

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.24  
(ID # 23121)

MEETING DATE:  
Tuesday, October 17, 2023

FROM : OFFICE ON AGING:

**SUBJECT:** OFFICE ON AGING: Ratify and approve acceptance of the Retired and Senior Volunteer Program (RSVP) Grant awarded by the Corporation for National and Community Service (CNCS) for projects in the Eastern and Western Region of Riverside County, for the period of April 1, 2021 - March 31, 2025; and Authorize the Director of Office on Aging to Accept Future Grant Funding and Execute Related Agreements and Amendments; All Districts. [Total Cost \$179,799; Total Grant: \$143,582; 80% Federal, 20% General Fund].

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and approve the Retired and Senior Volunteer Program (RSVP) Grant awarded by the Corporation for National and Community Service (CNCS) for projects of the Eastern Region of Riverside County, in the amount of \$68,582 for grant cycle 1, commencing April 1, 2022 through March 31, 2025 ("Grant"); and

Continued on Page 2

**ACTION:Policy, A-30**

Jewel Lee, Director of Office on Aging 9/21/2023

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: October 17, 2023  
xc: Office on Aging

Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**RECOMMENDED MOTION:** That the Board of Supervisors:

2. Ratify and approve the Retired and Senior Volunteer Program (RSVP) Grant awarded by the Corporation for National and Community Service (CNCS) for projects of the Western Region of Riverside County, in the amount of \$75,000 for grant cycle 1, commencing April 1, 2021 through March 31, 2024 ("Grant"); and
3. Authorize the Chair of the Board to sign the Agreements on behalf of the County; and
4. Authorize the Riverside County Office on Aging (RCOoA) Director, or designee, to take all necessary steps to administer the Grant and sign any other forms, certifications, assurances, reports, or other documents related to the Grant and required by CNCS to effectuate the Grant, as approved as to form by County Counsel and that is consistent with the Board's approval;
5. Adopt Resolution No. 2023-279, Approving the authorization for the RCOoA Director, or designee, to be charged with the responsibility of administering and implementing the RSVP Grant Program for the duration of the resolution to:
  - a) Apply for Grants annually administered by CNCS for both the eastern and western regions of Riverside County; and,
  - b) Accept funding annually in an amount not to exceed \$100,000 for each region of Riverside County (eastern and western), if the County receives funds as a result to applying for a CNCS Grant; and,
  - c) Execute Grant agreements and subrecipient agreements, approved as to form by County Counsel, as a result to applying for a CNCS Grant; and,
  - d) Sign Grant amendments and subrecipient agreements, approved as to form by County Counsel, that (a) make modifications to the scope of work that stay within the intent of the Grant Agreement, and/or (b) make modifications to the compensation provisions to fulfill the requirements of the Grant Agreement, not to exceed thirty percent (30%) of the total Grant.

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total:</b>	<b>Ongoing:</b>
<b>COST</b>	\$36,021	\$143,778	\$179,799	\$ 0
<b>NET COUNTY COST</b>	\$13,722	\$22,495	\$36,217	\$ 0
<b>SOURCE OF FUNDS: 80% Federal; 20% General Fund</b>			<b>Budget Adjustment: No</b>	
			<b>For Fiscal Year: 22/23 – 24/25</b>	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

For over 20 years, the Riverside County Office on Aging (RCOoA) has administered the Retired and Senior Volunteer Program (RSVP), which provides an opportunity for individuals 55 years and older to volunteer and share their experience to assist local public and non-profit agencies. RSVP operates as a conduit for senior volunteer recruitment, retention, and recognition, serving

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as a vital link between volunteers and RCOoA's community-centered goals. By placing these individuals in volunteer roles within community-based organizations, RSVP facilitates a synergy that benefits both volunteers and the communities they serve. Through these volunteer positions, participants can leverage their skills, knowledge, and passion to enact positive change and enhance the well-being of their communities.

