

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.15  
(ID # 21055)**

**MEETING DATE:**

**FROM :** PUBLIC SOCIAL SERVICES:

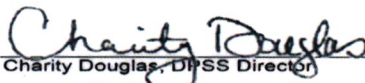
Tuesday, January 31, 2023

**SUBJECT:** DEPARTMENT OF PUBLIC SOCIAL SERVICES (DPSS): Adoption of Resolution Number 2023-015, Authorizing the Director of the Department of Public Social Services, or Designee, to Accept the Transitional Housing Program County Allocation Round 4 Award, to accept the Housing Navigator Maintenance Program County Allocation Round 1 Award, and to Enter into and Execute Any and All Documents Required or Deemed Necessary to Receive and Administer Funds under the State of California, Department of Housing and Community Development Programs; All Districts. [Total Cost \$2,094,378 - 100% State]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Adopt Resolution No. 2023-015, to Accept the Transitional Housing Program (THP) County allocation round 4 award in the total amount of \$1,291,873 through the expiration date of June 30, 2025, and Accept the Housing Navigator Maintenance Program (HNMP) Round 1 allocation in the total amount of \$802,505 through the expiration date of June 30, 2025; and,
2. Authorize the Director of the Department of Public Social Services, or its designee, to accept and sign the Transitional Housing Program County allocation round 4 award and future THP County allocations, to accept and sign the Housing Navigator Maintenance Program Round 1 allocation and future HNMP County allocations, to sign any subsequent amendments or modifications, but not limited to, amendments that increase or decrease the allocation, as well as take all necessary steps to administer the THP and HNMP allocations and sign any certifications, assurances, reports, or other related documents required by State of California, Department of Housing and Community Development consistent with the Board's approval and as approved as to form by County Counsel.

**ACTION:Policy**

  
Charity Douglas, DPSS Director

1/13/2023

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Washington, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: January 31, 2023  
xc: DPSS

Kimberly Rector  
Clerk of the Board

By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$2,094,378	\$0	\$ 2,094,378	\$0
<b>NET COUNTY COST</b>	\$0	\$0	\$0	\$0
<b>SOURCE OF FUNDS:</b> State 100%			<b>Budget Adjustment:</b>	<b>No</b>
			<b>For Fiscal Year:</b>	22/23 – 24/25

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

At the request of the California Department of Housing and Community Development (HCD) we are bringing forth this joint resolution to accept funds for both the Transitional Housing Program (THP) and Housing Navigators Maintenance Program (HNMP).

**Transitional Housing Program:** THP services help young adults who are 18 to 25 years of age to secure and maintain housing by increasing their life skills, reducing the waitlist for housing and providing linkage to community services for emancipated young adults. The Riverside County Department of Public Social Services (DPSS) is currently providing Transitional Housing Program-Plus (THP-Plus) services to a caseload of 41 emancipated young adults.

The Board of Supervisors previously approved the first round of THP funding (for FY 19/20) from HCD to DPSS at the May 19, 2020 Board meeting (Agenda Item No. 3.27). And a second round of funding in the amount of \$257,600 approved at the October 27, 2020 Board of Supervisors meeting (Agenda Item 3.14). And a third round of funding in the amount of \$257,600 approved at the January 25, 2022 Board of Supervisors meeting (Agenda Item 3.42). The HCD has allocated a fourth round of funding in the amount of \$1,291,873 to DPSS for THP services. DPSS has two years to spend each allocation. With the prior funding from HCD, DPSS was able increase the number of young adults served and add an additional part-time life coach to assist former foster youth in securing and maintaining housing while they seek employment, education, or other self-sufficiency sustaining tasks.

**Housing Navigator Maintenance Program:** HNMP funding is used for housing navigators to act as housing specialists to assist young adults between the ages of 18-21 to secure and maintain housing. Priority is given to young adults in foster care. The funding will assist with case management, preventative measures to protect youth from homelessness and assist youth with linkages to community resources. 80 to 100 young adults are expected to receive services with this funding.

