

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.52
(ID # 24933)

MEETING DATE:
Tuesday, May 21, 2024

FROM : TLMA-TRANSPORTATION:

SUBJECT: TRANSPORTATION AND LAND MANAGEMENT AGENCY/TRANSPORTATION:
Approval of the Service Agreement by and between the County of Riverside and the City of Redlands for the Live Oak Canyon Road Slurry Seal Improvements for Fiscal Year 2024/25. District 5. [\$39,780 Total Cost – Local Funds 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Service Agreement by and between the County of Riverside and the City of Redlands for the Live Oak Canyon Road Slurry Seal Improvements; and
2. Authorize the Chairman of the Board to execute the same.

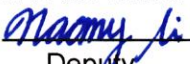
ACTION:Policy

Dennis Acuna, Director of Transportation 5/6/2024

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: May 21, 2024
xc: Trans.

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 39,780	\$ 39,780	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: City of Redlands (100%). There are no General Funds used in this project.			Budget Adjustment: No	
			For Fiscal Year: 24/25	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The County of Riverside (County) is proposing to slurry seal a segment of Live Oak Canyon Road that is maintained by the County and the City of Redlands (City). The limit for this segment is from 1680' E San Timoteo Canyon Road to 7508' E San Timoteo Canyon Road (approximately 5,876 linear feet). The City has requested that this segment of road in the Redlands area be included in the County's Slurry Seal Project for Fiscal Year 2024/25 in the 5th Supervisorial District (Project). The proposed road limits are shown in Attachment 1, Vicinity Map.

This Service Agreement between the County and the City outlines each agency's responsibilities for the completion of the Slurry Seal Improvements and obligates the City to fund 100% of the slurry seal improvements within the jurisdictional boundaries of the City.

The City will deposit \$39,780 prior to the start of the construction contract. The County is providing the services and has no obligation to fund any portion of the project within the City's jurisdiction.

The portion of the work in the City will be part of the Project. The Board of Supervisors approved the Project for advertisement on April 30, 2024. Bids will open on May 29, 2024 thereafter.

This Service Agreement was approved by Redlands City Council on April 16, 2024.

County Counsel has approved the agreement as to legal form.

Project Number: D5-0010

Impact on Residents and Businesses

The proposed improvements will improve safety and enhance operational efficiency for traffic on Live Oak Canyon Road. The slurry seal treatment will also preserve and extend the life of the road thereby reducing the need for resurfacing, which is ten times more costly.

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Additional Fiscal Information

The City of Redlands will be responsible for 100% of the Live Oak Canyon Road Slurry Seal Improvement costs within the city jurisdiction.

Contract History and Price Reasonableness

N/A

Attachments:

Vicinity Map

Agreement



Jason Farin, Principal Management Analyst 5/15/2024



Aaron Gettis, Chief of Deputy County Counsel 5/14/2024

SERVICE AGREEMENT BY AND BETWEEN

COUNTY OF RIVERSIDE

AND

CITY OF REDLANDS

FOR

LIVE OAK CANYON ROAD SLURRY SEAL IMPROVEMENTS

This Agreement is entered into this _____, 2024, by and between the County of Riverside, a political subdivision of the State of California, on behalf of its Transportation Department (hereinafter "COUNTY") and the City of Redlands, a municipal corporation, (hereinafter "CITY") for slurry seal improvements located within the jurisdictional boundaries of CITY. The COUNTY and CITY are sometimes hereinafter referred to individually as a "PARTY" and collectively as the "PARTIES"

RECITALS

- A. WHEREAS, CITY has determined to seal the existing asphalt surface on Live Oak Canyon Road which consists of the following segment: Live Oak Canyon Road from 1680' E San Timoteo Canyon Road to 7508' E San Timoteo Canyon Road (approximately 5876 linear feet by 11 feet wide) in the Redlands area of Riverside County (hereinafter "CITY PROJECT").
- B. WHEREAS, CITY has determined that it requires construction services to place the slurry seal on Live Oak Canyon Road as shown in Exhibit A and that a slurry seal will be applied that consists of the application of a mixture of water, asphalt emulsion, aggregate, and chemical additives to an existing asphalt concrete pavement surface.
- C. WHEREAS, COUNTY is fully qualified to administer the work that includes traffic control, rout and seal random cracks, replacement of any pavement markings, including cross walks, striping and raised pavement markers.
- D. WHEREAS, COUNTY has slurry seal improvement projects within the jurisdictional boundaries of COUNTY along the COUNTY and CITY boundary, which slurry seal improvement projects are sometimes hereinafter referred to collectively as "COUNTY PROJECT".

