

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.32
(ID # 22573)**

MEETING DATE:
Tuesday, July 18, 2023

FROM : SUPERVISOR V. MANUEL PEREZ:

SUBJECT: SUPERVISOR V. MANUEL PEREZ: Adopt Resolution NO. 2023-230 Authorizing Submission of an Application for Transformative Climate Communities Project Development Grant and Acceptance of Grant funds if Selected; District 4 [Not to exceed \$5,000,000], State Cap and Trade funds 100%

RECOMMENDED MOTION: That the Board of Supervisors:

1. Adopt Resolution No. 2023-230, Authorizing Submission of an Application for Transformative Climate Communities Implementation Grant and Acceptance of Grant Funds if selected;
2. Approve the attached form of the Memorandum of Understanding for the Transformative Climate Communities;

Continued on Page 2

ACTION:

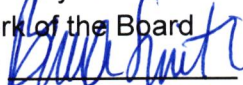


Supervisor V. Manuel Perez, Supervisor 4th. District 7/13/2023

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Perez, Washington, and Gutierrez
Nays: None
Absent: None
Date: July 18, 2023
xc: BOS Dist. 4, HWS

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

3. Authorize the Director of Housing and Workforce Solutions, or designee, to submit an application to the California Strategic Growth Council (Council) for the Transformative Climate Communities Project Development Grant (Grant), in conformance with the instructions set forth in the attached Memorandum dated March 8, 2023, from the California Strategic Growth Council, and accept the award if selected;

4. Authorize the Director of Housing and Workforce Solutions, or designee, to sign a Collaborative Stakeholder Structure Memorandum of Understanding conforming in form and substance to the attached form of Memorandum of Understanding For the Transformative Climate Communities Collaborative Stakeholder Structure, subject to approval by County Counsel; and

5. Authorize the Director of Housing and Workforce Solutions, or designee, to take all necessary steps to obtain Grant funds, implement Grant program activities and as approved by the Board herein, if selected for an award, including, but not limited to, signing any subsequent, necessary, and relevant documents, including amendments and related memorandums of understanding, subject to approval by County Counsel.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: State Cap and Trade funds 100%			Budget Adjustment:	No
			For Fiscal Year:	23/24

C.E.O. RECOMMENDATION: [CEO use]

BACKGROUND:

Summary

On March 8, 2023, the SGC published a Notice of Funding Availability for the Transformative Climate Communities Project Development Grant for a not to exceed grant amount of \$5 million. Pursuant to California Assembly Bills 32 and 2722, Project Development Grant funds are derived from proceeds of the State’s Cap and-Trade program and fund the implementation of neighborhood-level plans that include multiple, coordinated projects that reduce greenhouse gas emissions and achieve other community benefits. The Project Development Grant objectives are three-fold: (1) achieve significant reductions in greenhouse gas emissions; (2) improve public health and environmental

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

benefits; and (3) expand economic opportunity and shared prosperity. To achieve these objectives, the Project Development Grant provides eight strategies and over 50 project types that are eligible for inclusion.

Over the last several years the Community of North Shore has dealt with multiple severe weather events that have resulted in floods and power outages. In recent years the County of Riverside developed the "The Neighborhood Mobility Plan for the Communities of North Shore and Mecca" and the Coachella Valley Association of Governments developed the "Eastern Coachella Valley's Action Plan for Climate Resilience." These plans developed with nonprofits and community leaders identified ways to better connect North Shore and Mecca through improved pedestrian and active transportation and overall improve climate resilience of these communities. The Project Development Grant offers the opportunity to move the projects identified in those grants forward.

Project Development Grant activities will take place in Unincorporated Communities of North Shore and Mecca, which are TCC-eligible locations and satisfies the requirements of the Project Development Grant. The project area boundaries and proposed projects will be finalized as part of the Planning Grant activities. Proposed projects tentatively consist of predevelopment work for the creation of a bike path along Avenue 70 between North Shore and Mecca; the widening of the Avenue 70 bridge to improve pedestrian and bike access; the construction of sidewalks connecting residents to new community amenities. Additionally, the grant will provide financing to explore the implementation of battery storage, solar readiness and weatherization of homes in the communities of North Shore. Lastly, the grant will assist with the pre-development and environmental studies for a North Shore Climate Resiliency Center. The full scope of the work will look to address workforce development, climate resiliency, and other

As part of the Project Development Grant application, the County must submit a Resolution adopted by the Board of Supervisors that includes an authorization to apply for and, if awarded, accept a Project Development Grant, as well as authority to execute all related documents. Proposed Resolution No. 2023-230, which is attached, satisfies the aforementioned condition. Applicants and co-applicants are also required to create a Collaborative Stakeholder Structure and enter into a related Memorandum of Understanding to memorialize agreed upon timelines and tasks involved in carrying out the terms of the Project Development Grant. A form of proposed Memorandum of Understanding is attached. Furthermore, additional memorandums of understanding may be necessary to implement the terms of the Project Development Grant.

Staff recommends the County, by and through the Housing and Workforce Solutions, serve as lead applicant with the Leadership Counsel for Justice and Accountability and Grid Alternatives being the co-applicants. Match funds are not required as part of this application.

CEQA

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

Pursuant to the California Environmental Quality Act (CEQA), the proposed Project Development Grant application, Resolution No. 2018-177, and form of memorandum of Understanding were each reviewed and determined to be categorically exempt from CEQA under State CEQA Guidelines Section 15061(b) (3), General Rule or “Common Sense” exemption. It can be seen with certainty that there is no possibility that the execution of an application, adoption of Resolution No. 2023-230, and approval of the form of Memorandum of Understanding may have a significant effect on the environment, as an authorization to apply for grant funds and Memorandum of Understanding setting for stakeholder structures will have only financial and administrative effects and will not lead to any direct or reasonably indirect physical environmental impacts. Any activities or projects arising out of an award of Project Development Grant funds will be subject to separate CEQA review prior to taking any choice limiting or discretionary action in connection with such projects or activities. A Notice of Exemption will be filed by HWS staff with the County Clerk upon adoption of Resolution No. 2023-230.

Impact on Residents and Businesses

The Project Development Grant incorporates input from community residents and other key stakeholders, ensuring that related activities reflect local needs and preferences. Receipt of the Project Development Grant will benefit residents and businesses of Riverside County by funding initiatives designed to bring environmental benefits, improve public health, and encourage economic prosperity.

SUPPLEMENTAL:

Additional Fiscal Information

Below is an estimated funding breakdown of the Project Development Grant.

Funding Source	Approximate Amount
TCC Project Development Grant	Not to Exceed \$5,000,000
Total:	\$5,000,000

Following is an explanation for the allocation of costs set forth above in the Financial Data section. Project Development Grant funds will be disbursed over a two year period beginning fiscal year 2023/24 and continuing through fiscal year 2024/25. The grant period is estimated to commence in approximately December of fiscal year 2023/24; thus one quarter of the funds up to \$1,250,000 of the total grant funds are estimated to be expended during the initial fiscal year. The remaining balance of the funds it is estimated to be expended in 2024/25.

Attachments

- Planning Grant Project Area Map
- Resolution No. 2023-230
- Form of Memorandum of Understanding For the Transformative Climate

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

Communities

Collaborative Stakeholder Structure

· California Strategic Growth Council Memorandum (Instructions for Grant Application)

RESOLUTION NO. 2023- 230
AUTHORIZING SUBMISSION OF AN APPLICATION FOR
TRANSFORMATIVE CLIMATE COMMUNITIES GRANT AND
ACCEPTANCE OF GRANT FUNDS IF SELECTED

Resolution authorizing the application for grant funding under the Transformative Climate Communities Program as administered by the Strategic Growth Council.