Western Region RSVP Program:

RCOoA's Western Region RSVP program will have an estimated 175 volunteers that will serve the service area attached to this project. Of this number, 100 RSVP volunteers will be placed in outcome assignments. The primary focus area of this project is Disaster Services with a workplan that focuses on two (2) objectives, which are for RSVP Volunteers to aid communities and senior centers as they recover from COVID-19 and preparing vulnerable and isolated older adults who do not have access to educational training material and resources related to disaster preparedness. At the end of the three-year grant cycle, it is expected that at least 60 RSVP Volunteers will be placed in a disaster services work plan.

Eastern Region RSVP Program:

RCOoA's Eastern Region RSVP Program proposes to have at least 450 AmeriCorps Senior volunteers who will assist with local food pantries and companionship activities. These activities are designed to increase social support for homebound older adults and individuals with disabilities to increase their capacity for independent living and provide evidence-based physical fitness and education classes that support fall prevention. Volunteers provide evidence-based fitness classes in community centers, senior centers, and faith-based organizations. At the end of the three-year grant cycle, AmeriCorps Senior volunteers will have placed at least 55 volunteers at 25 food banks, food pantries, and senior community centers.

In light of the recent pandemic-related changes and returning to standard operations, the program underwent modifications to ensure the safety and effectiveness of its volunteer placements. This resulted in adjustments to the program's application timeline for seeking Board approval for the RSVP Grant, a necessary step to secure the continuation of its vital initiatives. Ratification of this Grant ensures that the RSVP Program can continue operations and receive necessary funding to support its community-oriented initiatives.

RCOoA remains dedicated to the success of the RSVP Program and the impactful contributions it makes to our community.

**Impact on Residents and Businesses**

RSVP offers volunteer recruitment, retention and recognition in Riverside County. The program's mission is to place older adults, aged 55 years and older, into volunteer positions within community-based organizations and local municipalities throughout Riverside County.

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**Additional Fiscal Information**

	<b>Project Start Date</b>	<b>Project End Date</b>	<b>Grant Amount</b>	<b>County Match</b>	<b>Total</b>
<b>East</b>	4/1/2022	3/31/2025	\$68,582	\$13,717	<b>\$82,299</b>
<b>West</b>	4/1/2021	3/31/2024	\$75,000	\$22,500	<b>\$97,500</b>
<b>Totals</b>			<b>\$143,582</b>	<b>\$36,217</b>	<b>\$179,799</b>

With multi-year projects, CNCS makes an initial award for the first grant term of the project period, and additional funding for subsequent years is contingent upon satisfactory progress and the availability of funding. For the first year of the project period, the local share will be provided by community partners and local program support. The CNCS federal investment of \$75,000 will be supplemented by at least \$22,500 (30% match requirement) in Year 3 of nonfederal resources. The AmeriCorps investment of \$68,582 will be supplemented by \$13,717 (20% match requirement). This match requirement is already accounted for in the department's budget.

**ATTACHMENTS:**

- ATTACHMENT A.** Retired and Senior Volunteer Program (RSVP) Grant – Eastern Region
- ATTACHMENT B.** Retired and Senior Volunteer Program (RSVP) Grant – Western Region
- ATTACHMENT C.** County Resolution No. 2023-279

  
 Brianna Lontajo, Principal Management Analyst 10/11/2023

  
 Gregg Gu, Chief Deputy County Counsel 9/21/2023

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3 RESOLUTION NO. 2023-279  
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5 A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE  
6 AUTHORIZING THE DIRECTOR OF THE OFFICE ON AGING, OR DESIGNEE, TO APPLY FOR  
7 RETIRED AND SENIOR VOLUNTEER PROGRAM (RSVP) GRANTS, ACCEPT RSVP FUNDING,  
8 EXECUTE THE STANDARD AGREEMENT, SUBRECIPIENT AGREEMENTS AND ANY SUBSEQUENT  
9 AMENDMENTS OR MODIFICATIONS THERETO WITH THE BY CORPORATION FOR NATIONAL AND  
10 COMMUNITY SERVICE, AND ADMINISTER THE RSVP PROGRAM FOR THE EASTERN AND  
11 WESTERN REGION OF RIVERSIDE COUNTY  
12

