

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.37
(ID # 22597)

MEETING DATE:
Tuesday, August 01, 2023

FROM : OFFICE ON AGING:

SUBJECT: OFFICE ON AGING: Ratify and Approve the Riverside County Office on Aging Subgrantee Agreements with the providers listed in Attachment B for the Home and Community Based Services (HCBS) Senior Nutrition Infrastructure (NI) Grant Program for the period of October 1, 2022 to June 30, 2024, All Districts. [Total Annual Cost: \$185,727; up to \$37,145 in additional compensation - Source of Funds: 100% State]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Authorize the Riverside County Office on Aging (RCOoA) to allocate \$185,727 of Home and Community Based Services (HCBS) Senior Nutrition Infrastructure (NI) Grant Program funds through the use of the subgrantee agreement template (Attachment A) for the period of October 1, 2022 to June 30, 2024 with the providers listed in Attachment B for the aggregate amount of \$185,727;

Continued on page 2

ACTION:Policy

Jewel Lee, Director of Office on Aging

7/18/2023

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Perez, Washington, and Gutierrez
Nays: None
Absent: None
Date: August 1, 2023
xc: Office on Aging

Kimberly A. Rector
Clerk of the Board
By:
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

2. Authorize the Office on Aging (RCOoA) Director, or Designee, to execute and take all necessary steps to administer the HCBS NI Grant Program and sign any certifications, assurances, standard agreements, reports, or any other documents related to the Program and required by CDA, as approved as to form by County Counsel and that is consistent with the Board's approval; and
3. Authorize the RCOoA Director, or Designee, to sign amendments, approved as to form by County Counsel, that (a) make modifications to the scope of work that stay within the intent of the agreement to fulfill the requirements of the agreement between CDA and RCOoA, (b) make modifications to the compensation provisions that do not exceed twenty percent (20%) of the original agreement amount.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$0	\$185,727	\$185,727	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 100% State			Budget Adjustment:	No
			For Fiscal Year:	22/23 - 23/24

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Home and Community Based Services (HCBS) Senior Nutrition Infrastructure Grant Program (NI) administered by the California Department on Aging (CDA) will provide \$38 million to enhance, expand and increase senior nutrition infrastructure in California. From this amount, the Riverside County Office on Aging (RCOoA) was allocated \$1,762,353. The intent of this funding opportunity is to fund capacity and infrastructure improvements for senior nutrition programs under the Mello-Granlund Older Californians Act. The funds will also prioritize purchasing, upgrading, or refurbishing infrastructure for the production and distribution of congregate or home-delivered meals for existing and new service providers.

On December 13, 2022, the Board approved RCOoA to allocate up to 70% of the \$1,762,353 in HCBS NI funds using the RCOoA standard agreement template (item 3.26) for new and existing service providers to deliver the HCBS NI Grant Program. In further review of the HCBS NI grant terms and conditions, RCOoA has found it advisable to develop a distinct standard agreement for new service providers to fulfil the requirements of CDA and the HCBS NI Grant Program. With the approval of the motions set forth herein, RCOoA will be able to bind new service providers to the necessary requirements of the Grant Program.

Impact on Residents and Businesses

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

These funds are to be utilized in accordance with the requirements of the Senior Nutrition Infrastructure Grant Program, for eligible populations as defined and prioritized in Standard Agreement No. NI-2223-21 between CDA and RCOoA. RCOoA has identified several established organizations (Attachment B) that will use available funds to replace outdated and failing equipment to improve operations and continue to serve clients in Riverside County.

Additional Fiscal Information

RCOoA will utilize up to 10% (maximum) of the funding for Administration. HCBS NI funding does not have any required match requirements and will not be used as a match for any other program. There is no impact to the county general fund.

Contract History and Price Reasonableness

On December 13, 2022 (item 3.26), the Board ratified and approved Standard Agreement No. NI-2223-21 between the California Department of Aging and the Riverside County Office on Aging for Home and Community Based Services Senior Nutrition Infrastructure Grant Program, in the amount of \$1,762,353, for the period of October 1, 2022 – December 31, 2024, with the ability for RCOoA to allocate up to 70% (\$1,233,647) to new and existing service providers without competitive bidding, per the grant requirements. RCOoA worked closely with service providers to identify additional nutrition vendors to augment services for the Riverside County aging population.

