

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.30  
(ID # 23274)

**MEETING DATE:**  
Tuesday, November 07, 2023

**FROM :** SHERIFF-CORONER-PA:

**SUBJECT:** SHERIFF-CORONER-PA: Ratify and Approve the One Year Agreement for Law Enforcement Services between the De Luz Community Services District and the County of Riverside (FY23/24), District 3. [\$305,000 - Contract City Law Enforcement Revenue 100%]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and approve the One Year Agreement for Law Enforcement Services between the De Luz Community Services District and the County of Riverside (FY23/24) through June 30, 2024, and authorize the Chair of the Board to execute three (3) copies of the attached Agreement on behalf of the County.

**ACTION:Policy**

*Paul Bennett*  
Paul Bennett, Chief 10/24/2023

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington and Perez  
Nays: None  
Absent: Gutierrez  
Date: November 7, 2023  
xc: Sheriff

Kimberly A. Rector  
Clerk of the Board

By: *Kimberly A. Rector*  
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 305,000	\$ 0	\$ 305,000	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 100% Contract City Law Enforcement Revenue			<b>Budget Adjustment:</b>	<b>No</b>
			<b>For Fiscal Year:</b>	23/24

**C.E.O. RECOMMENDATION:** Approve

**BR: 24-040**

**Prev. Agn. Ref.: 6/7/22 3.37**

**BACKGROUND:**

**Summary**

Under this Agreement, the Sheriff's Department will continue to provide one (1) Deputy Sheriff position to the De Luz Community Services District. County Counsel has approved the Agreement as to form.

The FY 2023-24 estimated law enforcement cost is \$305,000. The Sheriff's Office has included the cost estimate in its budget; therefore, no budget adjustment is necessary.

**Impact on Residents and Businesses**

Pursuant to this Agreement, the Sheriff is providing dedicated enhanced law enforcement services to unincorporated County areas. The service level is approved by a vote of the property owners within the District.

**Attachments**

3 – Agreements for Law Enforcement Services between the De Luz Community Services District and the County of Riverside

*Rebecca S Cortez*  
 Rebecca S Cortez, Principal Management Analyst 10/30/2023

*Aaron Gettis*  
 Aaron Gettis, Deputy County Counsel 10/12/2023

AGREEMENT FOR LAW ENFORCEMENT SERVICES  
BETWEEN THE DE LUZ COMMUNITY SERVICES DISTRICT  
AND THE COUNTY OF RIVERSIDE

THIS AGREEMENT FOR LAW ENFORCEMENT SERVICES ("Agreement") is made and entered into by and between the DE LUZ COMMUNITY SERVICES DISTRICT, an independent special district, hereinafter "District," and the COUNTY OF RIVERSIDE, a political subdivision of the State of California, on behalf of the Riverside County Sheriff's Department, hereinafter "County", sometimes collectively referred to herein as the "parties" and individually as a "party".

IT IS THEREFORE AGREED AS FOLLOWS:

**1. TERM**

1.1 Effective Date. This Agreement shall be effective from July 1, 2023, through June 30, 2024.

1.2 Renewal. In the event District desires to renew this Agreement for any succeeding twelve (12) month period, the District Directors, not later than six (6) months preceding the expiration date of this Agreement, shall notify the Board of Supervisors that it wishes to renew the same, whereupon the Board of Supervisors, within thirty (30) days, shall notify said District Directors in writing of its acceptance of such renewal for an additional twelve (12) month period or such other term as mutually agreed upon; otherwise, such Agreement shall finally terminate at the end of the current twelve (12) month period.

1.3 Termination. Notwithstanding the provisions of Paragraphs 1.1 and 1.2 herein, either party may terminate this Agreement as of the beginning of the first day of July of any year upon notice in writing to the other party of not less than six (6) months prior thereto.

**2. SCOPE OF SERVICE**

The County agrees, through Sheriff thereof, to provide municipal police protection within the geographical limits of District to the extent and in the manner hereinafter set forth. The services shall encompass duties and functions of the type falling under the jurisdiction of and customarily rendered by the Sheriff under State statutes. Such services shall include the enforcement of State Criminal Codes and the codes and ordinances applicable to the District. Services shall also include traffic enforcement and related services to the extent possible given the size of the force provided for in this Agreement. County agrees to provide all investigative support necessary to complete criminal investigations conducted hereunder.

