

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.55
(ID # 23869)

MEETING DATE:
Tuesday, January 09, 2024

FROM : SHERIFF-CORONER-PA:

SUBJECT: SHERIFF-CORONER-PA: Accept the FY23-24 California Department of Alcoholic Beverage Control sponsored by the Office of Traffic Safety Grant Program through the National Highway Traffic Safety ABC-OTS Grant Program Funding in the Amount of \$40,000; Adopt Resolution No. 2024-016, Authorizing the Riverside County Sheriff and Other Authorized Agents to Accept Funding for the ABC-OTS Grant Program from the California Department of Alcoholic Beverage Control, to Execute the ABC-OTS Grant Documents and Administer the ABC-OTS Grant, for the communities in the Southwest Corridor of the County; District 1, 2 & 3. [Total Cost \$40,000 – 100% State Funds]; [4/5th Vote Required]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Accept the Fiscal Year 2023-24 Department of Alcoholic Beverage Control's ABC-OTS Grant Program from the State of California, in the amount of \$40,000 for the grant period of October 1, 2023 – to August 31, 2024;

Continued on Page 2

ACTION:

ACTION:4/5 Vote Required


Donald Sharp, Undersheriff 1/3/2024

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: January 9, 2024
xc: Sheriff

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

2. Adopt Resolution number 2024-016, Authorizing the Riverside County Sheriff and Other Authorized Agents to Accept Funding for the Department of Alcoholic Beverage Control ABC-OTS Grant Program, to Execute the ABC-OTS Grant Documents and Administer the ABC-OTS Grant;

3. Authorize the Sheriff, or designee, to execute the Standard Agreement, to take all necessary steps to implement the Standard Agreement, including, but not limited to: (a) signing subsequent necessary and relevant documents, subject to approval as to form by County Counsel; and (b) negotiating, signing and implementing any amendments, including, but not limited to any amendments that result in an extension of the term or an increase in the amount of the award, not to exceed twenty percent (20%) of the total anticipated grant amount, subject to approval as to form by County Counsel; and

4. Approve and direct the Auditor-Controller to make the budget adjustment on the attached Schedule A.

| FINANCIAL DATA | Current Fiscal Year: | Next Fiscal Year: | Total Cost: | Ongoing Cost |
|--|-----------------------------|--------------------------|-------------------------------|---------------------|
| COST | \$ 40,000 | \$ 0 | \$ 40,000 | \$ 0 |
| NET COUNTY COST | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| SOURCE OF FUNDS: 100% State Funds | | | Budget Adjustment: Yes | |
| | | | For Fiscal Year: 23/24 | |

C.E.O. RECOMMENDATION: Approve

BR:24-051

Prev. Agn. Item: 3/14/23, 3.13

BACKGROUND:

Summary

On March 14, 2023, the Board of Supervisors approved the acceptance of the FY22-23 Department of Alcoholic Beverage Control's ABC-OTS Grant program from the State of California, in the amount of \$29,600 and adopted Resolution Number 2023-033 (Minute Order 3.13). The grant allowed the Hemet station, serving the City of San Jacinto, to increase proactive enforcement of Alcoholic Beverage Control (ABC) licensed establishments and use education to reduce or eliminate the impact of alcohol on our minors.

On August 7, 2023, the Department of Alcoholic Beverage Control (ABC-OTS), sponsored by the Office of Traffic Safety Grant Program through the National Highway Traffic Safety Administration (NHTSA) released a Request for Proposals to Sheriffs and Police Chiefs in California for up to \$40,000 in funding to enable selected agencies to expand their efforts in

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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addressing alcohol-related problems by using the Department of Alcoholic Beverage Control comprehensive program strategies. On September 5, 2023, in response to the grant solicitation, the Department applied for grant funding from ABC to support local efforts to curb underage on-sale and off-sale establishments selling alcohol to minors outside Lake Elsinore's licensing requirements.