ATTACHMENTS:

ATTACHMENT A. Subgrantee Agreement Template

ATTACHMENT B. List of Riverside County Office on Aging Subgrantees and Awarded Amounts for FY 2022-23 & 2023-24


Brianna Lontajo, Principal Management Analyst 7/25/2023

EXHIBIT A
SCOPE OF WORK

The OAARC-NI-2223 Agreement (“Agreement”), is by and between County of Riverside, a Political Subdivision of the State of California, on behalf of OFFICE ON AGING (“COUNTY” or “GRANTEE”), and the VENDOR LEGAL BUSINESS NAME (“SERVICE PROVIDER” and or “SUBGRANTEE”). County and Service Provider are hereinafter collectively referred to as “Parties.”

RECITALS

WHEREAS, the County has been awarded the Home and Community Based Services Senior Nutrition Infrastructure (“HCBS NI”) Grant (“Grant”) by the California Department of Aging (“CDA”).

WHEREAS, the HCBS NI Grant is intended to fund capacity and infrastructure of service providers for improvements to senior nutrition programs under the Mello-Granlund Older Californians Act.

WHEREAS, the County, as a Grantee, desires and intends to implement the Grant Program through one or more Subgrantee(s).

ACCORDINGLY, the Parties wish to enter into the Agreement and related Scope of Work to memorialize the mechanisms and means by which Subgrantee shall implement the HCBS NI Program and County shall support such implementation.

In consideration of the foregoing recitals, which are incorporated herein, and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties agree as follows:

1. GRANT PERFORMANCE PERIOD:

- A. All tasks and work performed must be completed during the grant period of performance period from October 1, 2022, through June 30, 2024. No invoices for work completed after June 30, 2024, will be paid absent a renewed contract.

2. GRANT AGREEMENT MANAGERS:

- A. The Grant agreement managers during the term of this Agreement shall be:

County:		Service Provider:	
Attention:	Cindy Ramos-Corner, Contracts & Grants Analyst	Attention:	
Address:	3610 Central Ave Suite 102 Riverside, CA 92506	Address:	
Phone:	(951) 867-3800	Phone:	
Email:	circorner@rivco.org	Email:	

Either party may make changes to the contact names or information above by giving written notice to the other party. Said changes will not require an amendment to this Agreement.

3. DEFINITIONS

As used in this Agreement, the following words shall have the following meanings:

A. "Grant Scope" refers to the duties and responsibilities listed within this Exhibit A.

4. SUBGRANTEE RESPONSIBILITIES:

A. Subgrantee acknowledges that State or County may make reasonable changes to its procedures in support of this Grant and its requirements. If State makes any changes to its procedures and guidelines, County agrees to notify Subgrantee within a reasonable timeframe.

B. Subgrantee shall complete the Grant Scope in accordance with the time of the Grant Performance Period set forth in Section 1 of this Scope of Work, and under the terms and conditions of this Agreement.

C. Subgrantee agrees that any other project changes or alterations which deviate from the Exhibit C, Approved Expenditures List, must be submitted for prior approval in writing to the County Grant Manager listed in Section 2 of this Scope of Work.

D. Subgrantee shall prioritize purchasing, upgrading, or refurbishing infrastructure for the production and distribution of congregate or home-delivered meals, including but not limited to:

1. Production-scale commercial kitchens including commercial grade equipment such as ovens, stoves, steamers, and mixers
2. Warming, refrigeration, or freezer capacity and equipment including refrigerators and freezers, hot holding equipment, insulated food delivery bags, and steam tables
3. Food delivery vehicles including cars, trucks, vans, and temperature-controlled vehicles
4. Improvements and equipment to expand capacity for providers of meals including food/meal packing equipment, dishwashers, 3-compartment sinks, prep tables, steam tables, and salad bars
5. Refurbishments including repair or replacement of damaged and/or deteriorated flooring and/or repair and painting of damaged wall surfaces in areas where food

is prepared, packaged, stored, or served including areas where kitchenware are washed and stored

