

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.53
(ID # 22114)

MEETING DATE:
Tuesday, August 01, 2023

FROM : SHERIFF-CORONER-PA:

SUBJECT: SHERIFF-CORONER-PA: Ratify and Approve Memorandum of Understanding with Allan Hancock Joint Community College District (AHJCCD) to Provide Law Enforcement Emergency Vehicle Operations (EVO) 40-hour Training for FY 22/23, District 1. [Total Cost \$93,000 – 100% Sheriff's Budget]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and Approve Memorandum of Understanding (MOU) with Allan Hancock Joint Community College District to provide Law Enforcement Emergency Vehicle Operations (EVO) 40-hour training for FY 22/23 ending June 30, 2023; and
2. Authorize the Chair of the Board to sign the MOU on behalf of the County.

ACTION:Policy

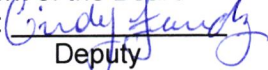

Matthew Jimenez 7/21/2023

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Perez, Washington, and Gutierrez
Nays: None
Absent: None
Date: August 1, 2023
xc: Sheriff

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RTU

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 93,000	\$ 0	\$ 93,000	\$ 0
NET COUNTY COST	\$ 93,000	\$ 0	\$ 93,000	\$ 0
SOURCE OF FUNDS: 100% Sheriff's Budget			Budget Adjustment:	No
			For Fiscal Year:	22/23

C.E.O. RECOMMENDATION: Approve

BR# 24-011

BACKGROUND:

Summary

The Sheriff's Department is responsible for planning, coordinating, and conducting Emergency Vehicle Operations Course (EVOC) training for the Basic Course Academy. Each course presented shall be certified by Peace Officers Standards and Training (POST) with a minimum of 40 hours of instruction in accordance with the course content provided by POST. The training is designed to show peace officers the importance of defensive driving principles and techniques to develop safe driving habits.

The Sheriff's Department is requesting approval of the Memorandum of Understanding (MOU) with Allan Hancock Joint Community College District (AHJCCD) who provided the EVOC 40-hour POST mandated training for our Basic academy recruits. The total cost of this MOU is \$93,000. The Department allocated for this cost in their budget, therefore no budget adjustment is necessary.

Impact on Residents and Businesses

The EVOC is one of the 41 instructional sequences that make up the Basic Course Academy required for California peace officers employed by a POST participating agency. Peace officers must be proficient in the operation of the vehicle and know the dynamic forces at work during a Code 3 emergency response. This instruction is designed to satisfy the requirements for law enforcement high-speed vehicle pursuit training as required in Penal Code Section 13519.8.

ATTACHMENTS:

- Single Source Justification
- Memorandum of Understanding – 4 copies

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

Meghan Hahn
Meghan Hahn, Deputy Director of Procurement

7/14/2023

Rebecca S Cortez
Rebecca S Cortez, Principal Management Analyst

7/21/2023



www.hancockcollege.edu

MEMORANDUM OF UNDERSTANDING (MOU) FOR EVOC 40 HOUR TRAINING
BETWEEN
RIVERSIDE SHERIFF'S DEPARTMENT AND
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

THIS MEMORANDUM OF UNDERSTANDING (hereafter referred to as "this MOU") is between the Riverside Sheriff's Department hereafter referred to as RSD and the Allan Hancock Joint Community College District (hereafter referred to as "the AHJCCD").

I. PURPOSE

The purpose of this MOU is to outline requirements and responsibilities of AGENCIES participating in Allan Hancock College Law Enforcement Training program, specifically EVOC 40-hour training, to be held at Allan Hancock College campus located at 1 Hancock Drive, Lompoc, CA 93436.

II. TERM

The term of this MOU is valid for the date of April 1, 2023 through June 30, 2023. Consistent with the terms and conditions of the original solicitation, and upon mutual consent, AHJCCD and the RSD may execute written amendments to add a period of not more than two years.

III. RESPONSIBILITIES

A. RSD responsibilities:

1. Coordinate training visits with the AHJCCD contact person, listed herein, to confirm day, time and duration of activities.
2. Ensure that participants have adequate supervision per POST regulations.
3. Payment for services performed under this Agreement shall be in accordance with the costs associated with the AHJCCD provided invoice. RSO shall pay all amounts due to AHJCCD for all work performed. The current reimbursement rate is \$1500.00 per student, as per POST.

B. AHJCCD responsibilities:

1. Will coordinate with designated contact from RSD to confirm dates and times of training.
2. Will provide RSD with training for the EVOC (Emergency Vehicle Operations Course) 40-Hour Police Officer Standards and Training Course (POST). (Exhibit A)

IV. CONFIDENTIALITY

Each party shall ensure information is kept confidential in accordance with applicable Federal, State and local law.