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- 1 E. WHEREAS, CITY will benefit from the cost savings associated with a larger improvement project, and CITY
2 desires to work with the COUNTY to construct the CITY PROJECT, together with the COUNTY PROJECT
3 since COUNTY has extensive experience in the development and implementation of similar type projects.
- 4 F. WHEREAS, COUNTY will therefore provide the administrative, technical, managerial, and support services
5 necessary for the implementation of the CITY PROJECT as part of the COUNTY PROJECT.
- 6 G. WHEREAS, COUNTY and CITY desire to define herein the terms and conditions under which said CITY
7 PROJECT is to be administered, engineered, coordinated, and constructed.

8 **AGREEMENT**

9 NOW THEREFORE, in consideration of the mutual promises contained herein, the PARTIES hereto agree as
10 follows:

11 **SECTION 1 • COUNTY AGREES to:**

- 12 1. Act as the lead agency on behalf of the CITY for the overall implementation of the CITY PROJECT. The
13 COUNTY is providing services on a reimbursable basis and has no obligation to fund any portion of the
14 CITY PROJECT. Nothing in this Agreement is intended to commit the COUNTY to provide replacement
15 funding for or to continue with the CITY PROJECT, if funds are not available.
- 16 2. Furnish CITY with Maps, Plans, Specifications & Estimate (PS&E) documents for the CITY PROJECT.
17 Final plans for improvements are prepared to COUNTY standards and signed by a Civil Engineer registered
18 in the State of California. Deviations from standards shall be coordinated with and approved by CITY.
19 COUNTY shall not begin construction within CITY until CITY has approved the CITY PROJECT portion of
20 the PS&E documents, which approval shall not be unreasonably withheld.
- 21 3. Direct COUNTY's contractor to identify any existing surface utility facilities within the limits of the CITY
22 PROJECT and to protect the facilities as detailed in the Special Provisions of the PS&E.
- 23 4. Direct COUNTY's contractor to make written application to CITY for an encroachment permit authorizing
24 entry into CITY right of way for the purposes of constructing COUNTY PROJECT and CITY PROJECT.
- 25 5. Advertise, award, and administer a public works contract for the construction of the COUNTY PROJECT
26 and the CITY PROJECT in accordance with all applicable federal, state or local statutes, ordinances,
27 orders, governmental requirements, laws or regulations, including but not limited to the local agency public
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1 construction codes, California Labor Code, and California Public Contract Code, and in accordance with
2 the encroachment permits issued by CITY.

3 6. Furnish a representative to perform the function of Resident Engineer during construction of CITY
4 PROJECT.

5 7. Furnish qualified support staff to assist the Resident Engineer in, but not limited to, construction surveys,
6 soils and compaction tests, measurement and computation of quantities, testing of construction materials,
7 checking submittals, preparation of estimates and reports, preparation of as-built drawings, and other
8 inspection and staff services necessary to assure that the construction is performed in accordance with the
9 PS&E documents.

10 8. Construct the CITY PROJECT in accordance with approved PS&E documents.

11 9. Submit any contract change order that causes the construction contract to exceed 10% of the contract bid
12 amount for CITY PROJECT improvements to CITY for review and approval prior to final authorization by
13 COUNTY. If any contract change order causes the construction contract to change by less than 10% of
14 the bid amount for CITY PROJECT, COUNTY is authorized by CITY's approval of this Agreement to move
15 forward with such change.

16 10. Furnish CITY a final reconciliation of CITY PROJECT expenses within ninety (90) days following the
17 completion and acceptance of the COUNTY PROJECT and CITY PROJECT construction contract. If final
18 costs associated with the CITY PROJECT are in excess of the Deposit provided in Section 2, COUNTY
19 shall include a final bill with the financial reconciliation. If final costs associated with the CITY PROJECT
20 are less than the Deposit provided in Section 2, COUNTY shall include a reimbursement for the difference
21 with the financial reconciliation.

22 11. Provide CITY one complete set of reproducible as-built plans and all contract documents including
23 calculations, estimates, and other documents produced as part of this contract within ninety (90) days after
24 completion and acceptance of the CITY PROJECT.

