

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.27
(ID # 21650)

MEETING DATE:

Tuesday, May 09, 2023

FROM : PUBLIC SOCIAL SERVICES:

SUBJECT: DEPARTMENT OF PUBLIC SOCIAL SERVICES (DPSS): Approve the Professional Services Agreement # CS-03960 Amendment No. 1 with MFI Recovery Center Inc., for Substance Abuse Treatment Services to extend the period of performance for one year from July 1, 2023 through June 30, 2024 and increase the contract amount by \$236,750; All Districts. [Total Aggregate Cost \$236,750; up to \$47,350 in additional compensation; 100% Federal Funds]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Professional Services Agreement #CS-03960 Amendment No. 1 with MFI Recovery Center Inc., for Substance Abuse Treatment Services to extend the period of performance for one year through June 30, 2024, increase the contract amount by \$236,750 and authorize the Chair of the Board to sign the Amendment on behalf of the County, and;
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding and as approved as to form by County Counsel to: (a) sign amendments that make modifications to the scope of services that stay within the intent of the agreement; and (b) sign amendments to the compensation provisions that do not exceed the sum total of twenty percent (20%) annually.

ACTION:Policy


Charity Douglas, DPSS Director

4/12/2023

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: May 9, 2023
xc: DPSS

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$0	\$236,750	\$236,750	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 100 % Federal			Budget Adjustment:	No
			For Fiscal Year:	23/24

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Substance Abuse Program is intended to provide Evidence-based/Evidence-informed substance abuse treatment for parents/caregivers of children and youth who are at risk and/or have been reported for maltreatment, related to their abuse of substances. Trained substance abuse professionals provide parents/caregivers with information, skills, and principles essential for managing their substance abuse. The program is also designed to provide Evidence-based/Evidence-informed substance abuse treatment services for substance abusing children/youth from reported and/or at-risk families.

The primary goal of the Substance Abuse Program is to reduce entry/re-entry into CWS system and increase reunification by equipping parents/caregivers with the knowledge and skills necessary to overcome their substance abuse issues and increase their capacity to effectively parent their child. These services will further the following objectives: reducing the rate of recurrence of abuse and/or neglect in homes where children were not removed subsequent to child abuse investigation and reduce the rate of foster care re-entry.

On December 1, 2022, County Purchasing released RFP# 614 for substance abuse treatment services. The bid closed on January 10, 2023 and is currently undergoing the evaluation process. DPSS is seeking to extend the current agreement from July 1, 2023 through June 30, 2024 to ensure there is no lapse in services while the bid evaluations and award recommendation is complete. Agreement # CS-03960 will terminate after the procurement process is complete and a new agreement has been executed.

Impact on Residents and Businesses

These services will ensure that substance abuse services are available for families or individuals needing these services.

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STATE OF CALIFORNIA**

Additional Fiscal Information

Funding for this agreement has been budgeted through the normal county budget process. There are no county costs associated with this agreement; 100 percent of funding will come from Federal funds.

The total annual maximum contract amounts consist of the following:

FISCAL YEAR PERIOD	BUDGET
Upon execution through June 30, 2019	\$236,750
Fiscal Year 2019-2020	\$236,750
Fiscal Year 2020-2021	\$236,750
Fiscal Year 2021-2022	\$236,750
Fiscal Year 2022-2023	\$236,750
Amendment No. 1 - Fiscal Year 2023-2024	\$236,750
Total	\$1,420,500

Contract History and Price Reasonableness

On October 30, 2017, Riverside County Purchasing and Fleet Services released Request for Quotations (RFQs) DPARC-504 for the child abuse prevention and treatment services for FY 2018/2019 through FY 2022/23. Two proposals were received with an average unit of service costs of \$170 for Zone 1. Only one vendor provided a proposal for Zone 2 with a unit of service costs of \$170. No proposals were submitted for Zone 3. MFI Recovery Center Inc. was deemed the lowest, most responsive, and responsible bidder to provide services for Zones 1 and 2.

Agreement CS-03960, with MFI Recovery Center for Substance Abuse Treatment Services was approved and executed by the Board of Supervisors on July 17, 2018, Agenda Item 3.32.

