

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.83
(ID # 25265)

MEETING DATE:
Tuesday, June 25, 2024

FROM : TLMA-TRANSPORTATION

SUBJECT: TRANSPORTATION AND LAND MANAGEMENT AGENCY/TRANSPORTATION:
Approval of Amendment No. 5 to the On-Call Services Agreement for Traffic Engineering with Albert A. Webb Associates, All Districts. [\$0 Total Amendment Cost - Local Funds 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve Amendment No. 5 to the On-Call Services Agreement for Traffic Engineering between the County of Riverside and Albert A. Webb Associates to extend the performance period by two (2) years from June 30, 2024 to June 30, 2026; and
2. Authorize the Chair of the Board to execute the same.

ACTION:Policy


Dennis Acuna, Director of Transportation 6/6/2024

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: June 25, 2024
xc: Trans.

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Transportation Funds (100%). There are no General Funds used for this project.			Budget Adjustment: No	
			For Fiscal Year: 24/25 – 25/26	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Transportation Department requires outside engineering and support services to deliver many of the road improvement projects identified and funded in the Transportation Improvement Program (TIP) and to meet the needs of the community.

By Minute Order dated August 27, 2019 (Agenda Item 3.44), the Board of Supervisors authorized an On-Call Services Agreement with Albert A. Webb Associates for Traffic Engineering Services. The Contract provided for a three (3) year term with two one (1) year extensions. The first one-year extension was executed on June 30, 2022, via Amendment No. 2, and the second one-year extension was executed on July 13, 2023, via Amendment No. 4. The approval authorization for Amendment No. 2 and Amendment No. 4 was delegated to the Director of Transportation when the original contract was executed. The Board approved Amendment No. 1 on March 10, 2020 (Agenda Item 3.42) to increase the annual budget allocation by \$250,000 for all fiscal years, from \$250,000 per fiscal year to \$500,000 per fiscal year, and the Board approved Amendment No. 3 on March 28, 2023 (Agenda Item 3.40) to increase the annual budget allocation by \$250,000 for FY22/23 and FY 23/24, from \$500,000 per fiscal year to \$750,000 per fiscal year.

The On-Call Services Agreement indicates that all task orders are to be completed within two (2) years of the final authorized date for approving task orders.

Amendment No. 5 includes extending the period of performance for two (2) years from June 30, 2024, to June 30, 2026, in order to complete outstanding task orders issued before June 30, 2024.

Albert A. Webb Associates is currently working on the Jackson Street Widening: Phasing Support Services, Jurupa Road Grade Separation Fire Lane Relocation, Limonite Avenue – Hamner Park Litigation Engineering and Support, Thermal Maintenance Yard Sewer Design, El Nido Sidewalk Phase II, and the Oleander Avenue Sidewalk Project. This Work is expected to go beyond June 30, 2024.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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Impact on Residents and Businesses

TIP projects enhance safety and improve overall driving conditions to the public by improving and updating County roadways.

Additional Fiscal Information

The amendment to the On-Call Engineering Services Agreement will not have any fiscal impacts as it only extends the period of performance and does not increase the capacity of the contract.

There are no County General Funds used for this contract.

Contract History and Price Reasonableness

The Albert A. Webb Associates staff billing rates have been carefully re-examined, and staff found their rates are within the range of acceptable industry practice for engineering services. The rates already agreed upon at the time of execution of the original agreement remains unchanged.

ATTACHMENTS:

Amendment No. 5 to the On-Call Services Agreement for Traffic Engineering with Albert A. Webb Associates



Jason Farin, Principal Management Analyst 6/20/2024



Aaron Gettis, Chief of Deputy County Counsel 6/19/2024

AMENDMENT NO. 5 TO THE ON-CALL SERVICES AGREEMENT
FOR TRAFFIC ENGINEERING

BETWEEN

COUNTY OF RIVERSIDE • TRANSPORTATION DEPARTMENT

AND

ALBERT A. WEBB ASSOCIATES

This Amendment No. 5 to the On-Call Services Agreement for Traffic Engineering (hereinafter referred to as "Amendment No. 5") is made and entered into this 25 day of June, 2024, by and between the County of Riverside, a political subdivision of the State of California, (hereinafter referred to as "COUNTY") and Albert A. Webb Associates, a California corporation, (hereinafter referred to as "CONSULTANT").