HCD has allocated round 1 funding in the amount of \$802,505 to Riverside County DPSS for the HNMP program. This funding is to be expended by June 30 2025.



2  
3 RESOLUTION NO. 2023-015

4  
5 **A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE**  
6 **AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF PUBLIC SOCIAL SERVICES**  
7 **(DPSS), OR DESIGNEE, TO ACCEPT THE TRANSITIONAL HOUSING PROGRAM COUNTY**  
8 **ALLOCATION ROUND 4 AWARD, TO ACCEPT THE HOUSING NAVIGATOR**  
9 **MAINTENANCE PROGRAM COUNTY ALLOCATION ROUND 1 AWARD, AND TO ENTER**  
10 **INTO AND EXECUTE ANY AND ALL DOCUMENTS REQUIRED OR DEEMED NECESSARY**  
11 **TO RECEIVE AND ADMINISTER FUNDS UNDER THE STATE OF CALIFORNIA,**  
12 **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT PROGRAMS.**

13  
14 **WHEREAS**, the State of California, Department of Housing and Community Development  
15 (“HCD”) issued an allocation acceptance form, dated November 1, 2022, under Round 4 of the Transitional  
16 Housing Program (“THP”), authorized by item 2240-102-0001 of section 2.00 of the Budget Act of 2022  
17 (Chapter 249 of the Statutes of 2022) and Chapter 11.7 (commencing with Section 50807) of part 2 of  
18 Division 31 of the Health and Safety Code (the “THP Allocation Acceptance Form”); and,

19 **WHEREAS**, HCD issued an allocation acceptance form, dated November 1, 2022 under Round 1  
20 of the Housing Navigation and Maintenance Program (“HNMP”) authorized by Item 2240-103-0001 of  
21 Section 2.00 of the Budget Act of 2022 (Chapter 43 of the Statutes of 2022) and Chapter 11.8 (commencing  
22 with Section 50811) of Part 2 of Division 31 of the Health and Safety Code (the “HNMP Allocation  
23 Acceptance Form”); and

24 **WHEREAS**, the THP Allocation Acceptance Form and the HNMP Allocation Acceptance Form  
25 are collectively referred to as the “Allocation Acceptance Forms”; and,

26 **WHEREAS**, the Allocation Acceptance Forms relate to the availability of the funds under the THP  
27 and HNMP Programs; and

1           **WHEREAS**, the County of Riverside (“County”) is listed as an eligible applicant in THP Allocation  
2 Acceptance Form, dated November 1, 2022 and the County is also be listed as an eligible applicant in the  
3 HNMP Allocation Acceptance Form dated November 1,2022.

4           **NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED**, by the Board  
5 of Supervisors of the County of Riverside, State of California, (“Board”) in regular session assembled on  
6 January 31, 2023 at 9:00 a.m. or soon thereafter, in the meeting room located on the first floor of the County  
7 Administrative Center, 4080 Lemon Street, Riverside, California, that this Board does hereby determine  
8 and declare as follows:

9           SECTION 1. That the Director of DPSS or designee is hereby authorized and directed to accept  
10 County’s allocated award in the amount of \$1,291,873, as detailed in the THP Allocation Acceptance Form  
11 and applicable state law at the time this resolution is executed and authorized.

12           SECTION 2. That the Riverside County Board of Supervisors hereby affirms that if THP funds  
13 remain available for allocation after the deadline for submitting a signed Allocation Acceptance Form, and  
14 if the County is eligible for any additional allocation from the remaining funds for the THP program, the  
15 Director of DPSS or designee is hereby authorized and directed to accept this additional allocation of funds  
16 (“Additional THP Allocation”) up to the amount awarded by HCD but not to exceed \$2,583,746.

17           SECTION 3. That Director of DPSS or designee is hereby authorized and directed and accept  
18 County’s allocated award in the amount of \$802,505, as detailed in the HNMP Allocation Acceptance Form  
19 and applicable state law at the time this resolution is executed and authorized.

