

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.39  
(ID # 22345)

**MEETING DATE:**  
Tuesday, July 11, 2023

**FROM :** SHERIFF-CORONER-PA:

**SUBJECT:** SHERIFF-CORONER-PA: Approve the Second Amendment to Agreement for Law Enforcement Services with the City of Lake Elsinore (FY20/21-FY24/25) and Amend Salary Ordinance No. 440 pursuant to Resolution No. 440-9375 submitted herewith, District 2. [\$920,000 - 100% Contract City Law Enforcement] 4/5th Vote.

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Second Amendment to Agreement for Law Enforcement Services with the City of Lake Elsinore to modify the level of services and authorize the Chair of the Board to execute three (3) copies of the Amendment on behalf of the County.

2. Amend Salary Ordinance No. 440 pursuant to Resolution No. 440-9375 submitted herewith. Per the Resolution, adjust the following positions:

<u>Ord. 440</u>	<u>Class Code</u>	<u>+/-</u>	<u>Class Title</u>	<u>Salary Plan</u>	<u>Grade</u>	<u>Salary</u>
2500300000	37602	+1	Deputy Sheriff	RSA	249	\$67,481 - \$103,182
2500300000	52265	+1	Community Service Officer II	LIU	547	\$50,407 - \$ 75,049

3. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A.

**ACTION:4/5 Vote Required, Policy**

*David Lelevier*  
David Lelevier, Assistant Sheriff 6/26/2023

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Perez and Gutierrez  
Nays: None  
Absent: Washington  
Date: July 11, 2023  
xc: Sheriff, H.R.

Kimberly A. Rector  
Clerk of the Board  
By: *Kimberly A. Rector*  
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 459,000	\$ 461,000	\$920,000	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 100% Contract City Law Enforcement			<b>Budget Adjustment:</b>	Yes
			<b>For Fiscal Year:</b>	23/24-24/25

**C.E.O. RECOMMENDATION:** Approve

**BR: 24-001**

**Prev. Agn. Ref.: 7/20/21 3.31**

**BACKGROUND:**

**Summary**

On June 13, 2023, the Lake Elsinore City Council approved the Second Amendment to the Law Enforcement Services Agreement for a modification of the level of service for FY21/22-FY24/25. This Second Amendment to the Agreement for Law Enforcement Services with the City of Lake Elsinore modifies the level of law enforcement service provided by the Sheriff's Department with the addition of one (1) Deputy Sheriff Position and one (1) Community Service Officer Position. County Counsel has approved the Amendment as to form.

The Sheriff's Department staff has recommended budget adjustments that correspond with the additional contract law enforcement services. The Sheriff's Department staff anticipates this change will result in an estimated increase of \$459,000 in Contract Law Enforcement Revenue for FY2023-24. The Department is recommending these budget adjustments now as it could not anticipate the addition in expenditures and include them in its FY2023-24 budget.

**Impact on Residents and Businesses**

This is an amendment to an agreement with the Sheriff's Department for law enforcement services, which the City of Lake Elsinore approved and executed on behalf of its citizens. All costs for this service will be fully recovered through Board-approved rates.

**ATTACHMENTS:**

- 3 copies of the Second Amendment to Agreement for Law Enforcement Services with the City of Lake Elsinore
- 1 Schedule A
- 1 Resolution No. 440-9375

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**SCHEDULE A. FY 23/24**

Increase Appropriations

10000-2500300000-510040	Regular Salaries	321,300
10000-2500300000-518100	Budgeted Benefits	<u>137,700</u>
	TOTAL	459,000

Increase Estimated Revenue

10000-2500300000-773520	Contract City Law Enforcement	459,000
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*Heydee Koury*  
\_\_\_\_\_  
Heydee Koury, Sr Accountant - Auditor

6/22/2023

*Rebecca S Cortez*  
\_\_\_\_\_  
Rebecca S Cortez, Principal Management Analyst

6/28/2023

*Michael Bowers*  
\_\_\_\_\_  
Michael Bowers, Assistant HR Director

6/20/2023

*Kristine Bell-Valdez*  
\_\_\_\_\_  
Kristine Bell-Valdez, Supervising Deputy County Counsel

