

ITEM: 3.22 (ID # 24244) MEETING DATE: Tuesday, April 30, 2024

FROM : FACILITIES MANAGEMENT AND RIVERSIDE COUNTY DISTRICT ATTORNEY'S OFFICE :

SUBJECT: FACILITIES MANAGEMENT (FM) AND RIVERSIDE COUNTY DISTRICT ATTORNEY'S OFFICE - Riverside District Attorney Room 220 Conversion Project - California Environmental Quality Act Exempt Pursuant to State CEQA Guidelines pursuant to State CEQA Guidelines Section 15301 Existing Facilities and 15061 (b)(3) Common Sense Exemptions, Approval of In-Principle and Preliminary Project Budget; District 1. [\$129,192 - 100% District Attorney General Fund 10000]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Riverside District Attorney Room 220 Conversion (Riverside DA Room 220 Conversion) Project for inclusion in the Capital Improvement Program (CIP);

Continued on Page 2

ACTION:Policy, CIP

John Aki 4/9/2024 Rose Salgado, Director of Facilities Management

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes:	Jeffries, Spiegel, Washington, Perez and Gutierrez	
Nays:	None	Kimberly A. Rector
Absent:	None	Clerk of the Board
Date:	April 30, 2024	By: Marmy Li
XC:	FM, DA	Deputy
		v

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

RECOMMENDED MOTION: That the Board of Supervisors:

- Find that the Project is exempt from the California Environmental Quality Act (CEQA) Pursuant to State CEQA Guidelines Section 15301, Class 1 - Existing Facilities Exemption and Section 15061 (b)(3), "Common Sense" Exemption;
- Approve in-principle the Riverside DA Room 220 Conversion Project located at 3960 Orange Street in Riverside, California; to convert Room 220 waiting area into a shower and locker room section;
- 4. Approve the preliminary project budget in the not to exceed amount of \$129,192 for the Project;
- Authorize use of the District Attorney General Fund 10000 in the not to exceed amount of \$129,192, including reimbursement to Facilities Management (FM) for incurred project related expenses;
- 6. Delegate project management authority for the Project to the Director of Facilities Management, or her designee, in accordance with applicable Board policies, including the authority to utilize consultants on the approved pre-qualified list for services in connection with the Project, and within the approved project budget; and
- 7. Authorize the Purchasing Agent to execute pre-qualified consultant service agreements not to exceed \$100,000 per pre-qualified consultant, per fiscal year, in accordance with applicable Board policies for the Project, and the sum of all project contracts shall not exceed \$129,192.

FINANCIAL DATA	Curren	t Fiscal Year:	Next	Fiscal Year:	т	otal Cost:	Ongoi	ng Cost
COST	\$	39,192	\$	90,000	\$	129,192	\$	0
NET COUNTY COST	\$	39,192	\$	90,000	\$	129,192	\$	0
SOURCE OF FUNDS:	100% D	istrict Attorne	ey Gen	eral	Budg	et Adjustmei	nt: No	
Fund 10000					For Fiscal Year: 23/24 - 24/25			

C.E.O. RECOMMENDATION: Approve

BACKGROUND: Summary

The Riverside Office of the District Attorney is located in the Downtown Law Building at 3960 Orange Street in Riverside, CA 92501. The facility currently has no showers nor lockers for both men and women for investigators, investigative technicians, forensic technicians, victim advocates, and attorneys that require to clean up after certain exposures in their field of work. The scope of work to the Project includes but is not limited to: converting the existing waiting room area within Room 220 into a shower and locker room section for both men and women next to the existing restrooms. Work will be completed in compliance with applicable building codes and health and life safety requirements.

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

Facilities Management (FM) recommends the Board approve in-principle the Riverside DA Room 220 Conversion Project and the preliminary project budget in the not to exceed amount of \$129,192. FM will procure the most cost effective and efficient project delivery method and award in accordance with applicable Board policies.

With certainty, there is no possibility that the Riverside DA Room 220 Conversion Project may have a significant effect on the environment. The Project, as proposed, is limited to interior conversion of an existing space into showers and locker area. The use of the facility would continue to provide staff services and would not result in a significant increase in capacity or intensity of use. Therefore, the Riverside DA Room 220 Conversion Project is exempt as the project meets the scope and intent of the "Common Sense" Exemption identified in Section 15061 (b)(3) and Class 1 – Existing Facilities Exemption identified in Section 15301. A Notice of Exemption will be filed by FM staff with the County Clerk within five days of Board approval.

Additional Fiscal Information

The approximate allocation of the preliminary project budget is as follows:

BUDGET LINE ITEMS	PROJECT BUDGET
DESIGN PROFESSIONAL OF RECORD	38,280
SPECIALTY CONSULTANTS	3,500
REGULATORY PERMITTING	2,500
CONSTRUCTION	59,137
OTHER CONSTRUCTION	2,174
COUNTY ADMINISTRATION	11,856
PROJECT CONTINGENCY	11,745
PRELIMINARY PROJECT BUDGET	\$129,192

All costs associated with this Board action will be 100% funded with the District Attorney General Fund 10000. Expenditures for FY 23/24 are estimated at \$39,192 and expenditures for FY 24/25 are estimated at \$90,000.

