## SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.30 (ID # 25012) MEETING DATE: Tuesday, June 11, 2024

FROM:

**PUBLIC SOCIAL SERVICES** 

**SUBJECT:** DEPARTMENT OF PUBLIC SOCIAL SERVICES / IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY: Approve the FY 24/25 Budget for the In-Home Supportive Services Public Authority and Authorize submittal to the State; All Districts. [\$9,265,151 Total Cost; 42.2% Federal, 33.1% State, 0.4% General Fund, and 24.3% Other]

#### **RECOMMENDED MOTION:** That the Board of Supervisors:

- 1. Approve the FY 24/25 requested budget for the In-Home Supportive Services Public Authority (Attachment A); and
- 2. Authorize the Director of the Department of Public Social Services to submit the budget/rate package to the State for approval.

**ACTION:Policy** 

5/28/2024

#### MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes:

Jeffries, Spiegel, Washington and Gutierrez

Nays: Absent: None

Date:

Perez

XC:

June 11, 2024

DPSS/IHSS

3.30

Kimberly A. Rector

Clerk of the Board

#### SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

| FINANCIAL DATA                                 | Current Fiscal Year: | Next Fiscal Year:    | Total Cost:   | Ongoing Cost |  |
|--|----------------------|----------------------|---------------|--------------|--|
| COST   | \$9,265,151          | \$0                  | \$9,265,151   | \$0          |  |
| NET COUNTY COST                                | \$37,500             | \$0                  | \$37,500      | \$0          |  |
| Source of Funds: 42.2<br>General Fund; 24.3% C | Budget Adjus         | Budget Adjustment No |               |              |  |
|  |                      |                      | For Fiscal Ye | ar: 24/25    |  |

C.E.O. RECOMMENDATION: Approve

#### BACKGROUND:

#### **Summary**

The Riverside County In-Home Supportive Services (IHSS) Public Authority (PA) is a state-mandated program resulting from the passage of AB1682. As an enhancement to IHSS direct service delivery, Public Authority responsibilities include development and maintenance of the IHSS Provider Registry, completion of screening, training, and matching of quality providers with IHSS consumers; interpretation of Criminal Offender Record Information from the Department of Justice; and delivery of training and education related to IHSS payments and processes. The PA also provides consumer perspective and policy development through the In-Home Supportive Services Advisory Committee.

In FY 24/25, the Governor's January proposed budget includes Public Authority administration funding of approximately \$32 million. The FY 24/25 PA administrative state allocation for Riverside County is estimated to be \$2,984,938, a net increase of \$326,262. The overall total estimated PA administrative budget will be \$9,265,151. This includes federal funding of \$3,914,031, state funding of \$3,068,258, NCC funding of \$37,500, interfund funding of \$1,748,248 and one-time PA fund balance utilization of \$497,114. The NCC request was approved by the Board of Supervisors on February 7, 2023, via agenda item 3.34 and the final Memorandum of Understanding with United Domestic Workers (UDW) was approved on February 28, 2023 via agenda item 3.25.

The PA staffing budget includes 70 positions in FY 24/25. The PA's budget may need to be revised based on the final budget adopted by the State. The PA is committed to maintaining quality core services in response to IHSS caseload growth while accommodating continuous quality measures and state-mandated initiatives in FY 24/25, which include the following:

- Continue to maintain and expand the provider back up system.
- Manage and match the growing number of recipients requesting caregivers.
- Enhance and expand caregiver training opportunities, including those established by Career Pathways.

In order to maintain core services and respond to IHSS case needs, the proposed budget for FY 24/25 is estimated to be \$9,265,151.

## SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

The overall administrative rate for FY 24/25 is \$0.14 per hour, which is no increase from the FY 23/24 approved PA administrative rate. The proposed budget includes the use of \$497,114 from the PA fund balance.

#### **Impact on Residents and Businesses**

The budget will allow the IHSS program to continue to provide much-needed assistance to elderly and/or persons with disabilities needing care, allowing them to live independently in a healthy, safe environment.

#### SUPPLEMENTAL:

#### **Additional Fiscal Information**

The funding ratios for the budget are as follows:

| Federal | 42.2 % |
|---------|--------|
| State   | 33.1%  |
| Other   | 24.3%  |
| NCC     | 0.4%   |
| TOTAL   | 100.0% |