WHEREAS in 2022 the Legislature and the Governor of the State of California provided funds for the Transformative Climate Communities Program, established by Assembly Bill 2722 (2016); and

WHEREAS the Strategic Growth Council is responsible for the administration of this grant program, including developing guidelines and selection criteria; and

WHEREAS the Strategic Growth Council released the application guidance on March 8, 2023, with a due date of August 1, 2023; and

WHEREAS procedures established by the Strategic Growth Council require a resolution certifying the approval of application(s) by the Applicant's governing board before submission to the State; and

WHEREAS the **County of Riverside** is authorized to apply for and accept a Transformative Climate Communities grant if awarded, and authority to execute all related documents; now, therefore, be it

RESOLVED that the **County of Riverside** approves the filing of an application for a Transformative Climate Communities grant for funding year 2023, to be submitted no later than August 1, 2023.

FURTHER RESOLVED that the **County of Riverside** certifies that Lead Applicant, in partnership with its Co-Applicants, will have sufficient resources to execute the strategies and projects that are outlined in the grant application.

FURTHER RESOLVED that the **County of Riverside** appoints the **Director of Housing and Workforce Solutions**, or designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to, applications, agreements, and payment requests that may be necessary for competition of the aforementioned strategies and projects.

FURTHER RESOLVED that the City Clerk shall certify to the adoption of this resolution, which shall take effect immediately upon adoption.

PASSED, APPROVED, AND ADOPTED this July 18, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

Signature Field for City Clerk

Signature Field for Mayor

ROLL CALL:

Ayes: Jeffries, Washington, Spiegel, Perez and Gutierrez
Nays: None
Absent: None

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KIMBERLY A. RECTOR, Clerk of said Board

By


Deputy

07.18.2023 3.32



Transformative Climate Communities Program Round 5 – Project Development Grant Application

Project Development Grant General Narrative Questions

Application Information

Lead Applicant	
Jurisdiction	
Proposal Name	

Instructions

- **Word counts** are listed for each question. Responses that exceed the word count limit will not be reviewed. Use the Word Count tool to check responses.
- **Maps, figures, and pictures** may also be included as part of the responses. Note that explanations and captions for any visual aids will still count towards the Word Count.
- **Formatting** such as bullet points (•, ○, ➤), lettering (a, b, c), or underline may be used to organize responses. Avoid excessive formatting so that responses are easy to read.
- **Naming conventions** for all Application materials have been provided in the [TCC Round 5 Project Development Grant Application Instructions](#).

Checklist

Use the checklist below to ensure all materials have been submitted as part of the Application.

- General Narrative Questions** (this Word document)
- Workbook** (Excel)
- Project Area Maps** (Two formats: 1) PDF, 2) a .zip file that contains the .shp, .shx, .dbf, and .prj files that comprises the proposed Project Area shapefile)
- Supporting Documentation for Disadvantaged Unincorporated Areas Designations** (*if applicable*)
- Letters of Commitment from Lead Applicant and Co-Applicants** (pdf)
- Adopted Resolution from Lead Applicant or Letter of Commitment from the Public Agency Co-Applicant** (pdf)
- Signed Partnership Agreement (MOU** required for applicants with multiple jurisdictions)
- Organizational Chart or Diagram of Collaborative Stakeholder Structure**
- Financial Capacity Documentation for Lead Applicant and relevant Co-Applicants:**
Financial Audits, Federal Form 990 and IRS 501(c)(3) Tax Determination Letter for non-profits

- Management Capacity Documentation for Lead Applicant and relevant Co-Applicants:**
Annual reports or project close-out reports, Reference Letters
- Letter from Local Jurisdiction's Planning and Public Works Department, or equivalent** demonstrating Consistency with Local Planning (pdf)
- Documentation Demonstrating Consistency with Community Planning** (pdf)
- Documentation of Climate Adaptation and Resilience Planning** (pdf)
- High Speed Rail Project Map & Community Engagement Plan** (*if applicable*)
- Letters of Commitment for Site Control** (pdf)
- Additional Readiness Documentation for Sub-Projects with construction or remediation** (*if applicable*)

Applicant would like to be considered for both Project Development and Planning funding. Note that an applicant is unlikely to be a recipient of both, but may be considered for another grant type if eligible.

Applicant represents one of the following:

Disadvantaged Unincorporated Communities

Planning Grant Grantees (Year/Application cycle) _____

Previous Implementation Grant Applicants (Year/Application cycle) _____

California Native American Tribal Communities

Vision for Transformation

Community Vision

1. How will this proposal advance the community's vision for transformation? Describe previous and ongoing community efforts in the project area and the resulting community priorities. **(300 words)**
2. Describe how the proposed TCC Project Development activities will lead to and/or achieve the overall TCC program objectives of reducing GHGs, improving public health and environmental benefits, and expanding economic opportunity and shared prosperity in the Project Area. **(200 words)**

Project Area Profile

3. Describe how the Project Area meets the eligibility requirements outlined in the TCC Program Guidelines **(200 words)**:
 - a. Total square miles
 - b. Percentage of Project Area that falls within eligible priority population areas: the top 25% disadvantaged communities per CalEnviroScreen 4.0 or 3.0, federally recognized tribal communities, or eligible disadvantaged unincorporated communities.
 - c. Percentage of the Project Area that falls within low-income communities per AB 1550.
 - d. Project Areas with disadvantaged unincorporated communities (DUCs) should describe the eligibility method(s) used per the Guidelines (Verification of DUC status the Local Agency Formation Commission (LAFCo), TCC Mapping Tool, and/or Self-identified DUC with Localized Data). DUC applicants that establish eligibility through LAFCo status or localized data must submit supporting documentation.
4. Provide a description of the Project Area and neighborhoods that will be the focus of the Project Development activities, including demographic information (e.g., population, race/ethnicity and income) and relevant historical context. **(200 words)**
5. Describe the process used to select the Project Area. **(200 words)**

6. Describe the public health, environmental, and economic challenges and opportunities faced by residents and key stakeholders of the Project Area. **(200 words)**

Access to Basic Infrastructure, Regional Services and Job Centers

TCC Implementation Grants have the minimum requirement that that residents in the proposed TCC Project Area have existing access, or have developed plans and secured support, to implement basic environmental infrastructure, including community water and wastewater and transit connectivity to regional service hubs and major job centers. TCC Project Development funding may be used to help Applicants meet this threshold requirement.

7. For Applications that include requests for basic infrastructure, please describe how the proposal will support residents with meeting the minimum requirements for implementation funding like TCC. **(300 words)**
 - a. Describe the type of basic infrastructure proposed (e.g., infrastructure for access to community water and wastewater services and/or for transit connectivity to regional service hubs and major job centers).
 - b. Describe the current and planned access to this infrastructure.
 - c. How will this proposal help address future project development, construction, and/or long-term operations and maintenance of this basic infrastructure?

Proposed Project Development Activities

8. Summarize the proposed project development activities, including any sub-projects. Activities may include: pre-development phase activities; pre-development, construction, or long-term operations and maintenance planning for basic infrastructure; site-specific project-planning activities; and capacity investments. **(300 words)**
9. How will the proposed activities and sub-projects improve outcomes for priority populations within the Project Area and prepare the community for future funding opportunities? **(200 words)**
10. Describe how the proposed activities are consistent with the following State Planning Priorities¹ **(200 words)**:
 - a. Promote infill development and equity by rehabilitating, maintaining, and improving existing infrastructure;
 - b. Protect, preserve and enhance environmental and agricultural lands and natural and recreational resources; and
 - c. Encourage location and resource efficient new development.
11. Describe how the proposal addresses health and racial equity in the impacted community. Responses can include health disparity data or other outcomes demonstrating disparate impact on communities, i.e., asthma rates based on community proximity to freeways. **(200 words)**

¹ The State of California's Planning Priorities are contained in [Section 65041.1 of the Government Code](#).

