

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.34  
(ID # 22446)**

**MEETING DATE:**

Tuesday, July 11, 2023

**FROM :** PUBLIC SOCIAL SERVICES:

**SUBJECT:** DEPARTMENT OF PUBLIC SOCIAL SERVICES (DPSS): Ratification and Approval of Amendment No. 2 to the Legal Services Agreement DPSS-0003576-02 with Foley & Lardner LLP for Legal Services to increase the aggregate amount and extend the Agreement through June 30, 2025; All Districts. [Total Cost Increase \$305,000; up to \$91,500 in additional compensation; Funding: 100% General Fund]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and Approve Amendment No. 2 to the Legal Services Agreement DPSS-0003576 with Foley & Lardner LLP for Legal Services to increase the aggregate Agreement amount by \$305,000 from \$108,000 for a new total of \$413,000 commencing April 1, 2023 and extend the agreement through June 30, 2025; and authorize the Chair of the Board to sign the Amendment on behalf of the County.
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding, and as approved as to form by County Counsel to: a) sign amendments that exercise the options of the Agreement including modifications of the statement of work that stay within the intent of the Agreement; and b) sign amendments to the compensation provisions that do not exceed the sum total of thirty percent (30%) of the total annual cost of the agreement.

**ACTION:Policy**

  
Charity Douglas, DPSS Director

7/11/2023

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel and Perez  
Nays: None  
Absent: Washington, Gutierrez  
Date: July 11, 2023  
xc: DPSS

Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Year:</b>	<b>Next Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$105,000	\$100,000	\$305,000	\$0
<b>NET COUNTY COST</b>	\$105,000	\$100,000	\$305,000	\$0
<b>SOURCE OF FUNDS:</b> 100% General Fund 10000			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b> 22/23 – 24/25	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On December 7, 2021, the Board of Supervisors of Riverside County approved Board Resolution No. 2021-180 in Agenda Item 3.34 to initiate the Development of an Integrated and Comprehensive County Health and Human Services System and Approval of a Coordinated Care Model. This initiative incorporates the work, service provision, and data of multiple County departments and various community-based organizations into an integrated system aimed at serving vulnerable, high-need residents. The initiative has resulted in an information hub that strengthens the service delivery system and addresses the needs of Riverside County residents who access County services. The goal is to improve health, self-sufficiency, recovery and well-being services and develop holistic, effective and efficient models of person-centered coordinated services among participating departments.

Agenda item 3.34 also approved the Legal Services Agreement with Foley & Lardner LLP as outside counsel to provide advice and representation in connection with the development and implementation of an integrated coordinated care system (the “Initiative”). The Initiative involves privacy and confidentiality issues, the development of policies and procedures for governance purposes and navigating through the creation of the Initiative with the County partners, other state and federal agencies and community partners. In providing these legal services, Foley & Lardner LLP has leveraged its expertise in health privacy law, its experience serving county safety net providers, and its involvement with other county efforts to build integrated care systems that improve outcomes for vulnerable residents by addressing the social determinants of health.

While the Integrated Services Delivery team has accomplished many goals in the development and implementation of the integrated services initiative such as the development of the universal intake form, many program goals and benchmarks are mid-cycle and require more time to complete. The County desires to retain Foley & Lardner LLP as outside counsel beyond the original agreement term. Foley & Lardner LLP has agreed to extend their services through June 30, 2025 at marginally increased rates to accommodate market inflation.

**Impact on Residents and Businesses**

A fully integrated Health and Human Services System will provide a streamlined approach to accessing services, providing referrals, engaging with clients, and will increase service coordination and reduce service duplication.



SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
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**Additional Fiscal Information**

Funding for this agreement will be budgeted through the normal County budgeting process. The agreement is included in the FY 23/24 Adopted Budget. 100% of funding will come from the County General Fund.

**Contract History and Price Reasonableness**

Price increase is very reasonable and competitive to the market.

<u>Partner/Associate</u>	<u>Former Hourly Rates</u>	<u>New Hourly Rates</u>
Partners	\$690	\$745
Of Counsel, Special Counsel	\$670	\$705
Senior Counsel	\$635	\$680
Associates	\$480	\$520
Paralegals	\$300	\$315

**ATTACHMENTS:**

- Attachment A:** Agreement DPSS-0003576 with Foley & Lardner LLP
- Attachment B:** Agenda Item #17183 approved by BOS 12/07/2021.
- Attachment C:** Amendment 1 DPSS-0003576-01 Executed 10/01/2022
- Attachment D:** Amendment 2 DPSS-0003576-02 Lardner & Foley

  
Meghan Hahn, Deputy Director of Procurement

7/3/2023

  
Brianna Lontajo, Principal Management Analyst

7/3/2023

  
Aaron Gettis, Deputy County Counsel

7/3/2023

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
RATIFICATION AND AMENDMENT No. 2 TO THE  
AGREEMENT DPSS-0003576-02 WITH  
FOLEY & LARDNER LLP, A WISCONSIN LIMITED LIABILITY PARTNERSHIP  
FOR LEGAL COUNSEL AND SERVICES TO THE COUNTY OF RIVERSIDE.