- a) Subgrantee must verify flooring or painting is not covered under a building lease prior to requesting use of infrastructure funding for this purpose and the grantee must maintain documentation in case of grant monitoring or audit.
6. Energy efficient light fixtures in kitchen or congregate meal service areas
 7. Installation costs (labor/materials) for allowable improvements and equipment
 8. Furniture, including table and chairs, for congregate meal service areas
 9. Technological or data system infrastructure for monitoring client health outcomes including computing devices, workstations, servers, laptops, personal digital assistants, notebook computers, tablets, and software programs for data entry and/or monitoring of client data and health outcomes

5. COUNTY RESPONSIBILITIES

- A. The County Agreement Manager will coordinate important contract dates and information between County and Subgrantee.
- B. The County Agreement Manager shall provide all State required Grant information to Subgrantee.
- C. The County Agreement Manager shall communicate any additional information on Grant requirements or revisions.
- D. The County Agreement Manager will work with Subgrantee to answer any question and resolve any issues regarding the Grant Scope.

6. DISPUTE RESOLUTION

In the event of a dispute, Subgrantee will discuss the problem informally with County's Agreement Manager. If unresolved, the Subgrantee shall file a written "Notice of Dispute" with the County Agreement Manager within ten (10) days of discovery of the problem. Within ten (10) days of receipt, the County Agreement Manager shall meet with the Subgrantee for purposes of resolving the dispute. Any dispute arising under the terms of this Agreement which is not resolved within a reasonable period of time, the Subgrantee may bring it to the attention of the Riverside County Office on Aging (RCOoA) Deputy Director for Administration at OOAContracts@rivco.org. The decision of the RCOoA Deputy Director shall be final. Unless otherwise instructed by the County Agreement Manager, the Subgrantee shall continue with its responsibilities under this Agreement during any dispute.

7 AGENCY

- A. In the performance of this Agreement, the Subgrantee and its agents, and employees shall act in an independent capacity and not as officers, employees, or agents of the County.
- B. The Subgrantee is solely responsible for all activities supported by the Grant Scope.
- C. Nothing in this Agreement creates a partnership, agency, joint venture, employment, or any other type of relationship between the parties.
- D. The Subgrantee shall not represent itself as an agent of the County for any purpose and has no authority to bind the County in any manner whatsoever.

8. PROMOTIONAL MATERIALS AND PUBLICATIONS

- A. The Centers for Medicare and Medicaid Services (CMS), the California Department of Aging (CDA), and the RCOoA shall be acknowledged in all promotional materials and publications related to the CMS-funded project.
 - i. Subgrantees must ensure that RCOoA receives full credit as the funding program and that the CMS are acknowledged as the source of funds.
 - ii. Publications and information releases about the project must credit Home and Community Based Services. An appropriate statement for a publication or project press release is as follows:

“This [project] was supported in whole or in part by the Centers for Medicare and Medicaid Services (CMS), the California Department of Aging (CDA), and the Riverside County Office on Aging (RCOoA), and no official endorsement by the CMS, CDA, or RCOoA shall be inferred.”
 - iii. This credit line on products of a project, such as materials and publicity, is important to foster support from the public and by state and federal funding sources.

9. PUBLICITY OBLIGATIONS

- A. The Subgrantee shall notify the County Agreement Manager of any promotional materials or publications resulting from the award no later than ten (10) days in advance of distribution, whether they are print, film, electronic, or in any other format or medium.’
- B. Copies of all promotional materials will be provided to the County.
- C. The Subgrantee will acknowledge CMS support as noted in Section 8.

- D. The Subgrantee agrees that County and/or CDA may include information about this Grant and its outcomes in its own annual reports, with specific reference to the Subgrantee, and may distribute such information to third parties.

