

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.39
(ID # 21345)

MEETING DATE:
Tuesday, March 28, 2023

FROM : TLMA-TRANSPORTATION:

SUBJECT: TRANSPORTATION AND LAND MANAGEMENT AGENCY/TRANSPORTATION:
Approval of Amendment No. 3 to the On-Call Services Agreement for Traffic Engineering with Advantec Consulting Engineers, Inc., All Districts. [\$500,000 Total Amendment Cost - Local Funds 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve Amendment No. 3 to the On-Call Services Agreement for Traffic Engineering between County of Riverside Transportation Department and Advantec Consulting Engineers, Inc. (Contract No. 19-07-004) to increase the annual budget for FY 22/23 and FY 23/24 by \$250,000 per fiscal year, from \$500,000 per fiscal year to \$750,000 per fiscal year, and authorize the Chairman of the Board to execute the same.

ACTION:Policy


Mark Lancaster, Director of Transportation 3/9/2023

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: March 28, 2023
xc: Trans.

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 250,000	\$ 250,000	\$ 500,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Transportation Funds (100%). There are no General Funds used for this project.			Budget Adjustment: No	
			For Fiscal Year: 22/23 & 23/24	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Transportation Department requires outside engineering and support services to deliver many of the traffic improvement projects identified and funded in the Transportation Improvement Program (TIP).

By Minute Order dated August 27, 2019 (Agenda Item 3.42), the Board of Supervisors authorized an On-Call Services Agreement with Advantec Consulting Engineers, Inc. for Traffic Engineering Services. The Contract provided for a three (3) year term with two one (1) year extension with a maximum annual capacity of \$250,000. On March 10, 2020 (Agenda Item 3.43), the Board of Supervisors approved the first amendment to the agreement increasing the maximum annual capacity to \$500,000. The first one-year extension was exercised on June 30, 2022 via the contract's second amendment, and the approval authorization for this amendment was delegated to the Director of Transportation when the original contract was executed.

Due to the increased workload, the annual maximum capacity of \$500,000 for this On-Call Services Agreement has been encumbered for FY 2022/2023.

In an effort to avoid delays in the delivery of SB-1 funded TIP projects as well as other locally funded projects, the Transportation Department is requesting to increase the maximum annual capacity of the On-Call Services Agreement with Advantec Consulting Engineers, Inc. from \$500,000 to \$750,000 for FY 22/23 and FY 23/24 under this Amendment No. 3 to the On-Call Services Agreement.

Advantec Consulting Engineers, Inc. is currently working on multiple TIP Projects such as Pourroy Rd Widening Project, Highway 74 and Mountain Ave Traffic Signal Project, and providing As-Needed Project Management Staff Augmentation Services. They have been producing top quality work within time schedule and budget, and staff would like to continue utilizing their Project Management Staff Augmentation Services to assist in the delivery of other TIP Projects. In order to deliver these projects in a timely manner, additional funds in excess of the original \$500,000 allocated per fiscal year are needed for FY 22/23 and FY 23/24.

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Impact on Residents and Businesses

TIP projects enhance safety and improve overall driving conditions to the motoring public by improving and updating these roadways.

Additional Fiscal Information

The amendment to the On-Call Engineering Services Agreement will increase the allocation for FY 2022/2023 and FY 2023/2024 in the new annual amount of \$750,000 to allow additional flexibility of Department's contract capacity. The Traffic Engineering Services Agreement costs will be funded by various transportation sources, depending on the specific project and as defined in the Department TIP.

Contract Value after

1st Amendment	\$500,000	FY 2019/2020
	\$500,000	FY 2020/2021
	\$500,000	FY 2021/2022
	\$500,000	FY 2022/2023 (Extension 1)
	\$500,000	FY 2023/2024 (Extension 2)

Total Authorized Amount \$2,500,000 (before the Amendment No. 3)

This Amendment	\$500,000	FY 2019/2020
	\$500,000	FY 2020/2021
	\$500,000	FY 2021/2022
	\$750,000	FY 2022/2023 (Extension 1)
	\$750,000	FY 2023/2024 (Extension 2)

Total Authorized Amount \$3,000,000

There are no County General Funds used for this contract

Contract History and Price Reasonableness

The Advantec Consulting Engineers, Inc. staff billing rates have been carefully re-examined, and staff found their rates are within the range of acceptable industry practice for engineering services.

ATTACHMENTS:

Amendment No. 3 to the On-Call Services Agreement for Traffic Engineering with Advantec Consulting Engineers, Inc.


Jason Farin, Principal Management Analyst 3/20/2023


Ronak Patel, Deputy County Counsel 3/20/2023

AMENDMENT NO. 3

TO THE ON-CALL SERVICES AGREEMENT

FOR TRAFFIC ENGINEERING

BETWEEN

COUNTY OF RIVERSIDE • TRANSPORTATION DEPARTMENT

AND

ADVANTEC CONSULTING ENGINEERS, INC.

