

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.30
(ID # 20779)

MEETING DATE:

FROM : PUBLIC SOCIAL SERVICES:

Tuesday, February 28, 2023

SUBJECT: DEPARTMENT OF PUBLIC SOCIAL SERVICES (DPSS): Adoption of Resolution Number 2023-054, Delegating Signing Authority to the current and any subsequent Director of Public Social Services, or Designee, for Specific Types of Agreements, Amendments and MOUs, or similar documents with Federal, State, Public Agencies, Schools or College Districts, Non-Profits or Community Partners with or without Monetary impact and that have been approved by County Counsel; All Districts. [Total Cost: \$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and Adopt Resolution No. 2023-054 for Delegating Signing Authority to the current and any subsequent Director of the Department of Public Social Services, or designee, to sign agreements, amendments, Memoranda of Understanding (MOUs) or similar documents with Federal, State, Public Agencies, Schools or College Districts, Non-Profits or Community Partners with or without monetary impact and that have been approved by County Counsel, for five (5) years;
2. Approve the delegation of signature authority to the current and any subsequent Director of Public Social Services or designee to sign agreements, amendments, or similar documents with Federal, State, Public Agencies, Schools or College Districts, Non-Profits or Community Partners that involve no monetary impact and that have been approved by County Counsel; and
3. Approve the delegation of signature authority to the current and any subsequent Director of Public Social Services or designee to sign Memoranda of Understanding (MOUs) with Riverside County departments, agencies and districts with or without monetary impact that have been approved by County Counsel.

ACTION:Policy

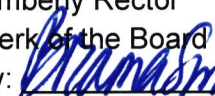

Charity Douglas, DPSS Director

2/16/2023

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Gutierrez and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, and Gutierrez
Nays: None
Absent: Perez
Date: February 28, 2023
xc: DPSS, COBAB

Kimberly Rector
Clerk of the Board
By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$0	\$0	\$0	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: Not applicable			Budget Adjustment: No	
			For Fiscal Year: 22/23-27/28	

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

The recommended actions would delegate signature authority to the current or any subsequent Director of Public Social Services (DPSS), or designee, for specific agreement types that have been approved by County Counsel.

County Counsel has recommended and assisted other County Departments, including the Probation Department, Community Action Partnership, and the Office on Aging with similar requests to the Board.

Delegation of this signature authority is requested for agreements, MOUs or similar documents with the State, public agencies, schools or college districts, non-profits or community partners and will significantly improve and streamline operational efficiency within DPSS.

Impact on Residents and Businesses

The delegation of signature authority to sign these specific agreements will improve operational efficiency and save resources, reducing document processing time and improving DPSS' delivery of services.

Additional Fiscal Information

Examples of agreements where the request for delegation of signature authority would be appropriate are:

- 1) DPSS has agreed to participate in the California Department of Social Services (CDSS) Identify Verification Pilot (IVP). This program allows participating counties to use IVP to determine eligibility for California Work Opportunity and Responsibility to Kids (CalWORKs) and General Assistance/General Relief (GA/GR) applicants through the PONDERA Solutions. The agreement is entered into with CDSS for the purpose of authorizing the County access to an IVP Web Portal to authenticate an applicant's identity and verify if the applicant is currently receiving aid;
- 2) The Department of Health Care Services (DHCS) and DPSS entered into the Medi-Cal Privacy and Security Agreement in order to ensure the privacy and security of Medi-Cal Personal Identifiable Information (PII)

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- 3) The Riverside University Health System – Public Health (RUHS-PH) and DPSS entered into a Memorandum of Understanding (MOU) whereas RUHS-PH will provide case management services for pregnant or parenting teens enrolled in the Cal-Learn program.

The authority to sign MOUs with monetary impact is contingent on the review of available department budget and there should not be any net impact above what is already approved in the department's operating budget.



Ronak Patel, Deputy County Counsel 2/14/2023

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RESOLUTION NO. 2023-054

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE DELEGATING SIGNING AUTHORITY TO THE CURRENT AND ANY SUBSEQUENT DIRECTOR OF THE DEPARTMENT OF PUBLIC SOCIAL SERVICES, OR DESIGNEE, TO SIGN MEMORANDA OF UNDERSTANDING (MOUS) AND RELATED AMENDMENTS WITH RIVERSIDE COUNTY DEPARTMENTS, AGENCIES AND DISTRICTS WITH OR WITHOUT FINANCIAL IMPACT AND DELEGATING SIGNING AUTHORITY TO THE CURRENT AND ANY SUBSEQUENT DIRECTOR OF THE DEPARTMENT OF PUBLIC SOCIAL SERVICES, OR DESIGNEE, TO SIGN AGREEMENTS, AMENDMENTS OR SIMILAR DOCUMENTS WITH FEDERAL, STATE, PUBLIC AGENCIES, SCHOOLS OR COLLEGE DISTRICTS, NON-PROFITS OR COMMUNITY PARTNERS THAT INVOLVE NO MONETARY IMPACT AND THAT HAVE BEEN APPROVED BY COUNTY COUNSEL

