasons why my department requires these unique features from the vendor and what benefit will accrue to the county:



#### Public Health

These unique features outlined above are essential priorities for the Perinatal Equity Initiative. In 2018, recognizing an alarming statewide gap in Black infant mortality, the state Legislature passed the Budget Act of 2018 which included the establishment of the California Perinatal Equity Initiative (PEI) within the Department of Public Health. While declines in infant mortality have been achieved, the statewide mortality rate for Black infants continues to be two to four times higher than rates for other groups. The PEI aims to address the causes of persistent inequality and identify best practices to eliminate disparities in infant mortality.

The PEI complements programs and services offered through the Black Infant Health (BIH) Group Model. BIH is a group-based approach that provides services, information and social support to Black mothers to buffer the negative effects of racism and its consequences on women's environments and social experiences. PEI takes California's efforts to address racial disparities in infant mortality even further, promoting specific interventions designed to improve outcomes for Black mothers and their families.

As a result, it is imperative that the agencies providing the PEI interventions, are strongly connected to community residents, specifically the Black/African American community which has unique challenges that they face. Both the CABWHP & SBCIE can maneuver these challenges because they have staff that are culturally appropriate and many of whom identify as Black/African American, which is vital for these doula efforts.

The benefits to the County are numerous and include, Black/African American birthing women receiving free doulas who provide 3 prenatal, 2 postpartum and labor and delivery support; doulas are receiving opportunities to increase their skills through trainings such as lactation and perinatal mood disorders; birthing individuals that report that their doula was supportive of them during our virtual/in-person visits and when conducting follow-up visits; Birthing individuals who report they initiated breastfeeding during their pregnancy due to support from their doula, as well as receiving virtual or in-person breastfeeding support from their doula; Birthing individuals who report they feel their doula contributed positively to their birth experience; Birthing individuals who report they did not have to experience a C-Section for their pregnancy; and finally Birthing individuals who report they attended 1 or more postpartum visits with their healthcare provider after their pregnancy which we know is crucial when catching complications during the first 45 days after delivery.

One final benefit is having community residents and birthing individuals who feel more at ease and comfortable when interfacing with doulas who relate to and understand much of what they are experiencing as a Black/African American woman in the Inland Empire.

8.	Period of Performance: (total number of years)	From: 7/1/2022 to 6/30/2024_					
	Is this an annually renewable colls this a fixed-term agreement:		■ No □ No	Yes □ Yes			
	year fixed-term agreements incl	greement is set for a specific amou agreements include a cancellation se(s) to that effect, then the agreen shall apply.)		propriatio	n of funds,	or refund cl	ause. If
	Kim Saruwatari, M.P.H., [	Director	Geoffrey Leur	ng, M.D., Pu	ublic Health	Officer	



9. Identify all costs for this requested purchase. In addition, please include any single or sole source amounts previously approved and related to this project and vendor in the section designated below for current and future fiscal years. You do not need to include previous fiscal year amounts. If approval is for multiple years, ongoing costs must be identified below. If annual increases apply to ongoing costs such as CPI or other contract increases, provide the estimated annual cost for each consecutive year. If the annual increase may exceed the Purchasing Agent's authority, Board approval must be obtained. (Note: ongoing costs may include but are not limited to subscriptions, licenses, maintenance, support, etc.)

Description:	FY 22/23	FY 23/24	Total
One-time Costs:			
CABWHP	\$120,000	\$120,000	\$240,000
Ongoing Costs:			
(Insert description)			
Previous SSJ Approved Amounts:			
(Insert description)			
Total Costs			

Note: Insert additional rows as needed

10. Price Reasonableness: (Explain why this price is reasonable or cost effective – were you provided government discounted pricing? Is this rate/fee comparable to industry standards?)

The MCAH branch conducted an RFQu in April of 2020 and the contractor was selected through the competitive bid process using the program established guidelines.

11. Projected Board of Supervisor Date (if applicable): no later than May 10, 2022	
(Draft Form 11s, service agreement and or quotes must accompany the sole source request	for
Purchasing Agent approval.)	

Rahell Roman Rachelle Roman 12/1/2022

Department Head Signature Print Name Date

Or designee)

The section below is to be completed by the Purchasing Agent or designee.

Kim Saruwatari, M.P.H., Director

Geoffrey Leung, M.D., Public Health Officer



**Purchasing Department Comments:** 

Approve	Approve w	vith Condition/s	Disapprove
Condition/s:Note - Ratificati	on		
Not to exceed:			
□ One-	time \$		
⊠ Annu	al Amount \$ 120,000	/ per fiscal year through	6/30/2024 (date)
	(If Annual Amount Varies of FY 2223 : \$ 120,000. FY 2324 : \$ 120,000. FY : \$ FY : \$ FY : \$	_	
Suzanna Hino	ckley, Assistant Director		
Purchasing Agent	Date	Approval Numb	
		(Reference on Purchasing	Documents)