

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.36  
(ID # 23420)

MEETING DATE:  
Tuesday, November 28, 2023

FROM : RUHS-BEHAVIORAL HEALTH:

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM - BEHAVIORAL HEALTH: Ratify and Approve the Subcontract Agreement with California Friday Night Live Partnership (CFNL) through the Tulare County Office of Education for the Social-Emotional Learning (SEL) Youth Community of Practice in the amount of \$200,000 for FY 2023/2024, All Districts. [Total Cost \$200,000, 100% State Funding]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and Approve the Subcontract Agreement to accept and administer grant funds from California Friday Night Live Partnership (CFNL) awarded through the Tulare County Office of Education for the Social-Emotional Learning (SEL) Youth Community of Practice in the amount of \$200,000 for July 1, 2023 through June 30, 2024;
2. Authorize the Director of Behavioral Health, or his designee, to sign the Agreement on behalf of the County and to accept and sign documents related to the Agreement. This authority shall include signature of necessary documents, exhibits, certifications and reports, and non-substantive amendments that otherwise do not increase or modify the agreement. Amendments shall be approved by County Counsel; and
3. Authorize RUHS-BH to apply for subsequent rounds of the SEL funding.

ACTION:Policy

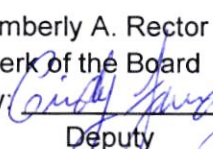
  
Matthew Chang, Director 10/30/2023

---

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington and Perez and Gutierrez  
Nays: None  
Absent: None  
Date: November 28, 2023  
xc: RUHS-BH

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 200,000	\$ 0	\$ 200,000	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 100% STATE			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 2023/2024	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

Riverside University Health System-Behavioral Health (RUHS-BH) operates a continuum of care system that consists of County-operated and contracted service providers delivering a variety of mental health treatment services within each geographic region of Riverside County.

The California Friday Night Live Partnership (CFNL) was developed statewide in 1984, with Riverside County being introduced as one of the original program pilot counties. The Friday Night Live (FNL) program was designed to reduce alcohol use and other problems among young people by building partnerships for positive and healthy youth development which engage youth as active leaders and resources in their communities. RUHS-BH FNL has approximately 80 chapters throughout the county.

On March 1, 2023, CFNL announced funding for the Social Emotional Learning (SEL) grant to promote amongst school-aged children the tools needed to build healthier identities, set personal goals, and build relationships for long-term improved decision-making. On June 19, 2023, RUHS-BH applied to implement the program and on August 9, 2023, RUHS-BH received the notification of award in the amount of \$200,000 for FY 2023/2024. In addition to training and technical assistance, funding received by this grant will be used for the purchase of student uniforms and the supply needs of SEL chapters to further build the capacity of involved youth to positively impact their school community and culture. Students and schools who participate and implement the SEL concepts into their FNL chapters will receive an award and recognition at the RUHS-BH FNL Award Ceremony in May of 2024.

Therefore, RUHS-BH is requesting that the Board of Supervisors ratify and approve the Subcontract Agreement to accept and administer grant funds from CFNL in the amount of \$200,000 and authorize the Director of Behavioral Health to sign the Agreement and any future non-substantive documents and amendments.

**Impact on Citizens and Businesses**

These services are a component of Behavioral Health's system of care aimed at improving the health and safety of consumers and the community.

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA

**Additional Fiscal Information**

There are sufficient appropriations in the Department's FY2023/24 budget to fund the increase the start of services. No additional County funds are required.

**Attachment**

Attachment A. Tulare County Office of Education SEL Agreement

  
Jacqueline Ruiz, Sr. Management Analyst 11/20/2023

  
Gregg Gu, Chief Deputy County Counsel 11/7/2023

# SCOPE OF SERVICES - EXHIBIT A

---

## 1. RESPONSIBILITIES OF AGENCY:

(Please provide a detailed description of services and deliverables to be provided by Riverside University Health System –Behavioral Health – Substance Abuse Prevention and Treatment (RUHS-BH-SAPT).)

See Exhibit A

## 2. RESPONSIBILITIES OF SUPERINTENDENT:

(Please provide a list of items The Tulare County Superintendent of Schools will furnish.)

See Exhibit A

## FEE SCHEDULE

The contract total for services to be provided are estimated to be

The contract total for services to be provided is estimated to be \$ 200,000.00.

