

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.21  
(ID # 25504)**

**MEETING DATE:**  
Tuesday, July 30, 2024

**FROM :** DISTRICT ATTORNEY

**SUBJECT:** DISTRICT ATTORNEY: Approval of the Acceptance of the H.N. and Frances C. Berger Foundation Grant Award and Authorize the Purchasing Agent to issue a Purchase Order for the Purchase of two (2) UTV's with lights and sirens, and a trailer for the District Attorney's Office; All Districts [\$88,459; Non-Profit Foundation 90%; Departmental Sub-Funds 10%] (4/5 Vote Required)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the acceptance of the H.N and Frances C. Berger Foundation Grant Award in the amount of \$80,000 for the purchase of Two (2) Polaris Crew XP1000 Premium off-road vehicles and trailer;
2. Authorize the Purchasing Agent to issue a Purchase Order for two (2) Polaris Crew XP1000 UTV's with police lights and sirens, and dual axle trailer from Polaris Sales Inc., a Minnesota corporation, in the amount of \$88,459 for FY 24/25;
3. Authorize the District Attorney (or designee) to sign the Grant Award pursuant to its terms and conditions of the award; and
4. Approve and direct the Auditor Controller to make the budget adjustment on the attached Schedule A.

**ACTION:4/5 Vote Required**

  
Jared Hennigema 7/2/2024

---

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Gutierrez, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

**Ayes:** Jeffries, Spiegel, Washington, Perez and Gutierrez  
**Nays:** None  
**Absent:** None  
**Date:** July 30, 2024  
**xc:** DA

Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 88,459	\$ 0	\$ 88,459	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> Non-Profit Foundation 90%, Departmental Sub-Funds; 10%			<b>Budget Adjustment:</b> Yes	
			<b>For Fiscal Year:</b> 24/25	

**C.E.O. RECOMMENDATION:** Approve.

**BACKGROUND:**

**Summary**

The Riverside County District Attorney Bureau of Investigation (Bureau) serves as both lead and member of several countywide task forces with the County. As a lead, there is an existing partnership with multiple police agencies within the County to help with public safety during special events. To enhance the Bureau's capacity to investigate crimes, the purchase of these UTV's will assist in capturing dangerous fugitives and managing large-scale community events while ensuring public safety.

The expansive and varied terrain within Riverside County, especially the Coachella Valley, presents significant challenges for traditional law enforcement vehicles. Many areas are inaccessible by standard patrol cars, hindering the ability of law enforcement personnel to carry out their duties. The Bureau is routinely asked to locate uncooperative suspects, victims and witnesses who often hide in the desert, or in other undeveloped rural parts of the county, not easily traversed by conventional vehicles. In these instances, our law enforcement personnel hike on foot to locate these individuals. In the Coachella Valley this problem is further exacerbated by high temperatures often exceeding 110 degrees. These vehicles will ensure that the investigators are able to traverse the terrain more efficiently.

On an annual basis, the Bureau also assists with special events including, but not limited to, the Coachella and Stagecoach Music Festivals. When working these events, the team has resorted to borrowing off-road vehicles and golf carts which are not outfitted with the proper equipment and markings of law enforcement vehicles. This purchase funded by the foundation grant will address this need effectively.

This award is made possible by the H.N. and Frances C. Berger Foundation. Funding under this program is to be used by the District Attorney for the purpose of the specific purpose of the purchase of the two UTV's, trailer and the equipping of vehicles with police lights and sirens as required. The additional costs attributable to this purchase will be offset by the Departmental Sub Funds. The purchase will be made directly from Polaris Sales Inc., which is an official authorized distributor of Polaris equipment.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**Impact on Residents and Businesses**

The costs under this program will be covered through grant funding as well as the District Attorney sub fund, therefore there is no additional impact on the General Fund.

**ATTACHMENTS:**

**SCHEDULE A. BUDGET ADJUSTMENT**

**ATTACHMENT A. H.N. and Frances C. Berger Foundation Program Award Letter**

  
Heydee Koury, Sr Accountant - Auditor 7/18/2024

  
Marlana McSkimming, Administrative Support Services Manager 7/11/2024

  
Meghan Hahn, Director of Procurement 7/15/2024

  
Steven Atkeson 7/18/2024

  
Michelle Paradise, ACEO 7/22/2024

  
Aaron Gettis, Chief of Deputy County Counsel 7/9/2024

**Schedule A – Budget Adjustment  
FY24/25**

**Increase Appropriations:**

10000 2200100000 546380	Vehicles-Cars/Light Trucks	\$88,459
-------------------------	----------------------------	----------

**Increase Estimated Revenues:**

10000 2200100000 777620	Vehicles Cost Recovery	\$88,459
-------------------------	------------------------	----------



June 18, 2024

Ms. Natasha Crawford

The District Attorney  
3960 Orange Street  
Riverside, CA 92501

Re: Grant #24-60

Dear Ms. Crawford:

I am pleased to inform you that the H. N. and Frances C. Berger Foundation has approved a grant in the amount of Eighty Thousand and 0/100ths Dollars (\$80,000.00) to The District Attorney.

