

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.6
(ID # 23799)

MEETING DATE:
Tuesday, January 09, 2024

FROM : AUDITOR CONTROLLER:

SUBJECT: AUDITOR CONTROLLER: Approval of FY 24/25 General Support Services Payroll Warrant Rate, All Districts. [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the General Support Services payroll warrant rate of \$5.90 per warrant.

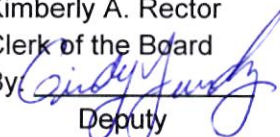
ACTION:Policy


Ben J. Benoit, COUNTY AUDITOR-CONTROLLER 12/31/2023

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: January 9, 2024
xc: Auditor Controller

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$	\$	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: N/A			Budget Adjustment:	No
			For Fiscal Year: 24/25	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The proposed County/Flood Payroll Warrant/Direct Deposit General Support Services Fee rate increase of 52 cents (9.67%), to \$5.90 from the previous FY 2023/24 rate of \$5.38.

Predominantly, this year's increase of 9.67% is attributable to the proposed MOU Salary and Benefit increases (6.89%) expected to be realized in the upcoming budget year. To a much lesser degree, the expansion of duties and the accompanying resources (1 FTE's - Acct. Tech II) needed to administer and oversee certain aspects of on-going MOU language changes and the necessity to remain in compliance with Federal and State regulatory rules and regulations such as Code of Federal Regulations (29 CFR - Labor) and monitoring IRS rule changes and interpretations. This position will account for the remaining 2.78%.

The proposed rate was prepared in accordance with Board Policy B-4 and Board Policy B-28. A detailed analysis supporting the calculation is available at the Office of the Auditor-Controller.

Impact on Residents and Businesses

Approval of the rate will allow the Auditor-Controller's Payroll Division to continue to assist its customers with the payroll function. This support will contribute to the overall efficiency of departmental operations and will allow each department to better serve Riverside County residents.