6/21/2023

1 RESOLUTION NO. 440-9375

2  
3 BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in  
4 regular session assembled on July 11, 2023, that pursuant to Section 4(a)(ii) of Ordinance No. 440, the  
5 Sheriff/Coroner/Public Administrator is authorized to make the following listed change(s), operative on the  
6 date of approval, as follows:

7

<u>Job Code</u>	<u>+/-</u>	<u>Department ID</u>	<u>Class Title</u>
52265	+ 1	2500300000	Community Services Officer II
37602	+ 1	2500300000	Deputy Sheriff

8  
9  
10

11 ROLL CALL:

12 Ayes: Jeffries, Spiegel, Perez and Gutierrez  
13 Nays: None  
14 Absent: Washington

15 The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on  
16 the date therein set forth.

17 KIMBERLY A. RECTOR, Clerk of said Board

18 By:  \_\_\_\_\_  
19 Deputy

20  
21 07.11.2023 3.39

SECOND AMENDMENT TO THE AGREEMENT FOR LAW ENFORCEMENT SERVICES BETWEEN THE CITY OF LAKE ELSINORE AND THE COUNTY OF RIVERSIDE

IT IS MUTUALLY AGREED that the Agreement for Law Enforcement Services between the County of Riverside, a political subdivision of the State of California, on behalf of the Riverside County Sheriff's Department, and the City of Lake Elsinore, a General Law City, approved by the Board of Supervisors on August 4, 2020 in Minute Order 3.47 for services effective July 1, 2020 through June 30, 2025, as amended in that certain First Amendment on July 20, 2021 (Minute Order 3.31) (collectively, the "Agreement") is hereby amended in the following respects, and all other terms and conditions of the Agreement remain in full force and effect:

- 1. Attachment A-1 of the Agreement is hereby deleted in its entirety and replaced with Attachment A-2, attached hereto to this Second Amendment and incorporated herein by this reference.

IN WITNESS WHEREOF, the City of Lake Elsinore, by minute order or resolution duly adopted by its City Council, has caused this Second Amendment to the Agreement to be signed by its Mayor and attested and sealed by its Clerk, and the County of Riverside, by order of its Board of Supervisors, has caused this Second Amendment to be signed by the Chair of said Board and sealed and attested by the Clerk of said Board, all on the dates indicated below.

Dated: 6/13/2023

CITY OF LAKE ELSINORE
By: [Signature]
Natasha Johnson, Mayor

ATTEST:

Name
Title
By: [Signature]

Dated: 7/11/23


COUNTY OF RIVERSIDE
By: [Signature]
Kevin Jefferies
Chair of the Board of Supervisors
Riverside County Board of Supervisors

ATTEST:
KIMBERLY A. RECTOR, Clerk
By: [Signature]
DEPUTY

ATTEST:  
Kimberly A. Rector  
Clerk of the Board

By: \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:  
Minh C. Tran  
County Counsel

By:   
\_\_\_\_\_  
Amrit P. Dhillon  
Deputy County Counsel

ATTACHMENT A-2  
CITY OF LAKE ELSINORE  
LEVEL OF SERVICE

Average Patrol Services

132 supported hours per day.

Non-Dedicated Positions

One (1) Deputy Sheriff (unsupported) – Lake Patrol

Dedicated Positions

One (1) Sheriff's Sergeant position

Three (3) Deputy Sheriff (fully supported) positions – Special Enforcement Team

Four (4) Deputy Sheriff (fully supported) positions – Traffic/Motorcycle Team

Two (2) Deputy Sheriff (fully supported) positions – Traffic AI

One (1) Deputy Sheriff (fully supported) position – Special Enforcement Team - Parks

Two (2) Deputy Sheriff (unsupported) – Community Patrol Officer

Seven (7) Community Service Officer II positions