On September 25, 2023, the Department of Alcoholic Beverage Control (ABC-OTS) sponsored by the Office of Traffic Safety Grant Program through the National Highway Traffic Safety Administration (NHTSA) approved the Sheriff's Office's proposal and selected the Lake Elsinore Station to receive \$40,000 in grant funding for the ABC-OTS Grant Program. The purpose of the ABC-OTS Grant Program is to work with law enforcement agencies to develop a practical, comprehensive, and strategic approach to eliminating the crime and public nuisance problems associated with problem alcoholic beverage outlets.

The Lake Elsinore Station, located in the Southwest corridor of Riverside County will use the funds to prevent, educate, and enforce underage drinking and alcohol-related incidents in the cities of Canyon Lake, Lake Elsinore, Temecula, and Wildomar areas. The grant will fund overtime expenses to attend meetings with the Department of Alcoholic Beverage Control to assist with identifying disruptive and disorderly licensed premises and provide training sessions for licensees at local stations of prevention and enforcement related to the sale and consumption of alcoholic beverages.

The Riverside County Sheriff's Office will build a partnership with retailers through education and enforcement to conduct minor decoy operations, shoulder tap operations, IMPACT (Informed Merchants Preventing Alcohol-Related Crime Tendencies) inspections, and Holiday alcohol enforcement to reduce the number of intoxicated juveniles involved in traffic collisions that result in injuries and/or death. Funds will also be used for increased personnel at targeted licensee stations to prevent the sales of alcoholic beverages to minors. The project will be staffed by a sworn supervisor (Sergeant) and Deputy Sheriffs, a minimum of two (2), or a maximum of four (4), on overtime who have experience in Alcohol Beverage Control objectives.

A four-fifths vote is required for this item pursuant to California Government Code Section 29130 as a budget adjustment has been requested.

Impact on Residents and Businesses

Grant funds will increase focus on alcohol-related violations, including illegal sales and consumption by minors, educate, and enhance the Sheriff's Office ability to enforce the area's underage drinking laws. The goals of this grant will be to reduce the number of alcohol related injuries and deaths for minors in Riverside County.

Additional Fiscal Information

This grant is State funded through the Department of Alcohol and Beverage Control and is 100% reimbursable. The Sheriff's Office did not include funding for this project in the FY 23/24

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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budget; therefore, a Schedule A budget adjustment is attached to add \$40,000 in expenditures to the budget. No additional County general funds will be required.

ATTACHMENTS:

- A. Schedule A
- B. Department of Alcoholic Beverage Control Grant Award Letter
- C. Resolution No.2024-016
- D. Standard Agreement

SCHEDULE A. FY23/24

Increase Appropriations:

| | | |
|---|-------------------------|-----------------|
| 10000-2500303500-510420 | Overtime Salaries | \$37,065 |
| 10000-2500303500-518080 | Other Budgeted Benefits | \$ 2,457 |
| 10000-2500303500-528900 | Air Transportation | <u>\$ 478</u> |
| Total Increase in Estimated Appropriations | | \$40,000 |

Increase Estimated Revenue:

| | | |
|--|----------------------------|-----------------|
| 10000-2500303500-755680 | CA- Other Operating Grants | <u>\$40,000</u> |
| Total Increase in Estimated Revenue | | \$40,000 |


Heydee Koury, Sr Accountant - Auditor 12/28/2023


Rebecca S Cortez, Principal Management Analyst 1/4/2024


Aaron Gettis, Deputy County Counsel 12/27/2023

1 **BOARD OF SUPERVISORS**

COUNTY OF RIVERSIDE

2
3 **RESOLUTION NO. 2024-016**

4 **AUTHORIZING THE RIVERSIDE COUNTY SHERIFF AND OTHER AUTHORIZED**
5 **AGENTS TO ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF**
6 **ALCOHOLIC BEVERAGE CONTROL (ABC) SPONSORED BY THE OFFICE OF**
7 **TRAFFIC SAFETY GRANT PROGRAM THROUGH THE NATIONAL HIGHWAY**
8 **TRAFFIC SAFETY ADMINISTRATION (NHTSA), TO EXECUTE THE ABC GRANT**
9 **DOCUMENTS AND ADMINISTER THE ABC GRANT**