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V. INDEMNITY

RSD agrees to indemnify, defend and hold harmless AHJCCD, its officers, agents and employees from any and all claims, injuries, losses or damage, which arise in any way out of or in connection with performance of this MOU by RSD or its officers, employees and agents and either directly or indirectly, from any act, error or omission or negligence of RSD or any of its officers, employees or agents.

AHJCCD agrees to indemnify, defend and hold harmless RSD, its officers, employees and agents from any and all claims, injuries, losses or damage, which arise in any way in connection with performance of this MOU by the AHJCCD or any of its officers, employees or agents and either directly or indirectly, from any act, error or omission or negligence of the AHJCCD's or any of its officers, employees or agents.

VI. INSURANCE

RSD shall provide AHJCCD with proof of insurance or an approved program of self-insurance for general liability in the minimum amount of \$1,000,000 and shall name the AHJCCD as additionally insured. This proof shall be attached to the signed copy of this MOU.

AHJCCD shall provide RSD with a current certificate of insurance for general liability in the minimum amount of \$1,000,000.

VII. NON-DISCRIMINATION CLAUSE

AHJCCD and RSD mutually affirm that they shall not discriminate against any person in any aspect of education or employment, on the basis of race, color, ancestry, religion, gender, marital status, national origin, ethnic identification, age, sexual orientation, mental or physical disability, medical condition or status as a Vietnam-era veteran.

DISTRICT CONTACT(S)
Robert Reid, PSP Coordinator
robert.reid@hancockcollege.edu
Denise Baldwin, Contract Education Coordinator
denise.baldwin@hancockcollege.edu
David Whitham, Director, Public Safety Training
david.whitham@hancockcollege.edu

RSD CONTACT(S):

The parties agree to comply with the terms contained in this agreement.

Approved for AHJCCD



Dennis Curran, Associate
Associate Superintendent/ Vice President,
Finance and Administration
Allan Hancock Joint Community College District

Date 7/18/2023

Approved for Riverside County Sheriff's Office



Chairman, **KEVIN JEFFRIES**
Board of Supervisors

Date 08/01/2023

FORM APPROVED COUNTY COUNSEL
BY KRISTINE BELL-VALDEZ DATE

ATTEST:
KIMBERLY A. RECTOR, Clerk
By Cindy Sanchez
DEPUTY

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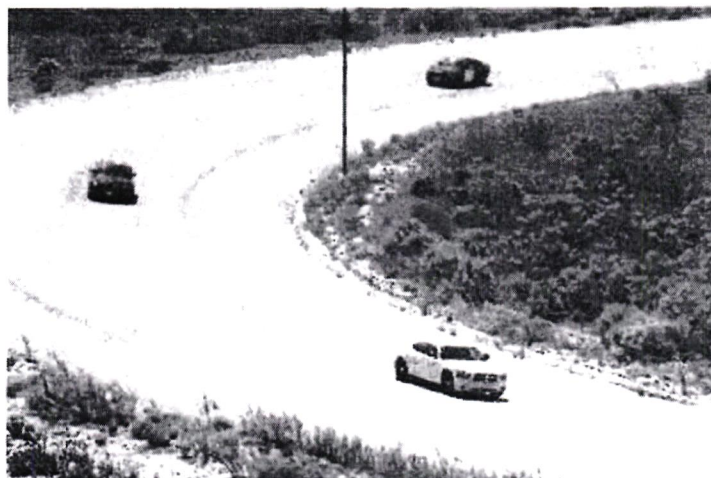
BA - DEFOIA

KIMBERLY N. HELLER, COUNCIL
ATTORNEY

NOVA REFERENCE

EXHIBIT A

EVOC (Emergency Vehicle Operations Course) 40 Hour Police Officer Standards & Training Course (POST) LD 19



This five-day (40 hour) course is designed to satisfy POST requirements for basic training in vehicle operations for recruits/cadets enrolled in a POST certified Law Enforcement Academy.

The student will learn defensive driving principles and techniques, recognize that emergency response (Code 3) driving demands a high level of concentration and instant reactions, understand that a vehicle pursuit is never more important than the safety of officers and the public, and be proficient in the operation of the emergency vehicle and understand dynamic forces.

This course is financially supported by POST for AGENCY sponsored recruits. Please contact the Coordinator, Contract Education (contact info below) if you are not sponsored by an agency.

FAQs:

Do I need to purchase a parking permit?
A parking permit will be provided.

What should I wear?
No shorts or open-toed shoes. Academy attire, jeans, tennis shoes and collared shirt are all acceptable.



Riverside County Sheriff's Department

Chad Bianco, Sheriff-Coroner

4095 Lemon Street • Riverside • California • 92501
www.riversidesheriff.org

Date: May 16, 2023
From: Amanda Bennett, Deputy Director
To: Board of Supervisors/Purchasing Agent
Via: Ariana Guynes | Ben Clark Training Center (BCTC) | (951) 486-2755
Subject: Single Source Procurement; Request to contract with Allan Hancock Joint Community College District (AHJCCD) to provide Emergency Vehicle Operations Course (EVOC) 40-hour training to Riverside County Sheriff Department academy recruits.