RECITALS

- A. COUNTY and CONSULTANT have entered into an agreement entitled "On-Call Services Agreement for Traffic Engineering between County of Riverside • Transportation Department and Albert A. Webb Associates" that is dated August 27, 2019, Agenda Item 3.44, (hereinafter referred to as "Agreement").
- B. The Agreement provides the terms and conditions, scope of services, schedule and budget for the performance of professional and technical services necessary to provide on-call traffic engineering services.
- C. The Agreement was first amended on March 10, 2020 (Agenda Item 3.42) via Amendment No. 1 to increase the annual budget allocation by \$250,000 for all fiscal years, from \$250,000 per fiscal year to \$500,000 per fiscal year.
- D. The Agreement was again amended on June 30, 2022 via Amendment No. 2 to extend the period of performance for one (1) year from June 30, 2022 to June 30, 2023.
- E. The Agreement was again amended on March 28, 2023 (Agenda Item 3.40) via Amendment No. 3 to increase the annual budget allocation by \$250,000 for FY22/23 and FY 23/24, from \$500,000 per fiscal year to \$750,000 per fiscal year.
- F. The Agreement was further amended on July 13, 2023 via Amendment No.4 to extend the period of performance for one (1) year from June 30, 2023 to June 30, 2024.

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1 G. The parties desire to amend the Agreement to extend the period of performance so that the CONSULTANT
2 can complete Task Orders issued prior to June 30, 2024 as provided in the Agreement and correct the date
3 all Task Order services authorized in the Agreement shall be completed by.
4

5 **AGREEMENT**

6 NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the parties agree as follows:

- 7 1. Article IV • Performance Period, Paragraph A, of the Agreement is hereby amended to extend the
8 performance period for two (2) years, from June 30, 2024 to June 30, 2026, so that the CONSULTANT can
9 complete Task Orders issued prior to June 30, 2024 as provided in the Agreement, as follows: "This contract
10 shall go into effect contingent upon approval by COUNTY, and CONSULTANT shall commence work after
11 notification to proceed by COUNTY's Contract Administrator. The contract shall end on June 30, 2026,
12 unless extended by contract amendment."
13 2. The last sentence of the first paragraph of Attachment B • Schedule of Services, Article BI • Introduction of
14 the Agreement is hereby amended to correct the date all Task Order services authorized in the Agreement
15 shall be completed by, as follows: "All Task Order services authorized in this Contract shall therefore be
16 completed no later than June 30, 2026."
17 3. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions of
18 the Agreement shall remain in full force and effect between the parties hereto.
19 4. This Amendment No. 5 shall become effective upon signature of this Amendment No. 5 by both parties or
20 July 1, 2024, whichever should come first.
21 5. This Amendment No. 5 may be executed in any number of counterparts, each of which shall be an original,
22 but all of which together shall constitute one and the same instrument. Each party to this Amendment No.
23 5 agrees to the use of electronic signatures, such as digital signatures that meet the requirements of
24 the California Uniform Electronic Transactions Act ("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17),
25 for executing this Amendment No. 5. The parties further agree that the electronic signatures of the
26 parties included in this Amendment No. 5 are intended to authenticate this writing and to have the same force
27 and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process
28 attached to or logically associated with an electronic record and executed or adopted by a person with the
29 intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA

authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 5 to the Agreement to be duly executed this day and year first written above.

APPROVALS

COUNTY Approvals:

 Dated: 6/25/2024

Dennis Acuna
Director of Transportation

APPROVED AS TO FORM:

MINH C. TRAN, COUNTY COUNSEL

By Deputy

APPROVAL BY THE BOARD OF SUPERVISORS

PRINTED NAME
Chairman, Riverside County Board of Supervisors

ATTEST:

KIMBERLY A. RECTOR
Clerk of the Board (SEAL)

CONSULTANT Approvals

CONSULTANT:

 Dated: 6/18/24

Todd Smith
PRINTED NAME

Chief Financial Officer
TITLE

CONSULTANT:

