

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.12  
(ID # 22000)

**MEETING DATE:**  
Tuesday, June 06, 2023

**FROM :** DISTRICT ATTORNEY:

**SUBJECT:** DISTRICT ATTORNEY: Request the Purchase and Authorize the Purchasing Agent to issue Purchase Orders for the purchase of twenty-three (23) vehicles for the District Attorney's Office and Approval of Budget Adjustment for the vehicles to replace aging fleet for the District Attorney's Office for FY 22/23, All Districts. [\$974,429 Total Cost - District Attorney FY22/23 Budget Savings 100%] (4/5 Vote Required)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Request the purchase and authorize the Purchasing Agent to issue a Purchase Order for the purchase of twenty-three (23) vehicles in the amount of \$974,429; and
2. Approve and direct the Auditor Controller to make the budget adjustment on the attached Schedule A.

**ACTION:4/5 Vote Required**

  
Jared Haringsma 5/20/2023

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Washington, seconded by Supervisor Gutierrez and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Washington, Perez, and Gutierrez  
Nays: None  
Absent: Spiegel  
Date: June 6, 2023  
xc: DA

Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 974,429	\$ 0	\$ 974,429	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 100% District Attorney - FY23 Budget			<b>Budget Adjustment:</b>	Yes
			<b>For Fiscal Year:</b>	22/23

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The District Attorney's Office needs to replace a portion of its aging fleet, which is recommended by the Fleet Vehicle Replacement Guidelines/Equipment Life Cycles. This includes twenty-three (23) vehicles in its current fleet; seventeen (17) of which are nine years or older and fifteen (15) of those vehicles have over 110,000 miles, which exceeds the Fleet Vehicle Replacement Guidelines. District Attorney vehicles that are over the 7-year mark are no longer covered under the maintenance agreement, resulting in direct department billing for each service instance, which in turn increases departmental spending; because of this the vehicles are not cost effective to be driven.

The District Attorney plans to use existing FY22-23 budget savings to purchase the vehicles.

**Impact on Residents and Businesses**

The purchase is funded 100% by existing budget savings for the District Attorney's Office, therefore there is no additional impact on the General Fund.

**Additional Fiscal Information**

N/A

**Contract History and Price Reasonableness**

N/A

**ATTACHMENTS:**

**SCHEDULE A.      BUDGET ADJUSTMENT**

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*Heydee Koury* 5/30/2023 *Meghan Hahn* 5/25/2023  
Heydee Koury, Sr Accountant - Auditor Meghan Hahn, Deputy Director of Procurement

*Rebecca S Cortez* 5/30/2023 *Michelle Paradise* 5/31/2023  
Rebecca S Cortez, Principal Management Analyst Michelle Paradise, ACEO

**Schedule A – Budget Adjustment  
FY22/23**

**Increase Appropriations:**

45300 7300500000 546320	Vehicles-Cars/Light Trucks	\$974,429
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**Increase Estimated Revenues:**

45300 7300500000 777620	Vehicles Cost Recovery	\$974,429
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# Riverside County Board of Supervisors Request to Speak

Submit request to Clerk of Board (right of podium), Speakers are entitled to three (3) minutes, subject to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Roy Buckner

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_

Date: \_\_\_\_\_ Agenda # 3112

### PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

\_\_\_\_\_ Support      \_\_\_\_\_ Oppose      \_\_\_\_\_ Neutral

**Note:** If you are here for an agenda item that is filed for "Appeal", please state separately your position on the appeal below:

\_\_\_\_\_ Support      \_\_\_\_\_ Oppose      \_\_\_\_\_ Neutral

I give my 3 minutes to: \_\_\_\_\_



# BOARD RULES

## **Requests to Address Board on "Agenda" Items:**

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

## **Requests to Address Board on items that are "NOT" on the Agenda/Public Comment:**

Notwithstanding any other provisions of these rules, a member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES. Donated time is not permitted during Public Comment.

## **Power Point Presentations/Printed Material:**

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please ensure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

## **Individual Speaker Limits:**

**Individual speakers are limited to a maximum of three (3) minutes.** Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin to flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. ***Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.***

## **Group/Organized Presentations:**

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the bottom of the form.

## **Addressing the Board & Acknowledgement by Chairman:**

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman, may result in removal from the Board Chambers by Sheriff Deputies.