1. **Supplier being requested: Allan Hancock College**

2. **Vendor ID: 0000047087**

3. **Single Source** **Sole Source**

4. **Have you previously requested and received approval for a sole or single source request for this vendor for your department?** *(If yes, please provide the approved sole or single source number).*

Yes **No**

4a. **Was the request approved for a different project?**

Yes **No**

5. **Supply/Service being requested:**

Requesting to enter into a Memorandum of Understanding with Allan Hancock Joint Community College District (AHJCCD) to provide Emergency Vehicle Operations Course (EVOC) 40-hour training to Riverside County Sheriff Department academy recruits.

6. **Unique features of the supply/service being requested from this supplier.**

The Commission on Peace Officer Standards and Training (POST) requires that certain Legislative Mandated Training be conducted in the basic courses for law enforcement officers. Per PC 13519.8 the commission shall implement a course or courses of instruction for the training of law enforcement officers in the handling of high-speed vehicle pursuits, thus requiring that we provide EVOC training to our recruits in the Basic Academy. This is behind-the-wheel training for Deputy Sheriff Trainees. Allan Hancock Joint Community College District (AHJCCD) is authorized to provide this training in the area. Their training is designed to satisfy POST requirements for basic training in vehicle

operations. AHJCCD is the only vendor able to coordinate the training for our agency during fiscal year 22/23.

7. Reasons why my department requires these unique features from the vendor and what benefit will accrue to the county:

The Basic Academy is held over a six-and-a-half-month period and EVOC is mandated to be completed in a specific order within that period. AHJCCD will provide the training during the block of time we require. The county will benefit by being able to complete the state mandated training and hire Deputy Sheriffs. The recruits will not be allowed to graduate from the academy without this training.

8.

Period of Performance: From: April 1, 2023 to June 30, 2023
(total number of years)

Is this an annually renewable contract? No Yes
Is this a fixed-term agreement: No Yes

9. Identify all costs for this requested purchase. In addition, please include any single or sole source amounts previously approved and related to this project and vendor in the section designated below for current and future fiscal years. You do not need to include previous fiscal year amounts. If approval is for multiple years, ongoing costs must be identified below. If annual increases apply to ongoing costs such as CPI or other contract increases, provide the estimated annual cost for each consecutive year. If the annual increase may exceed the Purchasing Agent's authority, Board approval must be obtained. (Note: ongoing costs may include but are not limited to subscriptions, licenses, maintenance, support, etc.)

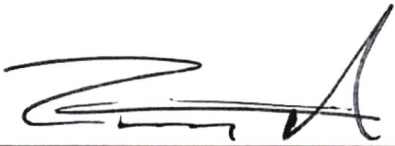
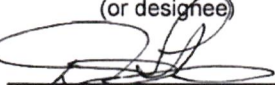
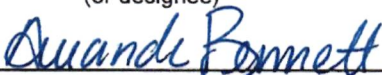
Description:	FY 22/23	Total
One-time Costs:	\$93,000	\$93,000
<i>One-time EVOC training fee per recruit</i>		
Ongoing Costs: N/A		
Previous SSJ Approved Amounts: N/A		
Total Costs	\$93,000	\$93,000

Note: Insert additional rows as needed

10. Price Reasonableness:

The state rate for this training is \$1,500 per trainee. We will be sending 62 recruits to the training for a total cost of \$93,000. The price offered to the Sheriff's Department aligns with the same discounted pricing offered to other law enforcement agencies in California.

11. Projected Board of Supervisor Date (if applicable): _____

	Zaid Hahn	8/27/23
Chief Deputy Signature (or designee)	Print Name	Date
	Darrin Lohr	7/3/23
Assistant Sheriff Signature (or designee)	Print Name	Date
	Amande Bennett	6/27/23
Department Head Signature (or designee)	Print Name	Date

After the Fact

The reason we are having to process the retro SSJ is because neither RSO nor Allan Hancock College had any additional POST reimbursements to pay for the EVOC course. This caused RSO to receive an invoice for the trainees sent to Allan Hancock College for EVOC training. EVOC is part of the Basic Academy training which is set by POST. This training has to happen at a very specific time of the academy training and Allan Hancock College was available to provide the training at the time.

The section below is to be completed by the Purchasing Agent or designee.

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

Condition/s:

Not to exceed:

- One-time \$ _____
- Annual Amount \$ 93,000 / per fiscal year through 6/30/23 (date)
 (If Annual Amount Varies each FY)
- FY _____: \$ _____
- FY _____: \$ _____
- FY _____: \$ _____
- FY _____: \$ _____
- FY _____: \$ _____

Meghan Hahn	7/11/23	24-005
Purchasing Agent	Date	Approval Number (Reference on Purchasing Documents)