

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.52  
(ID # 22666)

MEETING DATE:  
Tuesday, August 29, 2023

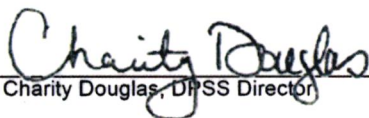
FROM : PUBLIC SOCIAL SERVICES:

**SUBJECT:** DEPARTMENT OF PUBLIC SOCIAL SERVICES (DPSS): Accept the Housing and Disability Advocacy Program (HDAP) Targeted Strategic Investment (TSI) Grant from the California Department of Social Services (CDSS) to identify and assist HDAP eligible clients, maximize their access, and improve their service delivery pathways more effectively in the amount of \$2,500,000 through June 30, 2024; All Districts. [Total \$2,500,000; 100% State]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the HDAP TSI Grant from the California Department of Social Services (CDSS) in the amount of \$2,500,000 on behalf of Riverside County to identify and assist HDAP-eligible clients, maximize their access, and improve their service delivery pathways more effectively; and,
2. Authorize the Director of DPSS, or designee, to administer and implement all actions necessary and sign all documents related to the administration of the HDAP TSI Grant funds.

**ACTION:**Policy, A-30

  
Charity Douglas, DPSS Director

8/22/2023

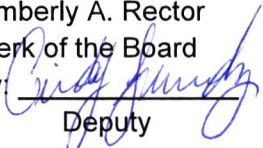
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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Perez, Washington, and Gutierrez  
Nays: None  
Absent: None  
Date: August 29, 2023  
xc: DPSS

Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

| <b>FINANCIAL DATA</b>              | <b>Current Fiscal Year:</b> | <b>Next Fiscal Year:</b> | <b>Total Cost:</b>        | <b>Ongoing Cost</b> |
|------------------------------------|-----------------------------|--------------------------|---------------------------|---------------------|
| <b>COST</b>                        | \$2,500,000                 | \$0                      | \$ 2,500,000              | \$ 0                |
| <b>NET COUNTY COST</b>             | \$0                         | \$ 0                     | \$ 0                      | \$ 0                |
| <b>SOURCE OF FUNDS:</b> 100% State |                             |                          | <b>Budget Adjustment:</b> | No                  |
|                                    |                             |                          | <b>For Fiscal Year:</b>   | 23/24               |

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

The Housing and Disability Advocacy Program (HDAP) was established by Assembly Bill 1603 (Chapter 25, Statutes of 2016) and updated by Senate Bill (SB) 80 (Chapter 27, Statutes 2019). HDAP provides housing supports and disability benefit application assistance and advocacy to people eligible for disability benefits and experiencing homelessness or at risk of homelessness.

HDAP Budget Act of 2022 appropriated \$25 million as well as an additional \$6.7 million through the Targeted Strategic Investment grant that is given out on a first come, first served basis with priority given to complete applications. DPSS was awarded the HDAP-TSI Grant of \$2,500,000 with a one-to-one dollar match required from the County in accordance with HDAP match funding requirements.

The TSI grant will infuse targeted funds to further help DPSS embark on a county-wide service integration effort that will focus on improved outreach, intake, assessment, access and care coordination among social services, medical services, law enforcement, behavioral health services, and associated evaluation of the impact of integrated services on all clients. DPSS will engage in two levels of process evaluation, including review of current service referrals and the outcomes of enhanced integrated service delivery. The focus of the HDAP-TSI grant will be to identify and assist HDAP-eligible clients, maximize their access, and improve their service delivery pathways more effectively. DPSS will partner with the County Integrated Service Delivery Initiative in implementing the TSI grant and will focus on four strategies: Developing program assessment tools to advance equity; local program evaluation; data system development or enhancement; and support program coordination, enhancements, or improvements.