#### ATTACHMENTS:

Attachment A - IHSS Public Authority Budget and Rate Summary

Attachment B - IHSS Public Authority Cash and Fund Balance Projection

Attachment C - IHSS Public Authority Cash Account Projection

Brianna Lontajo, Principal Manage nent Analyst 6/5/2024

### RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES IHSS PUBLIC AUTHORITY BUDGET AND RATE SUMMARY

#### FY 24/25

#### Attachment A

| Line<br>No.   | Item Description                               |     | Total Budget          | Portion of Rate |
|---------------|--|-----|-----------------------|-----------------|
| Provide       | er Costs                                       |     |                       |                 |
| 1             | IP Wages @ 60,000,000 projected hours          |     | \$ 1,110,000,000      | 18.50           |
|               | @ \$18.50 per hour                             |     |                       |                 |
| 2             | IP Benefit @ \$0.71 per hour                   |     | \$ 42,600,000         | 0.71            |
| 3             | IP Employer Tax @ 8%                           |     | \$ 88,800,000         | 1.44            |
| 4             | Life Insurance                                 |     | \$ 1,800,000          | 0.03            |
|               | Total Provider Costs                           |     | \$ 1,243,200,000      | 20.68           |
| Line<br>No.   | Item Description                               | FTE | Salaries              |                 |
| <u>Admini</u> | strative Salaries and Benefits                 |     |                       |                 |
|               | ADMIN SVCS ANALYST II                          | 2   | \$ 140,618            |                 |
|               | ADMIN SVCS ASST                                | 2   | \$ 122,258            |                 |
|               | ADMIN SVCS SUPV                                | 2   | \$ 194,539            |                 |
|               | COMMUNITY PROGRAM SPEC II                      | 3   | \$ 141,839            |                 |
|               | EXECUTIVE ASSISTANT II                         | 1   | \$ 55,961             |                 |
| <b>-</b>      | HUMAN RESOURCES CLERK                          | 2   | \$ 93,680             | 1               |
|               | IHSS PUB AUTHORITY EXEC DIR                    | 1   | \$ 147,197            |                 |
|               | OFFICE ASSISTANT III                           | 18  | \$ 725,155            |                 |
|               | REGIONAL MGR, SOCIAL SERVICES                  | 1   | \$ 123,775            |                 |
|               | SOCIAL SERVICES ASSISTANT                      | 4   | \$ 162,917            |                 |
|               | SOCIAL SVCS PRACTITIONER II                    | 25  | \$ 1,424,736          |                 |
|               | SOCIAL SVCS PRACTITIONER III                   | 3   | \$ 223,315            |                 |
|               | SOCIAL SVCS SUPERVISOR II                      | 4   | \$ 432,184            |                 |
|               | SUPV DPSS PROGRAM SPECIALIST                   | 2   | \$ 86,811             |                 |
|               | Sub Total                                      | 70  | \$ 4,074,985          |                 |
| -             | Overtime/Payoff/ Temp/Standby/Bilingual        | +   |                       |                 |
|               | Pay/SEIU Pension/ Educational Support          |     | \$ 553,000            |                 |
|               | Benefits                                       |     | \$ 2,335,626          |                 |
| 4             | Total Salaries, Benefits, and Taxes            |     | \$ 6,963,611          | 0.1161          |
|               | , ,  |     | , , ,                 | <b>!</b>        |
| Line          | Item Description                               |     |                       |                 |
| No.           | ing Costs                                      |     |                       |                 |
| Operati       | ng Costs                                       |     |                       |                 |
| 5             | Utilities                                      |     | \$ 18,000             | 0.0003          |
| 6             | Workstation Costs                              |     | \$ 6,500              | 0.0001          |
| 7             | Temporary Assignment Program Services          |     | \$ 34,524             | 0.0006          |
| 8             | Telephone Service                              |     | \$ 3,500              | 0.0001          |
| 9             | Provider Background Checks                     |     | \$ 2,000              | 0.0000          |
| 10            | Provider Medical Screenings                    | 1   | \$ 42,000             | 0.0007          |
| 11            | Provider and Staff Training                    |     | \$ 57,000             | 0.0010          |
| 12<br>13      | Protective Gear (PPE) Health/Hospital Services | -   | \$ 50,000<br>\$ 2,500 | 0.0008          |
| 14            | Conference and Registration Fees               | +   |                       | 0.0000          |
| 15            | County Fleet Vehicles                          |     | \$ 3,000<br>\$ 13,008 | 0.0001          |
| 16            | Communications - Cell Phone / Computer Lines   | +   | \$ 30,000             | 0.0005          |
| 17            | Liability Insurance                            |     | \$ 200,000            | 0.0033          |
| 18            | Staff Travel                                   |     | \$ 20,000             | 0.0003          |
| 19            | Memberships                                    |     | \$ 36,000             | 0.0006          |
| 20            | Miscellaneous Expense (Advisory Committee)     |     | \$ 5,976              | 0.0001          |
| 21            | Books / Publications / Subscriptions           |     | \$ 800                | 0.0000          |
| 22            | Office Supplies                                |     | \$ 5,000              | 0.0001          |
| 23            | Awards/Recognition                             |     | \$ 2,000              | 0.0000          |
| 24            | Office Equipment                               |     | \$ 10,000             | 0.0002          |

## RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES IHSS PUBLIC AUTHORITY BUDGET AND RATE SUMMARY

FY 24/25

#### Attachment A

| 25 | Maintenance                                      |                                    | \$ | 2,500           | 0.0000  |
|----|--|------------------------------------|----|-----------------|---------|
| 26 | Postage / Mailing                                |                                    | \$ | 8,000           | 0.0001  |
| 27 | Facilities                                       |                                    | \$ | 180,200         | 0.0030  |
| 28 | Provider Recruitment / Advertising               |                                    | \$ | 30,000          | 0.0005  |
| 29 | Printing / Binding                               |                                    | \$ | 5,000           | 0.0001  |
|    | Sub Total  |                                    | \$ | 767,508         | 0.0128  |
|    | County Support Services                          |                                    |    |                 |         |
| 30 | Workers Comp Insurance                           |                                    | \$ | 60,435          | 0.0010  |
| 31 | RCIT Device Access                               |                                    | \$ | 354,993         | 0.0059  |
| 32 | Consultants - Computer Programs                  |                                    | \$ | 87,800          | 0.0015  |
| 33 | Human Resources / Personnel                      |                                    | \$ | 70,202          | 0.0012  |
| 34 | County Payroll Services                          |                                    | \$ | 9,818           | 0.0002  |
| 35 | RivcoPRO Cost Allocation                         |                                    | \$ | -               | 0.0000  |
| 36 | Interfnd Exp-Legal Services ISF                  |                                    | \$ | 680             | 0.0000  |
| 37 | Office on Aging - IHSS Provider Training         |                                    | \$ | 800,000         | 0.0133  |
| 38 | Indirect Cost Rate                               |                                    | \$ | 147,900         | 0.0025  |
| 39 | Interfnd Exp-Miscellaneous                       |                                    | \$ | 2,204           | 0.0000  |
|    | Sub Total  |                                    | \$ | 1,534,032       | 0.0255  |
|    | Total PA Adminstrative Budget                    |                                    | \$ | 9,265,151       | 0.15    |
|    | Total PA Budget (Provider and Admin.Costs)       |                                    | \$ | 1,252,465,151   | 20.8344 |
|    | ,  |                                    |    | , , ,           |         |
|    | Provider Costs - Percentage to Total Budget      |                                    |    | 99.26%          |         |
|    | Norma in alcohol within the DA Admin Dudget (No. | Fodoval ov Ctata Financial Bowlisi |    | iam)            |         |
|    | Items included within the PA Admin Budget (No    | regeral or State Financial Partici | _  |                 | 0.0000  |
|    | Provider Background Checks                       |                                    | \$ | 2,000<br>42,000 | 0.0000  |
|    | Provider Medical Screening                       |                                    | \$ | ,               | 0.0007  |
|    | Total Excluded Items                             |                                    | \$ | 44,000          | 0.0007  |
|    | Total PA Budget Less Excluded Items              |                                    | \$ | 1,252,421,151   | 20.8336 |

<sup>\*</sup> Provider Background Checks and Medical Screening Testing will not receive a Federal or State Funding Share.

Prepared by: Jewels Caldera

# RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES IHSS PUBLIC AUTHORITY BUDGET AND RATE NARRATIVE FY 24/25 Attachment A