AGREEMENT: DPSS-0003576-02

ORIGINAL PERIOD OF PERFORMANCE: December 7, 2021 through December 6, 2023

AMENDED PERIOD OF PERFORMANCE: December 7, 2021 through June 30, 2025

EFFECTIVE DATE OF AMENDMENT: April 1, 2023

ORIGINAL MAXIMUM REIMBURSABLE AMOUNT: \$108,000

ADDITIONAL ALLOCATION: \$305,000

AMENDED MAXIMUM REIMBURSABLE AMOUNT: \$413,000

This Ratification and Amendment No. 02 to Agreement DPSS-0003576 for legal counsel and services to the County of Riverside in matters involving privacy and confidentiality issues associated with the County's Integrated Care System Initiative, is made by and between the County of Riverside, a political subdivision of the State of California, on behalf of its Department of Public Social Services (DPSS), hereinafter referred to as COUNTY, and Foley & Lardner LLP, a Wisconsin limited liability partnership, hereinafter referred to as ATTORNEY.

**WHEREAS**, COUNTY and ATTORNEY previously entered into that certain Agreement # DPSS-0003576 for legal counsel and services to the County of Riverside in matters involving privacy and confidentiality issues associated with the County's Integrated Care System Initiative, effective December 07, 2021 through December 6, 2023, Agenda Item No. 3.34, on December 7, 2021; and,

**WHEREAS**, COUNTY and ATTORNEY previously amended the original agreement to increase the maximum reimbursable amounts from \$90,000 to \$108,000 on October 19, 2022; and,

**WHEREAS**, notwithstanding the terms of the Agreement and Amendment, the parties acknowledge and agree that the ATTORNEY provided legal services at the COUNTY's request that exceeded the original maximum reimbursable amount for the months of April, May and June, without a written amendment; and,

**WHEREAS**, as of the Effective Date provided herein, the parties agree that the legal services provided and spending shall be deemed to have been in effect from the effective date of April 1, 2023; and,

**WHEREAS**, the parties now desire to ratify and amend the Agreement to amend the Budget and Hourly Rate in section 6, increase the Maximum Reimbursable Amount (MRA), and extend the agreement Term, and;

**WHEREAS**, Section 29 of the Agreement allows for modifications by written amendment signed by both parties, and;

**NOW, THEREFORE**, in consideration of their mutual covenants set forth herein, and for other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree to ratify and amend the Agreement as follows:

1. **Recitals.** The recitals set forth above are true and correct and incorporated herein by this reference.
2. **Ratification.** All actions taken by both COUNTY and ATTORNEY prior to the date hereof were in compliance with, and pursuant to the terms and conditions of the Agreement, and are hereby confirmed and ratified.
3. **Amend Section 6 (Page 3). “COMPENSATION”** Amend as follow:
  - a. Delete the first sentence and amend with the following: “For the duration of this Agreement, the total amount of compensation that may be paid to ATTORNEY under the terms of this Agreement shall not exceed Four Hundred and Thirteen Thousand Dollars (\$413,000).”
  - b. Update the Hourly Rate Table to accommodate market inflation rates as follows:

Partner/Associate	Hourly Rates	
	December 6, 2021 - June 30, 2023	July 1, 2023 - June 30, 2025
Partner	\$690.00	\$745.00
Of Counsel, Special Counsel	\$670.00	\$705.00
Senior Counsel	\$635.00	\$680.00
Associates	\$480.00	\$520.00
Paralegals	\$300.00	\$315.00

4. **Amend Section 1 (Page 1). “TERM OF AGREEMENT”** Delete the first sentence, and replace with the following: “This Agreement shall commence on December 7, 2021 (“the Effective Date”) and continue through June 30, 2025, unless sooner terminated.”
5. **Effective Date.** This Ratification and Amendment No. 2 is effective April 1, 2023 and shall remain in effect during the life of the Agreement or until superseded, whichever comes first.
6. **Miscellaneous.** All other terms and conditions of the Agreement not modified herein shall remain unchanged and in full force and effect.

REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

**IN WITNESS WHEREOF**, the undersigned authorized representatives of the parties have executed this Ratification and Amendment No. 2 to the Agreement.

The COUNTY OF RIVERSIDE, a political subdivision of the state of California

Foley & Lardner, a Wisconsin limited liability partnership

*Kevin Jeffries*

*Adam Hepworth*

\_\_\_\_\_  
Kevin Jeffries  
Chairman of the Board

\_\_\_\_\_  
Adam Hepworth  
Partner

Jul 13, 2023

Jun 8, 2023

Date

Date

Approval as to Form  
County Counsel

By: *Katherine Wilkins*  
\_\_\_\_\_  
Katherine Wilkins  
Deputy County Counsel

Date: Jun 8, 2023

ATTEST:  
KIMBERLY RECTOR, Clerk

By: *Breanna Smith*  
\_\_\_\_\_  
DEPUTY



**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.34  
(ID # 17183)

**MEETING DATE:**

Tuesday, December 07, 2021

**FROM :** PUBLIC SOCIAL SERVICES:


**SUBJECT:** DEPARTMENT OF PUBLIC SOCIAL SERVICES: Adoption of Resolution Number 2021-180, Initiation of the Development of an Integrated and Comprehensive County Health and Human Services System and Approval of a Coordinated Care Model; Approval of Legal Services Agreement with Foley & Lardner LLP; All Districts. [Total Cost \$90,000 (subject to additional compensation \$18,000) - Federal 55%, State 20%, Realignment 21%, County 4%]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Adopt Resolution No. 2021-180 Initiation of the Development of an Integrated and Comprehensive County Health and Human Services System and Approval of a Coordinated Care Model; and
2. Authorize the Assistant County Executive Officer – Human Services/Director of DPSS, or designee, to lead the initiative to fully develop the Integrated and Comprehensive County Health and Human Services System; and

Continued on page 2

**ACTION:Policy**


  
Sayori Baldwin, DPSS Director 9/16/2021

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: December 7, 2021  
xc: DPSS

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**RECOMMENDED MOTION:** That the Board of Supervisors:

3. Authorize the Assistant County Executive Officer – Human Services/Director of DPSS, or designee, to request approval from the California Health and Human Services Agency to develop the integrated Health and Human Services system in Riverside County; and
4. Approve the Legal Services Agreement DPSS-0003576 with Foley & Lardner LLP for legal services pertinent to the County’s Integrated System in the amount of \$90,000 for a period of two years from the Effective Date, and authorize the Chair of the Board to execute the Agreement on behalf of the County; and
5. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding, and as approved as to form by County Counsel to: sign amendments that exercise the options of the agreements including modifications of the statement of work that stay within the intent of the agreement; and sign amendments to the compensation provisions that do not exceed the sum total of twenty percent (20%) of the total aggregate cost of the agreement.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$45,000	\$45,000	\$90,000	\$0
NET COUNTY COST	\$1,800	\$1,800	\$3,600	\$0
SOURCE OF FUNDS: Federal 55%, State 20%, Realignment 21%, County 4%			Budget Adjustment:	No
			For Fiscal Year:	21/22 – 22/23

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

California Welfare and Institutions Code (WIC) § 18991 - 18991.4 provides counties with the opportunity to operate “integrated and comprehensive county health and human services system[s]” with approval of their respective board of supervisors. A resolution from this Board is required to solicit approval from the California Health and Human Services Agency and, upon approval, can begin further implementation efforts.

This initiative aims to incorporate the work, service provision, and data of multiple County departments and various community-based organizations into an integrated system aimed at serving vulnerable, high-need residents. The initiative would result in an information hub that would strengthen the service delivery system and address the needs of Riverside County



**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

residents who access County services. The goal is to improve health, self-sufficiency, recovery and well-being services and develop holistic, effective and efficient models of person-centered coordinated services among participating departments.

The system will provide guidelines regarding access to processing and sharing of client data for the purpose of increasing operational efficiencies, leveraging strategic partnerships, streamlining application and case management processes, and developing a client-centered service delivery model.

The system would include departments within the Human Services, Public Safety, and Riverside University Health System (RUHS) Portfolios. Cross-department coordination and data sharing is necessary to improve well-being, self-sufficiency outcomes of clients, and to operationalize and institutionalize a client-centered care delivery model for all services.