**3. LEVEL OF SERVICE**

3.1 Level of Service Specified. Sheriff will fulfill the Scope of Service by providing law enforcement services at the level specified in Attachment A, attached hereto and incorporated herein by this reference.



3.2 Variation in Level of Service. Increases or decreases in the level of service shall be made by amendment, as provided for in Section 9 of this Agreement. If District requests an increase in the level of service to be provided under this Agreement, County agrees to provide such increased level of service as soon as is practicable, consistent with the ability of the Sheriff to do so.

#### **4. PROVISION OF SUPERVISION, LABOR, AND EQUIPMENT**

4.1 Supervision. Supervision over the rendition of law enforcement services, the standards of performance, the discipline of officers, and other matters incident to the performance of such services and the control of personnel so employed, shall remain with County.

4.2 Labor and Equipment. For the purpose of performing said services, County shall furnish and supply all labor, supervision, equipment, communication services, and supplies necessary to maintain the level of service to be rendered hereunder. Location of the above will not necessarily be within District limits. Notwithstanding anything herein contained, it is agreed that in all instances where specific equipment used solely to support specialized enforcement activities within the District not normally provided by the Sheriff is to be used, or where special supplies, stationery, notices, forms, and the like related to law enforcement are to be issued in the name of District, such equipment and materials shall be supplied by District at its own cost and expense. Any such special equipment or materials so purchased by District shall meet with the Sheriff's specifications shall remain within the District limits, and ownership title thereto shall remain with District.

However, under no circumstances shall District purchase or otherwise provide general patrol vehicles for services provided pursuant to this agreement without permission of Sheriff. The County shall provide all marked general Patrol vehicles to District and shall charge District for their use on a per mile basis.

4.3 District-Owned Motorcycles and Specialized Support Vehicles. In the event District chooses to provide motorcycles or specialized support vehicles for use in providing services hereunder, the motorcycles or specialized support vehicles shall meet minimum specifications furnished by County, shall be adequately equipped and ready for use, and shall be registered in the name of District. It is further understood that District is providing motorcycles or specialized support vehicles to Sheriff expressly for law enforcement services and shall only be operated by Sheriff's personnel, or persons authorized by the Sheriff.

District shall bear the cost of maintenance, fuel, licensing, and any and all expenses associated with use of the motorcycles and specialized support vehicles for the provision of services hereunder, which is inclusive of responsibility for any and all cost for physical damage to the District-owned motorcycles or specialized support vehicles. However, County shall be responsible for the cost of all third party liability caused by the operation of the District-owned motorcycles or specialized support vehicles, including the property damage caused by the negligence or wrongful acts of County officers and employees while operating District-owned motorcycles and specialized support vehicles. Motorcycles and specialized support vehicles shall

be used only for District-approved functions.

4.4 Vehicle Insurance. District shall maintain insurance for any physical damage to the District-owned vehicles in an amount equal to the replacement value of all vehicles provided to the County under this agreement. Policy shall, by endorsement, name the County of Riverside, its Departments, Districts, Agencies and Special Districts, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents, or representatives as Additional Insureds. Such insurance may be provided through a program of self-insurance.

General Insurance Provisions - All lines:

a. Any insurance carrier providing insurance coverage hereunder shall be admitted to the State of California and have an A.M. BEST rating of not less than an A: VIII (A: 8) unless such requirements are waived, in writing, by the County Risk Manager. If the County's Risk Manager waives a requirement for a particular insurer such waiver is only valid for that specific insurer and only for one policy term.

b. The District shall cause their insurance carrier(s) to furnish the County of Riverside with 1) a properly executed original Certificate(s) of Insurance and certified original copies of Endorsements effecting coverage as required herein; or, 2) if requested to do so orally or in writing by the County Risk Manager, provide original certified copies of policies including all Endorsements and all attachments thereto, showing such insurance is in full force and effect. Further, said Certificate(s) and policies of insurance shall contain the covenant of the insurance carrier(s) that shall provide no less than thirty (30) days written notice be given to the County of Riverside prior to any material modification or cancellation of such insurance. In the event of a material modification or cancellation of coverage, this Agreement shall terminate forthwith, unless the County of Riverside receives, prior to such effective date, another properly executed original Certificate of Insurance and original copies of endorsements or certified original policies, including all endorsements and attachments thereto evidencing coverages and the insurance required herein are in full force and effect. Individual(s) authorized by the insurance carrier to do so on its behalf shall sign the original endorsements for each policy and the Certificate of Insurance. If County is utilizing District-owned vehicles, operations shall not commence until the County of Riverside has been furnished original Certificate (s) of Insurance and certified original copies of endorsements or policies of insurance including all endorsements and any and all other attachments as required in this Section.

c. It is understood and agreed by the parties hereto and the District's insurance company(s), that the Certificate(s) of Insurance and policies shall so covenant and shall be construed as primary insurance, and the County's insurance and/or deductibles and/or self-insured retentions or self-insured programs shall not be construed as contributory.