12. Describe how the project incorporates innovation, indigenous or community-based knowledge and practices into project design. **(200 words)**
13. Describe how the proposed project development activities will be consistent with a regional plan, such as a Sustainable Communities Strategy, as well as local planning documents (e.g., General Plan, Specific Plan, Community Plan area, zoning code update, a Regional Transportation Plan, or Climate Action Plan). In the description, reference relevant sections and provide links to the plans. If the Project Area is unincorporated, discuss how the TCC Proposal is consistent with local growth and conservation planning elements and will not result in unmanaged greenfield or leapfrog development. In addition, please submit Letters of Support from Local Planning, Water Departments, or equivalents. **(200 words)**
14. High Speed Rail (HSR): *For applicants with planned HSR stations located along the "Silicon Valley to Central Valley Line" corridor only:* Do your Project Area and/or proposed projects include multi-modal connectivity to the HSR station area and affordable and mixed-income housing that is connected and accessible to the High Speed Rail station area? Will your project include community engagement to support station area design and implementation? Please describe briefly.

Transformative Elements and Project Identification

Project Development Grants do not require applicants to address all five (5) of TCC's Transformative Elements; however, applicants must address Community Engagement and Climate Adaptation and Resilience at a minimum.

Community Engagement

15. Provide a history of community engagement in the last five (5) years in the Project Area related to climate impacts and community development. Identify stakeholders, organizations, and community members that have been involved. **(300 words)**
16. Describe the methods and process used to identify activities for the Project Development grant. How were residents and key stakeholders involved in the development of the priorities that informed this proposal? **(300 words)**
17. If funded, what would be the process for meaningfully engaging the community during the implementation of project development activities? **(300 words)**
18. Discuss potential barriers to community participation faced by the Project Area's residents and stakeholders; the steps that were taken to remove barriers and facilitate community participation during proposal development; and the steps that will be taken to remove barriers during project implementation. **(200 words)**

Climate Adaptation and Resilience

19. Describe the top 2-3 climate change risks and exposures expected to impact the Project Area during the TCC Proposal implementation phase and over the next 20 years. Provide screenshots or figures from the cited resources that were used to identify the top issues (these will not be included in the character count). **(200 words)**

20. Describe how these top climate change risks and exposures will impact the community in the Project Area, and climate-vulnerable populations in particular. **(200 words)**
21. Describe how these top climate change risks and exposures will impact the built environment in the Project Area. **(200 words)**
22. Describe the overall process the Applicant used to identify and prioritize adaptation measures in the TCC Proposal. Specifically, explain how adaptation needs were identified and whether/how community input shaped adaptation priorities. **(300 words)**
23. How will TCC investments will both climate and community resilience? Specifically, address how the proposed projects and activities will: **(500 words)**
 - a. Address risks on vulnerable populations;
 - b. Increase the resilience and functionality of proposed infrastructure projects; and
 - c. Increase the overall resilience of the Project Area.
24. Identify the existing local, regional, or state climate adaptation plans, vulnerability assessments, or other climate resilience and adaptation frameworks and programs relevant to the TCC Project Area. Describe how the TCC proposal will support any ongoing adaptation planning and implementation efforts. In the description, reference relevant sections and upload any supporting documentation. **(200 words)**

TCC Transformative Elements

25. Describe how the proposed activities will further the Applicant's ability to meet the TCC Program's other Transformative Elements. Note that proposals are not required to address the entire list of TCC Implementation Grant Transformative Elements. Proposals will be evaluated based on both the number of elements addressed, as well as the extent to which each element is incorporated into the project development activities. The specific Transformative Elements that may be addressed include **(300 words)**:
 - Community Engagement
 - Displacement Avoidance
 - Leverage Funding
 - Data Collection and Indicator Tracking
 - Climate Adaptation and Resiliency
 - Workforce Development and Economic Opportunities

Project Design and Feasibility

26. Describe how the project complies with and/or enhances any existing infrastructure, investment, or planning efforts. **(200 words)**
27. Describe the timeline and contingencies in place to ensure the project is completed within the proposed time frame and budget. **(200 words)**
28. Describe any jurisdictional or site control permissions required to implement the proposed project development activities. Describe the commitments received from authorizing entities or property owners for the proposed activities, if applicable. Upload supporting documentation to demonstrate site control for proposed project development activities. **(200 words)**

29. Describe any workforce development or contracting opportunities the project will provide for TCC Project Area residents or local businesses. For example, describe any targeted job training, work hours, or subcontracting plan. **(200 words)**

Readiness Details

For sub-projects involving infrastructure construction or site remediation activities, please address the following project-readiness questions. Word counts are per sub-project.

30. Describe the **CEQA** compliance required for this project. Include a description of any conditions of approval. For CEQA, documentation of categorical exemption is required even if "Status" is marked as "N/A". **(200 words)**
31. Describe any **Site Control** required for this project (e.g., property acquisition, leasehold, right-of-way, easement, private property permission). Please describe the parties and terms of the arrangement. If "not applicable (N/A)", please provide an explanation. **(200 words)**
32. Describe all **Permits** (required for construction, operation, etc.) for this project and the plan to obtain them. If "not applicable (N/A)", please provide an explanation **(200 words)**
33. Upload a **Sub-Project Map or site plan** that shows the project site(s), and briefly describe. *This section is reserved for sub-projects or tasks that involve construction or remediation.* **(200 words)**
34. Upload **Project Designs**, and briefly describe. If "not applicable (N/A)", please provide an explanation. **(100 words)**
35. Describe the Lead Entity's **Operations and Maintenance Plan** for all infrastructure, vehicles, and/or equipment, as applicable during the grant term and after the end of the grant term. Describe entities responsible for O&M and all funding sources, including any requested grant funds, supporting O&M. Address the "useful life" of any equipment, vehicles, and/or infrastructure **(200 words for each)**:
36. Provide a Project Schedule if available. Please note that a Project Schedule is not considered a readiness item and is not required at the time of application. Projects without finalized Project Schedules may still be deemed 'ready' for the purposes of this grant. A Project Schedule will be required before the project commences.

Capacity

Collaborative Stakeholder Structure

37. Describe the Collaborative Stakeholder Structure. Include a description of all the following elements: **(500 words)**
- The process used to develop the Collaborative Stakeholder Structure;
 - How members were selected;
 - How members are composed of a diverse representation of Project Area residents and key stakeholders (provide a justification if no residents or community-nominated members are included);

- d. The roles and responsibilities of members;
- e. Proposed governance structure; and
- f. Proposed decision-making process.