| Line<br>No. | Line Item                             | Item Description   |          | FY 23/24 Budget |
|-------------|---------------------------------------|--|----------|-----------------|
| 1           | IP Wages:                             | Represent 60,000,000 projected annual service hours at a wage of \$18.50 per hour              | \$       | 1,110,000,000   |
| 2           | IP Health Benefits:                   | Represent 80,195,439 projected annual services hours at a benefit rate of \$0.71 per hour      | \$       | 42,600,000      |
| 3           | IP Employer Taxes:                    | Represent 8% of total cost of 60,000,000 annual service hours at \$18.50 per hour              | \$       | 88,800,000      |
| 4           | Admin. Salaries and Benefits:         | Administrative Salaries and Benefits   | \$       | 6,963,611       |
| 5           | Utilities:                            | Utilities (12125 Day St.)  | \$       | 18,000          |
| 6           | Workstation Costs:                    | Purchases of office equipment as needed  | \$       | 6,500           |
| 7           | Temporary Assignment Program:         | HR Service Fees (\$24 per paycheck) Recruitment Fees (\$2,565 per employee)                    | \$<br>\$ | 3,744<br>30,780 |
| 8           | Telephone Service:                    | AT&T and Quest/Century Link on-going costs   | \$       | 3,500           |
| 9           | Provider Background Checks:           | Background checks and fingerprinting for IHSS providers  | \$       | 2,000           |
| 10          | Provider Medical Screenings:          | Provider Medical Screenings  | \$       | 42,000          |
| 11          | Provider and Staff Training:          | Provider/Consumer Training Material, CPR/First Aid Training<br>Other Training Costs            | \$<br>\$ | 2,000<br>55,000 |
| 12          | Protective Gear (PPE)                 | Protective Gear (PPE) per UDW Agreement  | \$       | 50,000          |
| 13          | Health/Hospital Services              | Pre-employment physical/transition service and charges   | \$       | 2,500           |
| 14          | Conference and Registration Fees:     | Conference and Registration Fees   | \$       | 3,000           |
| 15          | County Fleet Vehicles:                | Car Pool Expense - County fleet vehicles   | \$       | 13,008          |
| 16          | Communications:                       | Employee cell phone usage - Verizon service and hardware Computer Lines                        | \$<br>\$ | 25,000<br>5,000 |
| 17          | Liability Insurance:                  | CSAC Liability Insurance, Cyber Liability Insurance  | \$       | 200,000         |
| 18          | Staff Travel:                         | Misc. Travel Expenses (Food, parking, hotel fees, tickets, etc.) Private Mileage Reimbursement | \$<br>\$ | 15,000<br>5,000 |
| 19          | Memberships:                          | California Association of Public Authorities for IHSS  | \$       | 36,000          |
| 20          | Miscellaneous Expense:                | IHSS Advisory Committee Budget   | \$       | 5,976           |
| 21          | Books / Publications / Subscriptions: | Books / Publications<br>Subscriptions for providers and PA staff                               | \$<br>\$ | 500<br>300      |
| 22          | Office Supplies:                      | Office Supplies<br>Supplies - Internal Service Fund Costs                                      | \$<br>\$ | 5,000<br>-      |
| 23          | Awards / Recognition                  | Awards / Recognition   | \$       | 2,000           |
| 24          | Office Equipment:                     | Computer Equipment<br>Software Programs  | \$<br>\$ | 10,000          |

## RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES IHSS PUBLIC AUTHORITY BUDGET AND RATE NARRATIVE FY 24/25 Attachment A

| Line<br>No. | Line Item                           | Item Description   | FY 2     | 3/24 Budget    |
|-------------|-------------------------------------|--|----------|----------------|
| 25          | Maintenance:                        | Computer Equipment Copier Equipment  | \$<br>\$ | 1,000<br>1,500 |
| 26          | Postage / Mailing:                  | Includes semi-annual newsletter mailing to approx. 15,000 consumer/provider households Governing Board recruitment, mailings, training flyers, and regular correspondence Outreach and communication | \$       | 8,000          |
| 27          | Facilities:                         | Admin Lease Space with 2.5% increase every year lease is active Costs split between PA and ASD   | \$       | 176,000        |
|             |                                     | Janitorial Costs   | \$       | 1,600          |
|             |                                     | Security Guard Services  | \$       | 1,600          |
|             |                                     | Maint-Building and Improvement   | \$       | 1,000          |
| 28          | Provider Recruitment / Advertising: | Newspaper advertising, Recruitment, Promotional items  | \$       | 30,000         |
| 29          | Printing / Binding:                 | Printing provider/consumer recruitment flyers Printing provider/consumer orientation introduction package Monthly health benefits package printing for providers PA Brochures                        | \$       | 5,000          |
| 30          | Workers Comp Insurance:             | Workers Comp Insurance   | \$       | 60,435         |
| 31          | RCIT Device Access                  | RCIT Device Access   | \$       | 354,993        |
| 32          | Consultants - Computer Programs     | IHSS Provider Registry, IHSS Provider Orientation Portal   | \$       | 87,800         |
| 33          | Human Resources / Personnel:        | County HR charges  | \$       | 70,202         |
| 34          | Payroll Services                    | County Payroll Services  | \$       | 9,818          |
| 35          | Legal Services                      | Interfnd Exp-Legal Services ISF  | \$       | 680            |
| 36          | RivcoPRO Cost Allocation:           | RivcoPRO - County procurement system   | \$       | -              |
| 37          | IHSS Provider Training:             | Office on Aging - IHSS provider training; Career Pathways  | \$       | 800,000        |
| 38          | Indirect Cost Rate:                 | Indirect Cost Rate charges for use of DPSS staff   | \$       | 147,900        |
| 39          | Interfnd Exp-Maintenance            | Interfnd Exp-Maintenance   | \$       | 2,204          |
|             |                                     | Total PA Budget (Operating Costs / County Support Services)  | \$       | 2,301,540      |
|             |                                     | FY 24/25 PA Salaries / Benefits  | \$       | 6,963,611      |
|             |                                     | Total FY 24/25 PA Budget   | \$       | 9,265,151      |

