

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.12
(ID # 22896)

MEETING DATE:
Tuesday, December 05, 2023

FROM : FACILITIES MANAGEMENT AND RIVERSIDE UNIVERSITY HEALTH SYSTEM :

SUBJECT: FACILITIES MANAGEMENT (FM) AND RIVERSIDE UNIVERSITY HEALTH SYSTEM: Riverside University Health System Medical Center - Elevator Upgrade Project – Approval of Additional Funds to Establish a Project Budget, Approval of First Amendment to the Professional Services Agreement with SWA Architects for Architectural Services, and Approval of Plans and Specifications to Advertise for Bids; District 5. [\$9,595,534 - 100% RUHS Enterprise Fund 40050] (Clerk to Advertise for Bids)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve additional funds in the amount of \$9,595,534 to establish a project budget in the not to exceed amount of \$9,962,371 for the Riverside University Health System Medical Center Elevator Upgrade (RUHS-MC Elevator Upgrade) Project, located at 26520 Cactus Avenue in Moreno Valley, California;

Continued on Page2

ACTION:Policy, CIP


Jennifer Cruikshank, Chief Executive Officer – Health System 10/24/2023

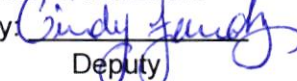

Rose Salgado, Director of Facilities Management 10/24/2023

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington and Perez and Gutierrez
Nays: None
Absent: None
Date: December 5, 2023
xc: FM, RUHS-MC, COBCF

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

2. Authorize the use of RUHS Enterprise Fund 40050 for the additional funds in the not to exceed amount of \$9,595,534, including reimbursement to Facilities Management (FM) for incurred project related expenses;
3. Approve the attached First Amendment to the Professional Services Agreement between the County of Riverside (County) and SWA Architects of Pasadena, California, for the RUHS-MC Elevator Upgrade Project to increase the total aggregate amount of the Agreement by \$55,550, from \$269,990 to \$325,540, establish the period of performance through February 28, 2027, and authorize the Chairman of the Board (Chairman) to execute the amendment on behalf of the County;
4. Authorize the Director of Facilities Management, or her designee, to administer the amendment with SWA Architects in accordance with applicable Board policies;
5. Approve the plans and specifications for the RUHS-MC Elevator Upgrade Project, and authorize the Clerk of the Board to advertise for bids;
6. Upon completion of the bid process and review of the publicly opened bids, authorize the Director of Facilities Management to submit the construction contract signed by the recommended apparent lowest responsive and responsible bidder to the Chairman of the Board (Chairman), and authorize the Chairman to execute the contract on behalf of the Board, provided that, if any of the following occur, the award will be submitted to the Board for action: there is a bid protest, the lowest bid exceeds the approved project budget, the low bidder is disqualified, two or more bids are the same and are the lowest, or a bidder requests relief from its bid due to an error; and
7. Authorize the Director of Facilities Management to administer the contract for the awarded low bidder in accordance with applicable Board Policies.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 600,000	\$ 3,200,000	\$ 9,595,534	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: RUHS Enterprise Fund 40050 - 100%			Budget Adjustment: No	
			For Fiscal Year: 23/24 - 26/27	

C.E.O. RECOMMENDATION: Approve

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

BACKGROUND:

Summary

On October 4, 2022, Item 3.20, the Board of Supervisors (Board) approved in-principle, a preliminary design development budget in the amount of \$366,837, and the Professional Services Agreement between the County and SWA Architects in the amount of \$269,990 for the RUHS-MC Elevator Upgrade Project, located at 26520 Cactus Avenue in Moreno Valley, California, 92555. The following existing elevators in the Medical Center: Passenger Elevators P1, P2, P4, and P5, and Service Elevators S1, S2 and S3 will be upgraded with new interior finishes, mechanical/electrical upgrades, emergency features, and a new remote monitoring system to comply with life safety standards. There also exists a vacant shaft designed for a future elevator. This project will accommodate that need and it is considered Passenger Elevator P3 with similar features.

During the design phase, the scope of work to the project had modifications which included: additional structural design and owner requested interior finishes design which required an extension to construction administration services and the additional services from SWA Architects. The First Amendment to the Professional Services Agreement will compensate SWA Architects in the not to exceed amount of \$55,550, for a revised contract value from \$269,990 to \$325,540.

The plans and specifications for the construction of the Project are now complete. Facilities Management recommends the Board approve the plans and specifications for the RUHS-MC Elevator Upgrade Project and authorize the Clerk of the Board to advertise the Notice Inviting Bids. Upon completion of the bid process, FM recommends the Board authorize the Director of Facilities Management to award the bid to the lowest responsive and responsible bidder as long as it falls within the specified parameters; and authorize the Chairman to execute the construction contract on behalf of the Board upon Counsel's review and approval.

