

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.33
(ID # 20854)

MEETING DATE:

Tuesday, January 24, 2023

FROM : HOUSING AND WORKFORCE SOLUTIONS:

SUBJECT: HOUSING AND WORKFORCE SOLUTIONS/COMMUNITY ACTION PARTNERSHIP (HWS/CAP): Approve Budget Adjustments for Additional Grant Money Received from State of California - Community Services Development (CSD) and Private Grant Money; All Districts. [State of California: \$3,114,811; Private Grant: \$35,231; Total Grant \$3,150,042] (4/5 Vote Required)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and direct the Auditor Controller to make budget adjustments increasing appropriations and estimated revenues for the Housing, and Workforce Solutions (HWS)/Community Action Partnership by \$3,150,042.00 for fiscal year 2022/2023 as shown on the attached Schedule A for the Emergency Food and Shelter Program, Low-Income Household Energy/Water Assistance Program (LIHEAP/LIWAP), Community Services Block Grant program (CSBG); and
2. Authorize the Director, or designee, to take all necessary steps to administer and implement the budget adjustment, including but not limited to signing subsequent necessary and relevant documents, subject to approval as to form by County Counsel.

ACTION:4/5 Vote Required, Policy, A-30

Heidi Marshall, Director 1/12/2023

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: January 24, 2023
xc: HWS

Kimberly Rector
Clerk of the Board

By: Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$3,150,042	\$0	\$3,150,042	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: State of California - Community Services Development (CSD) 99% and Private Grant 1%			Budget Adjustment: Yes	
			For Fiscal Year: 2022/2023	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

Housing and Workforce Solutions (HWS)/Community Action Partnership (CAP) has received additional revenues from the California Department of Community Services Development and private grants for their previously awarded programs for the current fiscal year.

LIHEAP / LIHWAP

The State of California’s Department of Community Services and Development (CSD) sponsors the Low-Income Home Energy Assistance Program (LIHEAP) and the Low-Income Household Water Assistance Program (LIHWAP). Funds for LIHEAP and LIHWAP program originate annually through the Federal appropriations process and are granted to CSD by the United States Department of Health and Human Services (HHS). Among other things, LIHEAP provides local agencies with the financial resources to hire contractors to install, repair, or renovate the heating, cooling, insulation, and weatherization needs of dwellings belonging to or occupied by low-income residents of Riverside County. LIHEAP funds may also be used to pay gas, electric, or propane bills for qualified Riverside County low-income residents. LIHWAP funds may be used to pay water and sewer arrearages for qualified Riverside County low-income residents.

With the additional budgeted LIHEAP funds, CAP will be able to provide the following services: 20 households will receive general weatherization services, 10 households will receive emergency heating and cooling services, and 1,257 households will receive assistance paying gas, electric or propane utility bills.

With the budgeted LIHWAP funds, CAP will be able to provide water and sewer assistance for approximately 5,000 households.

CSBG

The State of California’s Department of Community Services and Development (CSD) sponsors the Community Services Block Grant (CSBG) grants that provides local agencies with the financial resources to provide community service programs low-income individuals. CAP Riverside will provide direct and indirect anti-poverty programming and services to Riverside

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County residents. These programs and services are determined by the Community Needs Assessment and Community Action Plan which are conducted every two years. In response to the latest identified needs assessment results, CAP Riverside will utilize the 2023 CSBG allocation and leverage with other funding sources to provide immediate stabilizing supports to low-income residents and programming that promotes economic mobility. These services and programs include youth mentoring and employment, asset building programs, access to technology, cool and warm centers, mediation, tax preparation, nonprofit capacity building, as well as funding for delegate agencies that address specifically identified needs such as access to affordable childcare, food assistance, housing, and employment opportunities.

Impact on CAP: The CSBG allocation will allow CAP Riverside to continue funding operational support with a staff that consists of 52 full-time employees. Staff is strategically deployed across Riverside County at offices located in Riverside, Hemet, Mecca, Desert Hot Springs, and Blythe to meet the geographical needs of the community. With the additional funds, CAP Riverside will be able to provide the following services: a safe space for 10,000 more residents to escape extreme temperatures and save on their utility bills; fund at least ten (10) nonprofit startups to help them with costs associated with establishing their nonprofit status, and fund five (5) delegate agencies that address community needs such as access to childcare, food assistance, housing, and employment serving hundreds of low-income residents countywide.