Prepared by: Jewels Caldera

### RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES FINANCE AND FORECASTING DIVISION - MANAGEMENT REPORTING UNIT IHSS PUBLIC AUTHORITY ESTIMATED EXPENDITURES

Department ID 985101 Fund 22800 FY 24/25 ATTACHMENT B

| Line #        | Bus. Unit      | Fund           | Dept ID          | Account          | Program<br>Code | Description  | Projected<br>Amounts      |
|---------------|----------------|----------------|------------------|------------------|-----------------|--|---------------------------|
| Salaries      | and Bene       | fits           |                  |                  |                 |  |                           |
| 1             | PAARC          | 22800          | 985101           | 510040           |                 | Regular Salaries   | 4,074,985                 |
| 2             | PAARC          | 22800          | 985101           | 510200           |                 | Payoff Permanent-Seasonal  | 35,000                    |
| 3             | PAARC          | 22800          | 985101           | 510320           |                 | Temporary Salaries   | 300,000                   |
| <u>4</u><br>5 | PAARC<br>PAARC | 22800<br>22800 | 985101<br>985101 | 510420<br>510500 |                 | Overtime<br>Standby Pay  | 100,000<br>65,000         |
| 6             | PAARC          | 22800          | 985101           | 510500           |                 | Bilingual Pay  | 40,000                    |
| 7             | PAARC          | 22800          | 985101           | 518120           |                 | SEIU Pension Plan  | 3,000                     |
| 8             | PAARC          | 22800          | 985101           | 518160           |                 | Educational Support Program  | 10,000                    |
| 9             | PAARC          | 22800          | 985101           | 518100           |                 | Budgeted Benefits  | 2,335,626                 |
| 10            | PAARC          | 22800          | 985101           | 519999           |                 | Salary Savings   |                           |
| Worker        | s Compens      | eation Inc     | uranco           |                  |                 |  | 6,963,611                 |
| 11            | PAARC          | 22800          | 985101           | 517000           |                 | Workers Compensation Insurance   | 60,435                    |
|               |                |                | 000101           | 017000           |                 | Tromero componedador modraneo  | 00,100                    |
| Approp        | riation 1      |                |                  |                  |                 | Sub-Total  | 7,024,046                 |
| 12            | PAARC          | 22800          | 985101           | 520105           | 1               | Protective Gear (PPE)  | 50,000                    |
| 13            | PAARC          | 22800          | 985101           | 520230           |                 | Cellular Phone Service   | 25,000                    |
| 14            | PAARC          | 22800          | 985101           | 520260           |                 | Computer Lines   | 5,000                     |
| 15            | PAARC          | 22800          | 985101           | 520320           |                 | Telephone Service  | 3,500                     |
| 16            | PAARC          | 22800          | 985101           | 520820           | 1               | Janitorial Services  | 1,600                     |
| 17            | PAARC          | 22800          | 985101           | 520940           |                 | Insurance - Other  | 200,000                   |
| 18<br>19      | PAARC<br>PAARC | 22800<br>22800 | 985101<br>985101 | 521360<br>521380 | -               | Maintenance - Computer Equipment  Maintenance - Copier Machines                          | 1,000<br>1,500            |
| 20            | PAARC          | 22800          | 985101           | 522310           |                 | Maint-Building and Improvement   | 1,000                     |
| 21            | PAARC          | 22800          | 985101           | 523100           |                 | Memberships  | 36,000                    |
| 22            | PAARC          | 22800          | 985101           | 523230           |                 | Miscellaneous Expense (Advisory Committee)   | 5,976                     |
| 23            | PAARC          | 22800          | 985101           | 523620           |                 | Books and Publications   | 500                       |
| 24            | PAARC          | 22800          | 985101           | 523640           |                 | Computer Equipment - Non Fixed Assets  | 3,000                     |
| 25            | PAARC          | 22800          | 985101           | 523680           |                 | Office Equipment - Non Fixed Assets  | 3,500                     |
| 26<br>27      | PAARC<br>PAARC | 22800<br>22800 | 985101<br>985101 | 523700<br>523800 |                 | Office Supplies Printing / Binding   | 5,000<br>5,000            |
| 28            | PAARC          | 22800          | 985101           | 523820           |                 | Subscriptions  | 300                       |