10
11 **WHEREAS**, the Board of Supervisors of the County of Riverside desires to designate
12 the Riverside County Sheriff's Office (Sheriff's Office) authority for the management and
13 administration of funds and projects related to the California Department of Alcoholic
14 Beverage Control sponsored by the Office of Traffic Safety (OTS) Grant Program through the
15 National Highway Traffic Safety Administration (NHTSA); and

16 **WHEREAS**, the California Department of Alcoholic Beverage Control has provided
17 funding of \$40,000 for the period October 1, 2023, through August 31, 2024 to the Sheriff's
18 Office to develop practical approaches to conduct minor decoy operations, shoulder tap
19 operations, IMPACT (Informed Merchants Preventing Alcohol-Related Crime Tendencies)
20 inspections and Holiday alcohol enforcement;

21 **WHEREAS**, the Sheriff's Office intends to use this funding to staff a minimum of two
(2) or a maximum of four (4) Sheriff's Office personnel to mitigate and reduce the number of
22 juvenile alcohol-related motor vehicle accidents and deaths, perform shoulder tap operations,
23 IMPACT inspections and holiday enforcements.

24 **NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED** by
the Board of Supervisors of the County of Riverside, State of California, in regular session
assembled on January 9, 2024, at 9:30 A.M., or soon thereafter in the meeting room of the

FORM APPROVED COUNTY COUNSEL
BY KRISTINE BELL VALDEZ
DATE

1 Board of Supervisors located on the first floor of the County Administrative Center, 4080
2 Lemon Street, California, as follows:

- 3 1. The Riverside County Sheriff, or Authorized Agents, are authorized to accept funding
4 from the California Department of Alcoholic Beverage Control (ABC) and to execute
5 the grant agreement and related documents for the ABC Grant program, and any
6 amendments thereto, on behalf of the County of Riverside.
- 7 2. The Riverside County Sheriff, or Authorized Agents, shall administer the California
8 Department of Alcoholic Beverage Control (ABC) Grant Program funds and sign all
9 certifications, assurances, exhibits, reports, or similar documents made or required
10 under the ABC Grant Program.
- 11 3. The individuals whose title appears below are hereby designated as Authorized Agents:

12
13 Sheriff , OR

14 (Title of Authorized Agent)

15
16 Undersheriff , OR

17 (Title of Authorized Agent)

18
19 Assistant Sheriff , OR

20 (Title of Authorized Agent)

21
22 Chief Deputy Sheriff , OR

(Title of Authorized Agent)

23 Deputy Director, Sheriff Administrative Services OR

24 (Title of Authorized Agent)

25
26 Captain

27 (Title of Authorized Agent)

- 28 4. This Resolution shall take effect immediately upon its adoption.

1 //

2 //

3 ROLL CALL:

4 Ayes: Jeffries, Washington, Spiegel, Perez, and Gutierrez

5 Nays: None

6 Absent: None

7 The foregoing is certified to be a true copy of a resolution duly adopted by said Board of
8 Supervisors on the date therein set forth.

9 KIMBERLY A. RECTOR, Clerk of said Board

10 By:  _____
11 Deputy

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13 01.09.2024 3.55

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STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

TD 213 (Rev. 04/2020)

AGREEMENT NUMBER

24-OTS118

to Riverside County Clerk of the Board, Stop 1010
Post Office Box 92501
Riverside, CA 92501

Thank you.