10. COPYRIGHT

- A. The Subgrantee owns and retains titles to any copyrights or copyrightable material from any original works that it creates within the scope of this Agreement in accordance with the federal Copyright Act (17 U.S.C. 101, et seq.).
- B. The Subgrantee is responsible for obtaining any necessary licenses, permissions, releases or authorizations to use text, images, or other materials owned, copyrighted, or trademarked by third parties and for extending such licenses, permissions, releases, or authorizations to the County pursuant to this section.
- C. The County and CDA may upload, post, or transmit copyrighted material produced or purchased with grant funds on the agencies' websites for public access and viewing.

12. RECORDS

- A. Communications, Grant related documents, data, original receipts, and invoices must be retained by the Grantee for seven (7) years beyond the final invoice date, and shall be made available to County and or CDA upon request.
- B. The Subgrantee agrees to maintain adequate Grant program records and adequate financial records consistent with generally accepted accounting practices.
- C. The Subgrantee shall maintain satisfactory financial accounts, documents, including loan documents, and all other records for the project and to make them available to County for auditing at reasonable times. The Subgrantee also agrees to retain such financial accounts, documents, and records for five years following project termination or issuance of final payment, whichever is later.
- D. The Subgrantee shall keep such records as County shall prescribe, including records which fully disclose:
 - i. The disposition of the proceeds of County funding assistance;
 - ii. The total cost of the project in connection with such assistance that is given or used;
 - iii. The amount and nature of that portion of the project cost supplied by other sources; and
 - iv. Any other such records that will facilitate an effective audit.

- E. The Subgrantee agrees that County shall have the right to inspect and make copies of any books, records, or reports pertaining to this Agreement or matters related thereto during regular office hours. The Subgrantee shall maintain and make available for inspection by County accurate records of all of its costs, disbursements, and receipts with respect to its activities under this Agreement. Such accounts, documents, and records shall be retained by the Subgrantee for at least five years following project termination or issuance of final payment, whichever is later.
- F. The Subgrantee shall use a generally accepted accounting system as outlined within the Guide.

12. PROJECT TERMINATION

- A. Project Termination refers to the non-completion of a Grant scope. Any grant funds that have not been expended by the Subgrantee shall revert back to County.
- B. The Subgrantee may unilaterally rescind this Agreement at any time prior to commencement of the project. The commencement of the project means the date of the letter notifying Subgrantee of the award or when the funds are appropriated, whichever is later. After project commencement, this Agreement may be rescinded, modified or amended only by mutual agreement in writing between the Subgrantee and County, unless the provisions of this agreement provide that mutual agreement is not required.
- C. Failure by the Subgrantee to comply with the terms of any legislation applicable to the Grant, and/or this Agreement, specified or general, that Subgrantee has entered into with County, may be cause for suspension of all obligations of County until County determines such failure was due to no fault of the Subgrantee. In such case, County may reimburse Subgrantee for eligible costs properly incurred in performance of this Agreement despite non-performance of the Subgrantee. To qualify for such reimbursement, Subgrantee agrees to mitigate its losses to the best of its ability.
- D. Any breach of any term, provision, obligation or requirement of this Agreement by the Subgrantee shall be a default of this Agreement. In the case of any default by Subgrantee, County shall be entitled to all remedies available under law and equity, including, but not limited to: specific performance; return of all grant monies; payment to County of the fair market value of the project property or actual sales price, whichever is higher; and payment to County of the costs of enforcement of this Agreement, including but not limited to court and arbitration costs, fees, expenses of litigation, and reasonable attorney fees.
- E. The Subgrantee and County agree that if the Grant Scope includes development, final payment may not be made until the work described in the Grant Scope is complete.

14. SEVERABILITY

If any provision of this Agreement or the application thereof is invalid, that invalidity shall not affect other provisions or applications of the Agreement which can be given effect

without the invalid provision or application, and to this end the provisions of this Agreement are severable.

15. ASSIGNABILITY

Without the written consent of County, the Subgrantee's interest in and responsibilities under this Agreement shall not be assignable by the Subgrantee either in whole or in part.

