

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.16  
(ID # 23180)

MEETING DATE:  
Tuesday, November 07, 2023

FROM : FACILITIES MANAGEMENT AND ENVIRONMENTAL HEALTH DEPARTMENT :

SUBJECT: FACILITIES MANAGEMENT (FM) AND ENVIRONMENTAL HEALTH DEPARTMENT: Indio Environmental Health Carpet/Flooring Replacement Project - California Environmental Quality Act Exempt pursuant to State CEQA Guidelines Sections 15301, 15302, and Section 15061 (b)(3), Approval of In-Principle and Preliminary Project Budget; District 4. [Total Cost: \$146,548 - 100% Environmental Health Department General Fund 10000]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Indio Environmental Health Carpet/Flooring Replacement (Indio-EH Carpet/Flooring Replacement) Project for inclusion in the Capital Improvement Program (CIP);
2. Find that the Project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, Class 1 - Existing Facilities Exemption, Section 15302, Class 2 - Replacement or Reconstruction Exemption, and Section 15061 (b)(3), Common Sense Exemption;

Continued on Page 2

ACTION: Policy, CIP

  
Jeff Johnson, Director Environmental Health

10/24/2023

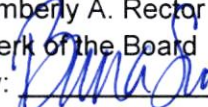
  
Rose Salgado, Director of Facilities Management

10/24/2023

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington and Perez  
Nays: None  
Absent: Gutierrez  
Date: November 7, 2023  
xc: FM, EHD

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**RECOMMENDED MOTION:** That the Board of Supervisors:

3. Approve in-principle the (Indio-EH Carpet/Flooring Replacement) Project located at 47-950 Arabia Street in Indio, California; to replace the existing carpet throughout the office;
4. Approve a preliminary project budget in the not to exceed amount of \$146,548 for the Project;
5. Authorize the use of Environmental Health Department General Fund 10000 in the not to exceed amount of \$146,548 for the Project, including reimbursement to Facilities Management (FM) for incurred project related expenses;
6. Delegate project management authority for the Project to the Director of Facilities Management, or her designee, in accordance with applicable Board Policies, including the authority to utilize consultants on the approved pre-qualified list for services in connection with the Project, and are within the approved project budget; and
7. Authorize the Purchasing Agent to execute pre-qualified consultant service agreements not to exceed \$100,000 per pre-qualified consultant, per fiscal year, in accordance with applicable Board policies for the Project, and the sum of all project contracts shall not exceed \$146,548.

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 146,548	\$ 0	\$ 146,548	\$ 0
<b>NET COUNTY COST</b>	\$ 146,548	\$ 0	\$ 146,548	\$ 0
<b>SOURCE OF FUNDS:</b> Environmental Health Department General Fund 10000 - 100%			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 23/24	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The Indio Environmental Health Office, located at 47-950 Arabia Street in Indio, California, 92201, recently experienced a water leak following the recent storm, causing the existing carpet to bubble up and create tripping hazards. Facilities Management (FM) walked the job site with Environmental Health staff and identified the need to replace the carpet/flooring. The scope of the project includes but is not limited to: removal of water damaged flooring, performance of moisture and pH testing of concrete floor slab, application of moisture barrier sealant, and installation of new carpet/flooring.

Facilities Management recommends the Board approve the in-principle Indio-EH Carpet/Flooring Replacement Project and the preliminary project budget in the not to exceed

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STATE OF CALIFORNIA**

amount of \$146,548. FM will procure the most cost effective and efficient project delivery method and award in accordance with applicable Board policies.

Pursuant to CEQA, the Indio-EH Carpet/Flooring Replacement Project was reviewed and determined to be categorically exempt under State CEQA Guidelines Sections 15301 Class 1 - Existing Facilities Exemption, 15302 Class 2 - Replacement or Reconstruction Exemption, and Section 15061(b)(3), "Common Sense" Exemption. No expansion or change in use would occur with the replacing of the carpet/flooring within the existing office. With certainty, there is no possibility that the activity in question may have a significant effect on the environment because it merely entails replacing the carpet/flooring. No direct or indirect impacts would occur. A Notice of Exemption will be filed by FM staff with the County Clerk within five days of Board approval.

**Impact on Residents and Businesses**

The Indio-EH Carpet/Flooring Replacement Project will continue to provide a safe environment for staff, and further fulfill the County's mission and commitment to public safety.

**Additional Fiscal Information**

The approximate allocation of the preliminary project budget is as follows:

BUDGET LINE ITEMS	BUDGET AMOUNT
DESIGN PROFESSIONAL OF RECORD	0
SPECIALTY CONSULTANTS	0
REGULATORY PERMITTING	0
CONSTRUCTION	116,725
COUNTY ADMINISTRATION	16,500
PROJECT CONTINGENCY	13,323
<b>PRELIMINARY PROJECT BUDGET</b>	<b>\$146,548</b>

All costs associated with this Board action will be 100% funded with Environmental Health Department General Fund 10000 and will be expended in FY 23/24.

