

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.56
(ID # 23672)

MEETING DATE:
Tuesday, December 12, 2023

FROM : SHERIFF-CORONER-PA:

SUBJECT: SHERIFF-CORONER-PA: Ratify and Approve Memorandum of Understanding with Allan Hancock Joint Community College District (AHJCCD) to Provide Law Enforcement Emergency Vehicle Operations (EVO) 40-hour Training beginning July 1, 2023 thru June 30, 2027, District 1. [Total \$300,000 – 100% Sheriff's Budget]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and Approve Memorandum of Understanding (MOU) with Allan Hancock Joint Community College District to provide Law Enforcement Emergency Vehicle Operations (EVO) 40-hour training beginning July 1, 2023 thru June 30, 2027; and
2. Authorize the Purchasing Agent, in accordance with Ordinance 459, based on the availability of fiscal funding and as approved by County Counsel to sign amendments that exercise the options of the agreement including modifications of the statement of work that stay within the intent of the Agreement that do not exceed the total annual cost of the contract; and
3. Authorize the Chair of the Board to sign the MOU on behalf of the County.

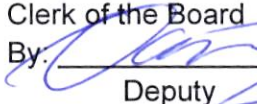
ACTION:Policy


Matthew Jimenez 12/5/2023

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: December 12, 2023
xc: Sheriff

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 75,000	\$ 75,000	\$ 300,000	\$ 0
NET COUNTY COST	\$ 75,000	\$ 75,000	\$ 300,000	\$ 0
SOURCE OF FUNDS: 100% Sheriff's Budget			Budget Adjustment: No	
			For Fiscal Year: 23/24 - 26/27	

C.E.O. RECOMMENDATION: Approve

BR # 24-047

BACKGROUND:

Summary

The Riverside County Sheriff's Office (RSO) is responsible for planning, coordinating, and conducting EVOC training for the Basic Course Academy. Each course presented shall be certified by Peace Officers Standards and Training (POST) with a minimum of 40 hours of instruction in accordance with the course content provided by POST. The training is designed to show peace officers the importance of defensive driving principles and techniques to develop safe driving habits.

On August 1, 2023 the Board approved the MOU with AHJCCD for the EVOC 40-hour POST mandated training through FY 22/23 ending June 30, 2023. RSO is requesting to continue to contract with AHJCCD to provide the EVOC 40 training for our recruits. AHJCCD is POST authorized to provide the EVOC 40-hour training for our Basic academy recruits. The total cost of this MOU is seventy-five thousand dollars (\$75,000) annually for a total contract amount of three hundred thousand dollars (\$300,000).

Impact on Residents and Businesses

The EVOC is one of the 41 instructional sequences that make up the Basic Course Academy required for California peace officers employed by a POST participating agency. Peace officer must be proficient in the operation of the vehicle and know the dynamic forces at work during a Code 3 emergency response. This instruction is designed to satisfy the requirements for law enforcement high-speed vehicle pursuit training as required in Penal Code Section 13519.8.

Contract History and Price Reasonableness

The State rate for this training varies and it is currently at \$1,500 per trainee. RSO will incur minimal costs for this training since AHJCCD will directly bill POST for the completed training for agency sponsored recruits. RSO will only be responsible for costs associated with non-POST reimbursable eligible recruits and any reimbursements not available from POST. The rate has not increased since the last MOU agreement.

ATTACHMENTS:

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

Single Source Justification
Memorandum of Understanding – 1 copy

Meghan Hahn

Meghan Hahn, Director of Procurement 12/1/2023

Rebecca S Cortez

Rebecca S Cortez, Principal Management Analyst 12/6/2023

Aaron Gettis

Aaron Gettis, Deputy County Counsel 11/28/2023



MEMORANDUM OF UNDERSTANDING (MOU) FOR EVOC 40 HOUR TRAINING
BETWEEN THE RIVERSIDE COUNTY SHERIFF'S DEPARTMENT AND
ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

THIS MEMORANDUM OF UNDERSTANDING (hereafter referred to as "this MOU") is between The Riverside County Sheriff's Department hereafter referred to as RSD and the Allan Hancock Joint Community College District (hereafter referred to as "the AHJCCD").

I. PURPOSE

The purpose of this MOU is to outline requirements and responsibilities of AGENCIES participating in Allan Hancock College Law Enforcement Training program, specifically EVOC 40-hour training (Exhibit A), to be held at Allan Hancock College campus located at 1 Hancock Drive, Lompoc, CA 93436.

II. TERM

The term of this MOU is valid for the date of July 1, 2023 through June 30, 2027 and supersedes the previous contract ending June 30, 2023. Consistent with the terms and conditions of the original solicitation, and upon mutual consent, AHJCCD and the RSD may execute written amendments to add a period of not more than two years.