Organizational and Financial Capacity

38. Describe the Lead Applicant's previous experience, financial stability, and capacity to manage program funds and realize projects of a similar scope. **(200 words)**
39. Describe each Co-Applicant's previous experience, financial stability, and capacity to manage program funds from multiple sources. List each Co-Applicant (indicate their associated Sub-Project) and then identify their financial capacity to manage program or grant funds. For co-applicants leading sub-projects that involve infrastructure construction or site remediation activities, upload the relevant supporting documentation. **(100 words per Co-Applicant)**
40. Describe the Lead Applicant's organizational and management capacity to manage the grant scope, partner coordination, and project implementation. Describe the organizational and decision-making structure, staff resources committed to the proposal, and previous experience on projects with a similar scope. **(200 words)**
41. Describe each Co-Applicant's organizational and management capacity. List each Co-Applicant (indicate their associated Sub-Project) and then describe their management capacity, addressing the points below. For co-applicants leading sub-projects that involve infrastructure construction or site remediation activities, upload the relevant supporting documentation. Please address the following **(100 Words per Co-Applicant)**:
 - Organizational and Decision-Making Structure
 - Staff Resources (including estimated FTE) and roles in project development activities
 - Previous Experience on projects with a similar scope
42. If the proposed Project Area spans multiple jurisdictions, describe how the activities will be coordinated and include sufficient capacity and participation from each involved entity. **(200 words)**
43. Describe any additional partnerships and relationships that will be pursued during the grant term to expand community-based planning efforts. **(200 words)**

Budget Summary

44. Provide a high-level budget narrative that summarizes the overall project costs. For each budget category, justify how and/or why the requested budget items help to meet the project deliverables. Organize the budget items under the following cost categories **(500 words)**:

- **Personnel Salary** **Total: \$X,XXX**
Describe the anticipated responsibility of each personnel, as well as the breakdown of personnel time spent across project tasks (e.g., [Personnel Title] will spend XX% of their time coordinating with partners, XX% processing reimbursement requests, etc.).

- **Benefits** **Total: \$X,XXX**
 Describe any additional benefits. Provide rate or percentage used for personnel.
- **Travel** **Total: \$X,XXX**
 Define the project staff that are anticipated to travel, the anticipated distance of regular travel (e.g., city, region, or State), the purpose of the travel, and the frequency of travel. Travel expenses will be compensated at the California Department of Human Resources Travel Reimbursement rates.
- **Equipment** **Total: \$X,XXX**
 Describe the pieces of equipment that would be purchased for the project and how that equipment would support completion of the project goals. Please note that all single pieces of equipment with values equal to or in excess of \$5,000 must be accompanied by specific justification and documentation.
- **Other Direct Costs/Pre-development** **Total: \$X,XXX**
 Describe any addition direct costs that would be incurred for the project and how it would support the project goals.
- **Subcontractors** **Total: \$X,XXX**
 Describe subcontractor's role in meeting project goals. All projects that include subcontractor costs equal to or in excess of \$100,000 must be accompanied by specific justification and documentation for the subcontractor expenses.
- **Indirect Costs** **Total: \$X,XXX**
 Indirect costs are capped at 12%.
- **Contingency** **Total: \$X,XXX**
 All Projects MUST include a contingency equaling 10% of the Project's total estimated direct costs (does not include indirect or predevelopment costs). If a larger contingency is desired, the applicant must provide justification for the requested contingency amount.

END OF DOCUMENT

Mecca and North Shore Climate Resiliency Plan: A North Shore and Mecca Transformative Climate Communities (TCC) Project Development Grant Partnership Agreement

Lead Applicant:

County of Riverside

Co-Applicants:

Leadership Counsel for Justice and Accountability

Grid Alternatives Inc.

Riverside County Community Action Partnership

Riverside County Workforce Development

Table of Contents

General Terms and Conditions

1.1 Background

1.2 Roles and Responsibilities

1.2.1 Lead Applicant

1.2.2 Co-Applicants

1.2.3 Proposal Overview

1.2.4 TCC Stakeholder Committee

1.3 Legal and Financial Considerations

1.4 Equal Opportunity (Nondiscrimination Clause)

1.5 Miscellaneous Provisions

General Terms and Conditions

1.1 Background

This Partnership Agreement (“Agreement”) is a non-binding Agreement entered into pursuant to the requirements of the Transformative Climate Communities (TCC) Program and “Mecca and North Shore Climate Resiliency Plan” (“TCC Proposal”) and memorializes basic terms to govern the planning and implementation of the scope of work included in the TCC Proposal.

The TCC Proposal is the result of a multi effort of the County, residents and stakeholders to envision a more equitable, climate resilient and economically flourishing community of North Shore. This work moves towards implementation the plans and priorities identified in the County of Riverside Department of Transportation “Neighborhood Mobility Plan for the Communities of North Shore and Mecca” and the Strategic Growth Council funded “Eastern Coachella Valley’s Action Plan For Climate Resilience.” The TCC Proposal will focus on three transformative project areas – (1) Active Transportation, (2) Climate Resilience (3) Community Resource Centers and Supportive Services. The TCC Proposal, which is a direct output of community planning will be submitted for consideration in Round 5 of the TCC Project Development Grants (“TCC Grant”).

Through this Agreement, the parties commit to work together to implement the projects identified in the TCC Proposal if funded by the TCC Grant. The Lead Applicant and Co-Applicants have developed the projects and transformative plans included in the TCC Proposal with the understanding of the TCC program requirements and are prepared to lead and participate for the term of the TCC Grant.

1.2 Roles and Responsibilities

As the Lead Applicant, the County of Riverside (“County”) commits to all duties and responsibilities corresponding to the Lead Applicant role under the “Mecca and North Shore Climate Resiliency Plan” Proposal for the term of the TCC Grant. The County is fully committed to the goals and requirements of the TCC Proposal, the requirements of the TCC Grant and this Agreement and agrees to take all actions necessary to effectuate the requirements of the TCC Grant in accordance with State of California requirements.

As Lead Applicant, the City’s responsibilities include but are not limited to:

- a. Coordinating all components of the TCC Proposal and processing the approval of the TCC Proposal through the California Strategic Growth Council as may be necessary or appropriate;
- b. Facilitating resident and neighborhood involvement through the establishment of an participation in a TCC Advisory Council;
- c. Overseeing and coordinating the TCC Proposal projects and transformative elements;
- d. Preparing and disbursing then TCC Grant funds to Co-Applicants as reimbursement for eligible predevelopment, development and administration and services upon submission of full and complete disbursement request by Co-Applicants, subject to State review and approval;
- e. Reporting and submitting all required documents and reports to the Strategic Growth Council or other governmental agencies, including financial, management and project status activity reports;
- f. Providing County staff support during the entirety of the Grant term; and

- g. Achieving and monitoring goals and associated indicators as defined by the TCC Proposal and the TCC Grant Guidelines.

The TCC Proposal and implementation will be managed in the County's Department of Housing and Workforce Solutions ("HWS"), which is responsible for implementing forward thinking and strategic approaches to improving the living conditions of residents throughout Riverside County. HWS includes the Housing Authority, the Continuum of Care, Community and Housing Development, Workforce Development and Community Action Partnership. HWS works across multiple County departments, including Planning, Building and Safety, Transportation, Public Health, County Department of Behavioral Health, Economic Development, Riverside County Public Libraries and the County's Executive Office.

1.2.2

By executing this Agreement, the Co-Applicants agree that they serve as Co-Applicants, with the County serving as a Lead Applicant, for the submission of the TCC Proposal. Co-Applicants will lead in one or more for the TCC Proposal projects and transformative elements, based on the categorization of the projects and transformative elements for which they are conformed lead (See Appendix A), and will actively engage across all the transformative elements. As projects or transformative element leads, the Co-Applicant role and the execution of the respective goals and strategies associated with the TCC Proposal for the length of the TCC Grant term. Those duties and responsibilities include, but are not limited to, the following:

- a. Meeting goals and requirements of the TCC Proposal, the Application, the TCC Grant Requirements and this Agreement and working in good faith to effectuate the requirements of the TCC Grant;
- b. Participating in the TCC Advisory Council for the entirety of the Grant term;
- c. Leading and tracking performance of any project or transformative element for which it is the lead under the TCC Proposal;
- d. Obtaining all government approvals or discretionary reviews required for the implementation of the Co-Applicant's projects and coordinate any permits, approvals, funding or review by City, County, and/or related agencies required in the implementation of the Co-Applicant's projects;
- e. Submitting all required documents and reports to the Lead Applicant in a timely fashion, including financial, management and project status activity reports; and
- f. Coordinating the services and activities included in their workplan, indicator plan and budget.