| 29            | PAARC          | 22800          | 985101           | 523840           |                 | Computer Equipment - Software  | 10,000                    |
| 30            | PAARC          | 22800          | 985101           | 524580           |                 | Background - Reference Service   | 2,000                     |
| 31            | PAARC          | 22800          | 985101           | 524680           |                 | Consultants - Computer Programs  | 87,800                    |
| 32            | PAARC          | 22800          | 985101           | 524920           |                 | Health/Hospital Services   | 2,500                     |
| 33<br>34      | PAARC<br>PAARC | 22800<br>22800 | 985101<br>985101 | 525080<br>525100 |                 | Temporary Assistance Pool Services  Medical - Lab Services (Provider Medical Screenings) | 3,744<br>42,000           |
| 35            | PAARC          | 22800          | 985101           | 525320           |                 | Security Guard Services  | 1,600                     |
| 36            | PAARC          | 22800          | 985101           | 525500           |                 | Salary/Benefit Reimbursement   | 30,780                    |
| 37            | PAARC          | 22800          | 985101           | 525840           |                 | RCIT Device Access   | 354,993                   |
| 38            | PAARC          | 22800          | 985101           | 526420           |                 | Advertising (Provider / Staff Recruitment)   | 30,000                    |
| 39            | PAARC          | 22800          | 985101           | 526700           |                 | Buildings - Rent / Lease   | 176,000                   |
| 40<br>41      | PAARC<br>PAARC | 22800<br>22800 | 985101<br>985101 | 527280<br>527690 |                 | Awards / Recognition Fleet Services - ISF Costs  | 2,000<br>13.008           |
| 41            | PAARC          | 22800          | 985101           | 527690           |                 | Shipping Supplies  | 13,008<br>8,000           |
| 43            | PAARC          | 22800          | 985101           | 5277860          | -               | Training - Materials   | 2,000                     |
| 44            | PAARC          | 22800          | 985101           | 527880           |                 | Training - Other   | 55,000                    |
| 45            | PAARC          | 22800          | 985101           | 528140           |                 | Conference and Registration Fees   | 3,000                     |
| 46            | PAARC          | 22800          | 985101           | 529000           |                 | Miscellaneous Travel Expenses  | 15,000                    |
| 47            | PAARC          | 22800          | 985101           | 529040           | 1               | Private Mileage Reimbursement Sub-Total  | 5,000<br><b>1,192,301</b> |
| Approp        | riation 2      |                |                  |                  | 1               | Jub-10(d)  | 1,192,301                 |
| 48            | PAARC          | 22800          | 985101           | 536740           |                 | Interfund Expenditures - Admin Support (Indirect)  | 147,900                   |
| 49            | PAARC          | 22800          | 985101           | 536761           |                 | Interfund Exp-Payroll Services   | 9,818                     |
| 50            | PAARC          | 22800          | 985101           | 537020           |                 | Interfnd Exp-Legal Services ISF  | 680                       |
| 51            | PAARC          | 22800          | 985101           | 537040           |                 | Interfnd Exp-Maintenance   | 2,204                     |
| 52            | PAARC<br>PAARC | 22800          | 985101<br>985101 | 537090<br>537120 |                 | Interfund Expenditures - Personnel Services  | 70,202                    |
| 53<br>54      | PAARC          | 22800<br>22800 | 985101           | 537120           | -               | Interfund Expenditures - Professional & Special Services Interfund Exp-Utilities         | 800,000<br>18,000         |
| 55            | PAARC          | 22800          | 985101           | 537240           |                 | Interfund Expenditures - RivcoPRO Cost Allocation  | -                         |
|               | riation 3      |                |                  |                  |                 | Sub-Total  | 1,048,804                 |
|               | riation 4      |                |                  |                  |                 | Sub-Total  | -                         |
|               |                |                |                  |                  |                 |  |                           |
| Totals f      | or Appropi     | riation 2, 3   | 3, & 4           |                  |                 | Sub-Total  | 2,241,105                 |
| <b>-</b>      |                |                |                  |                  | -               |  |                           |
|               |                | i<br>I         |                  |                  |                 | Grand Total  | \$ 9,265,151              |
|               |                |                | L                | I.               | l .             |  | 7 0,200,101               |