The information hub will be utilized not only for client referrals and coordinated client-centered care, but also for ongoing analysis and process improvement components to ensure effective and timely service delivery in support of long-term priority well-being outcomes for Riverside County residents.

The integrated system is specifically designed to identify and coordinate services for individuals who face multiple challenges in key life areas, such as abuse and neglect, homelessness, mental or physical health issues, economic vulnerability and child support challenges. The System will ensure the seamless delivery of service accessibility, improved referrals, access and sustained engagement of clients; and increase the coordination of services, improve outcomes, and reduce duplicative services or ineffectual services.

It is recommended to approve the Legal Services Agreement to engage Foley & Lardner LLP as outside counsel to provide advice and representation in connection with the development and implementation of an integrated coordinated care system (the "Initiative"). The Initiative involves privacy and confidentiality issues, the development of policies and procedures for governance purposes and navigating through the creation of the Initiative with the County partners, other state and federal agencies and community partners. In providing these legal services, Foley & Lardner LLP will leverage its expertise in health privacy law, its experience serving county safety net providers, and its involvement with other county efforts to build integrated care systems that improve outcomes for vulnerable residents by addressing the social determinants of health. Outside counsel will act as liaison with the Office of County Counsel on this Initiative. The hourly rates proposed are reasonable given the expertise needed to best serve the County for this Initiative and the estimated engagement cost is a not to exceed amount of \$90,000 over the two-year term of the Legal Services Agreement. The parties may amend this agreement in writing to adjust the scope of services or the agreement amount if desired.

**Impact on Residents and Businesses**

6-1

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

An integrated Health and Human Services System will provide a streamlined approach to accessing services, providing referrals, engaging with clients, and will increase service coordination and reduce service duplication.

**Additional Fiscal Information**

Funding for this agreement will be budgeted through the normal County budgeting process. 75% of funding comes from Federal and State funds.

**ATTACHMENTS:**

**ATTACHMENT A.** Resolution No. 2021-180

**ATTACHMENT B.** Legal Services Agreement with Foley & Lardner LLP

  
Brianna Lontajo, Principal Management Analyst

12/1/2021

  
Gregory V. Priamos, Director County Counsel

11/22/2021

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
AMENDMENT NO. 01 TO THE  
AGREEMENT DPSS-0003576-01 WITH  
FOLEY & LARDNER LLP, A WISCONSIN LIMITED LIABILITY PARTNERSHIP  
FOR  
LEGAL COUNSEL AND SERVICES TO THE COUNTY OF RIVERSIDE

AGREEMENT: DPSS-0003576  
PERIOD OF PERFORMANCE: December 07, 2021 through December 31, 2023  
EFFECTIVE DATE OF AMENDMENT: Upon Execution  
ORIGINAL MAXIMUM REIMBURSABLE AMOUNT: \$ 90,000  
AMENDED MAXIMUM REIMBURSABLE AMOUNT: \$ 108,000

This Amendment No. 01 to Agreement DPSS-0003576 for legal counsel and services to the County of Riverside in matters involving privacy and confidentiality issues associated with the County's Integrated Care System Initiative, is made by and between the County of Riverside, a political subdivision of the State of California, on behalf of its Department of Public Social Services (DPSS), hereinafter referred to as COUNTY, and Foley & Lardner LLP, a Wisconsin limited liability partnership, hereinafter referred to as ATTORNEY.

**WHEREAS**, COUNTY and ATTORNEY previously entered into that certain Agreement # DPSS-0003576 for legal counsel and services to the County of Riverside in matters involving privacy and confidentiality issues associated with the County's Integrated Care System Initiative, effective December 07, 2021 through December 31, 2023;

**WHEREAS**, DPSS and ATTORNEY desire to amend the budget in section 6 (page 3) of the Agreement to increase the maximum reimbursable amount for the remainder of the contract period; and,

**WHEREAS**, Section 29 (page 11) of the Agreement allows for modifications by written amendment signed by both parties.

**NOW THEREFORE**, in consideration of their mutual covenants, COUNTY and ATTORNEY agree to amend the Agreement according to the terms and in the manner set forth herein:

1. **Recitals.** The recitals set forth above are true and correct and incorporated herein by this reference.
2. **Amend Section 6 (Page 3). "COMPENSATION"** Delete the first sentence and amend with the following: "For the duration of this Agreement, the total amount of compensation that may be paid to ATTORNEY under the terms of this Agreement shall not exceed One Hundred and Eight Thousand Dollars (\$108,000)."
3. **Amend Section 10 (Page 4). "SUPERVISION OF AGREEMENT"** from "Nancy Chung, Administrative Services Manager II" to "Richard Sandoval, Administrative Services Officer."