DPSS has operated the HDAP program since 2017 to assist individuals and families who are chronically homeless obtain housing assistance while applying for social security disability benefits. HDAP offers housing-related financial assistance and wrap-around supportive services, including, but not limited to interim housing, rental assistance, housing navigation, case management, security deposits, utility payments, moving costs, legal services, and credit repair. HDAP also provides outreach and case management services for linking individuals to additional services, if necessary.

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**Additional Fiscal information**

The \$2.5 million match will come out of the department's existing budget in accordance with the HDAP County Agency Match Funding requirements and will conform with the grant's general provisions.

**Impact on Residents and Businesses**

DPSS has attributed HDAP with improving cross-collaboration between partner agencies, disability benefit advocates, and housing providers for a more holistic and person-centered approach to service delivery. TSI grant will provide more streamlined and enhanced services for HDAP-eligible clients by increased access to services, increased maximization of eligible benefits, improved coordination across departments and improved program completion (due to better customer experience), which is critical to providing disability benefit advocacy services and housing supports.

**ATTACHMENT:**

**Attachment A:** HDAP Targeted Strategic Investment CFL No. 22/23-84

  
Brianna Lontajo, Principal Management Analyst 8/23/2023

  
Katherine Wilkins, Deputy County Counsel 8/8/2023

  
Aaron Gettis, Deputy County Counsel 8/8/2023

May 5, 2023

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY

COUNTY FISCAL LETTER NO. 22/23-84

This letter provides the Fiscal Year 2022-23 Targeted Strategic Investment grants for the Housing and Disability Advocacy Program.



**KIM JOHNSON**  
DIRECTOR

CALIFORNIA HEALTH & HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
744 P Street • Sacramento, CA 95814 • [www.cdss.ca.gov](http://www.cdss.ca.gov)



**GAVIN NEWSOM**  
GOVERNOR

May 5, 2023

COUNTY FISCAL LETTER NO. 22/23-84

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY WELFARE FISCAL OFFICERS  
COUNTY DISABILITY ADVOCACY PROGRAM MANAGERS  
COUNTY GENERAL ASSISTANCE/GENERAL RELIEF PROGRAM  
MANAGERS  
COUNTY HOUSING AND DISABILITY ADVOCACY PROGRAM  
COORDINATORS  
COUNTY HOUSING AND HOMELESSNESS COORDINATORS

SUBJECT: FISCAL YEAR 2022-23 HOUSING AND DISABILITY ADVOCACY  
PROGRAM TARGETED STRATEGIC INVESTMENT GRANTS

REFERENCE: [ALL COUNTY LETTER \(ACL\) NO. 15-26,](#)  
[ALL COUNTY WELFARE DIRECTORS LETTER \(ACWDL\) DATED](#)  
[SEPTEMBER 21, 2022,](#)  
[COUNTY FISCAL LETTER \(CFL\) NO. 21/22-75](#)

This letter provides the Fiscal Year (FY) 2022-23 Targeted Strategic Investment (TSI) grants for the Housing and Disability Advocacy Program (HDAP). The Budget Act of 2022 (2022 Appropriation) appropriated \$25.0 million General Fund (GF) HDAP ongoing match-required funds available for encumbrance through June 30, 2024.

Additionally, approximately \$6.7 million of the HDAP ongoing match-required appropriation from the Budget Act of 2021 (2021 Appropriation) was unallocated in FY 2021-22 and is still available for encumbrance through June 30, 2023. The [ACWDL dated September 21, 2022](#), announced the availability of the \$25.0 million GF (2022 Appropriation) as well as the approximately \$6.7 million GF remainder (2021 Appropriation). Grantees were required to submit applications for TSI funds. This funding was made available on a first come, first served basis with priority given to complete applications received no later than November 2, 2022. Of the total of nearly \$31.7 million GF made available in the [ACWDL dated September 21, 2022](#), approximately \$30.9 million GF was requested by seven counties within that timeframe.

