

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.48  
(ID # 20921)

**MEETING DATE:**

Tuesday, January 24, 2023

**FROM :** TLMA-TRANSPORTATION:

**SUBJECT:** TRANSPORTATION AND LAND MANAGEMENT AGENCY/TRANSPORTATION:  
Amendment No. 2 to the On-Call Services Agreement for Roadway/Highway Design with Michael Baker International, Inc., All Districts. [\$500,000 Total Amendment Cost - Local Funds 100%]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve Amendment No. 2 to the On-Call Services Agreement for Roadway/Highway Design between County of Riverside Transportation Department and Michael Baker International, Inc. (Contract No. 20-02-007) to increase the annual budget for FY 22/23 and FY 23/24 by \$250,000 per fiscal year, from \$250,000 per fiscal year to \$500,000 per fiscal year, and authorize the Chairman of the Board to execute the same.

**ACTION:Policy**

  
Mark Lancaster, Director of Transportation 1/5/2023

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Gutierrez  
Nays: None  
Absent: None  
Date: January 24, 2023  
xc: Trans.

Kimberly Rector  
Clerk of the Board

By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 250,000	\$ 250,000	\$ 500,000	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> Transportation Funds (100%). There are no General Funds used for this project.			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 22/23 & 23/24	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The Transportation Department requires outside engineering and support services to deliver many of the road improvement projects identified and funded in the Transportation Improvement Program (TIP).

By Minute Order dated April 7, 2020 (Agenda Item 3-52), the Board of Supervisors authorized an On-Call Services Agreement with Michael Baker International, Inc. for Roadway/Highway Design. The Contract provided for a three (3) year contract with two one (1) year extension with a maximum annual capacity of \$250,000. The first one-year extension was executed on June 15, 2022 via the contract's first amendment, and the approval authorization for this amendment was delegated to the Director of Transportation when the original contract was executed.

Due to the increased workload, the annual maximum capacity of \$250,000 for this On-Call Services Agreement has been encumbered for FY 2022/2023.

In an effort to avoid delays in the delivery of SB-1 funded TIP projects as well as other locally funded projects, the Transportation Department is requesting to increase the maximum annual capacity of the On-Call Services Agreement with Michael Baker International, Inc. from \$250,000 to \$500,000 for FY 22/23 and FY 23/24 under this Amendment No. 2 to the On-Call Services Agreement.

Michael Baker International is currently working on multiple TIP Projects such as Capella Street Reconstruction, 70th Avenue Resurfacing and some other on-call assignments. They have been producing top quality work within time schedule and budget, and staff would like their design team to further assist on Good Hope Paving Group Project, which is part of a storm drain construction project initiated by Flood Control District. In order to deliver these projects in a timely manner, additional funds in excess of the original \$250,000 are needed for FY 22/23 and FY 23/24.

**Impact on Residents and Businesses**

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

TIP projects enhance safety and improve overall driving conditions to the motoring public by improving and updating these roadways.

**Additional Fiscal Information**

The amendment to the On-Call Services Agreement will increase the allocation for FY 2022/2023 and FY 2023/2024 in the new annual amount of \$500,000 to allow additional flexibility of Department's contract capacity.

Original Contract Value after 1st Amendment:

\$250,000	FY 2019/2020
\$250,000	FY 2020/2021
\$250,000	FY 2021/2022
\$250,000	FY 2022/2023 (Extension 1)
\$250,000	FY 2023/2024 (Extension 2)
Total Authorized Amount:	\$1,250,000 (before Amendment No. 2)

Contract Value after this Amendment:

\$250,000	FY 2019/2020
\$250,000	FY 2020/2021
\$250,000	FY 2021/2022
\$500,000	FY 2022/2023 (Extension 1)
\$500,000	FY 2023/2024 (Extension 2)
Total Authorized Amount:	\$1,750,000

There are no County General Funds used for this contract.

**Contract History and Price Reasonableness**

The Michael Baker International, Inc. staff billing rates have been carefully re-examined and staff found their rates are within the range of acceptable industry practice for engineering services. The rates already agreed upon at the time of execution of the original agreement remains unchanged.

**ATTACHMENTS:**

Amendment No. 2 to the On-Call Services Agreement for Roadway/Highway Design with Michael Baker International, Inc.