20           SECTION 4. That the Riverside County Board of Supervisors hereby affirms that if HNMP funds  
21 remain available for allocation after the deadline for submitting a signed Allocation Acceptance Form, and  
22 if the County is eligible for any additional allocation from the remaining funds for the HNMP program, the  
23 Director of DPSS or designee is hereby authorized and directed to accept this additional allocation of funds  
24 (“Additional HNMP Allocation”) up to the amount authorized by Department but not to exceed \$1,605,010.

25           SECTION 5. That the Director of the Department of Public Social Services, or designee, is hereby  
26 authorized and directed to act on behalf of County in connection with the THP Allocation Award and any  
27 Additional THP Allocation by entering into, executing, and delivering any and all documents required or  
28



1 deemed necessary or appropriate to participate in and/or administer the THP Program., including but not  
2 limited to the Standard Agreement, the THP Allocation Acceptance Form, and any additional documents  
3 in relation to the THP Allocation.

4 SECTION 6. That Director of the Department of Public Social Services, or designee, is hereby  
5 authorized and directed to act on behalf of County in connection with the HNMP Allocation Award and  
6 any Additional HNMP Allocation by entering into, executing, and delivering any and all documents  
7 required or deemed necessary or appropriate to participate and/or administer the HNMP Program, including  
8 but not limited to the Standard Agreement, the HNMP Allocation Acceptance Form, and any additional  
9 documents in relation to the HNMP Allocation.

10 SECTION 7. That DPSS shall be subject to the terms and conditions that are specified in the THP  
11 and HNMP Allocation Award Documents, and that DPSS will use the THP and HNMP Allocation Award  
12 funds, and any additional THP and HNMP Allocation funds, in accordance with the Allocation Acceptance  
13 Form, the THP and HNMP Allocation Award Documents, and any subsequent amendments or amendment  
14 thereto, as well as any and all other THP and HNMP requirements, or other applicable laws.


15 SECTION 8. That DPSS has the discretion to accept both the THP and HNMP program funds as  
16 detailed herein but, in the event that one of the two allocations are not made available for DPSS or DPSS  
17 opts to not receive one of the allocations, DPSS affirms that it is authorized to accept either of the allocations  
18 independent of each other.

19 **BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED** that this Board hereby  
20 authorizes this resolution to take effect immediately upon its adoption.

21  
22 PASSED AND ADOPTED this 31st day of January 2023, by the following vote:

23  
24 AYES 5  
25 NOES 0  
26 ABSTENTIONS 0  
27 ABSENT 0  
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By:   
Kevin Jeffries, Chairman of the Board

Approval as to Form

Minh C. Tran

County Counsel

By: *Katherine Wilkins*

Katherine Wilkins

Deputy County Counsel


Date: Jan 11, 2023

**STATE OF CALIFORNIA**

**County of Riverside**

I, Kimberly Rector, County Clerk of the County of Riverside, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by the County Board of Supervisors on this 31st day of January 2023.

Kimberly Rector  
Clerk of the County of Riverside, State of California

By:   
DEPUTY

2  
3 RESOLUTION NO. 2023-015

4 A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE  
5 AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF PUBLIC SOCIAL SERVICES  
6 (DPSS), OR DESIGNEE, TO ACCEPT THE TRANSITIONAL HOUSING PROGRAM COUTNY  
7 ALLOCATION ROUND 4 AWARD, TO ACCEPT THE HOUSING NAVIGATOR  
8 MAINTENANCE PROGRAM COUNTY ALLOCATION ROUND 1 AWARD, AND TO ENTER  
9 INTO AND EXECUTE ANY AND ALL DOCUMENTS REQUIRED OR DEEMED NECESSARY  
10 TO RECEIVE AND ADMINISTER FUNDS UNDER THE STATE OF CALIFORNIA,  
11 DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT PROGRAMS.

12  
13 ROLL CALL:

14  
15 Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez  
16 Nays: None  
17 Absent: None  
18

19 The foregoing is certified to be a true copy of a resolution duly adopted by said Board of  
20 Supervisors on the date therein set forth.

