

MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



3.27
(MT 22930)

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the recommendation from Office of Economic Riverside County Home Gardens Library Refresh Project – Approval of In-Principle and Preliminary Project Budget, District 2, is continued to Tuesday, October 31, 2023, at 9:30 a.m. or as soon as possible thereafter.

Roll Call:

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None

I hereby certify that the foregoing is a full true, and correct copy of an order made and entered on October 17, 2023, of Supervisors Minutes.

(seal) WITNESS my hand and the seal of the Board of Supervisors
Dated: October 17, 2023
Kimberly A. Rector, Clerk of the Board of Supervisors, in
and for the County of Riverside, State of California.

By: _____ Deputy

A handwritten signature in blue ink, appearing to read "Kimberly Rector", is written over the signature line.

AGENDA NO.
3.27

xc: OED, COB

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.27
(ID # 22930)

MEETING DATE:
Tuesday, October 17, 2023

FROM : OFFICE OF ECONOMIC DEVELOPMENT:

SUBJECT: OFFICE OF ECONOMIC DEVELOPMENT: Riverside County Home Gardens Library Refresh Project – Approval of In-Principle and Preliminary Project Budget, District 2. [\$1,187,401 Total Cost - 84% American Rescue Plan Act (ARPA) Fund 21735 (\$1,000,000), 16% Western Riverside County Facility Development Impact Fees (DIF) Fund 30545 (\$187,401)] (CEQA Exempt) (4/5 Vote Required)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Home Gardens Library Refresh Project (Project) for inclusion in the Capital Improvement Program (CIP); and

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ACTION: Policy, CIP, 4/5 Vote Required

Suzanne Holland
Suzanne Holland, Director of Office of Economic Development 9/20/2023

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RECOMMENDED MOTION: That the Board of Supervisors:

2. Find that the Project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Sections 15301 – Class 1 Existing Facilities and 15061 (b)(3) “Common Sense” Exemption; and
3. Approve the Project in-principle, located at 3785 S. Neece Street, in the unincorporated community of Home Gardens, Riverside County, California, to refresh the library’s interior, furniture, and playground; and
4. Approve a preliminary Project budget in the amount not to exceed \$1,187,401; and
5. Authorize \$638,501 from District 2 – 2nd ARPA Allocation, to be used for the Project; and
6. Approve and direct the Auditor-Controller to make the budget adjustment as detailed in the attached Schedule A; and
7. Authorize the Purchasing Agent to execute pre-qualified consultant service agreements not to exceed \$100,000, per pre-qualified consultant, per fiscal year, in accordance with applicable Board policies for this project, and the sum of all project contracts shall not exceed \$1,187,401.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 1,000,000	\$ 187,401	\$ 1,187,401	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: \$1,187,401 - 84% ARPA Fund 21735- \$1,000,000, 16% Western Riverside County Facility Development Impact Fees Fund No. 30545- \$187,401			Budget Adjustment: Yes	
			For Fiscal Year: 23/24 - 24/25	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Riverside County Library System (RCLS) covers the state’s fourth largest geographic library service area, more than 7,000 square miles, and includes thirty-six libraries within the County.

On February 9, 2007 (Agenda Item 4.4), the Board of Directors for the former Redevelopment Agency for the County of Riverside (RDA) approved the Notice of Completion for the Home Gardens Library/ Community Center and Fire Station. The facility was officially opened on October 14, 2006. On October 29, 2009, the RDA Board of Directors approved the Home Gardens Library and Community Center Expansion Project, Phase II Notice of Completion

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related to the expansion of the library, adding approximately 3,500 square feet for additional restrooms, offices, community room, public reading area, and exterior work.

To maintain and enhance local access to library services, the Office of Economic Development has determined a need to upgrade the finishes at the Home Gardens Library. The Home Gardens Library Refresh Project will provide new finishes (paint and carpet), new furniture, new playground surfacing and equipment, restroom upgrades, etc. to the areas specific to library services.

The Office of Economic Development recommends the Board of Supervisors (Board) approve the Project and the preliminary project budget in the not to exceed amount of \$1,187,401. The Office of Economic Development will procure the most cost-effective project delivery method for design and construction and award in accordance with applicable Board policies.

Project Funding

On June 28, 2022 (Agenda Item 3.35), the Board approved allocation of Development Impact Fee Funds to RCLS, allocating \$187,401 to Home Gardens Library. On August 29, 2023 (Agenda Item 3.3), the Board approved \$361,499 in District 2 – 2nd ARPA Allocation Funds for the Project. Today's item would authorize an increased District 2 – 2nd ARPA Allocation Funding amount of \$638,501, thereby increasing the ARPA commitment from \$361,499 to \$1,000,000. The combined total DIF and ARPA allocation would address the total project budget of \$1,187,401.

Environmental

Pursuant to CEQA, the proposed library improvements were reviewed and determined to be categorically exempt. The Home Gardens Library Refresh Project, located at 3785 S. Neece Street, in the unincorporated community of Home Gardens, California, would be categorically exempt under State CEQA Guidelines Sections 15301, Class 1 Existing Facilities, and Section 15061(b)(3), General Rule or "Common Sense" Exemption. The Project, as proposed, will renovate approximately 9,500 square feet of the existing County-owned building. The improvements will be completed within the existing building space and would not expand the building footprint or result in a change of use. With certainty, there is no possibility that the activities in question may have a significant effect on the environment and a Notice of Exemption will be filed by Office of Economic Development staff with the County Clerk within five days of Board approval.

Impact on Residents and Businesses

The Home Gardens Library Refresh Project will enhance the overall welfare of the community through replacing worn furniture, finishes, and playground equipment; making the library a welcoming space for continued learning and personal enrichment.

Additional Fiscal Information

All costs associated with this Board action will be funded as follows: 84%- ARPA Fund 21735-\$1,000,000 (\$361,499 previously approved on 8/29/2023, Agenda Item 3.3) and 16%- Western

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Riverside County Facility Development Impact Fees Fund No. 30545- \$187,401 (previously approved on 6/28/2022, Agenda Item 3.35). Expenditures for FY 2023/24 are estimated at \$1,000,000, expenditures for FY 2024/25 are estimated at \$187,401. The approximate allocation of the preliminary project budget is as follows:

BUDGET LINE ITEMS	BUDGET AMOUNT
PRE-DEVELOPMENT	\$10,500
DESIGN	\$52,760
REGULATORY PERMITTING/INSPECTIONS	\$19,870
COUNTY ADMINISTRATION	\$5,000
CONSTRUCTION	\$991,325
PROJECT CONTINGENCY	\$107,946
PRELIMINARY PROJECT BUDGET	\$ 1,187,401

Attachment:

- Schedule A Budget Adjustment
- Home Gardens Library Refresh Project CEQA Notice of Exemption

SH;AJ;RM;MF;es

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Scott Bruckner 10/6/2023


Aaron Gettis, Deputy County Counsel 9/26/2023