

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.47
(ID # 24041)

MEETING DATE:
Tuesday, February 27, 2024

FROM : VETERANS' SERVICES:

SUBJECT: VETERANS SERVICES: Approve and authorize the Purchasing Agent to purchase four (4) vehicles for the expanded efforts of community outreach and veteran support services. All Districts. [\$156,000 Total Cost - 100% Department Budget] (4/5 Vote Required)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and authorize the Purchasing Agent to purchase four (4) vehicles not to exceed the amount of \$156,000; and
2. Approve and Direct the Auditor-Controller to make budget adjustments as detailed in Schedule A.

ACTION: 4/5 Vote Required, Policy

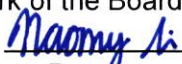


Gregory Coffos, Director of Veterans Services 2/9/2024

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: February 27, 2024
xc: Veterans Services

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$156,000	\$0	\$ 156,000	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 100% Department Budget			Budget Adjustment:	Yes
			For Fiscal Year:	23/24

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Department of Veterans Services (VS) is expanding outreach services to meet constituents where they are and serve the most underserved populations of veterans in the county. This, coupled with VS's growing attendance and participation in community outreach events will support the continued expansion and education to the VS community at large. With an expanded fleet, the department will also remove the wear and tear of VS staff's personal vehicles to provide a better professional quality of life.

Due to the current supply chain issue and the large number of vehicles being purchased which is a lengthy process, VS is requesting for County Purchasing & Fleet to immediately begin the procurement process and issue purchase orders for the vehicles.

Below is a list of the vehicle types the department plans to purchase with an estimated amount of \$156,000.

- 4 Each: Sedan – Full Size Hybrid

Impact on Residents and Businesses

These vehicles will provide a means of transportation for staff to veteran's communities directly servicing veterans where they are. Additionally, as Veterans Services expands the VS service portfolio, the potential to transport veterans in fleet vehicles will be essential.

Additional Fiscal Information

There is no additional impact on County Funds. Funding needs will be met by the reappropriation of salary savings from the lack of executive and line staff during the first half of the fiscal year.

Contract History and Price Reasonableness

Riverside County Fleet Services will look to procure vehicles in an expedited manner, purchasing directly off the lot.

Attachment:

- Schedule A – Budget Adjustment

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SCHEDULE A
Fiscal Year 2023/2024

Increase in Revenues:

45300-73005000000-777620	Vehicle Cost Recovery	\$156,000
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Increase in Appropriations:

45300-73005000000-546320	Vehicles – Cars/Light Trucks	\$156,000
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Heydee Koury

Heydee Koury, Sr Accountant - Auditor

2/13/2024

Meghan Hahn

Meghan Hahn, Director of Procurement

2/13/2024