1.2.3 Proposal Overview

The TCC Proposal vision is to create North Shore and Mecca Communities that are accessible and connected, shaped directly by residents in partnership with agencies and stakeholders. To achieve this vision, the Plan aims to improve the physical infrastructure and transportation services within the area, while also working toward environmental justice and community empowerment in the Eastern Coachella Valley.

As detailed in Attachment A, the TCC Proposal employs multiples strategies and embeds community engagement, displacement avoidance, workforce development, data collection and indicator tracking and climate adaption and resiliency throughout the projects.

1.2.4 TCC Stakeholder Committee

If the TCC Proposal is awarded, the County will help coordinate TCC Stakeholder Committee within the first year of the Grant Term. The TCC Stakeholder Committee will function with the Lead Applicant, Co-Applicants and community representatives having equal representation on a democratic and representative governing council ("Stakeholder Committee").

The TCC Stakeholder Committee will consist of twelve (12) total members. The Lead Applicant shall appoint three members and Co-Applicants will each designate one representative to serve on the Stakeholder Committee for a total of five (5) positions. The Stakeholder Committee will also include a total of seven (7) positions for representatives from the community. Leadership Counsel for Justice and Accountability, a community organization and Co-Applicant, will be responsible for annually nominating community members, who will be in turn voted on by the Stakeholder Committee members at an annual meeting. Appointment of a nominated community member to a Stakeholder Committee position is accomplished by a simple majority vote of the Stakeholder Committee.

Community members of the Stakeholder Committee should be a resident or operate a business or organization that serves the project area. Every effort shall be made for the community members to maintain a diverse representation of age, race/ethnicity, gender, sexual orientation and socio-economic status/class.

The Stakeholder Committee is expected to elect officers (Chair, Vice Chair and Secretary) that will be responsible for convening and presiding over meeting and distributing minutes of the meetings. Officers will serve a two-year term.

The Stakeholder Committee will meet at least bi-monthly at a location that will be set by the Stakeholder Committee. The Stakeholder Committee meetings will be open to the public and will post a meeting agenda and minutes from the previous meeting seventy-two hours prior to each meeting on the website for the Lead Applicant. The minutes for the previous meetings will be provided to Stakeholder Committee members one week prior to each meeting.

The Stakeholder Committee meetings will be open to the public. Community members will be strongly encouraged to participate in the meetings by suggesting agenda items, commenting on agenda items, requesting reports, and generally participating in meetings. The information presented at the monthly meetings will include both a project status report from the Lead Applicant and each Co-Applicant and up to date financial that will include grant expenditures to date.

This Stakeholder Committee will provide guidance and resources to ensure the projects funded by TCC are on track and outcomes are achieved or exceeded. If projects are stalling or organization are not performing, these issues will be raised with the Stakeholder Committee and the Stakeholder Committee is expected to evaluate the situation and provide options for resolution.

All substantive changes or material issues related to implementing the TCC proposal shall be presented to the Stakeholder Committee in a Stakeholder Committee meeting where all Stakeholder Committee members have an opportunity to speak on the topic and members of the public are invited to listen and provide comment. The Stakeholder Committee will make recommendation and suggest alternatives that may be considered by the Lead Applicant or Co-Applicant. The Lead Applicant and all impacted Co-Applicants must consider these recommendations and present them to the State if issues or modifications require State intervention or a modification to the TCC project scope of work is needed.

Every opportunity shall be made to ensure decisions are made at regular, or specially scheduled meetings. Notwithstanding the above, the parties recognize in some circumstance decisions and changes related to TCC Grant may require more expedient action. In the case of an emergency decision, discussion and notification can be made via email to the TCC Stakeholder Committee members and a recommendation can be made with the necessary affirmative votes via email. Such decision will be reported on and revisited at the next regular TCC Stakeholder Committee meeting.

The Stakeholder Committee will also be responsible for resolving disputes by appointing an ad-hoc subcommittee of Stakeholder Committee members, who shall be appointed by the Chair or Vice Chair, to hear the dispute, gather the facts and then present the recommendation for resolution to the full Stakeholder Committee for a vote. Any interested parties will recuse themselves from the resolution of the dispute.

If all seats are filled, a new seat can be created by two-thirds of the existing Stakeholder Committee. It is a volunteer membership but will require committed participation. Any member of the Stakeholder Committee can be removed with a vote of 2/3 of all Stakeholder Committee members agreeing to the removal. A Stakeholder Committee member who misses more than 3 meetings without reasonable cause, as determined by a majority vote of the Stakeholder Committee, shall automatically be asked to resign and can be removed by a vote of the majority of the Stakeholder Committee members.

1.3 Legal and Financial Considerations

The County will maintain legal, fiscal and fiduciary responsibilities, including managing grant funds in accordance with SGC regulations, policies and guidelines. The County is responsible for the development and submission of all reports to the California Strategic Growth Council (SGC) and additional funding agencies, bookkeeping, accounting, and grant compliance services. Co-Applicants shall invoice the County, and the County will review and forward approved invoices to SGC. Upon SGC approval, SGC will pay the County and the County will reimburse Co-Applicants.

In the event of default by a Co-Applicant or cost savings by the Lead Applicant or a Co-Applicant, funds dedicated to that Co-Applicant shall be first used to pay County's administrative fees and costs (up to 10% of grant total), then placed into a contingency fund for possible reallocation to a qualifying project at the County's discretion, with the consent of SGC.

The County and each Co-Applicant shall have equal standing and collective accountability for implementing grant program requirements. The County does not assume liability for any third party claims for damages arising out of this Agreement.

1.4 Equal Opportunity (Nondiscrimination Clause)

The Lead Applicant and Co-Applicants are committed to equal employment opportunity and to ensuring that all employees have a work environment that is free of conduct that could be considered discriminatory or harassing based on an employee's protected status (i.e., race, color, religion/religious creed, sex/gender, pregnancy, marital status, age, national origin/ancestry, physical and/or mental disability, medical condition, sexual orientation, gender identity, military or veteran status, or status in any other group protected by federal, state or local law). The Lead Applicant and Co-Applicant will not allow anyone, including any supervisor, co-worker, vendor or customer, to unlawfully harass or

discriminate against employees or applicants for employment. The Lead Applicant will take prompt and effective remedial action upon discovery of such conduct.

1.5 Miscellaneous Provisions

This Agreement is nonbinding, and may be revised during Post-Award Consultation or upon written agreement of the parties to comply with all administrative, statutory and TCC Program requirements. This Agreement creates no right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity. The parties shall manage their respective resources and activities in a separate, coordinated, and mutually beneficial manner to meet the purpose(s) of this Agreement.

IN WITNESS, WHEREOF, the parties hereto have executed this Agreement in the County of Riverside on _____, 2023.

Lead Applicant - County of Riverside

Co-Applicant – County of Riverside Community Action Partnership

Co- Applicant – County of Riverside Housing and Workforce Solutions

Co- Applicant - Leadership Counsel for Justice and Accountability

Co -Applicant Grid Alternatives



CALIFORNIA
STRATEGIC
GROWTH
COUNCIL



California
**Department of
Conservation**

Memorandum

DATE: March 8, 2023 [Updated: March 16, 2023]
TO: Applicants for Round 5 of the Transformative Climate Communities (TCC) Program
FROM: TCC Program Staff
RE: Instructions for the TCC Program Round 5 Project Development Grant Application

This document contains instructions for the TCC Program Round 5 Project Development Grant Application. Applicants should familiarize themselves with the Round 5 TCC Guidelines and read through all instructions prior to beginning work. Information about the TCC Program, including the Program Guidelines, Application Technical Assistance, and other resources can be found at the SGC website: <http://sgc.ca.gov/programs/tcc/resources/>. Questions about the application and instructions may be directed to Application Technical Assistance Provider.

