

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.6
(ID # 24182)

MEETING DATE:
Tuesday, March 05, 2024

FROM : FACILITIES MANAGEMENT:

SUBJECT: FACILITIES MANAGEMENT: Request and Approve the Purchase of One (1) Vehicle for the Custodial Services Division of Facilities Management for the Total Amount of \$73,269; All Districts. [\$73,269 Total Cost – Facilities Management Custodial Services Division Department Budget FY23/24 Budget 100%] (4/5 Vote Required)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Request and Approve the purchase of one (1) vehicle for the Custodial Services Division of Facilities Management and authorize the Purchasing Agent to issue a Purchase Order for the total amount of \$73,269.

ACTION:4/5 Vote Required

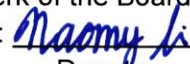
ACTION:


Rose Salgado, Director of Facilities Management 2/20/2024

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: March 5, 2024
xc: FM

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 73,269	\$	\$73,269	\$
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% FM-Custodial Services Division Department Budget			Budget Adjustment:	No
			For Fiscal Year:	23/24

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Facilities Management – Custodial Services Division seeks to replace its aging E-450 Box Truck that has exceeded its useful life. In accordance with the County Fleet’s Equipment Life Cycle (LCCA) replacement guidelines, the average useful life for the type of vehicle being replaced is eight (8) years or 120,000 miles. This vehicle has reached the eight years or older threshold. The current vehicle is no longer economical to continue driving due to on-going mechanical issues.

The Facilities Management – Custodial Division plans to use existing FY 23/24 budget savings to purchase the vehicle.

Impact on Residents and Businesses

There is no negative impact on residents and businesses. The purchase is funded 100% by existing budget savings for the Facilities Management – Custodial Services Division, therefore there is no additional impact on the General Fund.

The replacement of older vehicles that have outlived their lifecycle is necessary to fulfill the Departments mission and to continue its operations effectively and without delay.

Contract History and Price Reasonableness

On behalf of Facilities Management- Custodial Services Division, Purchasing and Fleet released Request for Quote # FMARC-316 on December 20, 2023, for a Single Cab 16' Box Truck with Liftgate. The bid was posted publicly on PublicPurchase.com. 15 Vendors were notified, 10 vendors downloaded the bid document. At the time of bid close the County received 3 bids with costs ranging from \$73,269 to \$101,450. After thorough review of all responses, Fritts Ford was determined to be the most responsive, responsible bidder at the total cost of \$73,269 and was selected for award (PO 0000112198).

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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ATTACHMENTS:

- 1) Purchase Order FMARC 0000112198
- 2) RFQ# FMARC-316 Box Truck Bid Recap



COUNTY OF RIVERSIDE

Purchasing and Fleet Services Department
2980 Washington St
Riverside, CA 92504
Phone: (951) 955-4937
Fax: (951) 955-3730

PURCHASE ORDER

Vendor Instructions

1. Packaging Slip showing P.O. number and contents must accompany each shipment.
2. No charge for packaging or drayage will be allowed except when specified in order.
3. No partial billings except when specified in the order.
4. THIS ORDER EXPRESSLY LIMITS ACCEPTANCE TO THE TERMS OF THIS ORDER. ANY ADDITIONAL OR DIFFERENT TERMS PROPOSED BY THE SELLER ARE REJECTED UNLESS EXPRESSLY ASSENTED TO IN WRITING BY THE BUYER.
5. MAIL INVOICE TO THE ADDRESS SHOWN BELOW. SHOW PURCHASE ORDER NUMBER AND ORDERING DEPARTMENT.
6. Out of state vendors MUST show CA Board of Equilization Permit Number. Otherwise, sales tax will be deducted.
7. IMPORTANT: Seller shall provide material safety data sheets for each product containing hazardous substances as listed by CA Dir. Ind. Rel. in CA Adm. Code, Title 8, Section 5194 and labor codes
8. If work is to be carried out on county property, vendor shall call purchasing and ascertain amounts and types of insurance required and provide proof of insurance before beginning work

FACILITIES MANAGEMENT

FM-Invoices@rivco.org
Facilities Management Dept
3450 14th Street, Suite 200
Riverside CA 92501
United States

Dispatch Via Email		
Purchase Order FMARC-0000112198	Date 2023-12-29	Revision
Payment Terms Net 30	Freight Terms FOB Destination, Freight Paid	Ship Via BEST WAY
Buyer Misty Alderaan	Phone	Currency