Facilities Management recommends the Board approve the additional funds in the not to exceed amount of \$9,595,534 to establish a project budget of \$9,962,371 for the Project; the First Amendment to SWA Architects in the not to exceed amount of \$55,550; approval of the plans and specifications and authorize the Clerk of the Board to advertise the Notice Inviting Bids for the Project to continue moving forward with project schedule commitments.

Impact on Residents and Businesses

The RUHS-MC Elevator Upgrade Project will ensure the elevators are upgraded to include a new remote monitoring system, safety features, and comply with life safety standards. FM will work with RUHS to not impact patient care and access to services.

Additional Fiscal Information

The approximate allocation of the project budget is as follows:

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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BUDGET LINE ITEMS	PRELIMINARY DESIGN DEVELOPMENT BUDGET	BUDGET ADJUSTMENT	TOTAL PROJECT BUDGET
DESIGN PROFESSIONAL OF RECORD	269,990	55,550	325,540
SPECIALTY CONSULTANTS	54,500	62,000	116,500
REGULATORY PERMITTING	0	106,800	106,800
CONSTRUCTION	0	7,922,000	7,922,000
COUNTY ADMINISTRATION	8,998	297,581	306,579
PROJECT CONTINGENCY	33,349	1,151,603	1,184,952
PROJECT BUDGET	\$366,837	\$9,595,534	\$9,962,371

The Board previously approved the preliminary design development budget in the amount of \$366,837 on October 4, 2022 (Item 3.20) and is 100% funded by RUHS Enterprise Fund 40050.

This Board action will approve the additional funds of \$9,595,534 which will establish a project budget of \$9,962,371 which is 100% funded by RUHS Enterprise Fund 40050. Of the \$9,595,534, expenditures for FY 23/24 are estimated at \$600,000; FY 24/25 at \$3,200,000; FY 25/26 at \$3,000,000; and FY 26/27 are estimated at \$2,795,534.

Attachments:

- First Amendment to the Professional Services Agreement with SWA Architects
- Plans and Specifications for the RUHS-MC Elevator Upgrade Project

RS:VB:RM:DL:KR:SC:tv FM08430011940 MT Item #22896
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ProjBudg, FirstAmend-SWA, Plans&Specs-Advertise_120523.doc


Veronica Santillan, Principal Management Analyst 11/29/2023


Aaron Gettis, Deputy County Counsel 11/21/2023

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3512 14 Street
Riverside, California 92501
(951) 368-9229
neller@scng.com

County of Riverside - Clerk of the Board
PO Box 1147
Riverside, California 92502

Account Number: 5209148
Ad Order Number: 0011637624

Customer's Reference/PO Number:

Publication: The Press-Enterprise

Publication Dates: 01/03/2024 and 01/13/2024

Total Amount: \$1272.73

Payment Amount: \$0.00

Amount Due: \$1272.73

Notice ID: JM5kTxDOzjGWZrW9ZD7c

Invoice Text:

NOTICE INVITING BIDS NOTICE IS HEREBY GIVEN that the County of Riverside ("County") invites sealed Bids for the construction of the following project ("Work"): RIVERSIDE UNIVERSITY HEALTH SYSTEM MEDICAL CENTER – ELEVATOR MODERNIZATION Bids shall be prepared in conformance with the Instructions to Bidders and other Bidding Documents. Bids must be received, by hand delivery or mail, by the Clerk of the Board located on the 1st floor of the County Administrative Center, 4080 Lemon Street, Riverside, CA 92501, no later than the Bid Closing Deadline of 2:00 pm on 1/25/24, to be thereafter on said date and at said location publicly opened and read aloud. The Bidder assumes sole responsibility for timely receipt of its Bid. On and after 1/03/24, and up to ninety-six (96) hours prior to the Bid Closing Deadline, copies of Bidding Documents will be available by contacting A&I Reprographics at (909) 514-0704, or by emailing your request for documents to bid@aandirepro.com. . Project documents and plan holders list may be viewed on-line by going to A & I Reprographics Sharefile website at <http://aandireprographics.sharefile.com> [<http://aandireprographics.sharefile.com>], User ID: colton003@aandirepro.com and password: Colton-003 and clicking on the bid opportunities view only folder. The cost of bid documents is nonrefundable. Pursuant to Labor Code section 1771.1, any contractor bidding, or subcontractor to be listed on a bid proposal subject to Public Contract Code section 4104, shall not be qualified to bid after March 1, 2015, unless currently registered and qualified to perform public works pursuant to Labor Code section 1725.5. No Contractor or subcontractor may enter into a contract (after April 1, 2015) without proof of current