## **5. EMPLOYMENT STATUS OF PERSONNEL**

5.1 Employment Status. Any person employed by County for the performance of services and functions pursuant to this Agreement shall remain employees of County on special assignment to District for the purposes of this Agreement, and shall not be considered employees of District. No such County employee shall have any entitlement to compensation, workers' compensation coverage, pension, or civil service benefits from District.

5.2 Labor Shortage. In the event of a work slow-down, strike, or any other form of job action by those individuals assigned to District, County agrees to provide only that level of service which may be available through mutual aid, pursuant to Government Code Section 8615, et seq. District shall be billed only for the actual hours of service received.

## **6. COMPENSATION**

6.1 Payment Basis. District shall reimburse County for the cost of rendering services pursuant to this Agreement. Such cost of services shall be established and approved by the County Board of Supervisors in the form of an hourly rate for personnel services, a mileage rate, and a facilities charge, and shall include all items of cost and expense to the Sheriff for providing the services hereunder. "Cost" as used herein shall not include items of expense attributable to services normally provided or available to all territory within the County as part of the County's obligation to enforce State law.

6.2 Establishment of Costs. The law enforcement cost to be charged to District by way of an hourly rate, a mileage rate, and a facilities charge shall be adjusted periodically to reflect any changes in the cost to County for providing services hereunder. District shall be notified of the change in cost to be charged District prior to submittal of the proposed change to the County Board of Supervisors, and District shall be given the opportunity to review the proposed change with County personnel. District shall, thereafter, be notified of adoption by County of the costs to be charged District, and said new costs to District shall take effect on the same date as County incurs the cost. Should District, subsequent to a cost adjustment, choose not to appropriate or expend any additional monies needed to support the level of service theretofore supplied, County reserves the right to reduce the level of service in accordance with the amount District is willing to expend.

6.3 Payment of Costs. County, through the Sheriff's Department, shall provide to District within 30 days of the conclusion of each billing period an itemized statement of the costs for services being charged for said period. District shall remit payment to the invoicing department within 30 days after receipt of such statement. If such payment is not received by the County within thirty (30) days after rendition of billing, County may satisfy such indebtedness from any funds of the District on deposit with the County without giving further notice to the District of County's intention to do so, or may use any other remedy provided by law.

## **7. INDEMNIFICATION AND HOLD HARMLESS**

7.1 Indemnification by District. District shall indemnify and hold harmless the County, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents and representatives from

any liability, claim, damage or action whatsoever, based or asserted upon any act or omission of District, its officers, employees, contractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death. District shall defend, at its sole cost and expense, including but not limited to attorney fees, cost of investigation, defense and settlements or awards, the County, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents and representatives in any such action or claim. With respect to any action or claim subject to indemnification herein by District, District shall, at its sole cost, have the right to use counsel of its own choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of County; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes District's indemnification of County. District's obligations hereunder shall be satisfied when District has provided to County the appropriate form of dismissal (or similar document) relieving the County from any liability for the action or claim involved. Any insurance coverage shall in no way limit or circumscribe District's obligations to indemnify and hold harmless the County.

7.2 Indemnification by County. County shall indemnify and hold harmless the District, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, elected and appointed officials, employees, agents and representatives from any liability, claim, damage or action whatsoever, based or asserted upon any act or omission of County, its officers, employees, contractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death. County shall defend, at its sole cost and expense, including but not limited to attorney fees, cost of investigation, defense and settlements or awards, the District, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, elected and appointed officials, employees, agents and representatives in any such action or claim. With respect to any action or claim subject to indemnification herein by County, County shall, at its sole cost, have the right to use counsel of its own choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of District; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes County's indemnification of District. County's obligations hereunder shall be satisfied when County has provided to District the appropriate form of dismissal (or similar document) relieving the District from any liability for the action or claim involved. Any insurance coverage shall in no way limit or circumscribe County's obligations to indemnify and hold harmless the District.

