

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.16
(ID # 24997)**

MEETING DATE:
Tuesday, June 11, 2024

FROM : DISTRICT ATTORNEY

SUBJECT: DISTRICT ATTORNEY: Request the Purchase and Authorize the Purchasing Agent to issue Purchase Orders for the purchase of three (3) vehicles for the District Attorney's Office utilizing grant funds from Juvenile Justice Crime Prevention Act (JJCPA) and Real Estate Fraud (REF) for the District Attorney's Office for FY 23/24, All Districts. [\$123,532 Total Cost - Grant Funding 100%] (4/5 Vote Required)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Request the cash purchase and authorize the Purchasing Agent to issue a Purchase Order for the purchase of three (3) vehicles in the amount of \$123,532.
2. Approve and direct the Auditor Controller to make the budget adjustment on the attached Schedule A.

ACTION:4/5 Vote Required

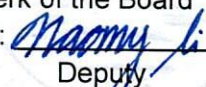

Jared Haringsma

5/17/2024

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington and Gutierrez
Nays: None
Absent: Perez
Date: June 11, 2024
xc: DA

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 123,532	\$ 0	\$ 123,532	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% Grant Funding			Budget Adjustment: Yes	
			For Fiscal Year: 23/24	

C.E.O. RECOMMENDATION: [CEO use]

BACKGROUND:

Summary

The District Attorney's Office has a need for three (3) new vehicles and has secured alternative funding for the purchase. One (1) of these vehicles is to be outfitted to accommodate a Canine/K-9 Unit, which is critical for the support of victims and witnesses. The Division of Victim Services K-9 Facility Dog Program features specially trained facility dogs, that provide support services countywide to vulnerable children and adults while they testify in court; it also augments the Crime Prevention Unit (CPU) services by providing support to clients on an as-needed basis. These canines serve a critical role in rapport building with youths receiving CPU services and/or attending CPU programs; additionally, they offer canine support in needs assessment interviews, groups/presentations, and counseling/case management sessions. Juvenile Justice Crime Prevention Act (JJCPA) grant funds will be used to procure the vehicle (\$50,522). This vehicle has been previously approved as part of FY 2023/24 budget and this cash purchase will expedite the procurement process.

Two (2) of these vehicles are to support the functions of the Real Estate Fraud (REF) Unit. The purpose of the vehicles requested for REF is to allow our Investigators and Investigative Technicians to conduct daily activities required by their REF assignments. These activities include, but are not limited to, conducting interviews, collection of evidence or documents, search warrant execution, surveillance, and serving subpoenas.

Real Estate Fraud sub funds will be used to procure the vehicles (\$73,010).

Impact on Residents and Businesses

The purchase is funded 100% JJCPA Grant administered through Riverside County Probation Department as well as the District Attorney REF sub fund, therefore there is no additional impact on the General Fund.

Additional Fiscal Information

N/A

Contract History and Price Reasonableness

N/A

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ATTACHMENTS:

SCHEDULE A. BUDGET ADJUSTMENT


Heydee Koury, Sr Accountant - Auditor 5/21/2024


Marlana McSkimming, Administrative Support Services Manager 5/17/2024


Meghan Hahn, Director of Procurement 5/20/2024


Steven Atkeson 6/3/2024


Michelle Paradise, ACEO 6/3/2024

**Schedule A – Budget Adjustment
FY23/24**

Increase Appropriations:

45300 7300500000 546320	Vehicles-Cars/Light Trucks	\$123,532
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Increase Estimated Revenues:

45300 7300500000 777620	Vehicles Cost Recovery	\$123,532
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