Vendor: 0000005818
Fritts Ford
8000 Auto Drive
Riverside CA 92504-4193
United States

Ship To: 6327-26000
Facilities Management
FM Purchasing Supply
Svcs
2991 Franklin Avenue
Floor 1st
Riverside CA 92507
United States

Attention: Aaron Herman

Bill To: FM-Invoices@rivco.org
Facilities Management
Dept
3450 14th Street, Suite
200
Riverside CA 92501
United States

Line- Sch	Item/Description	Tax Exempt? Mfg ID	Quantity	UOM	Replenishment Option: Standard PO Price	Extended Amt	Due Date
1 - 1	Ford E-450 Box Truck- replacement due to current vehicle is end of life - RFQ#FMARC-316, Single Cab 16' Box Truck w/Liftgate. Total includes tax, tire fee & CVR.		1.00		73268.48	73268.48	01/28/2024
Schedule Total						<u>73268.48</u>	
Item Total						<u>73268.48</u>	

This Purchase Order is being issued at the request of the County of Riverside Facilities Management Department, Custodial Services Division.

Riverside County Terms and Conditions are in full effect as noted.

PAYMENT TERMS For calculating due dates for payment terms, County will use either the date that the invoice is received by the County or the date the goods/services are received, whichever is later. Terms: Net 30

- *116-200 General Terms
- *116-210 General Conditions, Materials and/or Services
- *116-230 General Conditions, Equipment
- *116-260 Local Vendor Qualification Affidavit

To view County's Terms and Conditions, please refer to <http://www.purchasing>.

Authorized Signature



COUNTY OF RIVERSIDE

Purchasing and Fleet Services Department
2980 Washington St
Riverside, CA 92504
Phone: (951) 955-4937
Fax: (951) 955-3730

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United States

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Payment Terms Net 30	Freight Terms FOB Destination, Freight Paid	Ship Via BEST WAY
Buyer Misty Alderaan	Phone	Currency

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Fritts Ford
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Riverside CA 92504-4193
United States

Ship To: 6327-26000
Facilities Management
FM Purchasing Supply
Svc
2991 Franklin Avenue
Floor 1st
Riverside CA 92507
United States

Attention: Aaron Herman

Bill To: FM-Invoices@rivco.org
Facilities Management
Dept
3450 14th Street, Suite
200
Riverside CA 92501
United States

Tax Exempt?

Line- Item/Description
Sch

Tax Exempt ID:
Mfg ID

Quantity UOM

Replenishment Option: Standard

PO Price Extended Amt Due Date

co.riverside.ca.us

Acceptance of order confers acceptance of the terms as applicable to the product or service noted on this PO. Insurance documents with correct endorsements MUST be on file prior to service scheduling. Automobile insurance endorsements are required if the awarded vendor is delivering goods in a company vehicle not an outside shipping source (UPS, FedEx, etc.)

In the event of contradiction, between the County's and the Seller's conditions, the County's conditions will prevail.

The County reserves the right to cancel the unexpended balance of this order at any time.

Kristi Squires
PR1156735

Total PO Amount 73268.48

Authorized Signature



Request for Quote
FMARC-316 - Single Cab 16' Box Truck with Liftgate
Facilities Management- Custodial Services

Bidder	RWC Group	Los Angeles Freightliner	Fritts Ford
DBA	Fred M. Boernet Motor Co	Transwest Truck Center	
Address	3620 E Florence Ave Huntington Park, CA 90255	10150 Cherry Ave Fontana 92335	7990 Auto Dr, Riverside 92501
Contact	Jesus Villegas	Kurt Ranfranz	Vikiy Garay
Email Address	jvillegas@rwcgroup.com	kranfranz@vgttruck.com	vgaray@frittsford.com
Phone Number	(562) 299-3732	(562)6392355	(951)353-8800
Model	2024 Isuzu NRR Gas	2024 Ford E-450	2024 Ford E-450
Unit Price	\$93,279.64	\$76,545.00	\$67,354.00
Tax	\$8,169.50	\$6,708.19	\$5,914.48
Total	\$101,449.22	\$83,253.19	\$73,268.48
Lead time	60 days	180-240	Vehicle on Hand

This is a TENTATIVE award notification only. Vendor(s) are NOT authorized to begin work/services or deliver products without first receiving an authorized signed purchase order or signed contract from the Purchasing Agent. The County is not responsible for payment for work/services done or products delivered without a signed purchase order or signed contract.