25 **SECTION 2 • CITY AGREES to:**

26 1. Fund one hundred percent (100%) of the cost of the CITY PROJECT, as shown in Exhibit "B". CITY agrees
27 that should unforeseen circumstances arise which result in an increase of any costs over those shown in
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1 Exhibit "B", CITY will pay such costs pursuant to Subsection 9 and Subsection 10 of Section 1.

- 2 2. Deposit with COUNTY, prior to COUNTY start of work and upon written request by COUNTY, Thirty Nine
3 Thousand Seven Hundred Eighty Dollars and Zero Cents (\$39,780.00) (the "Deposit"), which represents
4 one hundred percent (100%) of the estimated costs to complete construction including construction
5 administration, inspection and materials testing and contingency for CITY PROJECT, as provided in Exhibit
6 "B".
- 7 3. Prepare and approve CEQA clearance for the CITY PROJECT.
- 8 4. Issue, at no cost to COUNTY or its contractor, upon proper application by COUNTY or COUNTY's
9 contractor, an encroachment permit authorizing entry onto CITY right-of-way to complete construction,
10 including traffic control, construction survey, inspection and materials testing for the COUNTY PROJECT
11 and CITY PROJECT.
- 12 5. Provide at no cost to the COUNTY, oversight of the CITY PROJECT, to provide prompt reviews and
13 approvals, as appropriate, of submittals by COUNTY, and to cooperate in timely processing of the CITY
14 PROJECT.
- 15 6. Provide at no cost to COUNTY, a representative to coordinate and assist the COUNTY Resident Engineer
16 during the construction of the CITY PROJECT and to verify facilities are constructed as required by this
17 Agreement.
- 18 7. Pay COUNTY for any final costs associated with the CITY PROJECT that are in excess of the Deposit as
19 determined pursuant to Subsection 10 of Section 1.

20 **SECTION 3 • IT IS MUTUALLY AGREED AS FOLLOWS:**

- 21 1. If upon opening of bids for construction of the CITY PROJECT the bids indicate a cost overrun of no more
22 than ten percent (10%) of the construction cost estimate will occur, as described in Exhibit "B", COUNTY
23 may award the contract.
- 24 2. If upon opening of bids it is found that a cost overrun exceeding ten percent (10%) of the construction cost
25 estimate will occur, COUNTY and CITY shall endeavor to agree upon an alternative course of action. If,
26 after fourteen (14) calendar days from the date of bid opening, an alternative course of action is not agreed
27 upon, this Agreement shall be deemed to be terminated by mutual consent. COUNTY shall reimburse CITY
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1 with any unspent portion of the Deposit within forty-five (45) days of termination.

2 3. COUNTY and CITY acknowledge and agree that any funding shortfall for the completion of the CITY
3 PROJECT will be the sole responsibility of CITY. Nothing in this Agreement is intended to commit the
4 COUNTY to funding any portion of CITY PROJECT or shall be construed as obligating the COUNTY to
5 provide replacement funding for any anticipated funding or to continue with the CITY PROJECT, if funds
6 are no longer available. In the event that adequate funds are not available to move forward or to complete
7 CITY PROJECT, PARTIES agree to meet and confer and collectively work to identify adequate funding for
8 CITY PROJECT.

9 4. The total cost to CITY to complete construction, including construction administration, inspection and
10 materials testing and a contingency for CITY PROJECT is estimated to be Thirty Nine Thousand Seven
11 Hundred Eighty Dollars and Zero Cents (\$39,780.00) as detailed in Exhibit "B".

12 5. COUNTY shall not be obligated to commence the CITY PROJECT until after receipt of CITY's Deposit as
13 required in Section 2.

14 6. Construction by COUNTY of improvements for CITY PROJECT shall not be commenced until an
15 Encroachment Permit to COUNTY, or COUNTY's contractor, authorizing such work has been issued by
16 CITY.

17 7. COUNTY shall cause COUNTY's contractor to maintain in force, until completion and acceptance of the
18 slurry seal improvements, a policy of Commercial Liability Insurance, including coverage of Bodily Injury
19 Liability and Property Damage Liability, in the amount of \$2,000,000 minimum single limit coverage, and a
20 policy of Automobile Liability Insurance in the amount of \$1,000,000 minimum. Endorsements to each
21 policy shall be required which name CITY, its officers, agents and employees, as additionally insured.
22 COUNTY shall also require COUNTY's contractor to maintain Worker's Compensation Insurance.
23 COUNTY shall cause COUNTY's contractor to provide Certificates of Insurance and Additional Insured
24 Endorsements which meet the requirements of this section to CITY prior to the start of construction.