## **8. ADMINISTRATION**

The General Manager of District shall administer this Agreement on behalf of District, and the Sheriff shall administer this Agreement on behalf of County. No waiver of any term or condition of this Agreement by either party shall be a continuing waiver thereof.

## **9. ALTERATION OF TERMS**

No addition to, or alteration of, the terms of this Agreement, whether by written or verbal

understanding of the parties, their officers, agents, or employees, shall be valid unless made in the form of a written amendment to this Agreement which is formally approved and executed by both parties. No waiver of any term or condition of this Agreement by either party shall be a continuing waiver thereof.

## 10. NOTICES

Any notices required or desired to be served by either party upon the other shall be addressed to the respective parties as set forth below:

<u>County</u>	<u>District</u>
Chad Bianco, Sheriff Riverside County Sheriff's Department Post Office Box 512 Riverside, California 92502	De Luz Community Services District 41606 Date Street, Suite 205 Murrieta, California 92562

or to such other addresses as from time to time may be designated by the respective parties.

An information copy of any notice to County shall also be sent to:

Clerk of the Board of Supervisors  
County of Riverside  
4080 Lemon Street, 1st Floor  
Riverside, California 92501

## 11. SEVERABILITY

If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall continue in full force and effect.

## 12. STANDARD OF CARE

In performing the police services required by this Agreement, the County agrees to use that degree of care and skill ordinarily exercised under similar circumstances by law enforcement officers in performance of the duties required by this Agreement.

## 13. JURISDICTION AND VENUE

This Agreement shall be construed under the laws of the State of California. In the event any action or proceeding is filed to interpret, enforce, challenge, or invalidate any term of this Agreement, venue shall lie only in the state or federal courts in or nearest to Riverside County.

## 14. ENTIRE AGREEMENT



This Agreement is intended by the parties hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions thereof and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection therewith.

## **15. ELECTRONIC/DIGITAL SIGNATURES**

This Agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each party of this Agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. The Parties further agree that the electronic signatures of the Parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the DE LUZ COMMUNITY SERVICES DISTRICT by resolution duly adopted by its District Directors, has caused this Agreement to be signed by its General Manager and attested and sealed by its Clerk, and the County of Riverside, by order of its Board of Supervisors, has caused this Agreement to be subscribed by the Chair of said Board and sealed and attested by the Clerk of said Board on the dates indicated below.

DE LUZ COMMUNITY SERVICES DISTRICT

Dated: 8/16/2023

By:   
Debbie Roberts, President

ATTEST:

Name: James E. Emmons  
Title: Secretary / G.M.

By: 

COUNTY OF RIVERSIDE

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Kevin Jefferies  
Chair of the Board of Supervisors  
Riverside County Board of Supervisors

ATTEST:  
Kimberly A. Rector  
Clerk of the Board

By: \_\_\_\_\_  
Deputy

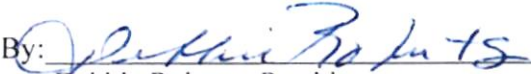
APPROVED AS TO FORM:  
Minh C. Tran  
County Counsel

By: \_\_\_\_\_  
Amrit P. Dhillon  
Deputy County Counsel

IN WITNESS WHEREOF, the DE LUZ COMMUNITY SERVICES DISTRICT by resolution duly adopted by its District Directors, has caused this Agreement to be signed by its General Manager and attested and sealed by its Clerk, and the County of Riverside, by order of its Board of Supervisors, has caused this Agreement to be subscribed by the Chair of said Board and sealed and attested by the Clerk of said Board on the dates indicated below.

DE LUZ COMMUNITY SERVICES DISTRICT

Dated: 2/16/2023

By:   
Debbie Roberts, President


ATTEST:

Name: James E. Emmons  
Title: Secretary, GM

By: 

COUNTY OF RIVERSIDE

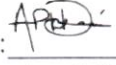
Dated: 11/7/23

By:   
Kevin Jefferies  
Chair of the Board of Supervisors  
Riverside County Board of Supervisors

ATTEST:  
Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

APPROVED AS TO FORM:  
Minh C. Tran  
County Counsel

By:   
Amrit P. Dhillon  
Deputy County Counsel

**ATTACHMENT A**  
**DE LUZ COMMUNITY SERVICES DISTRICT**  
**LEVEL OF SERVICE**

Dedicated Positions

One (1) Deputy Sheriff