

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.13
(ID # 24996)

MEETING DATE:
Tuesday, June 04, 2024

FROM : DISTRICT ATTORNEY

SUBJECT: DISTRICT ATTORNEY: Request the Purchase and Authorize the Purchasing Agent to issue Purchase Orders for the purchase of twelve (12) vehicles for the District Attorney's Office and Approval of Budget Adjustment for the vehicles to replace aging fleet for the District Attorney's Office for FY 23/24, All Districts. [\$493,864 Total Cost - District Attorney FY23/24 Budget Savings 100%] (4/5 Vote Required)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Request the purchase and authorize the Purchasing Agent to issue a Purchase Order for the purchase of twelve (12) vehicles in the amount of \$493,864; and
2. Approve and direct the Auditor Controller to make the budget adjustment on the attached Schedule A.

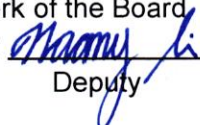
ACTION:4/5 Vote Required


Jared Haringsma 5/10/2024

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: June 4, 2024
xc: D.A.

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 493,864	\$ 0	\$ 493,864	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% District Attorney - FY24 Budget			Budget Adjustment:	Yes
			For Fiscal Year:	23/24

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

The District Attorney's Office needs to replace a portion of its aging fleet, which is recommended by the Fleet Vehicle Replacement Guidelines/Equipment Life Cycles. This includes twelve (12) vehicles in its current fleet; all of which are nine years or older, with nine (9) of those vehicles currently in excess of 100,000 miles and three (3) with over 95,000 miles but rapidly approaching 100,000, which exceeds the Fleet Vehicle Replacement Guidelines. District Attorney vehicles that are over the 7-year Fleet recommended age are no longer covered under the maintenance agreement, resulting in direct department billing for each service instance, which in turn increases departmental spending. Retaining vehicles over the recommended age is therefore not cost effective to the department.

Fleet Services will procure the vehicles and will bill the District Attorney when they are received. These vehicles were not originally included in the Fiscal Year 2023-24 and therefore require Board approval as unbudgeted fixed asset purchases. The District Attorney plans to use existing FY23-24 budget savings to purchase the vehicles.

Impact on Residents and Businesses

The purchase is funded 100% by existing budgetary savings for the District Attorney's Office, therefore there is no additional impact on the General Fund.

Additional Fiscal Information

N/A

Contract History and Price Reasonableness

N/A

ATTACHMENTS:

SCHEDULE A. BUDGET ADJUSTMENT

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Heydee Koury, Sr Accountant - Auditor 5/20/2024


Marlana McSkimming, Administrative Support Services Manager 5/15/2024


Meghan Hahn, Director of Procurement 5/15/2024


Steven Atkeson 5/28/2024


Michelle Paradise, ACEO 5/28/2024

**Schedule A – Budget Adjustment
FY23/24**

Increase Appropriations:

45300 7300500000 546320	Vehicles-Cars/Light Trucks	\$493,864
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Increase Estimated Revenues:

45300 7300500000 777620	Vehicles Cost Recovery	\$493,864
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