13 WHEREAS, the Corporation for National and Community Service (the  
14 "Grantor") has awarded the Retired and Senior Volunteer Program (RSVP) Grant  
15 for projects in the Eastern and Western Region of Riverside County, for the  
16 period of April 1, 2021 - March 31, 2025 (the "Grant"); and,

17 WHEREAS, the County of Riverside, Department of the Office on Aging (the  
18 "Department") is the designated Administrative Entity for the RSVP Grant; and,

19 WHEREAS, the Department may accept grant awards for the RSVP Program,  
20 subject to the terms and conditions of the RSVP Standard Agreement, Program  
21 regulations and requirements, and other contracts between the Department, the  
22 Grantor and grant recipients; and,

23 WHEREAS, the RSVP Grant serves the purpose of engaging older adults as  
24 volunteers to meet critical community needs, including but not limited to  
25 support for seniors and persons with disabilities; and,

26 WHEREAS, the County of Riverside, Department of the Office on Aging  
27 desires to apply for RSVP Program Grants, accept grant funding as a result to  
28 applying for a CNCS Grant, execute the Standard Agreement and any subsequent

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1 amendments or modifications, as approved as to form by County Counsel and  
2 consistent with the Board of Supervisors' approval; and

3 NOW THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of  
4 Supervisors of the County of Riverside, State of California, ("Board") in  
5 regular session assembled on October 17, 2023, at 9:30 a.m. or soon thereafter,  
6 in the meeting room located on the first floor of the County Administrative  
7 Center, 4080 Lemon Street, Riverside, California, that this Board hereby  
8 authorizes the Director of the Department, or designee, to accept future grant  
9 funding related to the RSVP program and execute any agreements and amendments  
10 associated with such funding;

11 BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED that if the County of  
12 Riverside, Department of the Office on Aging receives an RSVP Grant from the  
13 CNCS, it represents and certifies that it will use all such funds in a manner  
14 consistent and in compliance with all applicable state and federal statutes,  
15 rules, regulations, and laws, including without limitation all rules and laws  
16 regarding the RSVP Program, as well as any and all contracts the County of  
17 Riverside, Department of the Office on Aging may have with subrecipients.

18 BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED that the County of  
19 Riverside, Department of the Office on Aging is hereby authorized and directed  
20 to accept funding annually in an amount not to exceed one hundred thousand  
21 dollars (\$100,000.00) for each region of Riverside County (Eastern and Western),  
22 if the County receives funds as a result to applying for a CNCS Grant; and in  
23 accordance with all applicable rules and laws.

24 BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED that this resolution shall  
25 take effect immediately upon its adoption.

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APPROVED AS TO FORM:

Minh. C. Tran

County Counsel

By: *Gregg Gu*

Oct 11, 2023

Gregg Gu, Chief Deputy County Counsel

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3 RESOLUTION NO. 2023-279

4 A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE  
5 AUTHORIZING THE DIRECTOR OF THE OFFICE ON AGING, OR DESIGNEE, TO APPLY  
6 FOR RETIRED AND SENIOR VOLUNTEER PROGRAM (RSVP) GRANTS, ACCEPT RSVP  
7 FUNDING, EXECUTE THE STANDARD AGREEMENT, SUBRECIPIENT AGREEMENTS  
8 AND ANY SUBSEQUENT AMENDMENTS OR MODIFICATIONS THERETO WITH THE BY  
9 CORPORATION FOR NATIONAL AND COMMUNITY SERVICE, AND ADMINISTER THE  
10 RSVP PROGRAM FOR THE EASTERN AND WESTERN REGION OF RIVERSIDE COUNTY

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12 ROLL CALL:

13  
14 Ayes: Jeffries, Washington, Spiegel, Perez, and Gutierrez  
15 Nays: None  
16 Absent: None  
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19 The foregoing is certified to be a true copy of a resolution duly adopted by said Board of  
20 Supervisors on the date therein set forth.