ATTACHMENTS:

Attachment A: CS-03960MFI Recovery Center Inc., Amendment No.1


Meghan Hahn, Deputy Director of Procurement 4/17/2023


Eleanora Lontajo, Principal Management Analyst 5/4/2023


Kristine Bell-Valdez, Supervising Deputy County Counsel 4/20/2023

**RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT NO. 1 TO THE
AGREEMENT CS-03960 WITH
MFI RECOVERY CENTER INC.
SUBSTANCE ABUSE TREATMENT SERVICES**

AGREEMENT:	CS-03960
EXTENDED PERIOD OF PERFORMANCE:	July 1, 2023 - June 30, 2024
EFFECTIVE DATE OF AMENDMENT:	July 1, 2023
ANNUAL MAXIMUM REIMBURSABLE AMOUNT:	\$236,750

This Amendment No. 1 renews and extends Agreement # CS-03960 ("Agreement") by and between MFI Recovery Center Inc., a California nonprofit corporation (herein referred to as "CONTRACTOR") and the County of Riverside, a political subdivision of the State of California, on behalf of its Department of Public Social Services ("COUNTY").

RECITALS

WHEREAS, the COUNTY and CONTRACTOR previously entered into the Agreement for Substance Abuse Treatment Services approved by the Board on July 17, 2018, Agenda Item 3.32, and;

WHEREAS, COUNTY and CONTRACTOR now desire to renew the Agreement for an additional term of one (1) year from July 1, 2023 through June 30, 2024 and increase the maximum reimbursable amount.

WHEREAS, Section 40 "Modifications of Terms" allows for modification by written amendment signed by both parties.

NOW THEREFORE, in consideration of their mutual covenants, COUNTY and CONTRACTOR agree to renew and extend the Agreement according to the terms and in the manner set forth herein:

1. **Recitals.** The recitals set forth above are true and correct and incorporated herein by this reference.
2. The Agreement is hereby renewed and extended for an additional term of one (1) year, commencing on July 1, 2023 through June 30, 2024.
3. Section 41 "ELECTRONIC SIGNATURES" is added to read as follows and renumber all subsequent sections:

"ELECTRONIC SIGNATURES

Each party of this Agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (“CUETA”) Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. The parties further agree that the electronic signature(s) included herein are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code."

4. **Amend** Schedule A “Payment Provisions, Subsection A.1 “MAXIMUM REIMBURSABLE AMOUNT to read as follows::

“A.1 MAXIMUM AMOUNTS – ANNUAL AND AGGREGATE TOTALS

The total annual payments to CONTRACTOR shall not exceed:

FISCAL YEAR PERIOD	ANNUAL PAYMENT
Upon execution through June 30, 2019	\$236,750.00
July 1, 2019 through June 30, 2020	\$236,750.00
July 1, 2020 through June 30, 2021	\$236,750.00
July 1, 2021 through June 30, 2022	\$236,750.00
July 1, 2022 through June 30, 2023	\$236,750.00
July 1, 2023 through June 30, 2024	\$236,750.00
Total	\$1,420,500.00

5. **Delete** Attachment IV, “DPSS 2076A, DPSS 2076B & Instructions” and replace with the attached DPSS 2076A, DPSS 2076B & Instructions.
6. Miscellaneous. All other terms and conditions of the Agreement not modified herein shall remain unchanged and in full force and effect.
7. Effective Date. Amendment No. 1 to the Agreement shall become effective July 1, 2023.

IN WITNESS WHEREOF, the undersigned, as authorized representatives of County and Contractor, respectively, have executed this Amendment No. 1 to the Agreement, as of the date last written below.

[Signature Page to Follow]

COUNTY OF RIVERSIDE:

Kevin Jeffries
Kevin Jeffries (May 10, 2023 13:24 PDT)

Kevin Jeffries
Board of Supervisors, Chair
May 10, 2023

Date

CONTRACTOR:

Jonathan Delgado
Jonathan Delgado

CEO

04/07/2023

Date

ATTEST:

Kimberly Rector
Clerk of the Board

By: Breanna Smith
Breanna Smith (May 10, 2023 13:23 PDT)
Deputy

Approved as to Form
Minh C. Tran
County Counsel

By: Katherine Wilkins
Katherine Wilkins
Deputy County Counsel

Date: Apr 10, 2023

COUNTY OF RIVERSIDE
DEPARTMENT OF PUBLIC SOCIAL SERVICES

CONTRACTOR PAYMENT REQUEST

To: Riverside COUNTY
Department of Public Social Services
Attn: Management Reporting Unit 4060
COUNTY Circle Drive Riverside, CA
92503