ABC-2100

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Department of Alcoholic Beverage Control

CONTRACTOR NAME

County of Riverside through the Riverside County Sheriff's Office - Lake Elsinore Station

2. The term of this Agreement is:

START DATE

October 1, 2023

THROUGH END DATE

August 31, 2024

3. The maximum amount of this Agreement is:

\$40,000.00 Forty thousand dollars and no cents

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

| Exhibits | Title | Pages |
|------------------|--|-------|
| Exhibit A | Scope of Work | 3 |
| Exhibit B | Budget Detail and Payment Provisions | 1 |
| Exhibit C * | General Terms and Conditions (GTC 04/2017) | 4 |
| + - Exhibit D | Special Terms and Conditions | 1 |

Items shown with an asterisk (), are hereby incorporated by reference and made part of this agreement as if attached hereto.

These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

County of Riverside through the Riverside County Sheriff's Office - Lake Elsinore Station

CONTRACTOR BUSINESS ADDRESS

4095 Lemon Street

CITY

Riverside

STATE

CA

ZIP

92501

PRINTED NAME OF PERSON SIGNING

James Rayls

TITLE

Captain

CONTRACTOR AUTHORIZED SIGNATURE



DATE SIGNED

10-20-23

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Department of Alcoholic Beverage Control

CONTRACTING AGENCY ADDRESS

3927 Lennane Drive, Suite 100

CITY

Sacramento

STATE

CA

ZIP

95834

PRINTED NAME OF PERSON SIGNING

Pattye Baker

TITLE

Chief, Business Management Branch

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

FORM APPROVED COUNTY COUNSEL

BY

KRISTINE BELL-VALDEZ

DATE

**DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL**

3927 Lennane Drive, Suite 100
Sacramento, CA 95834
(916) 419-2500

September 25, 2023

Captain James Rayls
Lake Elsinore Station
Riverside County Sheriff's Office
333 Limited Ave.
Lake Elsinore, CA 92530

Re: ABC-OTS Grant Program

Dear Captain Rayls:

Congratulations. Your agency has been selected to participate in the Department of Alcoholic Beverage Control's ABC-OTS Grant Program. Funding for this project is provided by the Office of Traffic Safety through the National Highway Traffic Safety Administration.

We anticipate operations to begin upon completion of the one-day mandatory training class for your operations officer. Fiscal Officers will be contacted by our Fiscal Coordinator; Kristine Okino for training how to submit claims for reimbursement.

Since the grant starts October 1, 2023, you can make pre-paid travel arrangements on or after that date for your operations officer to attend the training. Pre-paid travel purchased prior to October 1st will not be reimbursed. The information regarding the date, location and authorized per diem rates are enclosed.

To expedite the issuance of your contract, please review and complete the enclosed ABC-OTS Grant Program Information Sheet. In addition, we will also need a resolution from your agency's governing body. Since these resolutions must be put on calendar, we ask that you do so as soon as possible.

Please mail, fax, or email this information to our Grant Coordinator; Diana Fouts-Guter, at 3927 Lennane Drive, Suite 100, Sacramento, CA 95834, Fax: (916) 928-7625, or at Diana.fouts-guter@abc.ca.gov.

If you have questions, please contact Supervising Agent Jeff Gregson via email at jeff.gregson@abc.ca.gov.

We appreciate your prompt response and look forward to working with your agency.

Sincerely,

A handwritten signature in black ink that reads "J. McCullough".

Joseph McCullough
Chief Deputy Director
Enclosures

✓ Cc; Jazlyn Singh, Grant Ut., Riverside Co. Sheriff's Office, 4095 Lemon St., Riverside 92501

DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

3927 Lennane Drive, Suite 100
Sacramento, CA 95834
(916) 419-2500



September 25, 2023

Captain James Rayls
Lake Elsinore Station
Riverside County Sheriff's Office
333 Limited Ave.
Lake Elsinore, CA 92530

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Joseph McCullough
Chief Deputy Director
Enclosures

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