III. RESPONSIBILITIES

A. RSD:

1. Coordinate training visits with the AHJCCD contact person, listed herein, to confirm day, time and duration of activities. Training availability is on a first come-first serve basis for up to 300 students per fiscal year for EVOC 40 training.
2. Ensure that participants have adequate supervision per POST regulations.
3. Payment for services performed under this Agreement shall be in accordance with the costs associated with the AHJCCD provided invoice.
4. AHJCCD in cases where POST reimbursement for training is available, will directly bill POST for the completed training for agency sponsored recruits. When no reimbursements are available from POST or RSD sends non-reimbursable eligible recruits for training, RSD will be invoiced and shall pay all amounts due to AHJCCD for all work performed at the standard POST reimbursement amount.

B. AHJCCD responsibilities:

1. Will coordinate with designated contact from RSD to confirm dates and times of training.
2. RSD retains the right to guaranteed training of recruits equal to the number POST reimbursement slots for the number transferred to AHJCCD training for that fiscal year.
3. Will provide RSD with training for the EVOC (Emergency Vehicle Operations Course) 40-Hour Police Officer Standards and Training Course (POST). (Exhibit A)

IV. CONFIDENTIALITY

Each party shall ensure information is kept confidential in accordance with applicable Federal, State and local law.

V. INDEMNITY

RSD agrees to indemnify, defend and hold harmless AHJCCD, its officers, agents and employees from any and all claims, injuries, losses or damage, which arise in any way out of or in connection with performance of this MOU by RSD or its officers, employees and agents and either directly or indirectly, from any act, error or omission or negligence of RSD or any of its officers, employees or agents.

AHJCCD agrees to indemnify, defend and hold harmless RSD, its officers, employees and agents from any and all claims, injuries, losses or damage, which arise in any way in connection with performance of this MOU by the AHJCCD or any of its officers, employees or agents and either directly or indirectly, from any act, error or omission or negligence of the AHJCCD's or any of its officers, employees or agents.

VI. INSURANCE

RSD shall provide AHJCCD with proof of insurance or an approved program of self-insurance for general liability in the minimum amount of \$1,000,000 and shall name the AHJCCD as additionally insured. This proof shall be attached to the signed copy of this MOU.

AHJCCD shall provide RSD with a current certificate of insurance for general liability in the minimum amount of \$1,000,000.

VII. NON-DISCRIMINATION CLAUSE

AHJCCD and RSD mutually affirm that they shall not discriminate against any person in any aspect of education or employment, on the basis of race, color, ancestry, religion, gender, marital status, national origin, ethnic identification, age, sexual orientation, mental or physical disability, medical condition or status as a Vietnam-era veteran.

DISTRICT CONTACT(S)

Robert Reid, PSP Coordinator

robert.reid@hancockcollege.edu

Denise Baldwin, Contract Education Coordinator

denise.baldwin@hancockcollege.edu

David Whitham, Director, Public Safety Training

david.whitham@hancockcollege.edu

RSD CONTACT(S):

Lt. Steven Kusy

skusy@riversidesheriff.org

The parties agree to comply with the terms contained in this agreement.

Approved for AHJCCD

COUNTY OF RIVERSIDE, a political
subdivision of the State of California



Dennis Curran, Associate Superintendent/
Vice President, Finance and Administration
Allan Hancock Joint Community College District

Date 11/29/2023



By: _____
Name: Kevin Jeffries
Title: Chairman

Dated: 12/12/2023

ATTEST:
Clerk of the Board


By: _____
Deputy

APPROVED AS TO FORM:

Minh C. Tran
County Counsel



By: _____
Kristine Bell-Valdez,
Supervising Deputy County Counsel

EXHIBIT A

EVOC (Emergency Vehicle Operations Course)

40 Hour

Police Officer Standards & Training Course (POST)

LD 19



This five-day (40 hour) course is designed to satisfy POST requirements for basic training in vehicle operations for recruits/cadets enrolled in a POST certified Law Enforcement Academy.

The student will learn defensive driving principles and techniques, recognize that emergency response (Code 3) driving demands a high level of concentration and instant reactions, understand that a vehicle pursuit is never more important than the safety of officers and the public, and be proficient in the operation of the emergency vehicle and understand dynamic forces.

This course is financially supported by POST for AGENCY sponsored recruits. Please contact the Coordinator, Contract Education (contact info below) if you are not sponsored by an agency.

FAQs:

Do I need to purchase a parking permit?

A parking permit will be provided.

What should I wear?