16. WAIVER

Any failure by a party to enforce its rights under this Agreement, in the event of a breach, shall not be construed as a waiver of said rights; and the waiver of any breach under this Agreement shall not be construed as a waiver of any subsequent breach.

17. APPLICABLE LAW

The laws of the State of California shall govern all proceedings concerning the validity and operation of this Agreement and the performance of the obligations imposed upon the Parties hereunder. The Parties hereby waive any right to any other venue. The place where the Agreement is entered into and place where the obligation is incurred is Riverside County, California.

18. AMENDMENTS

No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the Parties, and approved as required. No verbal understanding or agreement not incorporated into this Agreement is binding on any of the Parties. This Agreement may be amended, modified, or augmented by mutual consent of the Parties, subject to the requirement sans restrictions of this paragraph.

19. MUTUAL LIABILITY

Parties shall, to the extent allowed by law, each be individually liable for any and all claims, losses, causes of action, judgements, damages, and expenses to the extent directly caused by their officers, agents, or employees.

20. HOLD HARMLESS/INDEMNIFICATION

SUBGRANTEE shall indemnify and hold harmless the County of Riverside, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents and representatives (individually and collectively hereinafter referred to as Indemnitees) from any liability, action, claim or damage whatsoever, based or asserted upon any services of SUBGRANTEE, its officers, employees, subcontractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death or any other element of any kind or nature. SUBGRANTEE shall

defend the Indemnitees at its sole expense including all costs and fees (including, but not limited, to attorney fees, cost of investigation, defense and settlements or awards) in any claim or action based upon such acts, omissions or services. With respect to any action or claim subject to indemnification herein by SUBGRANTEE, SUBGRANTEE shall, at their sole cost, have the right to use counsel of their own choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of COUNTY; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes SUBGRANTEE indemnification to Indemnitees as set forth herein. SUBGRANTEE'S obligation hereunder shall be satisfied when SUBGRANTEE has provided to COUNTY the appropriate form of dismissal relieving COUNTY from any liability for the action or claim involved.

21. NON-DISCRIMINATION CLAUSE

The Subgrantee agrees that during the performance of this Agreement, it will not discriminate, harass, or allow harassment or discrimination against any employee or applicant for employment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. The Grantee agrees to require the same of all contractors and consultants retained to carry out the activities under this Agreement

EXHIBIT B
BUDGET DETAIL AND PAYMENT PROVISIONS

1. PARTIES:

- A. The total amount payable to Subgrantee pursuant to this Agreement shall not exceed the amount of XXXXX DOLLARS (\$XX,000).
- B. It is agreed and understood that this grant award amount is a ceiling and that County will only reimburse the allowable cost of services rendered or goods purchased as authorized by CDA at or below the grant award amount.

2. EXPENDITURE OF FUNDS

- A. The Subgrantee shall expend all funds received hereunder in accordance with this Agreement.

3. ACCOUNTABILITY OF FUNDS

- A. The Subgrantee shall maintain accounting records for funds received under the terms and conditions of this Agreement. These records shall be separate from those for any other funds administered by the Subgrantee and shall be maintained in accordance with Generally Accepted Accounting Principles.

4. FINANCIAL MANAGEMENT SYSTEM

The Subgrantee shall meet the following standards for its financial management systems:

- A. Financial Reporting.
- B. Accounting Records.
- C. Complete Disclosure.
- D. Source Documentation.
- E. Internal Control.
- F. Budgetary Control.
- G. Cash Management (written procedures).
- H. Allowable Costs (written procedures).

5. UNEXPENDED FUNDS

Upon termination, cancellation, or expiration of this Agreement, or dissolution of the entity, the Subgrantee shall return to the County immediately upon written demand, any funds provided under this Agreement, which are not payable for goods or services delivered prior to the termination, cancellation, or expiration of this Agreement, or the dissolution of the entity.