Invoice: CONTRACTOR shall submit invoice(s) as necessary, but no more than once per quarter. Invoice(s) shall be accompanied by a narrative report. Final invoice must be submitted by June 30, 2024.

including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

<b>Exhibit (A)</b>	_Exhibit A _FNL SEL Implementation SOW (200,000).docx	33.22KB
<b>Exhibit (B)</b>	Riverside County SEL Plan - APPROVED.pdf	129.16KB
<b>Exhibit (C)</b>	_Exhibit C - FNL Standards of Practice.pdf	353.07KB
<b>Exhibit (D)</b>		

# AGENCY AGREEMENT 240504

---

**THIS AGREEMENT**, is entered into between the **Tulare County Superintendent of Schools**, referred to as **SUPERINTENDENT** and **Riverside University Health System –Behavioral Health – Substance Abuse Prevention and Treatment (RUHS-BH-SAPT)**, referred to as **AGENCY**.

**ACCORDINGLY, IT IS AGREED:**

1. **TERM:** This Agreement shall become

**effective as**

7/1/2023

**and shall expire on .**

6/30/2024

2. **SERVICES:** AGENCY shall provide services as set forth: (See attached Scope of Services - Exhibit A for details. The Exhibit A is made part of this Agreement by reference.)

3. **COST OF SERVICES:** SUPERINTENDENT shall pay AGENCY for the actual cost of such services to the extent they are allowable not to exceed the sum of

sum of                   \$ 200,000.00

4. **METHOD OF PAYMENT:**

- a. **AGENCY must submit itemized invoices to SUPERINTENDENT** for the cost of the services.
- b. **AGENCY** is responsible for maintaining verifiable records for all expenditures.

5. **INDEMNIFICATION:** SUPERINTENDENT and AGENCY shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or AGENCY or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

6. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

**THE PARTIES**, having read and considered the above provisions indicate their agreement by their authorized signatures below.

**AGENCY**

Matthew Chang, M.D.  
Riverside University Health System –Behavioral  
Health – Substance Abuse Prevention and  
Treatment (RUHS-BH-SAPT)  
23119 Cottonwood Ave., Bldg-A-100  
Moreno Valley, CA 92553

**SUPERINTENDENT**

Tim A. Hire, Superintendent  
Tulare County Superintendent of  
Schools  
Tulare County Office of Education  
P.O. Box 5091  
Visalia CA 93278-5091

**SUPERINTENDENT**

---

Signature

*Tim A. Hero*

Date

10/2/2023

**AGENCY**

---

Signature

*[Handwritten Signature]* Sign

Date 10/23/2023

APPROVED AS TO FORM:  
County Counsel  
By: *[Handwritten Signature]*  
Deputy County Counsel

**TCOE Program Information**

---

Contact Person: Katelyn Williford

Telephone: x1264

Department/Program: California Friday Night Live Partnership

Please return an original copy to:

Tulare County Office of Education  
ATTN: Internal Business Services Secretary  
P.O. Box 5091  
Visalia, CA 93278-5091

NOV 28 2023 3.34

# EXHIBIT A

## SCOPE OF SERVICES

### 1. RESPONSIBILITIES OF CONTRACTOR:

- Implement Friday Night Live (FNL) Social Emotional Learning (SEL) chapters based on the county's approved project plan (see EXHIBIT B).
- Utilize the FNL Standards of Practice throughout project implementation. (see EXHIBIT C).
- Submit quarterly narrative reports, based on the schedule below:

<u>Quarter</u>	<u>Narrative Report Due</u>
July 1 – September 30, 2023	October 15, 2023
October 1 – December 31, 2023	January 15, 2024
January 1 – March 31, 2024	April 15, 2024
April 1 – June 30, 2024	June 30, 2024

- Report chapter activities through an online portal on a quarterly basis.

### 2. RESPONSIBILITIES OF SUPERINTENDENT:

- The California Friday Night Live Partnership (CFNLP)/Superintendent will provide technical assistance (TA) to support the successful implementation of all contractor responsibilities.
- The CFNLP/Superintendent will provide a reporting template that will accompany the invoice(s).

# EXHIBIT A

## FEE SCHEDULE

The contract total for services to be provided is estimated to be \$200,000.00.

### **Reporting:**

CONTRACTOR will record FNL activities on a quarterly basis through an online portal.

CONTRACTOR will submit quarterly narrative reports via email to [Katelyn.williford@tcoe.org](mailto:Katelyn.williford@tcoe.org).

### **Invoicing:**

CONTRACTOR shall submit invoice(s) as necessary, but no more than once per quarter. Invoice(s) shall be accompanied by a narrative report. Final invoice is due no later than June 30, 2024.

