

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.80
(ID # 25219)

MEETING DATE:
Tuesday, June 25, 2024

FROM : TLMA-TRANSPORTATION

SUBJECT: TRANSPORTATION AND LAND MANAGEMENT AGENCY/TRANSPORTATION:
Approval of Amendment No. 3 to the On-Call Services Agreement for Roadway/Highway Design with Aztec Engineering Group, Inc., All Districts. [\$0 Total Amendment Cost - Local Funds 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve Amendment No. 3 to the On-Call Services Agreement for Roadway/Highway Design between the County of Riverside and Aztec Engineering Group, Inc. to extend the performance period by two (2) years from June 30, 2024 to June 30, 2026; and
2. Authorize the Chair of the Board to execute the same.

ACTION:Policy


Dennis Acuna, Director of Transportation 6/5/2024

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: June 25, 2024
xc: Trans.

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Transportation Funds (100%). There are no General Funds used for this project.			Budget Adjustment: No	
			For Fiscal Year: 24/25 – 25/26	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Transportation Department requires outside engineering and support services to deliver many of the road improvement projects identified and funded in the Transportation Improvement Program (TIP) and to meet the needs of the community.

By Minute Order dated April 7, 2020 (Agenda Item 3.54), the Board of Supervisors authorized an On-Call Services Agreement with Aztec Engineering, Inc. for Roadway/Highway Design Services. The Contract provided for a three (3) year term with two one (1) year extensions. The first one-year extension was executed on June 30, 2022, via Amendment No. 1, and the second one-year extension was executed on June 29, 2023, via Amendment No. 2. The approval authorization for Amendment No. 1 and Amendment No. 2 was delegated to the Director of Transportation when the original contract was executed.

The On-Call Services Agreement indicates that all task orders are to be completed within two (2) years of the final authorized date (June 30, 2024) for approving task orders.

Amendment No. 3 includes extending the period of performance for two (2) years from June 30, 2024, to June 30, 2026, in order to complete outstanding task orders issued before June 30, 2024.

Aztec Engineering Group, Inc., is currently working on the Temescal Canyon Road Resurfacing Project and several Potholing Task Orders that are still in progress and will require work beyond June 30, 2024.

Impact on Residents and Businesses

TIP projects enhance safety and improve overall driving conditions to the public by improving and updating County roadways.

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Additional Fiscal Information

The amendment to the On-Call Engineering Services Agreement will not have any fiscal impacts as it only extends the period of performance and does not increase the capacity of the contract.

There are no County General Funds used for this contract.

Contract History and Price Reasonableness

The Aztec staff billing rates have been carefully re-examined, and staff found their rates are within the range of acceptable industry practice for engineering services. The rates already agreed upon at the time of execution of the original agreement remain unchanged.

ATTACHMENTS:

Amendment No. 3 to the On-Call Services Agreement for Roadway/Highway Design with Aztec Engineering Group, Inc.



Jason Farin, Principal Management Analyst 6/19/2024



Aaron Gettis, Chief of Deputy County Counsel 6/19/2024

1 **AMENDMENT NO. 3 TO THE ON-CALL SERVICES AGREEMENT**

2 **FOR ROADWAY/HIGHWAY DESIGN**

3 **BETWEEN**

4 **COUNTY OF RIVERSIDE • TRANSPORTATION DEPARTMENT**

5 **AND**

6 **AZTEC ENGINEERING GROUP, INC.**

7 This Amendment No. 3 to the On-Call Services Agreement for Roadway/Highway Design (hereinafter referred to
8 as "Amendment No. 3") is made and entered into this 25 day of June, 2024, by and
9 between the County of Riverside, a political subdivision of the State of California, (hereinafter referred to as
10 "COUNTY") and AZTEC Engineering Group, Inc., an Arizona corporation, (hereinafter referred to as
11 "CONSULTANT").

12 **RECITALS**

- 13 A. COUNTY and CONSULTANT have entered into an agreement entitled "On-Call Services Agreement for
14 Roadway/Highway Design between County of Riverside • Transportation Department and AZTEC
15 Engineering Group, Inc." that is dated April 7, 2020, Agenda Item 3.54, (hereinafter referred to as
16 "Agreement").
- 17 B. The Agreement provides the terms and conditions, scope of services, schedule and budget for the
18 performance of professional and technical services necessary to provide on-call roadway/highway design
19 services.
- 20 C. The Agreement was first amended on June 30, 2022 via Amendment No. 1 to extend the period of
21 performance for one (1) year from June 30, 2022 to June 30, 2023.
- 22 D. The Agreement was again amended on June 29, 2023 via Amendment No. 2 to extend the period of
23 performance for one (1) year from June 30, 2023 to June 30, 2024.
- 24 E. The parties desire to amend the Agreement to extend the period of performance so that the CONSULTANT
25 can complete Task Orders issued prior to June 30, 2024 as provided in the Agreement and correct the date
26 all Task Order services authorized in the Agreement shall be completed by.