25 8. Ownership and title to all materials, equipment, and appurtenances installed as part of this Agreement will
26 be automatically vested with the jurisdiction in which the improvements reside, and no further agreement
27 will be necessary to transfer ownership.

- 1 9. CITY shall be responsible for the maintenance of the improvements provided by CITY PROJECT within
2 CITY right of way except as specified in this Agreement or future agreements.
- 3 10. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed
4 by all PARTIES and no oral understanding or agreement not incorporated herein shall be binding on each
5 PARTY hereto.
- 6 11. Neither COUNTY nor any officer or employee thereof shall be responsible for any damage or liability
7 occurring by reason of any act or omission of CITY under or in connection with any work, authority or
8 jurisdiction delegated to CITY under this Agreement. It is further agreed that pursuant to Government Code
9 Section 895.4, CITY shall fully indemnify and hold COUNTY harmless from any liability imposed for injury
10 (as defined by Government Code Section 810.8) occurring by reason of any act or omission of CITY under
11 or in connection with any work, authority or jurisdiction delegated to CITY under this Agreement.
- 12 12. Neither CITY nor any officer or employee thereof shall be responsible for any damage or liability occurring
13 by reason of any act or omission of COUNTY under or in connection with any work, authority or jurisdiction
14 delegated to COUNTY under this Agreement. It is further agreed that pursuant to Government Code
15 Section 895.4, COUNTY shall fully indemnify and hold CITY harmless from any liability imposed for injury
16 (as defined by Government Code Section 810.8) occurring by reason of any act or omission of COUNTY
17 under or in connection with any work, authority or jurisdiction delegated to COUNTY under this Agreement.
- 18 13. In the event that CITY defaults in the performance of any of its obligations under this Agreement or
19 materially breaches any of the provisions of this Agreement, the COUNTY shall have the option to terminate
20 this Agreement upon ninety (90) days written notice to CITY.
- 21 14. CITY and COUNTY shall retain or cause to be retained for audit, all records and accounts relating to the
22 CITY PROJECT for a period of minimum three (3) years from the date of Notice of Completion of the CITY
23 PROJECT.
- 24 15. This Agreement may be executed in any number of counterparts, each of which will be an original, but all
25 of which together will constitute one instrument. Each PARTY to this Agreement agrees to the use of
26 electronic signatures, such as digital signatures that meet the requirements of the California Uniform
27 Electronic Transactions Act ("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this
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1 Agreement. The PARTIES further agree that the electronic signatures of the PARTIES included in this
2 Agreement are intended to authenticate this writing and to have the same force and effect as manual
3 signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically
4 associated with an electronic record and executed or adopted by a person with the intent to sign the
5 electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an
6 electronic signature for transactions and contracts among parties in California, including a government
7 agency. Digital signature means an electronic identifier, created by computer, intended by the PARTY using
8 it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon
9 by the PARTIES. For purposes of this section, a digital signature is a type of "electronic signature" as
10 defined in subdivision (i) of Section 1633.2 of the Civil Code.

11 16. All notices, demands, invoices, and other communications required or permitted hereunder shall be in
12 writing and delivered to the following addresses or such other address as the PARTIES may designate:

13 COUNTY:

CITY:

14 Riverside County Transportation Department

City of Redlands

15 Attn: Patty Romo

Attn: John Harris

16 Director of Transportation

Municipal Utilities & Engineering Director

17 4080 Lemon Street, 8th Floor

35 Cajon St Suite 15A

18 Riverside, CA 92501

Redlands, CA 92374

19 Phone: (951) 955-6740

Phone: (909) 798-7551

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21 [Signature Page Follows]
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APPROVALS

COUNTY Approvals

RECOMMENDED FOR APPROVAL:



~~Patty Rome~~ DENNIS ACUNA

Director of Transportation

APPROVED AS TO FORM:


COUNTY COUNSEL

By 

DANIELLE MALAND

Deputy County Counsel

APPROVAL BY THE BOARD OF SUPERVISORS



CHUCK WASHINGTON

PRINTED NAME

Chair, Riverside County Board of Supervisors

ATTEST:

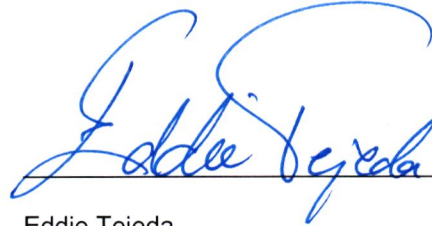

Deputy

KIMBERLY A. RECTOR

Clerk of the Board (SEAL)

CITY OF REDLANDS Approvals

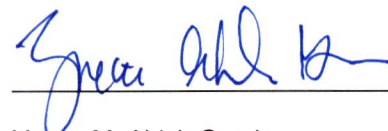
APPROVED BY:



Eddie Tejada

Mayor

APPROVED AS TO FORM:



Yvette M. Abich Garcia

City Attorney

ATTEST:



Jeanne Donaldson

City Clerk

EXHIBIT A

VICINITY/ CITY PROJECT MAP

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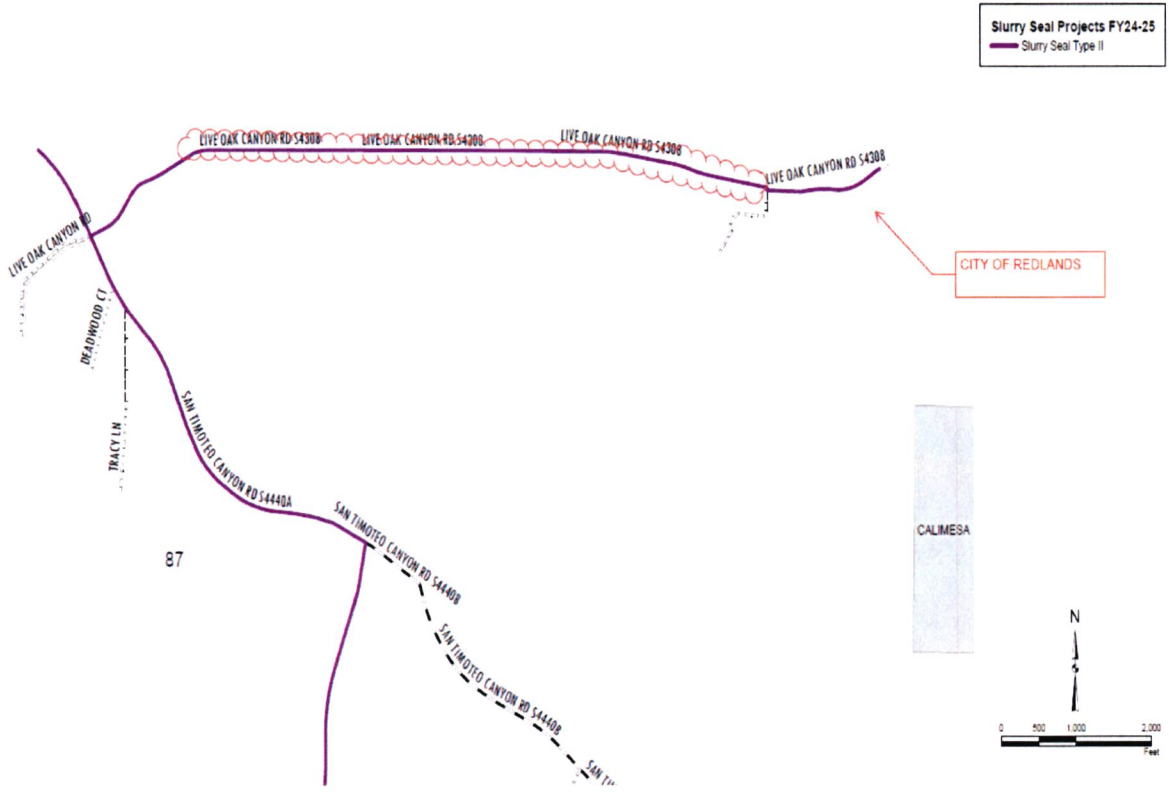


EXHIBIT B
CITY PROJECT BUDGET
ESTIMATED COSTS:

TASK	COSTS
Construction	\$30,780.00
Contingency	\$4,000.00
Administration, Inspection & Testing	\$5,000.00
TOTAL COST	\$39,780.00

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