ATTACHMENT A. Payroll Transaction Charge FY 24/25


Cesar Bernal, PRINCIPAL MGMT ANALYST 1/2/2024

DeptID Budgetary Level 4	Department Name	Number of Pay Warrants & Advices Per Pay Period	Proposed Trans Rate FY 2024/2025	Charge Per Pay Period	No. of Pay Periods Charged	Estimated Annual Charge FY24/25
1000100000	Board Of Supervisors	65	\$5.90	383.50	26	\$9,971.00
1000200000	Assessment Appeals Board	12	\$5.90	70.80	26	\$1,840.80
1100100000	Executive Office	48	\$5.90	283.20	26	\$7,363.20
1130100000	Human Resources	302	\$5.90	1,781.80	26	\$46,326.80
1130300000	Air Quality Division	2	\$5.90	11.80	26	\$306.80
1130800000	Workers Compensation	55	\$5.90	324.50	26	\$8,437.00
1130900000	Malpractice Insurance	2	\$5.90	11.80	26	\$306.80
1131000000	Liability Insurance	14	\$5.90	82.60	26	\$2,147.60
1131100000	Unemployment Insurance	1	\$5.90	5.90	26	\$153.40
1131300000	Safety Loss Control	21	\$5.90	123.90	26	\$3,221.40
1132000000	Exclusive Provider Option	15	\$5.90	88.50	26	\$2,301.00
1132900000	Occupational Health & Wellness	19	\$5.90	112.10	26	\$2,914.60
1200100000	Assessor	204	\$5.90	1,203.60	26	\$31,293.60
1200200000	County Clerk-Recorder	212	\$5.90	1,250.80	26	\$32,520.80
1200400000	CREST	9	\$5.90	53.10	26	\$1,380.60
1300100000	Auditor-Controller	67	\$5.90	395.30	26	\$10,277.80
1300200000	Internal Audit	11	\$5.90	64.90	26	\$1,687.40
1300300000	County Payroll	20	\$5.90	118.00	26	\$3,068.00
1400100000	Treasurer-Tax Collector	94	\$5.90	554.60	26	\$14,419.60
1500100000	County Counsel	89	\$5.90	525.10	26	\$13,652.60
1700100000	Registrar Of Voters	63	\$5.90	371.70	26	\$9,664.20
1900100000	Agency Administration	18	\$5.90	106.20	26	\$2,761.20
1900700000	RivCoED/County Free Library	1	\$5.90	5.90	26	\$153.40
1901000000	Economic Development	11	\$5.90	64.90	26	\$1,687.40
1910700000	County Airports	12	\$5.90	70.80	26	\$1,840.80
1930100000	RivCoED/Edward Dean Museum	2	\$5.90	11.80	26	\$306.80
2000100000	Emergency Management Departmnt	99	\$5.90	584.10	26	\$15,186.60
2200100000	District Attorney	802	\$5.90	4,731.80	26	\$123,026.80
2300100000	Riv Co Dep Of Child Supt Svcs	394	\$5.90	2,324.60	26	\$60,439.60
2400100000	Public Defender	298	\$5.90	1,758.20	26	\$45,713.20
2500100000	Sheriff Administration	104	\$5.90	613.60	26	\$15,953.60
2500200000	Sheriff Support	339	\$5.90	2,000.10	26	\$52,002.60
2500300000	Sheriff Patrol	1,941	\$5.90	11,451.90	26	\$297,749.40
2500400000	Sheriff Correction	1,450	\$5.90	8,555.00	26	\$222,430.00
2500500000	Sheriff Court Services	189	\$5.90	1,115.10	26	\$28,992.60
2500600000	CAC Security	3	\$5.90	17.70	26	\$460.20
2500700000	Ben Clark Training Center	129	\$5.90	761.10	26	\$19,788.60
2501000000	Sheriff Coroner	73	\$5.90	430.70	26	\$11,198.20
2501100000	Public Administrator	20	\$5.90	118.00	26	\$3,068.00
2505100000	Sheriff Cal-Id	26	\$5.90	153.40	26	\$3,988.40
2600100000	Juvenile Hall	275	\$5.90	1,622.50	26	\$42,185.00
2600200000	Probation	402	\$5.90	2,371.80	26	\$61,666.80
2600700000	Administration & Support	83	\$5.90	489.70	26	\$12,732.20
2700200000	Fire Protection	250	\$5.90	1,475.00	26	\$38,350.00
2700400000	Fire Protection-Contract Svc	46	\$5.90	271.40	26	\$7,056.40
2800100000	Agricultural Commissioner	59	\$5.90	348.10	26	\$9,050.60
2900100000	Local Agency Formation Comm	5	\$5.90	29.50	26	\$767.00
3100200000	TLMA Administrative Services	57	\$5.90	336.30	26	\$8,743.80
3100300000	Consolidated Counter Services	35	\$5.90	206.50	26	\$5,369.00
3110100000	Building & Safety	42	\$5.90	247.80	26	\$6,442.80
3120100000	Planning	30	\$5.90	177.00	26	\$4,602.00
3130100000	Transportation	334	\$5.90	1,970.60	26	\$51,235.60
3130200000	Surveyor	41	\$5.90	241.90	26	\$6,289.40
3130700000	Transportation Equipment	25	\$5.90	147.50	26	\$3,835.00
3130800000	TLMA ALUC	4	\$5.90	23.60	26	\$613.60
3140100000	Code Enforcement	64	\$5.90	377.60	26	\$9,817.60
4100100000	MH-Public Guardian	47	\$5.90	277.30	26	\$7,209.80
4100200000	Mental Health Treatment	1,336	\$5.90	7,882.40	26	\$204,942.40
4100300000	Detention	155	\$5.90	914.50	26	\$23,777.00
4100400000	MH Administration	357	\$5.90	2,106.30	26	\$54,763.80
4100500000	Mental Health Substance Abuse	238	\$5.90	1,404.20	26	\$36,509.20
4200100000	Public Health	672	\$5.90	3,964.80	26	\$103,084.80
4200200000	California Childrens Services	162	\$5.90	955.80	26	\$24,850.80

