

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.43  
(ID # 23468)**

**MEETING DATE:**

**FROM :** RUHS-PUBLIC HEALTH:

Tuesday, January 09, 2024

**SUBJECT:** RIVERSIDE UNIVERSITY HEALTH SYSTEM – PUBLIC HEALTH: Ratify and Approve Amendment No. 1 to Professional Service Agreement No. 22-051 with the California WIC Association for the Grow Our Own (GOO) Lactation Consultant Courses to Increase the Aggregate Compensation Amount. All Districts [Total Increase: \$160,000; up to \$16,000 in additional compensation - 100% State]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and approve Amendment No. 1 to Professional Service Agreement No. 22-051 with the California WIC Association to increase the compensation amount by \$160,000 for a total aggregate amount of \$687,200;
2. Authorize the Purchasing Agent to issue Purchase Orders to the California Department of Public Health (CDPH) for the payment of student enrollment in the Grow Our Own (GOO) Lactation Consultant Course in the amount not to exceed \$56,100, for the period of April 1, 2023 through November 30, 2023;
3. Authorize the Chair of the Board to sign the amendment on behalf of the County; and
4. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding and as approved to form by County Counsel, to:  
(a) sign all subsequent amendments that exercise the options of the agreement including modifications to the statement of work that stay within the intent of the Agreement; and (b) sign amendments to the compensation provisions that do not exceed the sum total of ten percent (10%) of the increased amount.

**ACTION:Policy**

  
Kim Saruwatari, Director of Public Health 12/21/2023

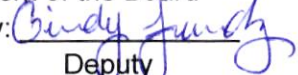
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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: January 9, 2024  
xc: RUHS-PH

Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$80,000	\$40,000	\$160,000	\$0
<b>NET COUNTY COST</b>	\$0	\$0	\$0	\$0
<b>SOURCE OF FUNDS: 100% State</b>			<b>Budget Adjustment: No</b>	
			<b>For Fiscal Year: 23/24 – 25/26</b>	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The California WIC Association (CWA) is providing funding to Riverside University Health System – Public Health (RUHS-PH), Nutrition and Health Promotion Branch, for the registration fees of registrants of the Lactation Consultant Course. The funding is used to educate breastfeeding consultants for certification.

A lactation-specific educational course is designed to prepare students to sit for the International Board-Certified Lactation Consultant (IBCLC) exam. The Grow Our Own (GOO) Lactation Consultant course consists of 105 didactic hours of education and has been approved by the Lactation Education Accreditation and Approval Review Committee (LEAARC) since 2011. The course consists of interactive lectures, polls, case studies, homework, quizzes, research projects, assignments, and exams, and is available for students to attend in person, virtually, or through a hybrid schedule. Fifteen classes thoroughly cover each discipline on the IBCLC Exam Blueprint, and students are mentored to find opportunities for experience and practice. This is a 9-month college-level course designed by the Women, Infants and Children (WIC) IBCLC educators to train WIC program employees throughout the State of California and their professional partners to better serve the needs of breastfeeding women. Upon graduating from the course, students will be a Lactation Specialist.

**Impact on Residents and Businesses**

The GOO Lactation Consultant/Counselor/Educator Courses will result in an increase in lactation specialists and lactation consultants. As more lactation specialists and consultants learn from the courses, more families will receive education on and assistance with breastfeeding.

**Additional Fiscal Information**

CWA has awarded additional funding to RUHS-PH in the amount of \$160,000 for the GOO Program Lactation Consultant Courses, bringing the total awarded amount to \$687,200. CWA will register course participants and reimburse RUHS-PH the amount per class as detailed below:

- Lactation Consultant Course - \$1,600 per registrant (75 students per class or less)
- CWA will collect \$100 per class registration, for an administration fee non-reimbursable to RUHS-PH

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There is no impact to County General funds. The tables below outline the original awarded amount, as well as the additional funding awarded to RUHS-PH.

