

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.33
(ID # 23162)**

MEETING DATE:

FROM : RUHS-BEHAVIORAL HEALTH:

Tuesday, November 28, 2023

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM – BEHAVIORAL HEALTH: Ratify and Approve the Client-Related Care Blanket Purchase Order Agreement Aggregate for Ancillary Goods and Services for FY 2023/2024, with the Option to Renew for Four Additional One-Year Periods through FY 2027/2028, All Districts. [\$1,400,000 Annually, Up to \$140,000 in Additional Compensation Per Fiscal Year, \$7,000,000 Total for Five (5) Years, 100% State Funds]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and Approve the Client-Related Care Blanket Purchase Order Aggregate for ancillary goods and services for FY 2023/2024, in the amount of \$1,400,000, with the option to renew for four (4) additional one-year periods through FY 2027/2028;
2. Authorize the Purchasing Agent to establish Blanket Purchase Orders (BPOs) with the vendors listed in Attachment A for ancillary goods and services used in client-related therapy and activities; and
3. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based upon the availability of funding to: a) establish individual BPOs with vendors meeting client-related care ancillary goods and services criteria, b) based on Section 7, Category II-Exceptions, subsection d, exempt the Purchasing Agent from competitive bid requirements when procuring goods and services for new vendors, not to exceed \$50,000, per vendor, per fiscal year, while staying within the approved aggregate amount; c) move allocated funds among the providers listed in Attachment A; and d) approve annual BPO renewals that do not exceed the sum total of ten percent (10%) of the total annual aggregate amount through June 30, 2028.

ACTION:Policy


Matthew Chang, Director 10/24/2023

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington and Perez and Gutierrez
Nays: None
Absent: None
Date: November 28, 2023
xc: RUHS-BH

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 1,400,000	\$ 1,400,000	\$ 7,000,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% State Funds			Budget Adjustment: No	
			For Fiscal Year: 23/24-27/28	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

Riverside University Health System - Behavioral Health (RUHS-BH) operates a continuum of care system that consists of County-operated and contracted service providers delivering a variety of mental health treatment services within each geographic region of Riverside County. RUHS-BH provides prompt effective, efficient, and culturally competent community-based services to an array of Riverside County residents, to include severely mentally disabled adults, older adults, children at risk of mental disability; transition age youth (ages 18-25), individuals with a history of substance abuse, and individuals on conservatorship.

These clients, at times, have an immediate need to be more functional in the home and in the community. These needs may include incentives for reaching goals or removing obstacles that may prevent recovery. The severity of a client's mental disability determines the reason for immediate purchases such as, housing-related costs, food/groceries, clothing and personal care items for clients seeking employment, transportation, and other essentials based on the client's treatment plan that are deemed beneficial for recovery. These items are necessary for clients to have immediately due to the sensitivity of their mental disability, which may prevent them from obtaining basic survival and other therapeutic goods as prescribed in the client's individual treatment plan.

RUHS-BH maintains and abides by a department-wide policy (#401) specific to the use of Flexible Funds to facilitate the purchase of small miscellaneous items or services that cannot be acquired through the existing authorized procedures due to extenuating circumstances. Allowable expenses may fall under one of the following categories or as deemed appropriate by RUHS-BH Management:

- Interactive Social Activities
- Furniture
- Grocery
- Home
- Clothing
- Restaurants
- Transportation
- Operations

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Ordinance 459 allows for selection of vendors providing mandated goods and services, therefore, RUHS-BH is requesting that the Board of Supervisors approve blanket purchase orders for ancillary goods and services for use in client-related care, not to exceed \$50,000 per vendor, per fiscal year, without securing competitive bids, while staying within the approved aggregate amount of \$1,400,000 per fiscal year.

Impact on Residents and Businesses

These services are a component of Behavioral Health's system of care aimed at improving the health and safety of consumers and the community.

Additional Fiscal Information

There are sufficient funds in the department's FY 2023/2024 budget and no additional County funds are required.

Contract History and Price Reasonableness

On July 16, 2013 (Item 3.38), the Board of Supervisors authorized the Purchasing Agent to establish BPOs for supplies used in client related therapy and activities with selected vendors, not to exceed \$1,250,000 annually through June 30, 2018.

On May 22, 2018 (Item 3.25), the Board of Supervisors authorized the Purchasing Agent to establish BPOs for supplies used in client related therapy and activities with selected vendors, not to exceed \$1,250,000 annually through June 30, 2023.

Due to continuous inflation trends, and increases in commodity costs, RUHS-BH requires an increase to the annual aggregate amount, from \$1,250,000 to \$1,400,000, to meet consumer needs appropriately and sufficiently.

Ordinance 459 allows for selection and award of contracts with vendors that have been mandated to provide contracted services for State and Federal programs. For accountability purposes, RUHS-BH establishes the BPO with each of the retailers to have a mechanism in place to track and manage client-related expenditures. Selection of vendors is made based on geographical convenience of the client. All expenditures made through a BPO require prior approval from the clinical supervisor and a BPO authorization number issued by the RUHS-BH Material Management Unit and cannot exceed \$1,000 per occurrence. Items are purchased at applicable fair market rates. Receipts for all purchases made under a BPO must be submitted to the clinical supervisor for review and approval. Clinical supervisors are required to submit all receipts along with a monthly log that lists out all transactions.

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Attachment A

<u>Vendor</u>	<u>BPO Amount</u>
<u>Services</u>	
Peaceful Hearts for Change	\$58,000.00
Queen of Hearts Therapeutic Riding	\$24,000.00
TRAX Equestrian	\$8,000.00
<u>Goods</u>	
Accent Care	\$300,000.00
Alin Party Supply	\$20,000.00
American Cab	\$2,000.00
Arlington Lanes	\$4,000.00
California Yellow Cab	\$5,000.00
Childsworld Childsplay	\$5,000.00
City of Banning	\$4,000.00
CM School Supplies	\$15,000.00
Costco	\$130,000.00
Desert Best Friend's Closet	\$2,000.00
Domino's Pizza	\$10,000.00
Hemet Grocery Outlet	\$15,000.00
Kmart	\$50,000.00
Lakeshore Equipment Co	\$18,000.00
Nasco	\$1,500.00
Nestle Pure Life	\$16,000.00
Oriental Trading	\$30,000.00
Riverside Transit Agency	\$40,000.00
Ross Dress For Less	\$20,000.00
S & S Worldwide	\$15,000.00
School Nurse Supply	\$1,000.00
Shakey's – Moreno Valley	\$2,000.00
Shakey's - Riverside	\$1,000.00
Smart & Final	\$150,000.00
Stater Bros. Markets	\$200,000.00
Sunline Transit Agency	\$15,000.00
The Guidance Group	\$5,000.00
Walmart	\$130,000.00
Reserve	\$103,500.00
Total	\$1,400,000.00

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Meghan Hahn

Meghan Hahn, Director of Procurement

11/14/2023

Jacqueline Ruiz

Jacqueline Ruiz, Sr. Management Analyst

11/16/2023

Gregg Gu

Gregg Gu, Chief Deputy County Counsel

11/15/2023