This Amendment No. 3 to the On-Call Services Agreement for Traffic Engineering (hereinafter referred to as "AMENDEMENT") is made and entered into this 28th day of March, 2023, by and between COUNTY OF RIVERSIDE, a political subdivision of the State of California, (hereinafter referred to as "COUNTY") and ADVANTEC CONSULTING ENGINEERS, INC., a California corporation, (hereinafter referred to as "CONSULTANT"), collectively referred to as the "PARTIES".

RECITALS

- A. COUNTY and CONSULTANT have entered into an agreement entitled "On-Call Services Agreement for Traffic Engineering between County of Riverside • Transportation Department and Advantec Consulting Engineers, Inc." that is dated August 27, 2019, Agenda Item 3.42, (hereinafter referred to as "AGREEMENT") and first amended on March 10, 2020, Agenda Item 3.43, to increase the maximum contract amount from \$250,000 annually to \$500,000 annually, and second amended on July 1, 2022, to extend the performance period for one (1) year through June 30, 2023.
- B. The AGREEMENT, as amended, provides the terms and conditions, scope of work, schedule, and budget for the professional and technical services necessary to perform traffic engineering services.
- C. The CONSULTANT is satisfactorily performing the duties under the AGREEMENT and the Transportation Department continues to need the services provided. In an effort to deliver various locally funded traffic improvement projects identified in the Transportation Improvement Program (TIP), additional budget capacity is needed.
- D. The PARTIES desire to amend the AGREEMENT to modify the annual budget allocations for FY 22/23 and FY 23/24.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the PARTIES agree as follows:

1. While Amendment No. 2 extended the performance period for one (1) year through June 30, 2023, Article IV • Performance Period, Paragraph A, of the AGREEMENT is hereby amended to operatively extend the performance period for one (1) year through June 30, 2023 as follows: "This contract shall go into effect contingent upon approval by COUNTY, and CONSULTANT shall commence work after notification to proceed by COUNTY'S Contract Administrator. The contract shall end on 6/30/2023, unless extended by contract amendment."
2. Article V • Allowable Costs and Payments, Paragraph N, of the AGREEMENT is hereby amended to increase the total amount payable by COUNTY for all Task Orders issued pursuant to the AGREEMENT by \$500,000, from \$2,500,000 to \$3,000,000 as follows: "The total amount payable by COUNTY for all Task Orders resulting from this contract shall not exceed \$3,000,000."
3. Attachment C • Compensation Plan, Article CV • Cost Proposal of the AGREEMENT is hereby amended to increase the total annual amount for FY 22/23 and FY 23/24 by \$250,000 per fiscal year, from \$500,000 per fiscal year to \$750,000 per fiscal year as follows: "The total annual amount of services to be performed under this contract shall not exceed the following unless approved in writing by the COUNTY.

Annual Budget Amount

<u>Year</u>	<u>Amount</u>
Contract Execution Date to June 30, 2020	\$500,000
July 1, 2020 to June 30, 2021	\$500,000
July 1, 2021 to June 30, 2022	\$500,000
July 1, 2022 to June 30, 2023	\$750,000 (Authorized via Amendment No. 2)
July 1, 2023 to June 30, 2024	\$750,000 (Requires Transportation Director or Board Approval)"

4. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions of the AGREEMENT shall remain in full force and effect between the PARTIES hereto.

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IN WITNESS HEREOF, the PARTIES hereto have caused this AMENDMENT to the AGREEMENT to be duly executed this day and year first written above.

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SIGNATURE PAGE FOLLOWS

1 **APPROVALS**

2 **COUNTY Approvals**

3 RECOMMENDED FOR APPROVAL:

4 _____

5
6
7 **MARK LANCASTER**

8 Director of Transportation

9
10 APPROVED AS TO FORM:

11 COUNTY COUNSEL

12 _____
13 *[Handwritten Signature]*

14 By Deputy

15
16 APPROVAL BY THE BOARD OF SUPERVISORS

17 _____
18 *[Handwritten Signature]*

19 PRINTED NAME

20 Chairman, Riverside County Board of Supervisors
21 **KEVIN JEFFRIES**

22 ATTEST:

23
24
25
26 _____
27 *[Handwritten Signature]*

28 **KIMBERLY RECTOR**

29 Clerk of the Board (SEAL)

CONSULTANT Approvals

CONSULTANT:

[Handwritten Signature]

CARLOS ORTIZ

CHIEF EXECUTIVE OFFICER

CONSULTANT:

[Handwritten Signature]

LEO LEE

CHAIRMAN