4. **Amend Section 17 (Page 7-8). "NOTICES"** to County's Point of Contact from "Synthia Gunzel, Chief Deputy County Counsel" to "Katherine Wilkins, Deputy County Counsel."
5. **Miscellaneous.** All other terms and conditions of the Agreement not modified herein shall remain unchanged and in full force and effect.
6. **Effective Date.** This Amendment No. 01 to Agreement DPSS-0003576, shall become effective upon execution.

**IN WITNESS WHEREOF**, the undersigned authorized representatives of the parties have executed this Amendment #01 to the Agreement.

County of Riverside

*Anthony F. Martinez*

\_\_\_\_\_  
Anthony Martinez  
Procurement Contracts Specialist

Oct 19, 2022

\_\_\_\_\_  
Date

Foley & Lardner LLP

*Adam Hepworth*

\_\_\_\_\_  
Adam Hepworth  
Senior Counsel

Oct 12, 2022

\_\_\_\_\_  
Date

Approval as to Form:

Minh C. Tran

County Counsel

*Katherine Wilkins*

By: \_\_\_\_\_

Katherine Wilkins  
Deputy County Counsel

Oct 13, 2022

\_\_\_\_\_  
Date



MINUTES OF THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



**3.21**  
(MT 22030)

On motion of Supervisor Washington, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the recommendation from Public Social Services(DPSS) to Ratification and Approval of Amendment No. 2 to the Legal Services Agreement DPSS-0003576-02 with Foley & Lardner LLP for Legal Services to increase the aggregate amount and extend the agreement for two (2) additional years through June 30, 2025; All Districts, is continued to Tuesday, July 11, 2023, at 9:30 a.m. or as soon as possible thereafter.

Roll Call:

Ayes: Jeffries, Washington and Gutierrez  
Nays: None  
Absent: Spiegel, Perez

I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on June 13, 2023, of Supervisors Minutes.

WITNESS my hand and the seal of the Board of Supervisors  
Dated: June 13, 2023  
Kimberly A. Rector, Clerk of the Board of Supervisors, in  
and for the County of Riverside, State of California.

(seal)

By: *Kimberly A. Rector* Deputy

AGENDA NO.  
**3.21**

xc: DPSS, COB

6 mins. ✓

# Riverside County Board of Supervisors Request to Speak

Submit request to Clerk of Board (right of podium), Speakers are entitled to three (3) minutes, subject to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Jackie McCray

Address: 1765 Garden Ave

City: Rio Zip: 92504

Phone #: 951-237-2077

Date: 7-11-22 Agenda # 3.34

### PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

           Support                 Oppose                 Neutral

**Note:** If you are here for an agenda item that is filed for "Appeal", please state separately your position on the appeal below:

           Support                 Oppose                 Neutral

I give my 3 minutes to: \_\_\_\_\_



# BOARD RULES

## **Requests to Address Board on "Agenda" Items:**

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

## **Requests to Address Board on items that are "NOT" on the Agenda/Public Comment:**

Notwithstanding any other provisions of these rules, a member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES. Donated time is not permitted during Public Comment.

## **Power Point Presentations/Printed Material:**

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please ensure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

## **Individual Speaker Limits:**

**Individual speakers are limited to a maximum of three (3) minutes.** Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin to flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. ***Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.***

## **Group/Organized Presentations:**

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the bottom of the form.

## **Addressing the Board & Acknowledgement by Chairman:**

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman, may result in removal from the Board Chambers by Sheriff Deputies.



# Riverside County Board of Supervisors Request to Speak

Submit request to Clerk of Board (right of podium), Speakers are entitled to three (3) minutes, subject to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Gayle Chen

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_

Date: \_\_\_\_\_ Agenda # 3.34

### PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

\_\_\_\_\_ Support      \_\_\_\_\_ Oppose      \_\_\_\_\_ Neutral

**Note:** If you are here for an agenda item that is filed for "Appeal", please state separately your position on the appeal below:

\_\_\_\_\_ Support      \_\_\_\_\_ Oppose      \_\_\_\_\_ Neutral

I give my 3 minutes to: Jacki McCray



# BOARD RULES

## **Requests to Address Board on "Agenda" Items:**

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

## **Requests to Address Board on items that are "NOT" on the Agenda/Public Comment:**

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## **Group/Organized Presentations:**

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the bottom of the form.

## **Addressing the Board & Acknowledgement by Chairman:**

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman, may result in removal from the Board Chambers by Sheriff Deputies.