MAIL: Tulare County Office of Education  
California Friday Night Live Partnership  
Attn: Katelyn Williford  
PO Box 5091  
Visalia, CA 93278-5091

EMAIL: [katelyn.williford@tcoe.org](mailto:katelyn.williford@tcoe.org)





**FRIDAY NIGHT LIVE & SOCIAL EMOTIONAL LEARNING  
YOUTH COMMUNITY OF PRACTICE: PROJECT PLAN**

**FRIDAY NIGHT LIVE COORDINATOR**

Lupe Madrigal, LMadrigal@ruhealth.org

Phone: (951) 413-5302

**ASSISTANT REGIONAL MANAGER**

Heidi Gomez, HGomez@ruhealth.org

Phone: (951) 791-3360

**PROGRAM COORDINATOR I**

Nitzia Leal, NLeal@ruhealth.org

Phone: (760) 863-7051

Nhan Pham, NPham@ruhealth.org

Phone: (951) 955-3311

**ADMINISTRATIVE SERVICES ANALYST**

Lindsey German, LGerman@ruhealth.org

Phone: (951) 358-3189

**ACCOUNTANT**

Cristina Penaranda, CYPenaranda@ruhealth.org

Phone: (951) 358-3325

## FNL SEL CHAPTERS

For FY 2022/2023, Riverside University Health System – Behavioral Health (RUHS-BH) had a total of 79 Friday Night Live (FNL) chapters, that includes FNL Kids, Club Live, and FNL. The goal for FY 2023/2024 is to expand to 100 chapters in Riverside County.

RUHS-BH FNL will promote active chapters into becoming Social Emotional Learning (SEL) chapters, by increasing contact hours with the youth, the County, and school staff (advisors). The youth served by the SEL chapters will explore and develop healthier identities, set goals, and build relationships for long-term improved decision-making. RUHS-BH will convert six (6) existing chapters into SEL chapters, with two (2) of each chapter type.

Recruitment has begun and will continue through the start of the school year. RUHS-BH FNL will be tasked to recruiting new leaders for the establishment of the SEL chapters.

Chapter Name	Chapter Type	1 hour + meetings	2 hour + meeting	School Wide Activities	# of presentations to school Staff	Returning or New Chapter
Coachella Valley High School	FNL	Once a month	Once a Quarter (4 in the year)	Once a Quarter (4 in the year)	1	Returning
Val Verde High School	FNL	Once a month	Once a Quarter (4 in the year)	Once a Quarter (4 in the year)	1	Returning
Cahuilla Desert Academy	Club Live	Once a month	Once a Quarter (4 in the year)	Once a Quarter (4 in the year)	1	Returning
Butterfield Language Academy	Club Live	Once a month	Once a Quarter (4 in the year)	Once a Quarter (4 in the year)	1	Returning
Valley View Elementary School	FNL Kids	Once a month	Once a Quarter (4 in the year)	Once a Quarter (4 in the year)	1	Returning
Butterfield Language Academy	FNL Kids	Once a month	Once a Quarter (4 in the year)	Once a Quarter (4 in the year)	1	Returning

## **FNL MENTORING EXPANSION**

***Does the county intend to develop or enhance an FNL Mentoring (FNLM) program?***

RUHS-BH will educate staff on the FNL Mentoring (FNLM) program by attending the training provided at Leadership Training Institute (LTI) 2023 in Visalia. RUHS-BH FNL staff will plan to attend additional FNLM training webinars throughout the year, as offered by California Friday Night Live Partnership (CFNLP), in preparation of implementing county-wide in the future.

## **COMMUNITY OF PRACTICE**

***How does the county intend to establish or expand upon a partnership with their county SEL Community of Practice (CoP)?***

RUHS-BH FNL is facilitating a partnership with the Riverside County Office of Education (RCOE) Community of Practice (COP) program. Kathy King Director for Division of Leadership, Wellness and Student Services at RC has the background and history of the COP to assist in the establishment of YCOP through FNL.

## **ORGANIZATIONAL PLAN**

***Describe the organizational plan for supporting expanded meeting times, additional training, and the implementation of schoolwide activities.***

RUHS-BH FNL will maintain chapters SEL compliant:

- Receive training.
  - o Attend SEL trainings offered at Leadership Training Institute (LTI).
  - o Attend additional CFNLP offered webinars regarding SEL.
- Train advisors.
  - o Provide SEL training at Advisor Training Institute (ATI).
  - o Provide additional individual SEL training to SEL advisors.
- Train FNL leaders.
  - o Provide SEL training at Leader, Energized, and Prepared (LEAP) Summit.
  - o Provide SEL training at each SEL chapter site.
  - o Ensure SEL Chapters meet SEL requirements.
  - o Provide SEL training/meeting opportunities at Active Youth Conference (AYC).