21  
22 KIMBERLY A. RECTOR, Clerk of said Board

23  
24 By: *Bruno Smith*  
25 Deputy



Transitional Housing Program (THP) Allocation Acceptance Round 4							Rev.11/01/22				
<b>County Allocation (select Applicant County in row 7 below):</b>						<b>\$1,291,873</b>					
Pursuant to item 2240-102-0001 of Section 2.00 of the Budget Act of 2022 (Chapter 249 of the Statutes of 2022) and Chapter 11.7 (commencing with Section 50807) of Part 2 of Division 31 of the Health and Safety Code (HSC), the Department of Housing and Community Development (HCD) shall allocate funding to counties for the purpose of housing stability to help young adults 18 to 24 years of age, inclusive, secure and maintain housing, with priority given to young adults formerly in the foster care or probation systems.											
Allocation Applicant											
Allocation Applicant is a County							Yes				
Pursuant to Section 50807(b) of the HSC, HCD consulted with the Department of Social Services, the Department of Finance, and the County Welfare Directors Association to develop a formula allocation schedule for the purpose of distributing these funds to counties. The allocation is based on each county's percentage of the total statewide number of young adults 18 through 20 years of age in foster care and homeless unaccompanied young adults (ages 18 through 24). The allocation excludes Colusa, Mariposa, Modoc, Mono, and Sierra county because their calculation did not demonstrate need.											
<b>Applicant County</b>		<b>Riverside County</b>									
<b>Legal name of Applicant as stated on resolution:</b>			<b>County of Riverside</b>								
Address	4060 County Circle Drive			City	Riverside	State	CA	Zip	92503		
Auth Rep Name	Charity Douglas		Title	Director		Auth Rep Email	chdougl@rivco.org		Phone	951-358-6995	
Contact Name	Brianna Cervantes		Title	Contracts and Grants Analyst		Email	bcervant@rivco.org		Phone	951-358-3529	
Address	4060 County Circle Drive			City	Riverside	State	CA	Zip	92503		
<b>Federal Tax ID Number (FEIN)</b>	95-6000930										
Administrative Fiscal Representative											
Legal Name	Monica Bentley			Contact Name	Monica Bentley		Contact Email	mbentley@rivco.org			
Phone	9513587761		Address	4060 County Circle Drive		City	Riverside	State	CA	Zip	92503
<b>File Name:</b>	<b>App Resolution</b>		Reference sample resolution document					Attached to email?		No	
<b>File Name:</b>	<b>App GovTIN Form</b>		Reference Taxpayer Identification Number (TIN) document					Attached to email?		Yes	
Use of Funds											
Funds shall be used to help young adults who are 18 to 24 years of age, inclusive, secure and maintain housing with priority given to young adults formerly in the state's foster care or probation systems. Use of funds may include, but are not limited to:											
1) Identify and assist housing services for this population in your community; 2) Assist this population to secure and maintain housing (with priority given to those in the state's foster care or probation system); 3) Improve coordination of services and linkages to community resources within the child welfare system and the Homeless Continuum of Care; and 4) Provide engagement in outreach and targeting to serve those with the most severe needs.											
Expenditure of Funds											
Any grant funds remaining unexpended as of two years from the "Effective Date" of the fully executed Standard Agreement as stated in the STD 213, paragraph 2, must be returned to the State. Checks shall be payable to the Department of Housing and Community Development and mailed to 2020 West El Camino Ave. Room 300 and must reference the Contract Number.											
Allocation Acceptance Requirements											
In order to accept and receive an allocation, applicants must submit the following: <b>1. Signed Allocation Acceptance form, 2. GovTIN Form, and 3. Signed Resolution. If Signed Resolution is not available by submittal date please include the scheduled date of Board of Supervisors meeting and anticipated date the Signed Resolution will be submitted to the Department. The Department will only accept applications electronically via email no later than 5:00 p.m. on:</b>											
<b>Thursday, December 1, 2022</b> HCD will only accept applications electronically at the following email address: <a href="mailto:THP@hcd.ca.gov">THP@hcd.ca.gov</a>											
Reporting Requirements											
Applicant acknowledges and agrees to submit an bi-annual report to the Department for the two years following contract execution addressing the following:											
A. Number of program participants served who were homeless at time of program entry; B. Number of program participants served who were in the State's foster care system; C. Number of program participants served who were formerly in the State's foster care or probation systems; D. Number of program participants who exited homelessness into temporary housing; E. Number of program participants who exited homelessness into permanent housing; F. Itemization on use of program fund expenditures; G. Who were the housing navigators or other subcontractor(s)? H. Subpopulation data including:											
Yes											
1. Number of participants that are employed; 2. Number of participants identified as LGBTQ+; 3. Number of participants having a disability; 4. Number of participants with minor children in the household; and, 5. Average number of children per household.											
Certification											
<b>On behalf of the entity identified in the signature block below, I certify that:</b> The information, statements and attachments included in this Allocation Acceptance form are, to the best of my knowledge and belief, true and correct. I possess the legal authority to submit this Allocation Acceptance form on behalf of the entity identified above. In addition, I acknowledge that all information in this application and attachments is public, and may be disclosed by the State.											
<div style="border: 1px solid black; padding: 5px; width: 100%;">Charity Douglas</div>			<div style="border: 1px solid black; padding: 5px; width: 100%;">Director, DPSS</div>			<div style="border: 1px solid black; padding: 5px; width: 100%; height: 20px;"></div>			<div style="border: 1px solid black; padding: 5px; width: 100%; height: 20px;"></div>		
Printed Name			Title of Signatory			Signature			Date		
Name:	Charity Douglas			Phone Number:	951-358-6995						
Address:	4060 County Circle Dr.			City:	Riverside	State:	CA	Zip:	92503		



