

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.4  
(ID # 25173)**

**MEETING DATE:**  
Tuesday, July 02, 2024

**FROM :** FACILITIES MANAGEMENT

**SUBJECT:** FACILITIES MANAGEMENT (FM): Lakeland Village Community Center Butterfield Trail Improvements Project - Approval of Notice of Completion for Harry H. Joh Construction, Inc.; District 2. [\$19,403 - 79.3% American Rescue Plan Act (ARPA) Funds, 20.7% Regional Parks and Open-Space District - Park Developer Impact Fees Fund 33120 (Previously approved budget)] (Clerk to Record Notice of Completion)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the Lakeland Village Community Center Butterfield Trail Improvement (Lakeland Village Butterfield Trail) Project located along the frontage of the Lakeland Village Community Center at 16275 Grand Avenue, in Lake Elsinore, California, constructed by Harry H. Joh Construction, Inc. (HHJ) of Paramount, California, as complete and authorize the Chairman of the Board (Chairman) to execute the Notice of Completion;
2. Direct the Clerk of the Board to record the attached Notice of Completion for the Project; and
3. Authorize the release of the undisputed retained funds in the amount of \$19,403 to HHJ for the Project in accordance with the contract terms and applicable law, per the General Conditions of the contract.

**ACTION:Policy, CIP**

  
Rose Salgado, Director of Facilities Management 6/14/2024

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: July 2, 2024  
xc: FM, Recorder

Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 19,403	\$ 0	\$ 19,403	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> ARPA Funds - 79.3%, Regional Parks and Open-Space District - Park Developer Impact Fees Fund 33120 – 20.7% (Previously approved budget)			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 24/25	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On June 13, 2023, Item 3.9, the Board of Supervisors (Board) approved in-principle and a preliminary project budget in the amount of \$457,005 for the Lakeland Village Butterfield Trail Project, west of the City of Lake Elsinore at 16275 Grand Avenue in Lake Elsinore, California, 92530. Along its frontage is the Butterfield Trail. Improvements are needed to improve the connection to the Community Center as well as enhance the recreational activities. The scope of work for the Project includes but is not limited to: landscaping, irrigation, fencing, and interpretive signage.

On April 12, 2022, Item 3.5, the Board approved the construction contract for Job Order Contract (JOC) No. 016 between the County of Riverside (County) and Harry H. Joh Construction, Inc. (HHJ). Pursuant to the contract, three JOC job orders were issued in the cumulative amount of \$388,067 for the Lakeland Village Butterfield Trail Project.

HHJ completed the work for the Project and has been inspected and found to comply with the contract and safety requirements. This Board action will release the undisputed contract retention funds in the cumulative amount of \$19,403 to HHJ after the Notice of Completion has been recorded and the 35-day lien period has expired from the start of the recorded date, per the contract terms and applicable law.

**Impact on Residents and Businesses**

The Lakeland Village Butterfield Trail Project will enhance the recreational activities at the Community Center and will promote physical activity and improved mental health outcomes.

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**Additional Fiscal Information**

The JOC job orders issued pursuant to the HHJ contract are listed as follows:

<b>JOB ORDER CONTRACT</b>	<b>DESCRIPTION</b>	<b>CONTRACT AMOUNT</b>	<b>RETAINED FUNDS</b>
JOC016-FM08931012232.00.00	Lakeland Village Butterfield Trail Project	345,569	17,278
JOC016-FM08931012232.00.01	Supplemental 1- addtl landscaping, drainage improvements	37,562	1,878
JOC016-FM08931012232.00.02	Supplemental 2 – install water diversion materials	4,936	247
	<b>TOTAL</b>	<b>\$ 388,067</b>	<b>\$ 19,403</b>

All costs associated with this Board action will be funded with 79.3% American Rescue Plan Act (ARPA) Funds and 20.7% Regional Parks and Open-Space District–Parks Development Impact Fee Fund 33120. Expenditures for FY 24/25 are estimated at \$19,403.

Attachment:

- Notice of Completion for Harry H. Joh Construction, Inc.

RS:VB:RM:DL:SC;                      FM08931012232                      MT Item #25173  
 G:\Project Management Office\FORM 11'S\FORM 11's\_In Process\25173\_D1 - 012232 - Lakeland Village CC Butterfield Trail Improvements\_NOC for HHJ\_070224.doc

*Veronica Santillan*  
 \_\_\_\_\_  
 Veronica Santillan, Principal Management Analyst                      6/20/2024

*Aaron Gettis*  
 \_\_\_\_\_  
 Aaron Gettis, Chief of Deputy County Counsel                      6/20/2024



PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KIMBERLY RECTOR, CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 - RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
**RIVERSIDE COUNTY CLERK OF THE BOARD**  
**P. O. BOX 1147 - RIVERSIDE, CA 92502**

**2024-0197678**

07/03/2024 11:14 AM Fee: \$ 0.00

Page 1 of 2

Recorded in Official Records  
County of Riverside  
Peter Aldana  
Assessor-County Clerk-Recorder



2148

**THIS SPACE FOR RECORDERS USE ONLY**

**NOTICE OF COMPLETION**

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

**Project title or description of work:** Lakeland Village Community Center Butterfield Trail Improvements Project - (JOC-016-FM08931012232.00, JOC-016-FM08931012232.01, JOC-016-FM08931012232.02)

**Date of Completion:** Date Hereof

**Nature of owner:** Public Entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of the Board of Supervisors, County Administrative Center, 4080 Lemon St., Riverside, CA 92501

**Name/address of direct contractor:** Harry H. Joh Construction, Inc., 7303 Somerset Blvd., Paramount, CA 90723

**Street or legal description of site:** 16275 Grand Avenue, Lake Elsinore, CA 92530

**Dated:** July 02, 2024

Owner: County of Riverside  
(Name of Public Entity)

By: *Chuck Washington*  
Chairman, Board of Supervisors  
Chuck Washington

STATE OF CALIFORNIA )

COUNTY OF RIVERSIDE )

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kimberly Rector, Clerk

Executed at Riverside, California on July 02, 2024

By: *Naomy Li*  
Deputy

*Chuck Washington*  
Chairman, Board of Supervisors  
Chuck Washington

FORM APPROVED COUNTY COUNSEL

BY *Kristine Bell-Valdez* DATE

Updated 12/2022



**PETER ALDANA  
COUNTY OF RIVERSIDE  
ASSESSOR-COUNTY CLERK-RECORDER**

**Recorder**  
P.O. Box 751  
Riverside, CA 92502-0751  
(951) 486-7000

www.riversideacr.com

**CERTIFICATION**

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors  
(EMBOSSSED ON DOCUMENT)



Date: 07/02/2024

Signature: \_\_\_\_\_

*Naomy Si*

Print Name: Naomy Sicra, Clerk of the Board Assistant