27 **AGREEMENT**

28 NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

29 JUN 25 2024

3.80


- 1 1. Article IV • Performance Period, Paragraph A, of the Agreement is hereby amended to extend the
2 performance period for two (2) years, from June 30, 2024 to June 30, 2026, so that the CONSULTANT can
3 complete Task Orders issued prior to June 30, 2024 as provided in the Agreement, as follows: "This contract
4 shall go into effect contingent upon approval by COUNTY, and CONSULTANT shall commence work after
5 notification to proceed by COUNTY's Contract Administrator. The contract shall end on June 30, 2026,
6 unless extended by contract amendment."
- 7 2. The last sentence of the first paragraph of Attachment B • Schedule of Services, Article BI • Introduction of
8 the Agreement is hereby amended to correct the date all Task Order services authorized in the Agreement
9 shall be completed by, as follows: "All Task Order services authorized in this Contract shall therefore be
10 completed no later than June 30, 2026."
- 11 3. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions of
12 the Agreement shall remain in full force and effect between the parties hereto.
- 13 4. This Amendment No. 3 shall become effective upon signature of this Amendment No. 3 by both parties or
14 July 1, 2024, whichever should come first.
- 15 5. This Amendment No. 3 may be executed in any number of counterparts, each of which shall be an original,
16 but all of which together shall constitute one and the same instrument. Each party to this Amendment No.
17 3 agrees to the use of electronic signatures, such as digital signatures that meet the requirements of
18 the California Uniform Electronic Transactions Act ("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17),
19 for executing this Amendment No. 3. The parties further agree that the electronic signatures of the
20 parties included in this Amendment No. 3 are intended to authenticate this writing and to have the same force
21 and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process
22 attached to or logically associated with an electronic record and executed or adopted by a person with the
23 intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA
24 authorizes use of an electronic signature for transactions and contracts among parties in California, including
25 a government agency. Digital signature means an electronic identifier, created by computer, intended by the
26 party using it to have the same force and effect as the use of a manual signature, and shall be reasonably
27 relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as
28 defined in subdivision (i) of Section 1633.2 of the Civil Code
29

IN WITNESS HEREOF, the parties hereto have caused this Amendment No. 3 to the Agreement to be duly executed this day and year first written above.

APPROVALS

COUNTY Approvals:

RECOMMENDED FOR APPROVAL:

 Dated: 6/25/2024

Dennis Acuna
Director of Transportation

APPROVED AS TO FORM:

MINH C. TRAN, COUNTY COUNSEL

By Deputy

APPROVAL BY THE BOARD OF SUPERVISORS


PRINTED NAME
Chairman, Riverside County Board of Supervisors

ATTEST:

KIMBERLY A. RECTOR
Clerk of the Board (SEAL)

CONSULTANT Approvals

CONSULTANT:

 Dated: 6/17/2024
Natalya Shikaloff P.E.
PRINTED NAME

Associate Vice President
TITLE

CONSULTANT:

Dated: _____
PRINTED NAME

TITLE

1 IN WITNESS HEREOF, the parties hereto have caused this Amendment No. 3 to the Agreement to be duly
2 executed this day and year first written above.
3

4 **APPROVALS**

5 COUNTY Approvals:

6 RECOMMENDED FOR APPROVAL:

7 _____ Dated: _____

8
9 Dennis Acuna
10 Director of Transportation

11 APPROVED AS TO FORM:

12 MINH C. TRAN, COUNTY COUNSEL

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14 Minh C. Tran

15
16 By Deputy

17
18 APPROVAL BY THE BOARD OF SUPERVISORS

19
20 Chuck Washington

21 CHUCK WASHINGTON

22 PRINTED NAME
23 Chairman, Riverside County Board of Supervisors

24 ATTEST:

25
26 Kimberly A. Rector, Deputy

27 KIMBERLY A. RECTOR
28 Clerk of the Board (SEAL)
29

CONSULTANT Approvals

CONSULTANT:

Natalya Shikaloff
Dated: 6/17/2024

Natalya Shikaloff P.E.
PRINTED NAME

Associate Vice President
TITLE

CONSULTANT:

Dated: _____

PRINTED NAME

TITLE

JUN 25 2024 3.80