

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.92  
(ID # 22319)

MEETING DATE:  
Tuesday, June 27, 2023

FROM : SHERIFF-CORONER-PA:

SUBJECT: SHERIFF-CORONER-PA: FY22/23 Year-end Cleanup Budget Adjustments, All Districts. [\$6,104,179 - 100% Sheriff General Fund] (4/5 Vote Required)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and direct the Auditor-Controller to make the FY 22/23 year-end cleanup adjustments as recommended in Attachment A.

ACTION:4/5 Vote Required

  
Donald Sharp, Undersheriff 6/20/2023


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MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: June 27, 2023  
xc: Sheriff

Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 6,104,179	\$ 0	\$ 6,104,179	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: 100% Sheriff General Fund 10000</b>			<b>Budget Adjustment:</b>	Yes
			<b>For Fiscal Year:</b>	22/23

**C.E.O. RECOMMENDATION:** Approve

**BR: 23-108**

**Prev. Agn. Ref.: NA**

**BACKGROUND:**

**Summary**

For FY 22/23, the Riverside County Sheriff's Department has budget units that require budget adjustments to recognize revenue and add additional appropriations. The Sheriff's Department also requires the transfer of appropriations between budget units. These budget adjustments are submitted for Board approval to ensure a balanced budget within the budgetary units before the fiscal year is closed.

The Sheriff's Department works throughout the year with the Executive Office to address and remedy budgetary issues; however, there remain budgetary units within the Sheriff's budget that require year-end adjustments now. The recommended actions are contained in Attachment A.

**Additional Fiscal Information**

The Sheriff's Department, for various divisions, is requesting a net increase in appropriations and estimated revenues of \$1,190,499 as a result of claims for Capital Improvement Program (CIP) Fund reimbursements as approved by the BOS on M.O. 3.24 (4/4/23). Claims were submitted to the Executive Office for posted expenses on approved CIP projects. This request will not impact the department's net county cost.

The Department is also requesting to move \$1,271,000 in salary savings from the Support Division and \$1,300,000 in salary savings from the Corrections Division into the Patrol Division to close the budget gap for FY22/23 operational needs. The appropriations transfers are necessary to cover the cost of building maintenance and improvement projects within Appropriation 2 and Appropriation 4. The Patrol Division is requesting to recognize revenue received in various accounts to allow for purchases of additional office equipment (\$760,000) and body worn cameras (\$576,000). This request will not impact the department's net county cost.

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ATTACHMENT A.

A. Schedule A – Budget Adjustment

*Heydee Koury*  
\_\_\_\_\_  
Heydee Koury, Sr Accountant - Auditor 6/20/2023

*Rebecca S Cortez*  
\_\_\_\_\_  
Rebecca S Cortez, Principal Management Analyst 6/20/2023

*Michelle Paradise*  
\_\_\_\_\_  
Michelle Paradise, ACEO 6/21/2023

**Schedule A**  
**Sheriff's Department**  
**FY 22/23**  
**Budget Adjustment**

**Recommendation 1:** *That the Board of Supervisors approve and direct the Auditor-Controller to make budget adjustments increasing appropriations and estimated revenue for the Sheriff's Department by \$6,104,179. This budget adjustment will not affect the Department's total Net County Cost.*

<u>Fund</u>	<u>Dept ID</u>	<u>Account</u>	<u>Amount</u>
10000	2500100000	726160 Permit – Gun (PC 12050)	64,000
10000	2500100000	510040 Regular Salaries	64,000
10000	2500100000	522310 Maint-Building and Improvement	82,000
10000	2500100000	523640 Computer Equip – Non Fixed Asset	52,000
10000	2500100000	542060 Improvements – Building	692,000
10000	2500100000	370100 Unassigned Fund Balance	(826,000)
10000	2500200000	790600 Contribution from Other County Funds	197,808
10000	2500200000	542060 Improvements-Building	197,808
10000	2500200000	510040 Regular Salaries	(1,271,000)
10000	2500200000	370100 Unassigned Fund Balance	1,271,000
10000	2500300000	753700 CA-POST Reimbursement	48,979
10000	2500300000	755180 CA-From Other St Govt Agencies	250,000
10000	2500300000	755520 CA – Citizens Option PS	695,625
10000	2500300000	767220 Fed-Other Operating Grants	476,979
10000	2500300000	773520 Contract City Law Enforcement	633,311
10000	2500300000	773560 RCRMC Security Law Enforcement	13,293
10000	2500300000	773570 School Services Law Enforcement	56,473
10000	2500300000	773590 Sheriff Extra Duty (GC53069.8)	1,117,695
10000	2500300000	778110 Interfund – Extra Duty	43,000
10000	2500300000	781260 Budget Reimbursement	150,927
10000	2500300000	781320 Insurance Proceeds	207,843
10000	2500300000	781360 Other Misc Revenue	19,555
10000	2500300000	790600 Contribution from Other County Funds	266,222
10000	2500300000	520240 Communications Equipment	740,000
10000	2500300000	521500 Maint – Motor Vehicles	350,000
10000	2500300000	522310 Maint-Building and Improvement	3,713,680
10000	2500300000	523680 Office Equip Non Fixed Assets	760,000
10000	2500300000	527570 Body Worn Cameras	576,000
10000	2500300000	532520 Finance Purchase-Vehic Princip	236,000
10000	2500300000	542060 Improvements – Building	951,222
10000	2500300000	370100 Unassigned Fund Balance	(3,347,000)
10000	2500400000	790600 Contribution from Other County Funds	557,091
10000	2500400000	542060 Improvements – Building	557,091
10000	2500400000	510040 Regular Salaries	(1,300,000)
10000	2500400000	525440 Professional Services	(776,000)

10000	2500400000	370100 Unassigned Fund Balance	2,076,000
10000	2500500000	777540 Reimbursement of Salaries	72,000
10000	2500500000	510040 Regular Salaries	72,000
10000	2500700000	741040 Building Use	85,000
10000	2500700000	741420 Range Fees	15,000
10000	2500700000	753700 CA-POST Reimbursement	664,000
10000	2500700000	781260 Budget Reimbursement	300,000
10000	2500700000	510420 Overtime	118,000
10000	2500700000	522310 Maint-Building and Improvement	120,000
10000	2500700000	370100 Unassigned Fund Balance	826,000
10000	2501000000	790600 Contribution from Other County Funds	169,378
10000	2501000000	536780 Interfnd Exp-Capital Projects	4,197
10000	2501000000	540060 Improvements-Land	165,181