#### RIVERSIDE COUNTY DEPARTMENT OF SOCIAL SERVICES FY 24/25 IHSS PUBLIC AUTHORITY CASH & FUND BALANCE PROJECTION ATTACHMENT C

|                                  |           |             |           |             |           | FY 24/      | 25 Cash Flow | Projection  |             |             |           |             |             |             |           |             |                |
|----------------------------------|-----------|-------------|-----------|-------------|-----------|-------------|--------------|-------------|-------------|-------------|-----------|-------------|-------------|-------------|-----------|-------------|----------------|
| Description                      | July      | Aug         | Sept      | Qtr 1       | Oct       | Nov         | Dec          | Qtr 2       | Jan         | Feb         | Mar       | Qtr 3       | Apr         | May         | Jun       | Qtr 4       | FY 24/25 Total |
| Expenditures:                    |           |             |           |             |           |             |              |             |             |             |           |             |             |             |           |             |                |
| Salaries and Benefits            | (431,570) | (431,570)   | (431,570) | (1,294,709) | (451,187) | (451,187)   | (451,187)    | (1,353,560) | (510,037)   | (510,037)   | (510,037) | (1,530,111) | (568,887)   | (568,887)   | (568,887) | (1,706,662) | (5,885,043)    |
| Operating Costs                  | (47,924)  | (47,924)    | (47,924)  | (143,772)   | (50,102)  | (50,102)    | (50,102)     | (150,307)   | (56,637)    | (56,637)    | (56,637)  | (169,912)   | (63,172)    | (63,172)    | (63, 172) | (189,517)   | (653,508)      |
| County Support Services          | (57,496)  | (57,496)    | (57,496)  | (172,487)   | (60,109)  | (60,109)    | (60,109)     | (180,327)   | (67,949)    | (67,949)    | (67,949)  | (203,848)   | (75,790)    | (75,790)    | (75,790)  | (227,369)   | (784,032)      |
| BUS Services                     | (5,890)   | (5,890)     | (5,890)   | (17,670)    | (6,158)   | (6,158)     | (6,158)      | (18,474)    | (6,961)     | (6,961)     | (6,961)   | (20,883)    | (7,764)     | (7,764)     | (7,764)   | (23,293)    | (80,320)       |
| IHSS MOU                         | (73,205)  | (73,205)    | (73,205)  | (219,615)   | (76,532)  | (76,532)    | (76,532)     | (229,597)   | (86,515)    | (86,515)    | (86,515)  | (259,544)   | (96,497)    | (96,497)    | (96,497)  | (289,492)   | (998,248)      |
| PPE and Uniton Stewards          | (5,133)   | (5,133)     | (5,133)   | (15,400)    | (5,367)   | (5,367)     | (5,367)      | (16,100)    | (6,067)     | (6,067)     | (6,067)   | (18,200)    | (6,767)     | (6,767)     | (6,767)   | (20,300)    | (70,000)       |
| Career Pathways Costs            | (55,000)  | (55,000)    | (55,000)  | (165,000)   | (57,500)  | (57,500)    | (57,500)     | (172,500)   | (65,000)    | (65,000)    | (65,000)  | (195,000)   | (72,500)    | (72,500)    | (72,500)  | (217,500)   | (750,000)      |
| County Funded Background Checks  | (3,227)   | (3,227)     | (3,227)   | (9,680)     | (3,373)   | (3,373)     | (3,373)      | (10,120)    | (3,813)     | (3,813)     | (3,813)   | (11,440)    | (4,253)     | (4,253)     | (4,253)   | (12,760)    | (44,000)       |
| Total Cash Out                   | (679,444) | (679,444)   | (679,444) | (2,038,333) | (710,328) | (710,328)   | (710,328)    | (2,130,985) | (802,980)   | (802,980)   | (802,980) | (2,408,939) | (895,631)   | (895,631)   | (895,631) | (2,686,894) | (9,265,151)    |
| Revenue:                         |           |             |           |             |           |             |              |             |             |             |           |             |             |             |           |             |                |
| Federal Reimbursement            | -         | -           | 861,087   | 861,087     | -         | -           | 900,227      | 900,227     | -           | -           | 1,017,648 | 1,017,648   | -           | -           | 1,135,069 | 1,135,069   | 3,914,031      |
| State Reimbursement- PA Admin    | -         | -           | 657,346   | 657,346     | -         | -           | 687,226      | 687,226     | -           | -           | 776,864   | 776,864     | -           | -           | 866,502   | 866,502     | 2,987,938      |
| State Reimbursement - BUS        |           |             | 17,670    | 17,670      |           |             | 18,474       | 18,474      |             |             | 20,883    | 20,883      |             |             | 23,293    | 23,293      | 80,320         |
| Interfnd -Miscellaneous          |           |             | 384,615   | 384,615     |           |             | 402,097      | 402,097     |             |             | 454,544   | 454,544     |             |             | 506,992   | 506,992     | 1,748,248      |
| County NCC                       |           |             | 8,250     | 8,250       |           |             | 8,625        | 8,625       |             |             | 9,750     | 9,750       |             |             | 10,875    | 10,875      | 37,500         |
| Total Cash In                    | -         | -           | 1,928,968 | 1,928,968   | -         | -           | 2,016,649    | 2,016,649   | -           | -           | 2,279,690 | 2,279,690   | -           | -           | 2,542,731 | 2,542,731   | 8,768,037      |
| Fund Balance Decrease/(Increase) | (679,444) | (679,444)   | 1,249,524 | (109,365)   | (710,328) | (710,328)   | 1,306,320    | (114,336)   | (802,980)   | (802,980)   | 1,476,710 | (129,250)   | (895,631)   | (895,631)   | 1,647,099 | (144,163)   | (497,114)      |
|                                  |           |             |           |             |           |             |              |             |             |             |           |             |             |             |           |             |                |
| Operating Capital Requirement    | (679,444) | (1,358,889) | (109,365) | (109,365)   | (819,693) | (1,530,022) | (223,701)    | (223,701)   | (1,026,681) | (1,829,661) | (352,951) | (352,951)   | (1,248,582) | (2,144,213) | (497,114) | (497,114)   |                |
|                                  |           |             |           |             |           |             |              |             |             |             |           |             |             |             |           |             | 9,265,151      |