Application Process Overview

For Round 5 of the TCC Program, applicants will begin by submitting an Application Initiation Form to indicate their interest. Following confirmation of program eligibility, applicants will begin preparing the Grant Application. Grant Applications will consist of narrative questionnaires and workbooks presenting preliminary budgets and schedules. Application Technical Assistance for Project Development grants is currently only available to applicants with Project Areas in tribal communities and unincorporated communities. Further information related to deadlines, application materials, and application instructions is provided below.

Deadlines

Project Development Grant Applications must be submitted no later than **5:00 p.m. PST on Tuesday, August 1, 2023**. No late applications or application revisions will be accepted after the deadline. No hard copies, facsimiles, electronic transmissions via email, hand-delivered copies, or any other method of submitting complete Applications will be accepted.

To be considered for awards, Applicants must fill out the Project Development Grant Application Initiation Form and indicate their interest in applying for a TCC Project Development Grant by **July 3, 2023**. SGC encourages Tribal and DUC applicants to submit the form as soon as possible to begin receiving TA earlier in the application process; however, these applicants are eligible for extensions for this form. The form will be available on the TCC Resources page under "Current Application Materials" at <https://sgc.ca.gov/programs/tcc/resources/>.

Submittal

After receiving the survey responses, TCC Program staff will provide Applicants with a link to a TCC SharePoint folder where the application materials can be accessed and uploaded once they are completed. The Application is also available on the TCC website. TCC Program staff will also connect

Instructions for TCC R5 Project Development Grant Application

March 8, 2023

Page 2 of 9

Project Development Grant Applicants from tribal communities and unincorporated communities to the SGC-selected technical assistance provider to assist with the completion of application materials. Applicants that are unable to access an online application via TCC SharePoint folder may contact SGC for assistance. If Applicants experience any ADA accessibility issues with application materials, please contact SGC for assistance.

Application Review

All Applications will be reviewed by TCC Program Staff to ensure that all required documentation is submitted and the Application is complete. Applicants that may be missing Application information will be notified by TCC Program Staff. If Applicants are contacted because of missing information, the Application will be deemed incomplete if the Applicant does not provide the missing information within two (2) business days.

Instruction Sections

- A. Application File Structure and Naming Conventions
- B. Application Uploads
- C. Workbook

A. Application File Structure and Naming Conventions

All application materials are provided in a defined file structure. Applicants will download the template folder and work on the application from their own computers. Applicants must complete the application according to the file structure and label application materials using the naming convention shown below. Once the application is complete, upload the final application folder to SharePoint.

- *Single document:*
 - [APPLICANT NAME]_[FILE NAME]
- *OR, if there are multiple documents:*
 - [APPLICANT NAME]_[FILE NAME]_ 1 of [total # of documents]

Example:

TCC_R5_Project Development Grant Application_City XYZ

- City XYZ_Application Workbook.xlsx
- City XYZ_Narrative Questions.doc
- City XYZ_Project Area Map.pdf
- City XYZ_Project Area Map.zip file
- City XYZ_Letter of Intent_1 of 3.pdf
- City XYZ_Letter of Intent_2 of 3.pdf
- City XYZ_Letter of Intent_3 of 3.pdf
- City XYZ_Letter of Support.pdf
- City XYZ_Resolution.pdf
- City XYZ_Planning Consistency Letter.pdf
- City XYZ_Priority Populations.pdf

B. Threshold Uploads

Applicants must upload the documents described below to demonstrate that they meet all TCC Program Thresholds. If an Applicant is unable to meet the Program Thresholds, their Proposal will not proceed to the next step of the review process. Some of the below documents will also be reviewed under the relevant scoring criteria. Refer to *Section 9.5 Program Thresholds and Scoring Criteria* (pages 63-64) of the Round 5 TCC Guidelines. These requirements are also outlined under Section 4. Project Development Grants, Section 6. Eligibility, Section 7. Program Policy Priorities, Section 8. Grant Activities, and Section 9. Application.

1 - Applicant Eligibility

Applicants must upload **Letters of Commitment** from the Lead Applicant and each Co-Applicant that describe each entity's role in completing the Project Development grant. See *Section 6.1 Applicant Eligibility*.

2 – Public Agency Support

Either the Lead Applicant or one of the Co-Applicants must be a public agency. Applicants whose Project Area crosses jurisdictional boundaries must have the support of the relevant public agency for each portion of the Project Area. See *Section 6.1 Applicant Eligibility* and *Section 6.2 Collaborative Stakeholder Structure*.

- If the Lead Applicant is the public agency, they must provide a **Formal Resolution** that includes an authorization to apply for and accept a TCC Project Development Grant if selected for an award, and the authority to execute all related documents.
- If the Co-Applicant is the public agency, they must provide a **Letter of Commitment** describing their commitment to supporting the completion of the Project Development grant.

3 - Collaborative Stakeholder Structure (CSS)

The Collaborative Stakeholder Structure will govern implementation of the entire TCC Implementation Grant. Applicants must submit:

- a. **Signed Partnership Agreement:** Applicants must upload a Partnership Agreement, signed by the Lead Applicant and all Co-Applicants, that describes at a minimum:
 - Identification of the Grantee;
 - Roles and responsibilities for the Grantee and all Partners, residents, and/or community-nominated members;
 - Governance of the Collaborative Stakeholder Structure, including: process for handling disputes and procedures to change, add or remove members;
 - Legal and financial considerations including: liability provisions, financial relationships between the Grantee and Partners, the process Grantee will use to reimburse the Partners, and procurement processes;
 - Transparent decision-making processes;
 - Non-discrimination clause;
 - Meeting facilitation procedures, including frequency of meetings, minimum number of meetings open to public*, means for publishing meeting agenda and notes for public access*;
 - Process for involving community representatives and community-based organizations in decision-making; and
 - If Tribes are included as Lead Applicants or Co-Applicants, Tribes' sovereign status should be respected and upheld through the development of the Collaborative Stakeholder Structure. The Partnership Agreement should additionally outline

measures that will be taken to protect the confidentiality of Tribal Data and Traditional Ecological Knowledge collected or shared as part of grant activities.

- b. **Memorandum of Understanding for Multiple Jurisdictions (if applicable):** Any Applicant whose Project Area crosses municipal boundaries, federally recognized tribal territory boundaries, or similarly relevant jurisdictional boundaries is required to submit a draft, signed Memorandum of Understanding (MOU) that outlines how relevant public agencies and tribal governments who collectively have jurisdiction over the entire Project Area will execute and manage the grant. See the **6.2 Collaborative Agreements** of the TCC Guidelines for additional detailed requirements. Applicants may either submit a MOU separate from the required Partnership Agreement that outlines the Collaborative Stakeholder Structure or submit an all-encompassing MOU that defines the governance structure for both the a) TCC Project Area with multiple jurisdictions, and b) TCC Collaborative Stakeholder Structure.

**If a Proposal is led by a Tribal community, requirement for "public" meetings and sharing of information should be interpreted to apply to the Tribal community, not to the public beyond that community.*

4 – Project Area Eligibility

Applicants must provide project area maps that demonstrate the Planning Area meets the eligibility requirements described in the Guidelines. Use the TCC Mapping Tool¹ to view CalEnviroScreen, eligible unincorporated and tribal and tribal areas, and AB1550 census tract designations and download data. See *Section 6.4 Project Area Eligibility*.

