

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.34
(ID # 21308)

MEETING DATE:
Tuesday, May 23, 2023

FROM : HOUSING AND WORKFORCE SOLUTIONS:

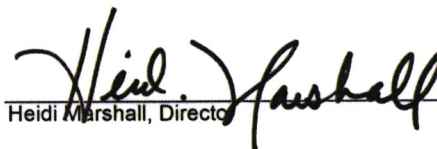
SUBJECT: HOUSING AND WORKFORCE SOLUTIONS/WORKFORCE DEVELOPMENT DIVISION (HWS/WDD): Approve FY23/24 -FY24/25 Youth Opportunity Center Operations Cost Reimbursement template agreement and funding requests to enter into contracts with California Family Life Center and Arbor E&T, LLC for two years with Board approved Single Source Justification; Districts 1, 2, 4 and 5. [Total Cost \$10,200,000; up to \$2,040,000 in additional compensation – 100% Federal WIOA Funds]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Find that the project is exempt from California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061 (b)(3);

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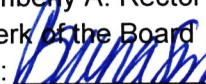
ACTION:Policy


Heidi Marshall, Director 4/27/2023

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: May 23, 2023
xc: HWS/WDD

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

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RECOMMENDED MOTION: That the Board of Supervisors:

2. Approve the allocation of the Title I Workforce Innovation and Opportunity Act (WIOA) Youth Funds for Fiscal Years 2023/2024 and 2024/2025 in the respective amounts set forth in Table A, for the total aggregate amount not to exceed \$10,200,000, to Arbor E&T, LLC dba Equus Workforce Solutions (Equus) and California Family Life Center (CFLC), to operate in the existing Youth Opportunity Center (Youth Center) service areas within the County of Riverside from July 1, 2023 through June 30, 2025;
3. Approve as to form the attached WIOA Cost Reimbursement Agreement template for Youth Opportunity Center Operations for Fiscal Years 2023/2024 and 2024/2025 Youth Services (template agreement);
4. Authorize the Director of Housing and Workforce Solutions (HWS), or designee, to execute individual agreements on behalf of the County with CFLC and Equus, without seeking competitive bids, substantially conforming in form and substance to the attached template agreement with the terms commencing July 1, 2023 and terminating June 30, 2025, in the respective amounts set forth in Table A and for the total amount not to exceed \$10,200,000 subject to the availability of WIOA funds and approved as to form by County Counsel; and
5. Authorize the Director of HWS, or designee, to execute and take all necessary steps to implement each agreement, including but not limited to, negotiating, approving and executing amendments, as well as exhibits and subsequent essential and relevant documents, that exercise the options of the agreements and conform to the intent of the agreements, and sign amendments to the compensation provisions that do not exceed the sum total of twenty percent (20%) of the total annual cost of the agreements, based on the availability of fiscal funding and as approved as to form by County Counsel.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$5,100,000	\$10,200,00	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% Federal Workforce Innovation and Opportunity Act (WIOA) Title I funds.			Budget Adjustment: No	
			For Fiscal Year: 2023/2024 – 2024/2025	

C.E.O. RECOMMENDATION: Approve

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BACKGROUND:

Summary

The Riverside County Workforce Development Board (WDB) is an oversight body that supports the development of the regional workforce. The WDB is governed by the Workforce Innovation and Opportunity Act of 2014 (WIOA) and led by the private sector. Federal funds received under WIOA are allocated to activities that link resources, people, business, and education resulting in a competitive workforce. The Riverside County Workforce Development Division (WDD) administrates implementation of WIOA-funded programs and services. Related programs and services benefit workers and employers in Riverside County. WIOA funding is allocated to employment-related services that benefit County employers as well as adult (age 18 and over) and youth (ages 16-24) job seekers.

WIOA Youth Program targets young adults who have one or more barriers to employment and who are at risk of being or are disconnected from educational institutions. The WDB established a system of Youth Opportunity Centers (Youth Centers) in 2000 to provide “One-Stop” centers for youth to receive workforce services. The WDD currently administrates six WIOA-funded Youth Centers located in the cities of Hemet, Indio, Lake Elsinore, Moreno Valley, Perris, and Jurupa Valley. Arbor E&T, LLC (dba Equus and formerly known as ResCare) (Equus) and California Family Life Center (CFLC) currently serve as the Youth Center Operators under agreement with WDD.