The grant is to support your to help purchase Two Polaris Crew XP1000 Premium off-road vehicles and trailer (Exhibit A attached).

The following terms and conditions apply to this grant and The District Attorney's use of the grant funds:

1. The grant funds will be available after receipt by the Berger Foundation of The District Attorney's written acceptance of this grant letter.
2. This grant is made only for the purpose stated in this grant agreement and the attached Exhibit A.
3. The Berger Foundation does not consider this as an annual or continuing grant. Grant applications from organizations receiving current or previous Berger Foundation support will be judged as new requests and evaluated in relation to other proposals before the Berger Foundation.

Any grant funds not expended or committed for the purpose of the grant shall be returned to the Berger Foundation and applied to additional grant awards from the Berger Foundation to The District Attorney at the Berger Foundation's discretion.

4. A written report signed by an Officer of The District Attorney shall be furnished to the Berger Foundation at least once every six months from the signing date of this agreement, and/or when the project is completed.

These reports shall contain:

- a. A narrative account of the accomplishments of the project, including a description of the progress made toward achieving the goals of the grant.
  - b. A financial accounting of the Foundation's grant funds, which has been certified correct by an officer of The District Attorney.
5. The District Attorney shall keep records of expenditures as well as copies of the reports submitted to the Berger Foundation, for at least four years after the completion of the grant funds.
  6. The Berger Foundation may monitor and conduct a review of operations under this grant which may include site visits from the Berger Foundation personnel to observe the project, discuss the project and its finances with The District Attorney staff, and review financial and other records and material connected with the activities financed by the grant. The District Attorney shall cooperate fully with all monitoring and reviews performed in regard to this grant.
  7. None of the grant funds shall be used for any political campaign, or to support attempts to influence legislation of any governmental body.
  8. The Berger Foundation shall review and approve the contents of all press and publicity announcements relating to this grant. The Berger Foundation may, at its discretion, publish and distribute material relating to this grant.

If this letter correctly sets forth your understanding of the terms of the grant, please indicate The District Attorney's agreement by executing both copies of this letter and returning one executed copy to the Berger Foundation.

Sincerely,

**H. N. AND FRANCES C. BERGER FOUNDATION**

By:



Catharine N. Reed

Vice President Charitable Programs

We acknowledge that we have received and retained a copy of this agreement. The terms and conditions set forth herein are acceptable to us and we will comply with them.

**The District Attorney**

Please have an Officer or Director of The District Attorney sign.

By: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

CNR/rm

FORM APPROVED COUNTY COUNSEL

BY  7/9/24  
RYAN D YABKO DATE



MICHAEL A. HESTRIN  
DISTRICT ATTORNEY

OFFICE OF  
**THE DISTRICT ATTORNEY**  
COUNTY OF RIVERSIDE

BUREAU OF INVESTIGATION  
3960 ORANGE STREET  
RIVERSIDE, CA 92501  
(951) 955-5430



Natasha Crawford  
CHIEF OF THE BUREAU OF INVESTIGATION

May 29, 2024

H.N. and Frances C. Berger Foundation  
PO Box 13390 Palm Desert, CA 92255

Dear H.N. and Frances C. Berger Foundation,

**I. INTRODUCTION**

My name is Dave Jones, and I am a Commander with the Riverside County District Attorney's Bureau of Investigation. I oversee our homicide, gang, domestic violence, sexual assault units, as well as all felony and misdemeanor units in the Coachella Valley. My ancillary duties include overseeing the deployment of over 100 Investigators during the Coachella/Stagecoach Festivals held annually in the month of April. To enhance the Bureau of Investigation's capacity to investigate crimes, capture dangerous fugitives, and manage large-scale community events while ensuring public safety, we are proposing the acquisition of side-by-side utility task vehicles (UTV).

**II. BACKGROUND:**

The Riverside County District Attorney Bureau of Investigation both lead and are members of several countywide task forces that partner with other law enforcement agencies within the County of Riverside. As the leader of task forces, members of multiple countywide task forces are partnered with several police agencies within the County of Riverside to help with public safety during special events. Our Bureau of Investigation employees, both sworn and non-sworn, are dedicated to public service and adhere to the highest standards of professionalism. In addition, our task force team members and our Special Activities Unit (SAU) are organized teams established to provide specialized support to our District Attorney Investigators and Deputy District Attorneys in handling critical field operations where special tactical deployment methods are required.