PRIVATE FUNDING

Regional Access Project Grant \$20,000 – This grant provides funding and support to East County Cool & Warm Centers only. Funds will be utilized to purchase water, snacks, signage and any supplies to run the cool and warm centers.

SoCal Edison (SCE) Funds \$20,000 – This grant provides funding and support to the Cool Center season only (June 1 – October 15). The funds will be utilized to purchase water, snacks, and professional services to deliver supplies to cool and warm centers.

Emergency Food and Shelter Program (EFSP) \$15,231 – This grant provides funding and support to all Cool & Warm Centers. The funds will be utilized to purchase waters and snacks only.

This request is to increase the allocated revenue budget within the designated sub-funds as listed within Schedule A. There is no impact to the County General Fund.

Each attached Schedule A details the budget adjustments for the three (3) CAP programs, for a total amount of \$3,150,042.

Impact on Residents and Businesses

Low-income residents and families living in each of the five districts within Riverside County will have access to payment assistance of their energy and water bills, weatherization of homes, after school and food assistance programs. Low-Income families will be given opportunities

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within established CAP programs. Individuals and families living in Riverside County will also be able to access a "Warm Center" to escape the cold.

Additional Fiscal Information

There will be no impact on the County's general fund. 100% of the funding is provided by the State of California and private grantors.

ATTACHMENTS:

- Attachment A: Schedule A – Budget Adjustments – LIHEAP/LIWAP
- Attachment B: Schedule A – Budget Adjustments – Emergency Food & Shelter Program
- Attachment C: Schedule A – Budget Adjustments – CSBG


Heydee Koury, Sr Accountant - Auditor 1/13/2023


Brianna Lontajo, Principal Management Analyst 1/18/2023

SCHEDULE A
Housing and Workforce Solutions
Budget Adjustment - LIHEAP
Fiscal Year 2022/2023

INCREASE IN ESTIMATED REVENUES:

21050-5500600000-767220	Fed-Other Operating Grants	\$2,579,376
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TOTAL INCREASE IN ESTIMATED REVENUES: \$2,579,376

INCREASE IN APPROPRIATIONS:

21050-5500600000-510040	Regular Salaries	\$ 322,376
21050-5500600000-510320	Temporary Salaries	\$ 270,000

21050-5500600000-523800	Printing/Binding	\$ 20,000
21050-5500600000-525440	Professional Services	\$ 26,000
21050-5500600000-525500	Salary/Benefit Reimbursement	\$ 200,000
21050-5500600000-526420	Advertising	\$ 27,000
21050-5500600000-526700	Rent-Lease Bldgs	\$ 41,000
21050-5500600000-527780	Special Programs	\$ 100,000
21050-5500600000-527880	Training-Other	\$ 51,000

21050-5500600000-536240	Other Contract Agencies	\$1,500,000
21050-5500600000-537020	Interfnd Exp-Legal Services	\$ 22,000

TOTAL INCREASE IN APPROPRIATIONS: \$2,579,376

SCHEDULE A
Housing and Workforce Solutions
Budget Adjustment – Emergency Food & Shelter
Fiscal Year 2022/2023

INCREASE IN ESTIMATED REVENUES:

21050-5500700000-781480	Program Revenue	\$ 35,231
TOTAL INCREASE IN ESTIMATED REVENUES:		\$ 35,231

INCREASE IN APPROPRIATIONS:

21050-5500700000-520705	Food	\$ 20,231
21050-5500700000-525440	Professional Services	\$ 15,000
TOTAL INCREASE IN APPROPRIATIONS:		\$ 35,231

SCHEDULE A
Housing and Workforce Solutions
Budget Adjustment - CSBG
Fiscal Year 2022/2023

INCREASE IN ESTIMATED REVENUES:

21050-5500500000-767200	Fed-Block Grant	\$535,435
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TOTAL INCREASE IN ESTIMATED REVENUES: \$535,435

INCREASE IN APPROPRIATIONS:

21050-5500500000-510320	Temporary Salaries	\$ 25,000
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21050-5500500000-520705	Food	\$ 12,000
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21050-5500500000-523640	Computer Equip-Non Fixed Asset	\$ 10,000
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21050-5500500000-525440	Professional Services	\$ 25,000
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21050-5500500000-528140	Conference/Registration Fees	\$ 47,717
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21050-5500500000-536240	Other Contract Agencies	\$405,999
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21050-5500500000-537020	Interfnd Exp-Legal Services	\$ 9,719
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TOTAL INCREASE IN APPROPRIATIONS: \$535,435