The Attachment to this letter displays the total of approximately \$49.3 million HDAP TSI grants awarded to date, including the \$18.3 million awarded in [CFL No. 21/22-75](#), the \$6.7 million awarded from the remaining funds from the 2021 Appropriation, and the \$24.3 million awarded from the 2022 Appropriation. By accepting these funds, grantees agree to the funding terms and conditions outlined in the signed Director's Certification accepting noncompetitive funds outlined in the [ACWDL dated September 21, 2022](#). As such, grantees agree to use these funds solely on TSI proposals. Counties are also encouraged to adhere to the timelines provided in the narrative of their TSI application. The California Department of Social Services (CDSS) may request additional information regarding project implementation through Program Updates (see Attachment 8, Director's Certification, in the [ACWDL dated September 21, 2022](#)) and request further information on a case-by-case basis. Please note that all TSI funds, including match funds, must be claimed proportionately in support of HDAP clients and HDAP-specific services.

The TSI grant expenditures require a dollar-for-dollar match as described in the [ACWDL dated September 21, 2022](#), and will be processed via invoice. This invoice form will be shared with recipients of TSI grants via electronic mail. Invoices for incurred expenses shall be submitted to CDSS on a quarterly basis. For grants awarded, an expense is considered incurred once funds are obligated/encumbered via a contract, purchase order, or other legal agreement. Invoices submitted for the purposes of requesting a reimbursement should include a description of the services and/or items provided or encumbered. Reimbursement of invoices is dependent on a grantee's appropriate match documentation. The required match will be reported on the invoice template when grantees are requesting reimbursement for eligible costs. Match funds must be verifiable, and grantees are responsible for ensuring adequate documentation of HDAP match amounts and sources are maintained and provided upon CDSS' request. Grantees must maintain records to document the use of these funds for purposes of audit or review, consistent with the guidance provided in [ACL No. 15-26](#). However, supporting documentation is not required to be submitted with a TSI fund invoice. The Department will utilize a first in, first out reimbursement methodology to ensure TSI funds with the earliest encumbrance date are utilized prior to expiration of fund availability.

For program-related questions, please contact the Housing and Homelessness Division at (916) 651-5155 or by email at [housing@dss.ca.gov](mailto:housing@dss.ca.gov). Questions pertaining to this allocation or claiming should be directed to [fiscal.systems@dss.ca.gov](mailto:fiscal.systems@dss.ca.gov).

Sincerely,

**Original Document Signed By**

NATHAN HART, Chief  
Financial Management Branch  
Finance and Accounting Division