|                                  | FY 24/25 Fund Balance Projection |           |           |           |             |           |           |           |             |           |           |           |             |           |           |           |             |                |
|----------------------------------|----------------------------------|-----------|-----------|-----------|-------------|-----------|-----------|-----------|-------------|-----------|-----------|-----------|-------------|-----------|-----------|-----------|-------------|----------------|
| Description                      | Beginning<br>Balance             | July      | Aug       | Sept      | Qtr 1       | Oct       | Nov       | Dec       | Qtr 2       | Jan       | Feb       | Mar       | Qtr 3       | Apr       | May       | Jun       | Qtr 4       | FY 24/25 Total |
| Net Funds Needed                 |                                  | (679,444) | (679,444) | (679,444) | (2,038,333) | (710,328) | (710,328) | (710,328) | (2,130,985) | (802,980) | (802,980) | (802,980) | (2,408,939) | (895,631) | (895,631) | (895,631) | (2,686,894) | (9,265,151)    |
| Federal & State Reimbursement    |                                  | -         | -         | 1,536,104 | 1,536,104   | -         | -         | 1,605,926 | 1,605,926   | -         | -         | 1,815,395 | 1,815,395   | -         | -         | 2,024,864 | 2,024,864   | 6,982,289      |
| Interfnd -Miscellaneous          |                                  | -         | -         | 384,615   | 384,615     | -         | -         | 402,097   | 402,097     | -         | -         | 454,544   | 454,544     | -         | -         | 506,992   | 506,992     | 1,748,248      |
| NCC                              |                                  | -         | -         | 8,250     | 8,250       | -         | -         | 8,625     | 8,625       | -         | -         | 9,750     | 9,750       | -         | -         | 10,875    | 10,875      | 37,500         |
| Fund Balance Increase/(Decrease) |                                  | (679,444) | (679,444) | 1,249,524 | (109,365)   | (710,328) | (710,328) | 1,306,320 | (114,336)   | (802,980) | (802,980) | 1,476,710 | (129,250)   | (895,631) | (895,631) | 1,647,099 | (144,163)   | (497,114)      |
| Total Fund Balance               | 1,217,971                        | 538,527   | (140,918) | 1,108,606 | 1,108,606   | 398,278   | (312,051) | 994,270   | 994,270     | 191,290   | (611,690) | 865,020   | 865,020     | (30,611)  | (926,242) | 720,857   | 720,857     | 720,857        |

#### Public Authority Special Revenue Fund (22800)

| Decrease in Fund Balance | Fund  | Dept ID | Account | Description   | Projected \$\$       |
|--------------------------|-------|---------|---------|---|----------------------|
|                          | 22800 | 985101  | 370100  | Unassigned Fund Balance - Projected FY 24/25 Beginning Balance        | 670,057<br>(497,114) |
|                          | 22800 | 985101  | 370100  | Unassigned Fund Balance - Projected FY 24/25 Decrease in Fund Balance | (497,114)            |
|                          | 22800 | 985101  | 370100  | Unassigned Fund Balance - Projected FY 24/25 Ending Balance           | 172,943              |
|                          |       |         |         |   |                      |

| Total Projection for Public Authority | Fund  | Dept ID | Account | Description                         | Projected \$\$           |
|---------------------------------------|-------|---------|---------|-------------------------------------|--------------------------|
|                                       | 22800 | 985101  | 5xxxxx  | Total Expenditures                  | (9,265,151)<br>3,914,031 |
|                                       | 22800 | 985101  | 760000  | Fed-Public Assistance Admin Revenue | 3,914,031                |
|                                       | 22800 | 985101  | 750300  | CA-Public Assistance Admin Revenue  | 2,987,938                |
|                                       | 22800 | 985101  | 778200  | Interfnd -Miscellaneous             | 1,748,248                |
|                                       | 22800 | 985101  | 780000  | BUS                                 | 80,320                   |
|                                       | 22800 | 985101  |         | NCC                                 | 37,500                   |
|                                       |       |         |         | Fund Balance                        | 497,114                  |
|                                       |       |         |         |                                     |                          |

#### Note:

Because claims are submitted on a quarterly basis, there is an estimated delay of up to two months for reimbursement from the State.

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