21  
22 KIMBERLY A. RECTOR, Clerk of said Board

23  
24 By:  \_\_\_\_\_  
25 Deputy



**Notice of Grant Award****Corporation for National and Community Service**

250 E Street SW, Suite 300  
Washington, DC 20525-0001  
(202) 606-5000

**Retired and Senior Volunteer Program****Grantee**

County of Riverside  
3610 Central Ave Ste 102 Riverside CA 92506-5904

EIN: 956000930  
UEI: YTD9N1LPWAP9

**Award Information**

Agreement No.:	<b>21SRICA011</b>	Performance Period:	<b>04/01/2021 - 03/31/2024</b>
Amendment No.:	<b>2</b>	Budget Period:	<b>04/01/2022 - 03/31/2024</b>
CFDA No.:	<b>94.002</b>	Grant Year:	<b>2</b>

**Purpose**

The purpose of this award is to assist the grantee in carrying out a national service program as authorized by the Domestic and Volunteer Service Act of 1973, as amended (42 U.S.C. Chapter 22).

**Funding Information**

<b>Year 2</b>	<b>Previously Awarded This Year</b>	<b>This Award/ Amendment</b>	<b>Total Current Year</b>
Total Obligated by CNCS	\$0	\$75,000	\$75,000
Grantee's Unobligated Balance (Carryover)	\$0	\$0	\$0
Total Available	\$0	\$75,000	\$75,000

**Cumulative Funding for Project Period**

Total Awarded in Previous Amendments	\$75,000
Total CNCS Funds Awarded to Date	<b>\$150,000</b>

**Funding Source and Amount**

2022--OPE1-P74-OPO-26000-4101	\$75,000.00
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**Award Description**

This award funds the approved 2022–23 RSVP program. Your 2022–23 statutory match is 20% and your budgetary match is 36.7%.

Terms of Acceptance: By accepting funds under this grant, recipient agrees to comply with General Terms and Conditions found at: <https://americorps.gov/sites/default/files/document/FY2022-General-Terms-Conditions-508-20211119.pdf> and the Program Terms and Conditions found at: [https://americorps.gov/sites/default/files/document/20220228\\_2022RSVP508TC.pdf](https://americorps.gov/sites/default/files/document/20220228_2022RSVP508TC.pdf). Recipient also agrees to comply with assurances and certifications made in the grant application, and applicable federal statutes, regulations and guidelines. Recipient agrees to administer the grant in accordance with the approved grant application, budgets, supporting documents, and all other representations made in support of the approved grant application.

Corporation for National and Community Service:

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# Notice of Grant Award

250 E Street SW, Suite 300  
Washington, DC 20525-0001  
(202) 606-5000

## Retired and Senior Volunteer Program Grantee

County of Riverside  
3610 Central Ave Ste 102 Riverside CA 92506-5904

EIN: 956000930  
UEI: YTD9N1LPWAP9

### Award Information

Agreement No.:	<b>22SRICA004</b>	Performance Period:	<b>04/01/2022 - 03/31/2025</b>
Amendment No.:	<b>0</b>	Budget Period:	<b>04/01/2022 - 03/31/2025</b>
CFDA No.:		Grant Year:	<b>1</b>

 03/04/2022

Signature Award Date

Stacy Bishop  
Senior Grants Officer

Andris Rapa  
Grants Officer

Shonna Hemmis  
Program Officer

County of Riverside  
Legal Applicant

Jared Katchmar  
Project Director

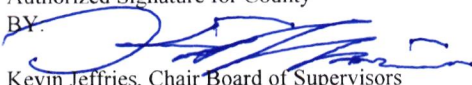
Gary Robbins  
Certifying Official/Executive Officer

Approval As to Form  
Minh C. Tran  
County Counsel

BY: *Gregg Gu* Sep 20, 2023  
Gregg Gu  
Chief County Counsel

ATTEST: **KIMBERLY A. RECTOR**  
Clerk of the Board

BY: *Kimberly A. Rector*, Deputy

Authorized Signature for County  
BY:   
Kevin Jeffries, Chair Board of Supervisors  
Date: *10/17/23*