<b>Housing Navigation and Maintenance Program (HNMP) Allocation Acceptance Round 1</b>						Rev.11/01/22					
<b>County Allocation (select Applicant County in row 7 below):</b>						<b>\$802,505</b>					
Pursuant to item 2240-103-0001 of Section 2.00 of the Budget Act of 2022 (Chapter 43 of the Statutes of 2022) and Chapter 11.8 (commencing with Section 50811) of Part 2 of Division 31 of the Health and Safety Code (HSC), the Department of Housing and Community Development (HCD) shall allocate funding to counties for the support of housing navigators to help young adults 18 years and up to 24 years of age, inclusive, secure and maintain housing, with priority given to young adults currently or formerly in the foster care system.											
<b>Allocation Applicant</b>											
Allocation Applicant is a County						Yes					
Pursuant to Section 50811 of the HSC, HCD consulted with the Department of Social Services, the Department of Finance, and the County Welfare Directors Association to establish the formula allocation for the purpose of distributing these funds to counties. The formula allocation is based on each county's percentage of the total statewide number of young adults 17 through 21 years of age in the foster care and probation system. The allocation excludes Alpine and Mono counties because their calculation did not demonstrate need. The housing navigation and maintenance program for a county that accepts an allocation of money pursuant to this section shall provide training to its child welfare agency social workers and probation officers who serve nonminor dependents. The training shall address an overview of the housing resources available through the local coordinated entry system, homeless continuum of care, and county public agencies, including, but not limited to, housing navigation, permanent affordable housing, THP-Plus, and housing choice vouchers. The training shall also address how to access and receive a referral to existing housing resources, the social worker's and probation officer's role in identifying unstable housing situations for youth, and referring youth to housing assistance programs. <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>											
<b>Applicant County</b>		Riverside County									
<b>Legal name of Applicant as stated on resolution:</b>		County of Riverside									
<b>Address</b>		4060 County Circle Drive		<b>City</b>	Riverside	<b>State</b>	CA	<b>Zip</b>	92503		
<b>Auth Rep Name</b>	Charity Douglas	<b>Title</b>	Director	<b>Auth Rep Email</b>	chdougl@rivco.org		<b>Phone</b>	951-358-6995			
<b>Contact Name</b>	Brianne Cervantes	<b>Title</b>	Contracts and Grants Analyst	<b>Email</b>	bcervant@rivco.org		<b>Phone</b>	951-358-3529			
<b>Address</b>		10281 Kidd Street		<b>City</b>	Riverside	<b>State</b>	CA	<b>Zip</b>	92503		
<b>Federal Tax ID Number (FEIN)</b>		95-6000930									
<b>Administrative Fiscal Representative</b>											
<b>Legal Name</b>		Monica Bentley		<b>Contact Name</b>	Monica Bentley		<b>Contact Email</b>	mbentley@rivco.org			
<b>Phone</b>	9513587761		<b>Address</b>	4060 County Circle Drive		<b>City</b>	Riverside	<b>State</b>	CA	<b>Zip</b>	92503
<b>File Name:</b>	<b>App Resolution</b>	Reference sample resolution document				<b>Attached to email?</b>	No				
<b>File Name:</b>	<b>App TIN</b>	Reference Taxpayer Identification Number (TIN) document				<b>Attached to email?</b>	Yes				
<b>Use of Funds</b>											
The HNMP program funds housing navigators for counties. The role of a housing navigator is to act as a housing specialist to assist young adults with their pursuits of locating available housing and overcoming barriers to locating housing. Housing navigation and maintenance activities may include, but are not limited to:											