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA



Jason Farin, Principal Management Analyst

1/18/2023



Kristine Bell-Valdez, Supervising Deputy County Counsel

1/12/2023

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**AMENDMENT NO. 2**  
**TO THE ON-CALL SERVICES AGREEMENT**  
**FOR ROADWAY/HIGHWAY DESIGN**  
**BETWEEN**  
**COUNTY OF RIVERSIDE • TRANSPORTATION DEPARTMENT**  
**AND**  
**MICHAEL BAKER INTERNATIONAL, INC.**

This Amendment No. 2 to the On-Call Services Agreement for Roadway/Highway Design (hereinafter referred to as "AMENDEMENT") is made and entered into this 24 day of January, 2023, by and between COUNTY OF RIVERSIDE, a political subdivision of the State of California, (hereinafter referred to as "COUNTY") and Michael Baker International, Inc., a Pennsylvania corporation, (hereinafter referred to as "CONSULTANT"), collectively referred to as the "PARTIES".

**RECITALS**

- A. COUNTY and CONSULTANT have entered into an agreement entitled "On-Call Services Agreement for Roadway/Highway Design between County of Riverside • Transportation Department and Michael Baker International, Inc." that is dated April 7 2020, Agenda Item 3.52, (hereinafter referred to as "AGREEMENT") and first amended on June 15, 2022.
- B. The AGREEMENT provides the terms and conditions, scope of work, schedule, and budget for the professional and technical services necessary to perform roadway/highway design work.
- C. The CONSULTANT is satisfactorily performing the duties under the AGREEMENT and the Transportation Department continues to need the services provided. In an effort to deliver various locally funded roadway improvement projects identified in the Transportation Improvement Program (TIP), additional budget capacity is needed.
- D. The PARTIES desire to amend the AGREEMENT to modify the annual budget allocations for FY 22/23 and FY 23/24.

**AGREEMENT**

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the PARTIES agree as



1 follows:

- 2 1. Article V • Allowable Costs and Payments, Paragraph N, of the AGREEMENT is hereby amended to  
3 increase the total amount payable by COUNTY for all Task Orders issued pursuant to the  
4 AGREEMENT by \$500,000, from \$1,250,000 to \$1,750,000 as follows: "The total amount payable by  
5 COUNTY for all Task Orders resulting from this contract shall not exceed \$1,750,000."  
6  
7 2. Attachment C • Compensation Plan, Article CV • Cost Proposal of the AGREEMENT is hereby  
8 amended to increase the total annual amount for FY 22/23 and FY 23/24 by \$250,000 per fiscal year,  
9 from \$250,000 per fiscal year to \$500,000 per fiscal year as follows: "The total annual amount of  
10 services to be performed under this contract shall not exceed the following unless approved in writing  
11 by the COUNTY.

12 Annual Budget Amount

13 <u>Year</u>	14 <u>Amount</u>
15 Contract Execution Date to June 30, 2020	\$250,000
16 July 1, 2020 to June 30, 2021	\$250,000
17 July 1, 2021 to June 30, 2022	\$250,000
18 July 1, 2022 to June 30, 2023	\$500,000
19 July 1, 2023 to June 30, 2024	\$500,000 (Requires Transportation Director or 20 Board Approval)

- 21 3. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and  
22 conditions of the AGREEMENT shall remain in full force and effect between the PARTIES hereto.

23 IN WITNESS HEREOF, the PARTIES hereto have caused this AMENDMENT to the AGREEMENT to be duly  
24 executed this day and year first written above.

25 THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

26 SIGNATURE PAGE FOLLOWS

**APPROVALS**

**COUNTY Approvals**

RECOMMENDED FOR APPROVAL:


  
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**MARK LANCASTER**

Director of Transportation

APPROVED AS TO FORM:

COUNTY COUNSEL

  
\_\_\_\_\_

By Deputy

APPROVAL BY THE BOARD OF SUPERVISORS

  
\_\_\_\_\_

**KEVIN JEFFRIES**

PRINTED NAME

Chairman, Riverside County Board of Supervisors

ATTEST:

  
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**KIMBERLY A. RECTOR**

Clerk of the Board

(SEAL)

**CONSULTANT Approvals**

CONSULTANT:

  
\_\_\_\_\_

Tanya Bilezikjian, P.E.

PRINTED NAME

Vice President

TITLE

CONSULTANT:

\_\_\_\_\_

PRINTED NAME

TITLE

JAN 24 2023 3.48