DeptID Budgetary Level 4	Department Name	Number of Pay Warrants & Advices Per Pay Period	Proposed Trans Rate FY 2024/2025	Charge Per Pay Period	No. of Pay Periods Charged	Estimated Annual Charge FY24/25
4200400000	Environmental Health	181	\$5.90	1,067.90	26	\$27,765.40
4200600000	DAS - Operations	178	\$5.90	1,050.20	26	\$27,305.20
4201000000	Cooperative Extension	6	\$5.90	35.40	26	\$920.40
4300100000	RUHS	4,468	\$5.90	26,362.20	26	\$685,417.20
4300200000	Med Indigent Services Program	25	\$5.90	147.50	26	\$3,835.00
4300300000	Correctional Health Systems	231	\$5.90	1,362.90	26	\$35,435.40
4300600000	RUHS-Community Health Clinics	641	\$5.90	3,781.90	26	\$98,329.40
4500100000	Department of Waste Resources	234	\$5.90	1,380.60	26	\$35,895.60
5100100000	Administration DPSS	4,988	\$5.90	29,430.27	26	\$765,187.02
5300100000	Office On Aging-Title III	123	\$5.90	725.70	26	\$18,868.20
5400100000	Veterans Services	19	\$5.90	112.10	26	\$2,914.60
5500100000	Housing, Homeless, Wrkfrce Sol	5	\$5.90	29.50	26	\$767.00
5500300000	Continuum of Care	27	\$5.90	159.30	26	\$4,141.80
5500400000	Workforce Development	71	\$5.90	418.90	26	\$10,891.40
5500500000	Local Initiative Admin DCA	21	\$5.90	123.90	26	\$3,221.40
5500600000	DCA-Local Initiative Program	55	\$5.90	324.50	26	\$8,437.00
5500900000	HUD-CDBG Home Grants	18	\$5.90	106.20	26	\$2,761.20
5600100000	Housing Authority	117	\$5.90	690.30	26	\$17,947.80
7200100000	FM-Administration	37	\$5.90	218.30	26	\$5,675.80
7200200000	FM-Custodial Services	138	\$5.90	814.20	26	\$21,169.20
7200300000	FM-Maintenance Services	143	\$5.90	843.70	26	\$21,936.20
7200400000	FM-Real Estate	25	\$5.90	147.50	26	\$3,835.00
7200500000	FM-Project Management Office	29	\$5.90	171.10	26	\$4,448.60
7200600000	FM-Energy	1	\$5.90	5.90	26	\$153.40
7200700000	FM-Parking	12	\$5.90	70.80	26	\$1,840.80
7201300000	FM-Community & Rec. Centers	1	\$5.90	5.90	26	\$153.40
7300100000	Purchasing	49	\$5.90	289.10	26	\$7,516.60
7300500000	Fleet Services	29	\$5.90	171.10	26	\$4,448.60
7300600000	Central Mail Services	12	\$5.90	70.80	26	\$1,840.80
7400100000	Information Technology	387	\$5.90	2,283.30	26	\$59,365.80
7400600000	PSEC Sheriff ISF	27	\$5.90	159.30	26	\$4,141.80
7400900000	RCIT Geographical Info System	8	\$5.90	47.20	26	\$1,227.20
931101	Santa Ana River Mitigation	4	\$5.90	23.60	26	\$613.60
931104	Regnl Parks & Open-Space Dist	11	\$5.90	64.90	26	\$1,687.40
931116	Multi-Species Reserve	10	\$5.90	59.00	26	\$1,534.00
931150	MSHCP Reserve Management	7	\$5.90	41.30	26	\$1,073.80
931170	Habitat & Open Space Mgmt	5	\$5.90	29.50	26	\$767.00
931235	Parks Business Operations	12	\$5.90	70.80	26	\$1,840.80
931240	Parks Finance	6	\$5.90	35.40	26	\$920.40
931260	Parks Marketing	1	\$5.90	5.90	26	\$153.40
931270	Parks Santa Ana River Bottom	8	\$5.90	47.20	26	\$1,227.20
931300	Parks Trails	12	\$5.90	70.80	26	\$1,840.80
931400	Parks Major Parks	20	\$5.90	118.00	26	\$3,068.00
931420	Blythe Parks	2	\$5.90	11.80	26	\$306.80
915201	Csa 152 Npdes	35	\$5.90	206.50	26	\$5,369.00
931750	Lake Skinner Park	10	\$5.90	59.00	26	\$1,534.00
938001	RCCFC - Agency	61	\$5.90	359.90	26	\$9,357.40
943001	WRMD Operating	9	\$5.90	53.10	26	\$1,380.60
946001	Salton Sea Authority	2	\$5.90	11.80	26	\$306.80
947140	Flood Control Subdivision	2	\$5.90	11.80	26	\$306.80
947200	Administration	232	\$5.90	1,368.80	26	\$35,588.80
985101	IHSS Public Authority - Admin	64	\$5.90	377.60	26	\$9,817.60
	Total	24,777	\$5.90	146,168.67	26	\$3,800,385.42

Charge Per Check Processed (Warrant/ Advice) \$5.90

** Charges in the TAP category have been allocated and charged based on actual usage of the departments participating in the program over the course of the year. Approximately \$230,055 has been reallocated to the departments this year and is reflected, in part to the increase in the number of charges each pay period, as well as an County-wide increase in pay advices being issued.