Original Approved Funding:

<b>Classes</b>	<b># of Classes per Year</b>	<b>FY21/22</b>	<b>FY22/23</b>	<b>FY23/24</b>	<b>FY24/25</b>	<b>FY25/26</b>	<b>Total</b>
Lactation Consultant Course	1	\$20,000	\$80,000	\$80,000	\$80,000	\$60,000	<b>\$320,000</b>
Lactation Counselor 40-hour Course	4	\$0	\$16,600	\$16,600	\$16,600	\$16,600	<b>\$66,400</b>
Lactation Educator 20-hour Course	4	\$0	\$35,200	\$35,200	\$35,200	\$35,200	<b>\$140,800</b>
<b>Total:</b>		<b>\$20,000</b>	<b>\$131,800</b>	<b>\$131,800</b>	<b>\$131,800</b>	<b>\$111,800</b>	<b>\$527,200</b>

Addition Funding:

<b>Classes</b>	<b># of Classes per Year</b>	<b>FY21/22</b>	<b>FY22/23</b>	<b>FY23/24</b>	<b>FY24/25</b>	<b>FY25/26</b>	<b>Total</b>
Lactation Consultant Course	1	\$0	\$0	\$80,000	\$40,000	\$40,000	<b>\$160,000</b>
<b>Grand Total (including prior approvals):</b>		<b>\$20,000</b>	<b>\$131,800</b>	<b>\$211,800</b>	<b>\$171,800</b>	<b>\$151,800</b>	<b>\$687,200</b>

**Contract History and Price Reasonableness**

The Board of Supervisors approved the Professional Services Agreement with CWA for the GOO Lactation Consultant Courses in the amount of \$527,200 on August 30, 2022, under Agenda Item 3.66. RUHS-PH is requesting approval to accept the additional funding in the amount of \$160,000, bringing the total funding amount to \$687,200. Additionally, RUHS-PH is requesting approval to increase the additional compensation amount by up to \$16,000 in the event that additional funding is made available by the State.

RUHS-PH is also requesting authority for the Purchasing Agent to issue Purchase Orders to California Department of Public Health (CDPH) in the amount not to exceed \$56,100. This

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amount will be utilized to make payments to CWA for the enrollment of students in the GOO course.

**ATTACHMENTS:**

**ATTACHMENT A.** Amendment No. 1 to the Professional Service Agreement with California WIC Association

  
Douglas Cordonez Jr. 1/2/2024

  
Aaron Gettis, Deputy County Counsel 12/21/2023

AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICE AGREEMENT FOR  
GROW OUR OWN LACTATION CONSULTANT COURSES BETWEEN COUNTY OF  
RIVERSIDE AND CALIFORNIA WIC ASSOCIATION

Original Contract Term:	April 1, 2022 through June 30, 2026
Effective Date of Amendment:	April 1, 2023
Maximum Contract Amount:	\$527,200
Amended Maximum Contract Amount	\$687,200 (addition of \$160,000)
Contract ID:	22-051

This Amendment No. 1 to the Professional Service Agreement for the Grow Our Own Lactation Consultant Courses ("Amendment No. 1"), is effective as of April 1, 2023 ("Effective Date"), by and between the COUNTY OF RIVERSIDE, a political subdivision of the State of California, on behalf of its Riverside University Health System – Public Health ("COUNTY") and CALIFORNIA WIC ASSOCIATION, a California nonprofit corporation ("CWA"). COUNTY and CWA are collectively referred to as the "Parties" and individually as the "Party".

**RECITALS**

**WHEREAS**, the Parties entered into that certain Professional Service Agreement for Grow Our Own Lactation Consultant Courses, effective as of April 1, 2022 through June 30, 2026; and

**WHEREAS**, the Parties now desire to amend the Agreement to revise the Compensation Provisions, and update Exhibit B, Payment Provisions to align with current grant performance periods.