 Dated: 6/18/24

Dilesh Sheth
PRINTED NAME

Vice President
TITLE

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APPROVALS

COUNTY Approvals:

_____ Dated: _____

Dennis Acuna
Director of Transportation

APPROVED AS TO FORM:

MINH C. TRAN, COUNTY COUNSEL

Minh C. Tran

By Deputy

APPROVAL BY THE BOARD OF SUPERVISORS

Chuck Washington

CHUCK WASHINGTON

PRINTED NAME

Chairman, Riverside County Board of Supervisors

ATTEST:

Kimberly A. Rector, Deputy

KIMBERLY A. RECTOR

Clerk of the Board (SEAL)

CONSULTANT Approvals

CONSULTANT:

Todd Smith Dated: 6/18/24

Todd Smith

PRINTED NAME

Chief Financial Officer

TITLE

CONSULTANT:

Dilesh Sheth Dated: 6/18/24

Dilesh Sheth

PRINTED NAME

Vice President

TITLE

Resolution to Authorize Contract

Corporate Headquarters

3788 McCray Street
Riverside, CA 92506
951.686.1070

Palm Desert Office

41-990 Cook St., Bldg. I - #801B
Palm Desert, CA 92211
951.686.1070

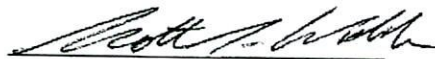
Murrieta Office

41391 Kalmia Street #320
Murrieta, CA 92562
951.686.1070

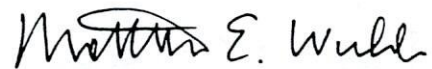
RESOLVED, that Albert A. Webb Associates enter into a contract for the general purpose of providing planning and civil engineering consulting services and all upon such terms and conditions as are set forth in an agreement between the parties as annexed hereto.

The undersigned hereby certifies that he is the duly elected Senior Vice President/Corporate Secretary and the custodian of the books and records and seal of Albert A. Webb Associates, a corporation duly formed pursuant to the laws of the state of California and that Todd Smith, Chief Financial Officer, has been appointed an official Account Manager of the firm and given authorization to sign contracts on behalf of the Board of Directors and the corporation. This authorization was duly adopted at a meeting of the Board of Directors and that said meeting was held in accordance with state law and the Bylaws of Albert A. Webb Associates, and that said resolution is now in full force and effect without modification or rescission

IN WITNESS WHEREOF, I have executed my name as Senior Vice President and have hereunto affixed the corporate seal of Albert A. Webb Associates on April 11, 2019.



Scott Webb
Senior Vice President/
Corporate Secretary



Matthew E. Webb, PE, TE, LS
President/
Chief Executive Officer

4/11/19

Date

4/11/19

Date





Corporate Headquarters
3788 McCray Street
Riverside, CA 92506
951.686.1070

Palm Desert Office
36-951 Cook Street #103
Palm Desert, CA 92211
760.568.5005


Murrieta Office
41391 Kalmia Street #320
Murrieta, CA 92562
951.686.1070

Resolution to Authorize Contract

RESOLVED, that Albert A. Webb Associates enter into a contract for the general purpose of providing planning and civil engineering consulting services and all upon such terms and conditions as are set forth in an agreement between the parties as annexed hereto.

The undersigned hereby certifies that he is the duly elected Chief Financial Officer/Corporate Secretary and the custodian of the books and records and seal of Albert A. Webb Associates, a corporation duly formed pursuant to the laws of the State of California and that **Dilesh Sheth, Vice President**, has been appointed an official Account Manager of the firm and given authorization to sign contracts on behalf of the Board of Directors and the Corporation. This authorization was duly adopted at a meeting of the Board of Directors and that said meeting was held in accordance with state law and the Bylaws of Albert A. Webb Associates, and that said resolution is now in full force and effect without modification or rescission.


IN WITNESS WHEREOF, I have executed my name as Chief Financial Officer and have hereunto affixed the corporate seal of Albert A. Webb Associates on **August 8, 2014**.



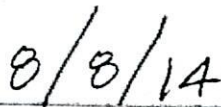
Scott Webb, Chief Financial Officer
Corporate Secretary



Matthew E. Webb, President
Chief Executive Officer



Date



Date