Applicants will submit two files, while eligible unincorporated communities may submit up to three:

- a. **Project Area PDF Map:** Submit a PDF map of the Project Area that clearly identifies the following elements (at a minimum):
 - a. Project Area boundary
 - b. Major streets or landmarks within the Project Area
 - c. Incorporated and unincorporated areas
 - d. CalEnviroScreen 4.0 or 3.0 top 25% disadvantaged census tracts
 - e. AB 1550 low-income census tracts
 - f. Disadvantaged unincorporated areas (if applicable)
 - g. Federally recognized tribal areas (if applicable)
- b. **Project Area Boundary Shapefile:**
 - a. A .zip file that contains the .shp, .shx, .dbf, and .prj files that comprises the proposed Project Area shapefile
- c. **Supporting Documentation for Disadvantaged Unincorporated Communities Designations (if applicable)**
 - a. Applicants may opt to provide verification of this designation through a Local Agency Formation Commission (LAFCo) or self-identify as such using localized population characteristic and density data by a neighborhood-level assessment.

¹ TCC Mapping Tool – <https://gov-opr.maps.arcgis.com/apps/webappviewer/index.html?id=aad5277a3ff14f64a4e9db7368077887>

5 – Financial Capacity

Lead Applicants and Co-Applicants must possess the financial capacity to adhere to the reimbursement processes of the TCC Program and defined by the Partnership Agreement. Applicants that are responsible for leading Sub-Projects that involve infrastructure construction or site remediation activities must provide sufficient information to demonstrate their financial capacity to oversee, manage, and implement large infrastructure projects. See *Section 6.3 Applicant Capacity*. All Lead Applicants and relevant Co-Applicants must submit:

- a. **Financial Audits for each Lead and Co-Applicant:** Provide copies of current annual organizational budgets and a copy of recent financial statements.
- b. **Non-Profit Documentation:** Provide copies of the most recent Federal Form 990 and a copy of the organization's IRS 501 (c)(3) Tax Determination Letter.
- c. **Audit Findings (last 5 years):** Any Applicant that has had an audit finding in the last five (5) years is required to enclose it in the application in an official letter.

6 – Management Capacity

Lead Applicants and Co-Applicants must possess the management capacity to implement the grant requirements of the TCC Program and the Partnership Agreement. Applicants that are responsible for leading Sub-Projects that involve infrastructure construction or site remediation activities must provide sufficient information to demonstrate their management capacity to oversee, manage, and implement large infrastructure projects. See *Section 6.3 Applicant Capacity*. All Lead Applicants and relevant Co-Applicants must submit:

- a. **Annual reports, project close-out reports, or other similar documents:** Demonstrate the ability each "Lead Entity" to implement similar projects in scope and size in California over the last ten (10) years by providing a portfolio of: lead staff experience, organizational annual reports, project close-out reports, or similar documents.
- b. **Reference Letters for Lead and Co-Applicant:** Provide at least one (1) letter of reference for each applicant leading a sub-project (the Sub-Project Lead) that includes infrastructure construction of site remediation activities. The letter should speak to the quality and timeliness of the work completed by either the Lead or Co-Applicants.

7 – Program Policy Priorities

- a. **Consistency with Existing Local Land Use and Transportation Plans:** Applicants must provide a letter from the local jurisdiction's Planning and Public Works Department, or equivalent, to verify that the Proposal is consistent with land use designations, building intensity and density requirements, as well as all applicable goals, policies and programs, such as climate action or adaptation plans and local growth or conservation planning elements.
- b. **Consistency with Community Plans:** Applicant has submitted a community plan or other documentation verifying that the TCC Project Development Proposal is consistent with community planning and project priorities and needs.
- c. **Climate Adaptation and Resilience:** Applicant has submitted supporting documentation verifying that TCC Project Development Proposal is consistent with either existing Climate Adaptation and Resilience planning efforts or responds to Climate Adaptation and Resilience needs. Documentation may include existing plans (Climate Adaptation, Climate Action, or Resilience Plans; Hazard Mitigation Plans; etc.), assessments, data, or profiles. See *Appendix C-4: Climate Adaptation and Resilience* of the TCC Round 5 Guidelines for a list of potential resources.
- d. **High-Speed Rail (HSR):** Applicants from cities with planned HSR stations along the initial "Silicon Valley to Central Valley Line" must demonstrate that the TCC Project Area includes multi-modal connectivity and affordable and mixed-income housing (if proposed), connected

and accessible to the HSR station area, and support for community engagement on station area design and implementation.

- i. **Project Area Map:** Demonstrate multi-modal connectivity to the HSR station area and the location of affordable and mixed-income housing connected and accessible to the HSR station area via active transportation and transit. The major street names should be labeled on the map. If transit routes are included, the frequency of buses (developed or proposed) should be labeled, color coded, or provided in a legend or description.
- ii. **Community Engagement Plan:** Demonstrate support for community engagement in the TCC Proposal on HSR station area design and implementation.

8 – Readiness Documentation

- a. All Applicants must submit **Letters of Commitment** demonstrating site control permissions have been obtained for proposed Project Development activities on property not owned by the Applicant, or on jurisdictions not within the Applicant's planning authority. Letters must clearly state the ownership or leasehold interests of the parties, or jurisdictional authority of the proposed planning area.
- b. Applicants that include infrastructure construction or site remediation activities must also provide sufficient information to demonstrate the projects can be implemented within the grant term. Relevant applications must include for each construction or remediation project component:
 - a. CEQA compliance documentation
 - b. Site Control
 - c. Permits
 - d. Sub-Project Map or Site Plan
 - e. Long term operations and maintenance plan

C. Workbook

General Guidance for Workbook

- **Do not edit any shaded cells.** Applicants should fill in the white cells only.
- Comments and reminders are highlighted in yellow.
- Double check that all Applicant and Co-Applicant information is correct.
- If Applicants experience any difficulty with workbook formatting, formulas, or functionality, they should contact tcc@sqc.ca.gov.

Work Plan

- Timelines should be clear and should not exceed two (2) years.
- Work Plan should include discrete sub-projects and subtasks with detailed deliverables.

Budget

- Ensure that Budget line items clearly align with the tasks described in the Work Plan.
- Use the “Budget Narrative” in the Narrative Questions to provide additional context for how TCC funds will be spent.
- Cost Descriptions for personnel should clearly identify organizations and positions. For example:
 - a. “Organization X – Outreach Specialist”
 - b. “Organization Y – Senior Project Manager”
- Cost per Unit and Number of Units may correspond to supplies, staff hours and rates, or estimated subcontracts (where the “unit” may equal “1”).
- Budgets must be accompanied by supporting documentation if they include:
 - a. Subcontractors over \$100,000
 - b. Equipment over \$5,000

Application Checklist

Main Folder

- General Narrative Questions
- Workbook

Threshold Uploads

- 1 - Applicant Eligibility
 - Letters of Commitment from Lead and Co-Applicants
- 2 – Public Agency Support
 - Formal Resolution or Letter of Commitment from Public Agency
- 3 - Collaborative Stakeholder Structure
 - Signed Partnership Agreement or Memorandum of Understanding
 - Organizational Chart or Diagram
 - Memorandum of Understanding for Multiple Jurisdictions (*if applicable*)