Attachment

**FISCAL YEAR 2022-23 HOUSING AND DISABILITY ADVOCACY PROGRAM (HDAP)  
TARGETED STRATEGIC INVESTMENT (TSI) GRANTS**

| Grantee         | FY 2021-22<br>TSI Grants<br>CFL 21/22-75 | FY 2021-22<br>TSI Grants from<br>Remaining Funds | FY 2022-23<br>TSI Grants | TOTAL<br>TSI GRANTS |
|-----------------|--|--|--------------------------|---------------------|
| Alameda         | \$9,440,649                              | \$6,656,822                                      | \$7,743,178              | \$23,840,649        |
| Alpine          | \$0                                      | \$0  | \$0                      | \$0                 |
| Amador          | \$0                                      | \$0  | \$0                      | \$0                 |
| Butte           | \$0                                      | \$0  | \$0                      | \$0                 |
| Calaveras       | \$0                                      | \$0  | \$0                      | \$0                 |
| Colusa          | \$0                                      | \$0  | \$0                      | \$0                 |
| Contra Costa    | \$0                                      | \$0  | \$0                      | \$0                 |
| Del Norte       | \$0                                      | \$0  | \$0                      | \$0                 |
| El Dorado       | \$0                                      | \$0  | \$0                      | \$0                 |
| Fresno          | \$0                                      | \$0  | \$0                      | \$0                 |
| Glenn           | \$0                                      | \$0  | \$0                      | \$0                 |
| Humboldt        | \$0                                      | \$0  | \$0                      | \$0                 |
| Imperial        | \$0                                      | \$0  | \$0                      | \$0                 |
| Inyo            | \$0                                      | \$0  | \$0                      | \$0                 |
| Kern            | \$71,499                                 | \$0  | \$0                      | \$71,499            |
| Kings           | \$300,000                                | \$0  | \$0                      | \$300,000           |
| Lake            | \$0                                      | \$0  | \$0                      | \$0                 |
| Lassen          | \$0                                      | \$0  | \$0                      | \$0                 |
| Los Angeles     | \$200,000                                | \$0  | \$10,075,000             | \$10,275,000        |
| Madera          | \$0                                      | \$0  | \$0                      | \$0                 |
| Marin           | \$0                                      | \$0  | \$0                      | \$0                 |
| Mariposa        | \$250,000                                | \$0  | \$0                      | \$250,000           |
| Mendocino       | \$0                                      | \$0  | \$0                      | \$0                 |
| Merced          | \$520,000                                | \$0  | \$0                      | \$520,000           |
| Modoc           | \$0                                      | \$0  | \$0                      | \$0                 |
| Mono            | \$0                                      | \$0  | \$0                      | \$0                 |
| Monterey        | \$0                                      | \$0  | \$0                      | \$0                 |
| Napa            | \$0                                      | \$0  | \$0                      | \$0                 |
| Nevada          | \$0                                      | \$0  | \$0                      | \$0                 |
| Orange          | \$0                                      | \$0  | \$0                      | \$0                 |
| Placer          | \$0                                      | \$0  | \$0                      | \$0                 |
| Plumas          | \$540,000                                | \$0  | \$575,000                | \$1,115,000         |
| Riverside       | \$0                                      | \$0  | \$2,500,000              | \$2,500,000         |
| Sacramento      | \$0                                      | \$0  | \$0                      | \$0                 |
| San Benito      | \$0                                      | \$0  | \$0                      | \$0                 |
| San Bernardino  | \$0                                      | \$0  | \$0                      | \$0                 |
| San Diego       | \$250,000                                | \$0  | \$750,000                | \$1,000,000         |
| San Francisco   | \$0                                      | \$0  | \$0                      | \$0                 |
| San Joaquin     | \$0                                      | \$0  | \$0                      | \$0                 |
| San Luis Obispo | \$0                                      | \$0  | \$0                      | \$0                 |
| San Mateo       | \$0                                      | \$0  | \$0                      | \$0                 |
| Santa Barbara   | \$0                                      | \$0  | \$0                      | \$0                 |
| Santa Clara     | \$2,000,000                              | \$0  | \$0                      | \$2,000,000         |
| Santa Cruz      | \$2,480,000                              | \$0  | \$2,470,000              | \$4,950,000         |
| Shasta          | \$0                                      | \$0  | \$0                      | \$0                 |
| Sierra          | \$0                                      | \$0  | \$0                      | \$0                 |
| Siskiyou        | \$0                                      | \$0  | \$0                      | \$0                 |
| Solano          | \$0                                      | \$0  | \$0                      | \$0                 |
| Sonoma          | \$547,499                                | \$0  | \$0                      | \$547,499           |
| Stanislaus      | \$0                                      | \$0  | \$0                      | \$0                 |
| Sutter          | \$0                                      | \$0  | \$0                      | \$0                 |
| Tehama          | \$0                                      | \$0  | \$0                      | \$0                 |
| Trinity         | \$136,100                                | \$0  | \$228,147                | \$364,247           |
| Tulare          | \$268,560                                | \$0  | \$0                      | \$268,560           |
| Tuolumne        | \$0                                      | \$0  | \$0                      | \$0                 |
| Ventura         | \$1,000,000                              | \$0  | \$0                      | \$1,000,000         |
| Yolo            | \$0                                      | \$0  | \$0                      | \$0                 |
| Yuba            | \$338,871                                | \$0  | \$0                      | \$338,871           |
| <b>Total</b>    | <b>\$18,343,178</b>                      | <b>\$6,656,822</b>                               | <b>\$24,341,325</b>      | <b>\$49,341,325</b> |