## **TIMELINE**

### Quarter 1: July 1<sup>st</sup> – September 30<sup>th</sup>

RUHS-BH will implement SEL chapters on campuses utilizing partnerships with advisors and student leaders. Implementation of the SEL program focuses on educating SEL chapters on expanded criteria and FNL staff training on SEL resources.

1. FNL will establish partnership with RCOE CoP to develop strategies with the intent of creating a deeper understanding of SEL initiatives amongst FNL staff.
2. FNL staff will host six (6) advisor meetings and provide training pertinent to the implementation of the six (6) newly established SEL Chapters.
3. Six (6) SEL advisors will attend training at ATI (sign in sheet will be provided).
4. FNL staff will host six (6) student leadership meetings to train on SEL practices from the six (6) SEL chapters.
5. Twelve (12) FNL county staff will attend the Leadership Training Institute in July to build SEL on SEL-specific knowledge.

### Quarter 2: October 1<sup>st</sup> – December 31<sup>st</sup>

FNL chapter liaisons will facilitate all necessary trainings to established SEL chapters and ensuring SEL chapters attend or register for conferences that develop the SEL skills (LEAP, AYC and YDI). SEL chapters will implement SEL best practices onto their campus.

1. Six (6) chapters of new SEL chapters have implemented expanded meeting times to one (1) hour.
2. Six (6) SEL chapters will host a school wide activity with other clubs dedicated to giving back to their community.
3. Six (6) SEL chapters will attend SEL training at LEAP, sign in sheet will be provided.
4. FNL staff will host a two (2) hour meeting with six (6) SEL chapters.

### Quarter 3: January 1<sup>st</sup> – March 31<sup>st</sup>

SEL chapters will be provided an opportunity to attend the annual conference hosted by RUHS-BH.

1. FNL staff will host two (2) hour meeting with the six (6) SEL chapters.
2. Six (6) chapters will host one (1) schoolwide activity that implements the promotion of different cultures and communities.
3. Six (6) SEL chapters will attend the SEL training at AYC (sign in sheet will be provided).

#### Quarter 4: April 1<sup>st</sup> – June 30<sup>th</sup>

FNL chapter liaisons will oversee SEL Chapters implementation of SEL learning objectives. RUHS-BH will host the FNL Awards Ceremony and provide a certificate of completion for successful SEL implementation. Other end of year trips to reward SEL chapter's hard work.

1. FNL staff will host the two (2) hour meeting with the six (6) SEL chapters.
2. FNL staff will assist six (6) SEL chapters present their SEL work to their school district administration or board.
3. Six (6) SEL chapters will host a schoolwide activity that focuses on breaking the stigma of mental health amongst peers.

#### **About Us**

***List any additional efforts the county intends to employ to elevate and normalize SEL best practices and provide opportunities for youth to be supported and heard.***

RUHS-BH FNL is expanding and increasing the number of chapters with a goal of surpassing pre-COVID chapter levels. SEL provides an opportunity for chapters to implement new skills and encourage youths to make a positive impact on the school culture. With the additional funding RUHS-BH FNL will elevate and normalize SEL best practices amongst the youth. RUHS-BH is invested in the mission to advance strong social-emotional learning amongst youth through implementation of the SEL Chapters and FNLM program.



## Friday Night Live/Club Live Youth Development Standards of Practice

Youth in FNL/Club Live programs will experience the following:

- **A Safe Environment**
  - Physical safety – to feel safe physically, free from the risk of harm.
  - Emotional Safety – to feel safe emotionally, to feel like they can be who they are.
- **Opportunities for Community Engagement**
  - Knowledge of Community – to learn about their community and its resources.
  - Interaction/Interface with the Community – to interact and work with community members.
  - Communication with the Community – to communicate about the program or youth issues.
  - Contribution to the Community – to give back and serve the community.
- **Opportunities for Leadership and Advocacy**
  - Decision-Making and Governance – to participate in decision-making and occupy leadership roles, such as staff or board roles.
  - Youth Voice – to learn to express their opinions constructively and to hear those of others.
  - Action – to take action on issues or projects they care about outside of the program – in the community, at school.
- **Opportunities to Build Caring and Meaningful Relationships with Peers and Adults**
  - Peer Knowledge – to learn about their peers and build relationships with them.
  - Adult Knowledge/Guidance – to learn about the adult staff and build relationships with them.
  - Emotional Support – to feel supported emotionally by others in the program.
  - Practical Support – to feel like their practical needs are met by adult staff.
  - Sense of Belonging – to feel like they belong, like they matter to the group and its success.
- **Opportunities to Engage in Interesting and Relevant Skill Building Activities**
  - Specific Skills – to develop and build specific skills through program activities.
  - Challenging and Interesting Activities – to engage in interesting and challenging activities.