WHEREAS, the administration of public social services was declared by the State of California to be a county function and responsibility and therefore rests upon the Board of Supervisors pursuant to Welfare and Institutions Code section 10800;

WHEREAS, the Board of Supervisors established the Department of Public Social Services to administer public social services;

WHEREAS, the Board of Supervisors appoints a county director, who is at all times under the general direction and supervision of the Board of Directors pursuant to Welfare and Institutions Code section 10801;

WHEREAS, the Director of the Department of Public Social Services shall have full charge of the county department and the responsibility for administering and enforcing Welfare and Institutions Code section 10800 et seq. pertaining to public social services;

WHEREAS, the Board of Supervisors recognizes that the Department of Social Services is the largest department within the County and enters into numerous agreements and MOUs on behalf of the County;

WHEREAS, the Welfare and Institutions Code section 10803 (d) allows for the Director of Department of Public Social Services to "perform such other duties as may be prescribed by the board of supervisors;" and

WHEREAS, the Board of Supervisors recognizes that delegating signing authority to the Director to execute certain agreements on behalf of the Board of Supervisors will improve operational efficiency and save resources, reducing document processing time and improving DPSS' delivery of services.

NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED

by the Board of Supervisors of the County of Riverside, State of California, ("Board") in regular session assembled on February 7, 2023, at 9:30 a.m. or soon thereafter, in the meeting room located on the first floor of the County Administrative Center, 4080 Lemon Street, Riverside, California, that this Board does hereby determine and declare as follows:

SECTION 1. That the Director of the DPSS and any subsequent Director of the DPSS, or designee, is hereby authorized to sign agreements, amendments, memorandum of understanding (MOUs) or similar documents with Federal, State, public agencies, schools or college districts, non-profits or community partners that involve no monetary impact and that have been approved by County Counsel, for five years.

SECTION 2. That the Director of the DPSS and any subsequent Director of the DPSS, or designee, is hereby authorized to sign Memoranda of Understanding (MOUs) or related amendments with Riverside County departments, agencies and districts that may or may not contain monetary impact and that have been approved by County Counsel, for five years.

BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED that this Board hereby authorizes this resolution to take effect immediately upon its adoption.

FORM APPROVED COUNTY COUNSEL
BY:  2/9/23
KATHERINE S. WILKINS / DATE

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3 RESOLUTION NO. 2023-054

4 A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE
5 DELEGATING SIGNING AUTHORITY TO THE CURRENT AND ANY SUBSEQUENT
6 DIRECTOR OF THE DEPARTMENT OF PUBLIC SOCIAL SERVICES OR DESIGNEE TO
7 SIGN MEMORANDA OF UNDERSTANDING (MOUS) AND RELATED AMENDMENTS WITH
8 RIVERSIDE COUTNY DEPARTMENTS, AGENCIES AND DISTRICTS WITH OR WITHOUT
9 FINANCIAL IMPACT AND DELGATING SIGNING AUTHORITY TO THE CURRENT AND
10 ANY SUBSEQUENT DIRECTOR OF THE DEPARTMENT OF PUBLIC SOCIAL SERVICES
11 OR DESIGNEE TO SIGN AGREEMENTS, AMENDMENTS OR SIMILAR DOCUMENTS
12 WITH FEDERAL, STATE, PUBLIC AGENCIES, SCHOOLS OR COLLEGE DISTRICTS, NON-
13 PROFITS OR COMMUNITY PARTNERS THAT INVOLVE NO MONETARY IMPACT AND
14 THAT HAVE BEEN APPROVED BY COUNTY COUNSEL

15 ROLL CALL:

16
17 Ayes: Jeffries, Spiegel, Washington, and Gutierrez

18 Nays: None

19 Absent: Perez

20 The foregoing is certified to be a true copy of a resolution duly adopted by said Board of
21 Supervisors on the date therein set forth.

22 KIMBERLY A. RECTOR, Clerk of said Board

23
24 By: 

25 Deputy