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The Press-Enterprise
3512 14 Street
Riverside, California 92501
(951) 368-9229

County of Riverside - Clerk of the Board
PO Box 1147
Riverside, California 92502

Publication: The Press-Enterprise

PROOF OF PUBLICATION OF

Ad Desc: 0011637624

FILE NO. 0011637624

PROOF OF PUBLICATION

I am a citizen of the United States. I am over the age of eighteen years and not party to or interested in the above-entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper of general circulation, printed and published daily in the County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673, under date of August 25, 1995, Case Number 267864, and under date of September 16, 2013, Case Number RIC 1309013; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

01/03/2024, 01/13/2024

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Date: January 13, 2024.

At: Riverside, California



Signature

NOTICE INVITING BIDS

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Pursuant to Labor Code section 1771.1, any contractor bidding, or subcontractor to be listed on a bid proposal subject to Public Contract Code section 4104, shall not be qualified to bid after March 1, 2015, unless currently registered and qualified to perform public works pursuant to Labor Code section 1725.5. No Contractor or subcontractor may enter into a contract (after April 1, 2015) without proof of current registration to perform public works.

A mandatory Pre-Bid Conference will be conducted on **01/16/2024**, commencing promptly at **10:00 a.m.**, at **RUHS Medical Center - 26520 Cactus Avenue, Moreno Valley, CA 92555**. Attendance at the mandatory Pre-Bid Conference is required as a condition of bidding. Sign language services are available for the Pre-Bid Conference upon written request received by **Kuldip Rakhra** at KRakhra@Rivco.org at least three (3) business days prior to the Pre-Bid Conference.

The Bidder receiving the Award by the County is required:

- to furnish a Performance Bond and Payment Bond as provided in the Instructions to Bidders and other Bidding Documents;

- both at the time Bidder submits its Bid and other Bid Submittals and at the time of Award, to: (a) hold a contracting license, active and in good standing, issued by the Contractors State License Board for the State of California for the following license classification(s): B - General Building Contractor, and (b) hold, or designate a Subcontractor that holds, the certification(s) required by Applicable Laws to perform the following work: landscape and irrigation improvements, paving, lighting, electrical, plumbing, and grading; and

- to comply with the provisions of the California Labor Code, including, without limitation, Sections 1771.4, 1773.1, 1774, 1775 and 1776 of the California Labor Code and including, without limitation, the obligations to pay the general prevailing rates of wages in the locality in which the Work is to be performed and comply with Section 1777.5 of the California Labor Code governing employment of Copies of the prevailing rates of per diem wages are on file at California State Department of Industrial Relations, 464 West Fourth St., Suite 348, San Bernardino, CA 92401, and are available to any interested party on request.

THIS IS A PUBLIC WORKS PROJECT AND SUBJECT TO COMPLIANCE MONITORING AND ENFORCEMENT BY THE DEPARTMENT OF INDUSTRIAL RELATIONS. The awarded prime contractor shall post job site notices as prescribed by regulation starting January 1, 2015. Contractor or subcontractor shall furnish records specified in

Labor Code section 1776 to the Labor Commissioner. Substitution of securities for any moneys withheld by County shall be permitted as provided for by Section 22300 of the California Public Contract Code.

Capitalized terms used herein shall have the meanings assigned to them in the Bidding Documents.

For information contact: Facilities Management - 3450 14th Street, 2nd Floor, Riverside, CA 92501. Alternative formats available upon request to individuals with disabilities. If you require reasonable accommodation, please contact Clerk of the Board at (951) 955-1069.

Dated: December 7, 2023
KIMBERLY A. RECTOR
Clerk of the Board of Supervisors
By: Cindy Fernandez, Clerk of the Board Assistant
The Press-Enterprise
Published: 1/3, 1/13/24

**FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT
BY AND BETWEEN THE COUNTY OF RIVERSIDE AND
SWA ARCHITECTS
FOR RIVERSIDE UNIVERSITY HEALTH SYSTEM – MEDICAL CENTER
ELEVATORS UPGRADE & MODERNIZATION PROJECT
FM08430011940**

THIS FIRST AMENDMENT is made and entered as of the date of the last signature on the signature page by and between the COUNTY OF RIVERSIDE, a political subdivision of the State of California, (herein referred to as "COUNTY"), and **SWA ARCHITECTS**, a California corporation (herein referred to as "ARCHITECT"), regarding the Professional Services Agreement first entered into on **October 4, 2022**.