No shorts or open-toed shoes. Academy attire, jeans, tennis shoes and collared shirt are all acceptable.



Riverside County Sheriff's Department

Chad Bianco, Sheriff-Coroner

4095 Lemon Street • Riverside • California • 92501
www.riversidesheriff.org

Date: November 6, 2023
From: Amanda Bennett, Deputy Director Sheriff's Administration
To: Board of Supervisors/Purchasing Agent
Via: Ariana Guynes | Ben Clark Training Center (BCTC) | (951) 486-2755
Subject: Single Source Procurement; Request to contract with Allan Hancock Joint Community College District (AHJCCD) to provide Emergency Vehicle Operations Course (EVOC) 40-hour training to Riverside County Sheriff Department academy recruits.

1. **Supplier being requested: Allan Hancock College**

2. **Vendor ID: 0000047087**

3. **Single Source** **Sole Source**

4. **Have you previously requested and received approval for a sole or single source request for this vendor for your department?** (If yes, please provide the approved sole or single source number).

Yes SSJ#24-005 **No**

4a. **Was the request approved for a different project?**

Yes **No**

5. **Supply/Service being requested:**

Requesting to approve the Memorandum of Understanding with Allan Hancock Joint Community College District (AHJCCD) to provide Emergency Vehicle Operations Course (EVOC) 40-hour training to Riverside County Sheriff Department academy recruits.

6. **Unique features of the supply/service being requested from this supplier.**

The Commission on Peace Officer Standards and Training (POST) requires that specific Legislative Mandated Training be conducted in the basic courses for law enforcement officers. Per PC 13519.8, the commission shall implement a course of instruction for the training of law enforcement officers in the handling of high-speed vehicle pursuits, thus requiring that we provide EVOC training to our recruits in the Basic Academy as behind-the-wheel training for Deputy Sheriff Trainees. Allan Hancock Joint Community College District (AHJCCD) is authorized to provide training in the area and satisfies POST requirements for basic training in vehicle operations.

7. Reasons why my department requires these unique features from the vendor and what benefit will accrue to the county:

The Basic Academy is held over a six-and-a-half-month period and EVOC is mandated to be completed in a specific order within that period. AHJCCD will provide the training during the block of time we require. The county will benefit by being able to complete the state mandated training and hire Deputy Sheriffs. The recruits will not be allowed to graduate from the academy without this training.

8.

Period of Performance: From: July 1, 2023 to June 30, 2027
(total number of years)

Is this an annually renewable contract? No Yes
Is this a fixed-term agreement: No Yes

9. Identify all costs for this requested purchase. In addition, please include any single or sole source amounts previously approved and related to this project and vendor in the section designated below for current and future fiscal years. You do not need to include previous fiscal year amounts. If approval is for multiple years, ongoing costs must be identified below. If annual increases apply to ongoing costs such as CPI or other contract increases, provide the estimated annual cost for each consecutive year. If the annual increase may exceed the Purchasing Agent's authority, Board approval must be obtained.

Description:	FY 23/24	FY 24/25	FY 25/26	FY 26/27	Total
One-time Costs:	\$75,000	\$75,000	\$75,000	\$75,000	\$300,000
<i>One-time EVOC training fee per recruit</i>					
Previous SSJ Approved Amounts: \$93,000 FY 22/23					
Total Costs	\$75,000	\$75,000	\$75,000	\$75,000	\$300,000

10. Price Reasonableness:

The state rate for this training varies and it is currently at \$1,500 per trainee. The Riverside County Sheriff's Office (RSO) will incur minimal costs for this training since AHJCCD will bill POST directly for the completed training for agency sponsored recruits. RSO will only be responsible for costs associated with non-POST reimbursable eligible recruits and if reimbursements are not available from POST.

11. Projected Board of Supervisor Date (if applicable): November 28, 2023

	Chief Deputy Zachary Hall	Date 11/9/23
Chief Deputy Signature (or designee)	Print Name	Date
	MATTHEW JIMENEZ	Date 11/13/23
Assistant Sheriff Signature (or designee)	Print Name	Date
	Amande Bennett	Date 11/7/23
Department Head Signature (or designee)	Print Name	Date

The section below is to be completed by the Purchasing Agent or designee.

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

Condition/s:

Not to exceed:

One-time \$ _____

Annual Amount \$ 75,000 / per fiscal year through 6/30/2027 (date)

(If Annual Amount Varies each FY)

FY _____ : \$ _____
FY _____ : \$ _____
FY _____ : \$ _____
FY _____ : \$ _____
FY _____ : \$ _____

Meghan Hahn
Purchasing Agent

11/16/23
Date

24-005a
Approval Number
(Reference on Purchasing Documents)