RS:VB:RM:DL:MB:SC:TV FM08220013205 MT Item #24244 G:\Project Management Office\FORM 11'S\Form 11's_In Process\24244_D3 - 013205 - Riv DA Room 220 Conv Project - In-Princ & Prelim Proj Budget 040924.doc

4/22/2024

Meghan Harn Sizin 3/27/2024 Verofice Santillan, Principal Management Analyst 4/12/2024

Riverside County Facilities Management 3450 14th Street, Riverside, CA 92501 FM staff to file

NOTICE OF EXEMPTION

February 15, 2024

Project Name: Riverside County District Attorney (DA) Room 220 Conversion Project, Riverside

Project Number: FM08220013205

Project Location: 3960 Orange Street, north of 10th Street, Riverside, CA 92501; Assessor's Parcel Number (APN): 215-373-019

Description of Project: The Riverside Office of the District Attorney is located in the Downtown Law Building at 3960 Orange Street in Riverside, CA 92501. The facility currently has no showers nor lockers for both men and women for investigators, investigative technicians, forensic technicians, victim advocates, and attorneys that require to clean up after certain exposures in their field of work. The scope of work to the Project includes, but is not limited to, converting the existing waiting room area within Room 220 into a shower and locker room section for both men and women next to the existing restrooms. Work will be completed in compliance with applicable building codes and health and life safety requirements. The conversion of Room 220 into showers and lockers at the existing office building at 3960 Orange Street is identified as the proposed project under the California Environmental Quality Act (CEQA). The operation of the facility will continue to provide public services and will not result in a change or expansion of existing use. No additional direct or indirect physical environmental impacts are anticipated.

Name of Public Agency Approving Project: Riverside County Facilities Management

Name of Person or Agency Carrying Out Project: Riverside County Facilities Management

Exempt Status: State California Environmental Quality Act (CEQA) Guidelines, Section 15301 Existing Facilities Exemption; 15061(b) (3), General Rule or "Common Sense" Exemption, Codified under Title 14, Articles 5 and 19, Sections 15061, and 15301.

Reasons Why Project is Exempt: The proposed project is categorically exempt from the provisions of CEQA specifically by the State CEQA Guidelines as identified below. The project will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. The project will not cause an impact to an environmental resource of hazardous or critical concern nor would the project include unusual circumstances which could have the possibility of having a significant effect on the environment. The project would not result in impacts to scenic highways, hazardous waste sites, historic resources, or other sensitive natural environments, or have a cumulative effect to the environment. No significant environmental impacts are anticipated to occur with the room conversion at the existing DA office building.

- Section 15301 (b)-Existing Facilities: This Class 1 categorical exemption includes the operation, repair, maintenance, leasing, or minor alteration of existing public or private structures or facilities, provided the exemption only involves negligible or no expansion of the previous site's use. The project, as proposed, is limited to tenant improvements at the existing DA office building at 3960 Orange Street. The use of the facility would continue to provide public services and would not result in a significant increase in capacity or intensity of use. Therefore, the project is exempt as it meets the scope and intent of the Categorical Exemption identified in Section 15301, Article 19, Categorical Exemptions of the CEQA Guidelines.
- Section 15061 (b) (3) "Common Sense" Exemption: In accordance with CEQA, the use of the Common Sense • Exemption is based on the "general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment." State CEOA Guidelines, Section 15061(b) (3). The use of this exemption is appropriate if "it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment." Ibid. This determination is an issue of fact and if sufficient evidence exists in the record that the activity cannot have a significant effect on the environment, then the exemption applies and no further evaluation under CEQA is required. See No Oil, Inc. v. City of Los Angeles (1974) 13 Cal. 3d 68. The ruling in this case stated that if a project falls within a category exempt by administrative regulation or 'it can be seen with certainty that the activity in question will not have a significant effect on the environment', no further agency evaluation is required. With certainty, there is no possibility that the project may have a significant effect on the environment. The proposed improvements to Room 220 at the DA existing facility will not result in any direct or indirect physical environmental impacts. The improvements would occur within existing facility, would not alter the footprint and are being completed to create a compliant and functional facility. The use of the facility for public services would remain unchanged. Therefore, in no way, would the project as proposed have the potential to cause a significant environmental impact and the project is exempt from further CEOA analysis.

Based upon the identified exemptions above, the County of Riverside, Facilities Management hereby concludes that no physical environmental impacts are anticipated to occur and the project as proposed is exempt under CEQA. No further environmental analysis is warranted.

Date: 2-14-2024 Signed:

Mike Sullivan, County of Riverside, Facilities Management