

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.31
(ID # 23364)

MEETING DATE:
Tuesday, November 07, 2023

FROM : SHERIFF-CORONER-PA:

SUBJECT: SHERIFF-CORONER-PA: Approval In-Principal to seek leased space for a new Administrative Facility for the Riverside County Sheriff's Office. District 1; [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and Authorize Facilities Management-Real Estate (FM-RE) to identify suitable space to support the Sheriff's office, and to negotiate and prepare the necessary documents to submit for approval by the Board to lease such space.

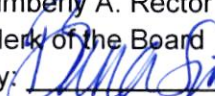
ACTION:Policy, CIP


Donald Sharp, Undersheriff 11/1/2023

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington and Perez
Nays: None
Absent: Gutierrez
Date: November 7, 2023
xc: Sheriff, FM-RE

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: N/A			Budget Adjustment:	No
			For Fiscal Year:	23/24

C.E.O. RECOMMENDATION: Approve

BR: 24-042

Prev. Agn. Ref.: NA

BACKGROUND:

Summary

The Riverside County Sheriff's Office (RSO) currently occupies 51,000 square feet in the county-owned building located at 1500 Castellano Road in Jurupa Valley (Current Facility). The building serves as an administrative headquarters for specialized patrol divisions and investigation teams including the Special Investigations Bureau. RSO desires to reduce its footprint to approximately 35,000 square feet in the city of Riverside. Due to age, the Current Facility is in need of substantial renovation and is no longer efficient for the RSO to operate.

Facilities Management (FM) concurs that there is no suitable County-owned space available for occupancy in the Downtown Riverside area. The estimated RSO facility space need is approximately 35,000 square feet, capable of accommodating 150 staff members, a secured parking area with 180 parking spaces, a loading dock with large doors, a warehouse storage area, and office space.

Through this action the Board of Supervisors (Board) is authorizing FM Real Estate (FM-RE) to begin the process to locate and lease space in the Downtown Riverside area and on behalf of RSO. FM-RE will return to the Board once they have a fully negotiated lease agreement for consideration by the Board.

Impact on Residents and Businesses

The new desired location will be conveniently located within the downtown Riverside area and near existing County administrative offices. The impact on residents and businesses will be positive.

ATTACHMENT.

FM Endorsement Letter

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Rebecca S Cortez
Rebecca S Cortez, Principal Management Analyst 11/1/2023

Kristine Bell-Valdez
Kristine Bell-Valdez, Supervising Deputy County Counsel 10/31/2023

Aaron Gettis
Aaron Gettis, Deputy County Counsel 10/31/2023



Rose Salgado
Director of Facilities Management

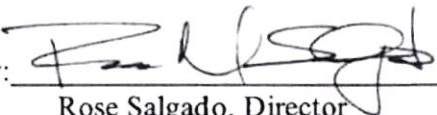
ENDORSEMENT

Riverside County Sheriff's Department – Administration Leased Space in Riverside

Facilities Management concurs with this request from the Riverside County Sheriff's Department to seek existing office space of approximately 35,000 square feet in Riverside. There is no suitable County-owned space in this region that would meet the space requirements requested by the Sheriff's Department.

The information listed below is used as an estimate in determining this Endorsement:

Lead Time:	Approximately Three to Six Months
Square Footage:	Approximately 35,000 square feet
Term:	Five to Seven Years
Utilities:	To be determined
Custodial:	To be determined
Maintenance:	Provided by Landlord
Tenant Improvements:	Costs to be determined and negotiated
RCIT Costs:	Costs to be determined

By: 
Rose Salgado, Director
Facilities Management

Facilities Management
3450 14th Street, Suite 200
Riverside CA, 92501
Main Line: 951.955.3345 Fax: 951.955.4828
Facilities Emergency 24-Hour Line: 951.955.4850

Project Management Office
Maintenance & Custodial
Real Estate & Parking
Administration
Energy