RS:VB:RM:AR:SC:TV

FM08420012720

MT Item #23180

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 Meghan Hahn, Deputy Director of Procurement 10/18/2023

  
 Veronica Santillan, Principal Management Analyst 10/30/2023

  
 Aaron Gettis, Deputy County Counsel 10/26/2023

**Riverside County**  
**Facilities Management**  
3450 14<sup>th</sup> Street, Riverside, CA 92501

FOR COUNTY CLERK USE ONLY

FM STAFF  
TO FILE

## NOTICE OF EXEMPTION

October 3, 2023

**Project Name:** Department of Environmental Health (DEH) Flooring Replacement Project, Indio

**Project Number:** FM08420012720

**Project Locations:** 47-950 Arabia Street, north of Avenue 48, Indio, California, 92201, Assessor's Parcel Number (APN) 614-150-032

**Description of Project:** The Indio DEH, located at 47-950 Arabia Street in Indio, California, 92201, recently experienced a water leak following the recent storm, causing the existing carpet to bubble up and create tripping hazards. Facilities Management walked the job site with DEH staff and identified the need to replace the carpet/flooring. The scope of the project includes, but is not limited to, the removal of water damaged flooring, performance of moisture and pH testing of concrete floor slab, application of moisture barrier sealant, and installation of new carpet/flooring. The replacement of the flooring at the Indio DEH facility identified as the proposed project under the California Environmental Quality Act (CEQA). The operation of the facility will continue to provide public services and will not result in an expansion of existing use. No additional direct or indirect physical environmental impacts are anticipated.

**Name of Public Agency Approving Project:** Riverside County

**Name of Person or Agency Carrying Out Project:** Riverside County Facilities Management

**Exempt Status:** State California Environmental Quality Act (CEQA) Guidelines, Section 15301 Existing Facilities Exemption; and 15061(b) (3), General Rule or "Common Sense" Exemption, Codified under Title 14, Articles 5 and 19, Sections 15061, and 15301.

**Reasons Why Project is Exempt:** The proposed project is categorically exempt from the provisions of CEQA specifically by the State CEQA Guidelines as identified below. The project will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. The project will not cause an impact to an environmental resource of hazardous or critical concern nor would the project include unusual circumstances which could have the possibility of having a significant effect on the environment. The project would not result in impacts to scenic highways, hazardous waste sites, historic resources, or other sensitive natural environments, or have a cumulative effect to the environment. No significant environmental impacts are anticipated to occur with the flooring replacement at the Indio DEH facility.

- Section 15301 –Existing Facilities:** This Class 1 categorical exemption includes the operation, repair, maintenance, leasing, or minor alteration of existing public or private structures or facilities, provided the exemption only involves negligible or no expansion of the previous site’s use. The project, as proposed, is limited to interior improvements at the existing Indio DEH facility to replace the flooring in order to remediate previous water damage and keep the building functioning and operating safely. The use of the facility would continue to provide public services and would not result in a significant increase in capacity or intensity of use. Therefore, the project is exempt as it meets the scope and intent of the Categorical Exemption identified in Section 15301, Article 19, Categorical Exemptions of the CEQA Guidelines.
- Section 15061 (b) (3) – “Common Sense” Exemption:** In accordance with CEQA, the use of the Common Sense Exemption is based on the “general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment.” State CEQA Guidelines, Section 15061(b) (3). The use of this exemption is appropriate if “it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.” *Ibid.* This determination is an issue of fact and if sufficient evidence exists in the record that the activity cannot have a significant effect on the environment, then the exemption applies and no further evaluation under CEQA is required. See *No Oil, Inc. v. City of Los Angeles* (1974) 13 Cal. 3d 68. The ruling in this case stated that if a project falls within a category exempt by administrative regulation or 'it can be seen with certainty that the activity in question will not have a significant effect on the environment', no further agency evaluation is required. With certainty, there is no possibility that the project may have a significant effect on the environment. The proposed improvements will not result in any direct or indirect physical environmental impacts. The use of the facility would remain unchanged, continuing to provide public services. Therefore, in no way, would the project as proposed have the potential to cause a significant environmental impact and the project is exempt from further CEQA analysis.

Based upon the identified exemptions above, the County of Riverside, Facilities Management hereby concludes that no physical environmental impacts are anticipated to occur and the project as proposed is exempt under CEQA. No further environmental analysis is warranted.

Signed:  Date: 10-3-2023

Mike Sullivan, Senior Environmental Planner  
County of Riverside, Facilities Management