- 4 - Project Area
 - Project Area PDF Map
 - Project Area Boundary Shapefile
 - Supporting Documentation for Disadvantaged Unincorporated Communities Designations (*if applicable*)
- 5 - Financial Capacity (for each Lead Applicant and relevant Co-Applicants)
 - Financial Audits
 - Non-Profit Documentation
 - Audit Findings (past 5 years)
- 6 - Management Capacity (for each Lead Applicant and relevant Co-Applicants)
 - Annual reports, project close-out reports, or other similar documents
 - Reference Letters
- 7 - Program Policy Priorities
 - Letter from Local Jurisdiction's Planning and Public Works Department
 - Documentation of Consistency with Community Plans
 - Documentation of Climate Adaptation and Resilience Plans
 - High-Speed Rail Project Area Map & Community Engagement Plan (*if applicable*)
- 8 - Readiness Documentation
 - Letter of Commitment demonstrating Site Control
 - Additional Readiness Documentation for Sub-Projects with construction or remediation (*if applicable*)

Sub-Projects

- Readiness Documentation (*if applicable*)







Final Submission in SharePoint

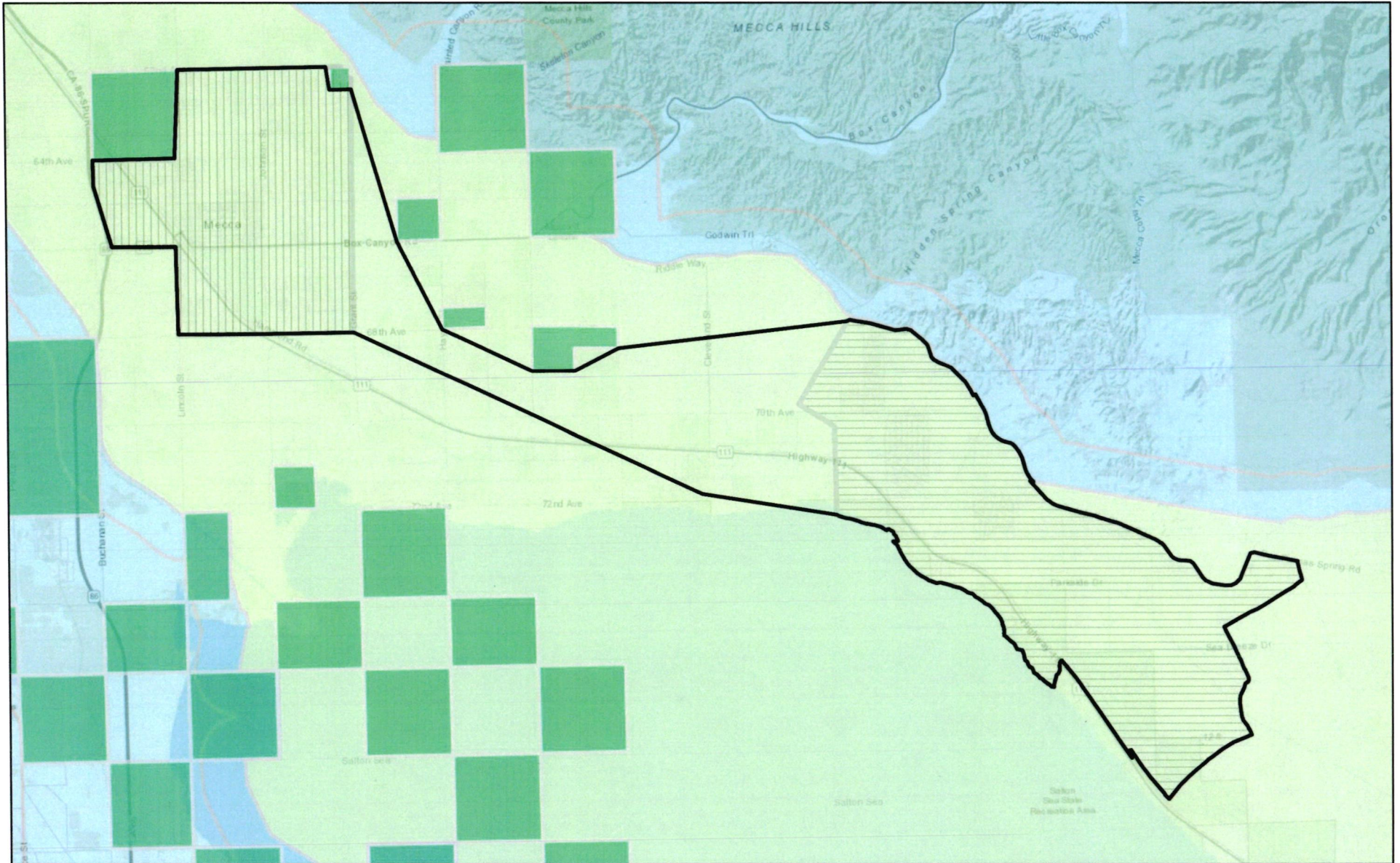
- Double check the Proposal meets all threshold and cost cap requirements
- Double check naming conventions for all files
- Double check folder structure and delete any empty/unused folders
- Upload final application folder to SharePoint

END OF DOCUMENT

Riverside County

TCC PROJECT DEVELOPMENT GRANT

-  Project Area
-  Mecca CDP
-  North Shore CDP
-  Native Reservations/Allotments
-  Low-Income Community per AB 1550
-  Disadvantaged Community per CalEnviroScreen AND Low-Income Community per AB 1550



County of Riverside, Bureau of Land Management, Esri, HERE, Garmin, INCREMENT P, USGS, METI/NASA, EPA, USDA



0 2 4 8 Miles



BOARD RULES

Requests to Address Board on "Agenda" Items:

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

Requests to Address Board on items that are "NOT" on the Agenda/Public Comment:

Notwithstanding any other provisions of these rules, a member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES. Donated time is not permitted during Public Comment.

Power Point Presentations/Printed Material:

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please ensure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes. Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin to flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. ***Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.***

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the bottom of the form.

Addressing the Board & Acknowledgement by Chairman:

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman, may result in removal from the Board Chambers by Sheriff Deputies.



Riverside County Board of Supervisors Request to Speak

Submit request to Clerk of Board (right of podium), Speakers are entitled to three (3) minutes, subject to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Ray Bacciat

Address: _____

City: _____ Zip: _____

Phone #: _____

Date: _____ Agenda # 3:32

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

_____ Support _____ Oppose _____ Neutral

Note: If you are here for an agenda item that is filed for "Appeal", please state separately your position on the appeal below:

_____ Support _____ Oppose _____ Neutral

I give my 3 minutes to: _____

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Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please ensure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes. Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin to flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. ***Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.***

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chairman's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the bottom of the form.

Addressing the Board & Acknowledgement by Chairman:

The Chairman will determine what order the speakers will address the Board, and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles in order to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the general public and/or meeting participants. Such behavior, at the discretion of the Board Chairman, may result in removal from the Board Chambers by Sheriff Deputies.

Lopez, Daniel

From: Aquia Mail
Sent: Monday, July 17, 2023 4:48 PM
To: rzaragoza@leadershipcounsel.org
Cc: COB
Subject: Request to Speak Web Submission



Thank you for submitting your request to speak. The Clerk of the Board office has received your request and will be prepared to allow you to speak when your item is called. To attend the meeting, please call (669) 900-6833 and use **Meeting ID # 864 4411 6015 . Password is 20230718**. You will be muted until your item is pulled and your name is called. Please dial in at 9:00 am with the phone number you provided in the form so you can be identified during the meeting.

Submitted on July 17, 2023

Submitted values are:

First Name

Rebecca

Last Name

Zaragoza

Phone

7607743528

Email

rzaragoza@leadershipcounsel.org

Agenda Date

07/18/2023

Agenda Item # or Public Comment

3.32

State your position below

Support