WHEREAS, Government Code Section 31000 et seq. authorizes the COUNTY to contract for services with a person who is specially trained and experienced, and who is competent to perform the special services required; and

WHEREAS, COUNTY and ARCHITECT have entered into that certain Professional Services Agreement for the **RIVERSIDE UNIVERSITY HEALTH SYSTEM – MEDICAL CENTER ELEVATORS UPGRADE & MODERNIZATION PROJECT**, executed **October 4, 2022**, (herein referred to as "Original Agreement") in order for ARCHITECT to perform all services and other activities necessary to facilitate architectural design services as described in further detail of Exhibit "B"; and

WHEREAS, COUNTY and ARCHITECT desire to amend the Original Agreement to establish the period of performance as described in further detail of Exhibit "D", add additional services, and increase the not to exceed amount as permitted by the Original Agreement; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein and providing that all other sections not amended remain in full force and effect, the parties hereto agree to amend the Original Agreement as follows:

I. Article 2. BASIC SERVICES Exhibit "B" of the Original Agreement is hereby deleted in its entirety and replaced by Exhibit "B", consisting of 18 pages, attached hereto and by this reference incorporated herein. Additional services shall be provided by ARCHITECT as follows:

- Additional structural engineering services to convert existing elevators from geared to gearless machine and reconnection to the new elevator equipment; and
- Inclusion of Alternate #2 in the bid documents for design of interior finishes at the existing elevators P1, P2, P4, P5, S1, S2 & S3.

II. Article 5. ARCHITECT'S COMPENSATION: subsection 5.1.2 Basic Services Fees is hereby modified by an amount of \$30,550 from \$269,990 to \$300,540 as follows:

“.1 a Fixed Fee for all Basic Services of THREE HUNDRED THOUSAND, FIVE HUNDRED FORTY DOLLARS (\$300,540), including reimbursable expenses. ”

Subsection 5.1.5 Design Contingency Allowance is hereby modified and by this reference incorporated herein to read as follows:

Design Contingency Allowance:	Amount:
(1) <u>County specified work</u>	<u>\$25,000</u>

III. EXHIBIT "D" MASTER PROJECT SCHEDULE: Master Project Schedule is hereby deleted in its entirety and replaced with attached Exhibit "D" and by this reference incorporated herein.

IV. All other terms and conditions of the Original Agreement shall remain in full force and effect.

V. COUNTERPARTS; DIGITAL SIGNATURES. This First Amendment may be executed in

any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each party to this First Amendment agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (“CUETA”) Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this First Amendment. The parties further agree that the electronic signatures of the parties included in this First Amendment are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]

IN WITNESS HEREOF, the parties hereto have caused their duly authorized representatives to execute this First Amendment.

“COUNTY”

COUNTY OF RIVERSIDE

By: 


KEVIN JEFFRIES
Chairman, Board of Supervisors

ARCHITECT:

SWA ARCHITECTS

By: Stephen Wen

Title: Senior Principal

By: 

Federal Tax ID No: 364-6321-4

ATTEST:

KIMBERLY RECTOR

Clerk of the Board

By: 

Deputy

Address: 48 East Holly Street,

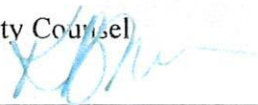
Pasadena, CA 91103

(SEAL)

APPROVED AS TO FORM:

MINH C. TRAN

County Counsel

By: 

Deputy County Counsel

EXHIBIT "D"

MASTER PROJECT SCHEDULE

EXHIBIT "D"

MASTER PROJECT SCHEDULE

Description	TENTATIVE SCHEDULE	Date
1. Commencement of Planning/Programming Phase		8.23.22
2. Completion of Planning/Programming Phase		10.03.22
3. Commencement of Schematic Design Phase		10.04.22
4. Completion of Schematic Design Phase		3.06.23
5. Commencement of Design Development Phase		3.07.23
6. Completion of Design Development Phase		8.04.23
7. Commencement of Final Construction Documents Phase		8.07.23
50% Completion Submission Date		
75% Completion Submission Date		
Submission to Governmental Authorities Date		9.11.23
Final Construction Documents Completion Date		1.24.24
8. Commencement of Bidding/Negotiation Phase		1.25.24
9. Completion of Bidding/Negotiation Phase		4.25.24
10. Commencement of Construction		4.25.24
11. Construction Period (Estimated only. Actual construction period will be established when the Construction Contract is executed by Contractor and County)		35 months