From: _____
Return to Name

Address

City, State and Zip Code

Contract Number

Total amount requested _____ for the period of _____ 20 _____

Select Payment Type(s) Below:

Advance Payment \$ _____ (if allowed by Contract/MOU) Actual Payment \$ _____ (Same amount as 2076B if needed)

Unit of Service Payment \$ _____
 _____ (# of Units) x _____ (Unit Price) = (\$) _____
 _____ (# of Units) x _____ (Unit Price) = (\$) _____
 _____ (# of Units) x _____ (Unit Price) = (\$) _____
 _____ (# of Units) x _____ (Unit Price) = (\$) _____
 _____ (# of Units) x _____ (Unit Price) = (\$) _____

Any questions regarding this request should be directed to and authorized by:

Name Phone Number

FOR DPSS USE ONLY (DO NOT WRITE BELOW THIS LINE)

If amount authorized is different from the amount requested, please explain:

MRU Authorization _____ Date _____
 Amount Authorized _____
 Invoice Number _____
 PO Number _____

DPSS 2076A (9/19) CONTRACTOR PAYMENT REQUEST

DEPARTMENT OF PUBLIC SOCIAL SERVICES FORMS

Mailing Instructions: When completed, these forms will summarize all of your claims for payment. Your Claims Packet will include DPSS 2076A, 2076B (if required), invoices, payroll verification, and copies of canceled checks attached, receipts, bank statements, sign-in sheets, daily logs, mileage logs, and other back-up documentation needed to comply with Contract/MOU.

Mail Claims Packet to address shown on upper left corner of DPSS 2076A.
[see method, time, and schedule/condition of payments].
(Please type or print information on all DPSS Forms.)

DPSS 2076A
CONTRACTOR PAYMENT REQUEST

"Remit to Name"
The legal name of your agency.

"Address"
The remit to address used when this contract was established for your agency. All address changes must be submitted for processing prior to use.

"Contractor Name"
Business name, if different than legal name (if not leave blank).

"Contract Number"
Can be found on the first page of your contract.

"Amount Requested"
Fill in the total amount and billing period you are requesting payment for.

"Payment Type"
Check the box and enter the dollar amount for the type(s) of payment(s) you are requesting payment for.

"Any questions regarding..."
Fill in the name and phone number of the person to be contacted should any questions arise regarding your request for payment.

"Authorized Signature, Title, and Date (Contractor's)
Self-explanatory (required). Original Signature needed for payment.
EVERYTHING BELOW THE THICK SOLID LINE IS FOR DPSS USE ONLY AND SHOULD BE LEFT BLANK.











05092023_MT#21650_CS-03960_MFI Recovery Center Inc. (SAPT)

Final Audit Report

2023-05-10


Created:	2023-04-10
By:	Sonya Wiedeman (SWiedema@rivco.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAZig66A--AzG1xhXmBkRQjh1DWbFZwf1v

"05092023_MT#21650_CS-03960_MFI Recovery Center Inc. (SAPT)" History


-  Document created by Sonya Wiedeman (SWiedema@rivco.org)
2023-04-10 - 5:20:51 PM GMT
-  Document emailed to Katherine Wilkins (kawilkins@rivco.org) for signature
2023-04-10 - 5:22:13 PM GMT
-  Email viewed by Katherine Wilkins (kawilkins@rivco.org)
2023-04-10 - 8:17:41 PM GMT
-  Document e-signed by Katherine Wilkins (kawilkins@rivco.org)
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-  Document emailed to cob-agenda@rivco.org for signature
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2023-05-10 - 8:22:37 PM GMT
-  Signer cob-agenda@rivco.org entered name at signing as Breanna Smith
2023-05-10 - 8:23:04 PM GMT
-  Document e-signed by Breanna Smith (cob-agenda@rivco.org)
Signature Date: 2023-05-10 - 8:23:06 PM GMT - Time Source: server
-  Document emailed to cob-sign@rivco.org for signature
2023-05-10 - 8:23:07 PM GMT
-  Email viewed by cob-sign@rivco.org
2023-05-10 - 8:24:03 PM GMT



Adobe Acrobat Sign

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2023-05-10 - 8:24:26 PM GMT

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Signature Date: 2023-05-10 - 8:24:28 PM GMT - Time Source: server

 Agreement completed.
2023-05-10 - 8:24:28 PM GMT