SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.20 (ID # 23544)

MEETING DATE:

Tuesday, December 12, 2023

Kimberly A. Rector

Clerk of the Board

FROM: **FACILITIES MANAGEMENT:**

nid Gelevier

SUBJECT: FACILITIES MANAGEMENT - REAL ESTATE (FM-RE): Approval In-Principle for

New Administrative Facility Space for the County of Riverside. District 1; [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and authorize Facilities Management-Real Estate (FM-RE) to identify suitable space to support the County of Riverside, and to negotiate and prepare the necessary documents to submit for approval by the Board to lease such space.

ACTION:Policy

11/20/2023 Rose Salgado, Director of Facilities Management

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes:

Jeffries, Spiegel, Washington, Perez and Gutierrez

Nays:

None

Absent:

None

Date:

December 12, 2023

XC:

FM

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FINANCIAL DATA	Current Fiscal Year:		Next Fiscal Year:		Total Cost:	Ongoing Cost
COST	\$	0	\$	0	\$0	\$ 0
NET COUNTY COST	\$	0	\$	0	\$ 0	\$ 0
SOURCE OF FUNDS	5: N/A				Budget Adju	ıstment: No
					For Fiscal Y	ear: 23/24

C.E.O. RECOMMENDATION: [Approve]

BACKGROUND:

Summary

This In-Principle Endorsement is for the purpose of authorizing Facilities Management – Real Estate Division (FM) to conduct a search for approximately 15,000 square feet of office space to accommodate public safety operations in either Perris or Moreno Valley.

FM concurs that there is no suitable county-owned space available for occupancy in this area. The facility estimate is approximately 15,000 square feet, capable of accommodating 20 staff members, secure parking area, and warehouse space for general storage. FM will return to the Board of Supervisors (Board) at such a time as it has negotiated a lease agreement for consideration by the Board.

ATTACHMENT

FM Endorsement Letter

Veronica Santillan
Veronica Santillan, Principal Management Analyst 12/6/2023

Braden Holly, Deputy County Counsel H 11/30/2023 Haron Gettis, Deputy County Sounsel 11/30/2023



ENDORSEMENT

County of Riverside Leased Space in the cities of Perris or Moreno Valley

Facilities Management concurs with this request from the County of Riverside to seek existing warehouse space of approximately 15,000 square feet in the cities of Perris or Moreno Valley. There is no County-owned space in this region that would meet the space requirements requested by the County.

The information listed below is used as an estimate in determining this Endorsement:

Lead Time:

Approximately Six to Twelve Months

Square Footage:

Approximately 15,000 square feet

Term:

Five to Ten Years

Utilities:

To be determined

Custodial:

To be determined

Maintenance:

Provided by Landlord

Tenant

Improvements:

Costs to be determined and negotiated

RCIT Costs:

Costs to be determined

Services:

To be determined

FORM APPROVED COUNTY COUNSEL

BY: BEADEN I

DATE

Rose Salgado, Director Facilities Management

Facilities Management 3450 14th Street, Suite 200 Riverside CA 92501

Main Line: 951.955.3345 Fax: 951.955.4828 Facilities Emergency 24-Hour Line: 951.955.4850

Project Management Office Maintenance & Custodial Real Estate & Parking Administration