

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.86
(ID # 22266)

MEETING DATE:
Tuesday, June 27, 2023

FROM : SHERIFF-CORONER-PA:

SUBJECT: SHERIFF-CORONER-PA: Larry D. Smith Correctional Facility (SCF) Kitchen Modernization Project – California Environmental Quality Act Exempt, Approval of In-Principle and Preliminary Project Budget, District 5. [\$9,485,880 – 86.6% RSO General Fund 10000, 13.4% Capital Projects Fund 30704]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Smith Correctional Facility (SCF) Kitchen Modernization Project for inclusion in the Capital Improvement Program (CIP) project list;
2. Find that the Project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, Existing Facilities Exemption, Section 15302 Class 2 Replacement or Reconstruction Exemption, and Section 15061 (b)(3) "Common Sense" Exemption;

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ACTION:CIP


Donald Sharp, Undersheriff 6/9/2023

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: June 27, 2023
xc: Sheriff

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

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RECOMMENDED MOTION: That the Board of Supervisors:

3. Approve in-principle, the SCF Kitchen Modernization Project located at 1627 S. Hargrave Street, Banning, CA 92220 to update and modernize the infrastructure of the kitchen facility, for allowing current and future growth capacity to provide for a more efficient and effective workflow;
4. Approve a preliminary project budget of \$9,485,880 for the Project;
5. Authorize use of the Sheriff's FY22/23 General Fund Budget not to exceed \$8,000,000, for incurred project related expenses;
6. Delegate project management authority for the Project to the Director of Sheriff's Project Management Office in accordance with applicable Board policies, including the authority to utilize consultants on the approved pre-qualified list for services in connection with the Project, not to exceed \$100,000 per consultant, per fiscal year, in accordance with applicable Board policies for this project and are within the approved project budget; and
7. Authorize the Director of Sheriff's Project Management Office, or designee, to negotiate and enter into agreements with contractors and vendors related to the Project that pertain to the project funded services within the approved budget which have gone through the required procurement process and are approved as to form by County Counsel.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 8,000,000	\$ 1,485,880	\$9,485,880	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 86.6% Sheriff General Fund 10000, 13.4% Capital Projects Fund 30704			Budget Adjustment: No	
			For Fiscal Year: 22/23- 24/25	

C.E.O. RECOMMENDATION: Approve

BR: 23-103

Prev. Agn. Ref.: NA

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BACKGROUND:

Summary

The Sheriff's Department has identified a dire need to modernize the existing kitchen at the Larry D. Smith Correctional Facility (SCF) located in the city of Banning. The kitchen is over thirty (30) years old and is a production kitchen which produces approximately 4,500 meals per day and is planning to expand to 9,600 per day in the coming years. The kitchen produces both packaged meal production and bulk food shipment. The current flow and work processes have been severely impacted by the Department's growth and the changing requirements for meal service over the last thirty (30) years. The Department seeks to remedy interior and exterior structural deficiencies caused by extensive use and age, add spaces allowing for significant cost savings in procurement, create more environmentally efficient processes, and improve methods of operation currently hampered by the configuration of the kitchen space.

On October 18, 2011, Item 3-18, the Board ratified membership of the County in the National Joint Powers Alliance, now known as Sourcewell. The County's membership in Sourcewell allows participation in the EZIQC program, a contract procurement method that allows authorized Departments to contract quickly and expedite work.

The Sheriff's Department recommends the Board approve the Kitchen Modernization Project at SCF and the preliminary project budget of \$9,485,880.

Impact on Residents and Businesses

The SCF Kitchen Modernization Project will not have an impact on residents and business since the project will take place within the facility. Construction will be scheduled to minimize any impact to the daily operations of the facility.

Additional Fiscal Information

The Riverside Sheriff's Office is requesting to spend a total of \$9,485,880. The funding sources are broken down as follows:

Funding Source	Amount
Capital Projects Fund 30704 (Approved 4/4/23, 3.24)	1,268,104
FY22/23 Sheriff General Fund Budget	8,000,000
FY23/24 Sheriff General Fund Budget	217,776
TOTAL	9,485,880

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The approximate allocation of the preliminary budget is as follows:

PROJECT BUDGET LINE ITEMS	CATEGORY	PROJECT BUDGET AMOUNT
Architectural Design	1	700,500
Construction Management	2	250,000
Construction Contract	3	6,373,956
Offsite Construction	4	0
Project Management	5	250,000
Fixtures, Furnishings, Equipment	6	545,000
Other Soft Costs / Specialty Consultants	7	364,526
Project Contingency	8	816,898
Minor Construction	9	185,000
Preliminary Project Budget		\$ 9,485,880

Michelle Paradise
Michelle Paradise, ACEO 6/20/2023