<ol style="list-style-type: none"> <li>1) Assist young adults aged 18-24 years of age, inclusive, secure and maintain housing (with priority access given to young adults in the state's foster care system);</li> <li>2) Provide housing case management which include essential services in emergency supports to foster youth;</li> <li>3) Prevent young adults from becoming homeless; and</li> <li>4) Improve coordination of serves and linkages to key resources across the community including those from within the child welfare system and the local Continuum of Care.</li> </ol>											
<b>Expenditure of Funds</b>											
Any grant funds remaining unexpended as of two years from the "Effective Date" of the fully executed Standard Agreement as stated in the STD 213, paragraph 2, must be returned to the State. Checks shall be payable to the Department of Housing and Community Development and mailed to 2020 West El Camino Ave. Room 300 and must reference the Contract Number.											
<b>Allocation Acceptance Requirements</b>											
<p><b>In order to accept and receive an allocation, applicants must submit the following: 1. Signed Allocation Acceptance form, 2. GovTIN Form, and 3. Signed Resolution. If Signed Resolution is not available by submittal date please include the scheduled date of Board of Supervisors meeting and anticipated date the Signed Resolution will be submitted to the Department. The Department will only accept applications electronically via email no later than 5:00 p.m. on:</b></p> <p style="text-align: center;"><b>Thursday, December 01, 2022</b>  HCD will only accept applications electronically at the following email address:  <a href="mailto:THP@hcd.ca.gov">THP@hcd.ca.gov</a></p>											
<b>Reporting Requirements</b>											
Applicant acknowledges and agrees to submit an bi-annual report to the Department for the two years following contract execution addressing the following:						Yes					
A.Number of program participants served with program funds; B.Itemization of use of program funds; C.Details on housing navigators and other subcontractors; D.Number of program participants served who were in the State's foster care system; E.Number of program participants who were homeless at time of program entry; F.Number of program participants who exited homelessness into temporary housing; G.Number of program participants who exited homelessness into permanent housing; and, H.Subpopulation data including:  1.Number of participants that are employed; 2.Number of participants identified as LGBTQ+; 3.Number of participants with a disability; 4.Number of participants with minor children in the household; and, 5.Average number of children per household.											
<b>Certification</b>											
<b>On behalf of the entity identified in the signature block below, I certify that:</b> The information, statements and attachments included in this Allocation Acceptance form are, to the best of my knowledge and belief, true and correct. I possess the legal authority to submit this Allocation Acceptance form on behalf of the entity identified above. In addition, I acknowledge that all information in this application and attachments is public, and may be disclosed by the State.											
Charity Douglas		Director, DPSS		[Signature]		[Date]					
Printed Name		Title of Signatory		Signature		Date					
<b>Name:</b>	Charity Douglas			<b>Phone Number:</b> 951-358-6995							
<b>Address:</b>	4060 County Circle Dr.		<b>City:</b> Riverside	<b>State:</b> CA	<b>Zip:</b> 92503						