6. FUNDING CONTINGENCIES

INVOICING AND PAYMENT:

- A. Subgrantee shall prepare and submit a monthly expenditure report in an electronic format to County no later than the last business day of each month or as specified by County. The report shall include all costs and funding sources for the month prior.
- B. Payments will be made to reimburse expenditures reported unless Subgrantee pre-selects an Advance method at the time of agreement execution.
- C. County may require financial reports more frequently than indicated above or with more detail (or both), upon written notice to the Subgrantee, until such time as County determines that the financial management standards are met.
- D. For services satisfactorily rendered, and upon receipt and approval of invoices submitted as described herein, the County agrees to compensate the Subgrantee in accordance with the rates specified in section 5, Budget Detail.
- E. County reserves the right to refuse payment to the Subgrantee or disallow costs for any expenditure, as determined by County to be: out of compliance with this Agreement, unrelated or inappropriate to agreement activities, when adequate supporting documentation is not presented, or where prior approval was required, but was either not requested or not granted.

INSTRUCTIONS TO SUBGRANTEE:

The County shall reimburse Subgrantee with funding that has been appropriated, designated, encumbered, or otherwise made available for payment by the State under this Agreement. The following applies to all funding within this Agreement:

- A. The Subgrantee shall submit monthly expenditures to OOAAccountsPayable@rivco.org, no later than the last business day of each month unless otherwise specified by County, reporting costs and funding for the month prior.
- B. Payments will be made to reimburse monthly expenditures reported. County shall process and approve reported expenditures that are based upon actual, not estimated expenditures. County shall notify the Subgrantee of any disputed expenditures.

- C. Subgrantees shall notify County if they wish to be on a reimbursement or advanced payment.
 - 1. If Subgrantee requests reimbursement payment, County shall not advance one-sixth of the approved total allocated budget amount for the initial month of the contract. Payments shall be based on monthly expenditure reports as outlined in this section.
 - 2. If Subgrantee requests an advance payment, County shall advance one-sixth of the approved total allocated budget amount for the initial month of the contract. Future payments shall be based on monthly expenditure reports as outlined in this section.
- D. The Subgrantee shall submit timely expenditures to County. Late expenditures may lead to delay in payment until the following month.
- E. Upon written request by County, Subgrantee shall submit additional documentation or justification to support the reported expenditure.
- F. The Subgrantee shall ensure, to the extent feasible, that all budgeted funds are expended by the expiration of this Agreement.

BUDGET CONTINGENCY CLAUSE:

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall no longer be in full force and effect. In this event, the County shall have no liability to pay any funds whatsoever to Subgrantee or to furnish any other considerations under this Agreement and Subgrantee shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any Fiscal Year is reduced or deleted by the Budget Act for purposes of this program, the County shall have the option to either cancel this Agreement with no liability occurring to the County, or offer an Agreement amendment to Subgrantee to reflect the reduced amount.
- C. If this Agreement overlaps Federal and State fiscal years, should funds not be appropriated by Congress or approved by the Legislature for the Fiscal Year(s) following that during which this Agreement was executed, the County may exercise its option to cancel this Agreement.
- D. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by Congress or the Legislature which may affect the provisions or terms of funding of this Agreement in any manner.

PROMPT PAYMENT CLAUSE:

- A. Payment will be made in accordance with, and within the time specified in, Government Code section 927, et seq.

BUDGET DETAIL:

- A. At the sole discretion of the County and for the purposes of accounting, the County may adjust the total proposed expenditure for each fiscal year as needed. In no event will this change the agreement price for the services actually rendered.
- B. Subgrantee must submit all invoices within a reasonable time but, no later than three (3) months from the date that services were provided. If Subgrantee fails to provide invoices within three (3) months of the date services are rendered, the County may elect to reject the invoices for payment as untimely and Subgrantee will be deemed to have waived any right to payment of the late invoices.

- C. Travel Reimbursement

The Subgrantee shall not be reimbursed for any travel-related expenses. Any and all travel shall be at the expense of the Subgrantee.

ATTACHMENT B

Subgrantee	Award Amount
Banning Senior Center	\$ 82,000
Blythe Harmony Kitchen	\$ 3,500
Joslyn Center	\$ 21,620
Desert Recreation District	\$ 35,391
Neuro Vitality Foundation	\$ 43,216
Grand Total:	\$ 185,727