**NOW, THEREFORE**, in consideration of the foregoing, and the promises and mutual covenants and conditions hereinafter set forth, the Parties hereby do agree as follows:

1. **Recitals.** The recitals set forth above are true and correct and incorporated herein by this reference.
2. **Compensation. Section 3.1.** The second sentence shall be deleted in its entirety and replaced with the following:  
  
"The total aggregate compensation authorized under this Agreement is six-hundred eighty-seven thousand two-hundred dollars (\$687,200) including all expenses."
3. **Exhibit B Payment Provisions.** Exhibit B is hereby deleted in its entirety and replaced with the revised "Exhibit B-1, Payment Provisions" attached hereto and incorporated herein by this reference.
4. **Effective Date.** This Amendment No. 1 shall become effective April 1, 2023.
5. **Miscellaneous.** All other terms and conditions of the Agreement not modified herein shall remain unchanged.

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6. **Counterparts.** This Amendment No. 1 may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one and the same instrument.

**[SIGNATURES ON NEXT PAGE]**

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment No. 1.

COUNTY OF RIVERSIDE, a political subdivision of the State of California, on behalf of its Riverside University Health System – Public Health

California WIC Association, a California non profit organization


By:   
CHUCK WASHINGTON, Chair  
Board of Supervisors

By: Lena Workman  
Lena Workman  
Certified Lactation Educator Counselor,  
Administrator

Dated: 1/9/24

Dated: Nov 2, 2023

ATTEST:  
Kimberly Rector  
Clerk of the Board

By:   
Deputy

APPROVED AS TO FORM:  
Minh C. Tran  
County Counsel

By: Tawny Lieu  
Tawny Lieu  
Deputy County Counsel

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**EXHIBIT B-1**  
**PAYMENT PROVISIONS**

COUNTY shall be entitled to receive reimbursement by California WIC Association (CWA) for services provided as follows:

1. Rate: CWA shall reimburse the COUNTY the amounts as follows for the following courses:
  - a. Lactation Consultant - \$1,600 for each prepaid registrant + item d. CWA will charge \$100 administration fee per registration, non-reimbursable to COUNTY
  - b. Lactation Counselor - \$880 for each prepaid registrant + item e. CWA will charge \$50 administration fee per registration, non-reimbursable to COUNTY
  - c. Lactation Educator - \$415 for each prepaid registrant + item e. CWA will charge \$50 administration fee per registration, non-reimbursable to COUNTY.
  - d. CWA will charge \$100 administration fee per registration, non-reimbursable to COUNTY
  - e. CWA will charge \$50 administration fee per registration, non-reimbursable to COUNTY
  - f. Student registration not to exceed 75 students for the Lactation Consultant Course (GOO Course)
2. COUNTY shall receive grant funding for the payment of students' enrollment in the GOO course.
  - a. Future of Public Health (FoPH) Funding- Payment in the amount of \$35,700 for 21 County of Riverside employees, for the period of performance of April 1, 2023 through November 30, 2023. Administration non-reimbursable fee: \$2,100. COUNTY will send an invoice to CWA requesting the amount of \$33,600.
  - b. California Department of Public Health (CDPH) Funding- WIC Program funded and approved payment to CWA in the amount of \$56,100 for 33 enrolled students, for the period of performance of April 1, 2023 through November 30, 2023. COUNTY will send an invoice to CWA requesting the total amount of \$56,100 (including administration non-reimbursable fee of \$3,300).
  - c. COUNTY will issue a separate payment to CWA for the administration non-



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reimbursable fee of \$3,300 from Section 2.b above.

3. Form of Payment: After the program begins, the CWA shall pay the COUNTY by check.

All checks shall be made to County of Riverside, mailed to address below:

Riverside University Health System - Public Health

Fiscal – Accounts Payable

PO BOX 7849

Riverside, CA 92513

COUNTY shall provide invoice upon request. Each invoice shall cite the COUNTY's specific department name, address, and remit to address, description of the amount, the time period covered by the invoice, the contract number and the amount of payment requested.

4. Maximum reimbursement to COUNTY under the terms of this Agreement shall not exceed \$687,200.