In FY 2022/2023, WDD requested a Single Source Justification from the Riverside County Purchasing Department, and the request was approved. This was as a result of the procurement Request For Proposal (RFP) WDARC-21 that was deemed a failed competition, due to insufficient number of responses. The Single Source Justification was approved through FY 2025/2026. WDD has the option to enter into contract with Equus and CFLC through that period. The term of the existing Youth Center contracts is coming to its end on June 30, 2023 and the WDD is looking to issue new Youth Center contracts for a two year term beginning July 1, 2023 through June 30, 2025.

Agreements with Equus and CFLC under the Single Source requisitions are proposed to have an initial term commencing July 1, 2023, and ending June 30, 2025, subject to satisfactory contractor performance and availability of WIOA funds. The WDB Executive Committee, on behalf of the WDB, approved a corresponding funding recommendation on February 8, 2023. Staff recommend that the Board of Supervisors approve the proposed funding recommendations itemized below in Table A of the Additional Fiscal Information section and approve the template Agreement for Youth Center Youth Program Services, attached hereto and approved as to form by County Counsel. Should the amount of WIOA youth funds allocated to HWS/WDD be reduced, the agreements funding amounts would be correspondingly reduced.

CEQA

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The proposed template Agreement and allocation of WIOA Title I funds to the Youth Providers to continue operating in the six existing Youth Centers were reviewed and determined to be exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061(b)(3), Common Sense, General Rule Exemption. The program relates to the provision of jobseeker and business services supporting the workforce system and strategic partnerships, and it can be seen with certainty that there is no possibility that the aforementioned services may have a significant effect on the environment and will not lead to any direct or reasonable indirect physical environmental impacts, as they will have purely financial and administrative impacts.

Impact on Residents and Businesses

The proposed services will provide employment- and education-related benefits to disconnected youth ages 16 to 24 in Riverside County. Educational and career guidance supports a skilled and prepared workforce along with strong and resilient businesses.

Additional Fiscal Information

Below are funding recommendations for WIOA funded Youth Center operations from July 1, 2023 to June 30, 2025 for a total not to exceed amount of \$10,200,000. No County General funds would be used.

TABLE A: Funding Recommendations for Youth Opportunity Center Operations for July 1, 2023 through June 30, 2025			
Youth Opportunity Center Location	Service Provider	Funding Recommendation for July 1, 2023 – June 30, 2024	Funding Recommendation for July 1, 2024 – June 30, 2025
Hemet	California Family Life Center	\$900,000	\$900,000
Lake Elsinore	California Family Life Center	\$800,000	\$800,000
Jurupa Valley	California Family Life Center	\$850,000	\$850,000
Indio	Arbor E & T, LLC dba Equus Workforce Solutions	\$850,000	\$850,000
Moreno Valley	Arbor E & T, LLC dba Equus Workforce Solutions	\$850,000	\$850,000
Perris	Arbor E & T, LLC dba Equus Workforce Solutions	\$850,000	\$850,000

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SUBTOTAL	\$5,100,000	\$5,100,000
TOTAL	\$10,200,000	

Contract History and Price Reasonableness

Equus and CFLC have more than 14 years of contractual relationship with the County of Riverside for the operation of the six Youth Centers' WIOA Youth Services Program. The agreement funding amounts have remained the same for the last five years as a result of being flat funded, and the department finds the funding amounts reasonable for the required scope of services.

ATTACHMENTS:

- Attachment 1 – Template WIOA Cost Reimbursement Agreement for Youth Opportunity Center Operations FY23/24-FY24/25 Youth Program Services
- Attachment 2 – Single Source Justification California Family Life Center
- Attachment 3 – Single Source Justification Equus Workforce Solutions



Brianna Lontajo, Principal Management Analyst 5/16/2023



Kristine Bell-Valdez, Supervising Deputy County Counsel 5/3/2023