SAU is comprised of twenty sworn investigators from the Bureau of Investigation. The team consists of two bureau supervisors, two team leaders, three assistant team leaders, thirteen operators, and one tactical emergency medic. All team members are selected based on their qualifications and have volunteered for this assignment. In addition, SAU members are required to attend and receive certification in Special Weapons and Tactics (SWAT) training. Their duties as SAU members are collateral to their primary investigative assignments.

SAU's response and involvement is paramount in effecting a positive resolution and preventing



incidents from escalating out of control. The safety of the public we serve is a priority to the success of the team and its mission. In accordance, SAU operates under a strict set of *Standard Operating Procedures* and is responsible for the handling of critical situations that may require the support of SAU such as serving high risk search warrants or assisting allied law enforcement agencies with large-scale operations within the 7,300 square miles of county territory.

### III. PURPOSE AND JUSTIFICATION:

As part of our ongoing commitment to serving and protecting our community, we are seeking funding to acquire **two Polaris Crew XP1000 Premium UTV's**. The Bureau of Investigation has identified these off-road vehicles as *incredibly important* and *necessary* to serve and protect the citizens of Riverside County.

The expansive and varied terrain within Riverside County, especially the Coachella Valley, presents significant challenges for traditional law enforcement vehicles. Many areas are inaccessible by standard patrol cars, hindering our ability to swiftly carry out our duties. Our Bureau is routinely asked to locate uncooperative suspects, victims and witnesses who often hide in the desert, or in other undeveloped rural parts of the county, not easily traversed by conventional vehicles. In these instances, our law enforcement personnel hike on foot to locate these individuals. In the Coachella Valley this problem is further exacerbated by high temperatures often exceeding 110 degrees. While necessary, these hikes are unsafe and inefficient.

Many of the task forces we are members of are also in need of off-road vehicles. Our auto theft task force must routinely go "off-road" to recover stolen vehicles, as well as conduct "chop shop" investigations. Our Cannabis Regulation Task Force conducts illegal marijuana grow and illegal dispensary investigations that often take them to remote locations throughout the county. Our Gang Impact Team assists in the arrests of the most dangerous fugitives, who are willing to hide anywhere they can to avoid capture, to include remote locations within the county.

In addition, on an annual basis the Bureau of Investigation assists with special events within Riverside County. Some of these events include the Coachella Music Festival, Stagecoach Music Festival, Palm Springs Film Festival, Palm Springs Festival of Lights, and various other community events throughout the county. When working these events, our Bureau has resorted to borrowing off-road vehicles or golf carts. If we are unable to borrow the equipment needed, we use unmarked county vehicles that are not properly equipped with police lights, sirens or safety equipment. As a result, our ability to serve and protect the community in these areas is compromised.

The County of Riverside provides the Bureau of Investigation with a limited budget for equipment. Members of the Bureau often purchase equipment at their own expense when funding is unavailable, when equipment becomes outdated, or when it is worn beyond use.

#### IV. OPTIONS

The Bureau of Investigation respectfully requests funding to acquire **two Polaris Crew XP1000 Premium UTV's, with Police lights, sirens, and 26ft trailer.** The pricing provided is sourced directly from Polaris, which maintains a specialized government branch dedicated to collaborating directly with law enforcement agencies. This direct engagement circumvents third-party dealers and their associated mark-up costs, ensuring a more cost-effective procurement process. The trailer was searched through three different Riverside County trailer dealers, and the best price was found through The Trailer Zone in Wildomar California.

#### Polaris: (Requested)

- **Two Polaris Crew XP1000 Premium off-road vehicles, with Police lights and sirens, wrapped with our office logo and clearly identified as Police vehicles, and a dual axle trailer. Total \$82,926.86.**



**\*\* Both UTV wraps would include the following verbiage: “Donated by H.N. and Frances C. Berger Foundation.”**

#### V. CONCLUSION

The acquisition of two Polaris UTV's, made possible by the generosity and support of the Berger Foundation, stands to significantly bolster officer safety. With these vehicles at our disposal, the Bureau of Investigation will be equipped to seamlessly execute our daily operations, conduct task force investigations, and provide crucial support to our law enforcement partners. By facilitating swift and secure mobility, these vehicles align with our overarching objective of apprehending violent criminal offenders and fostering a safer environment for the residents of the Coachella Valley and the County of Riverside as a whole.

Sincerely,

*Dave Jones*

*Dave Jones*

*Commander*

*Riverside County District Attorney Bureau of Investigation*

*Email: [davejones@rivcoda.org](mailto:davejones@rivcoda.org)*

*Work Phone: (951) 955-0075*



Polaris Sales Inc., Medina, MN 55340  
[gov.info@polaris.com](mailto:gov.info@polaris.com)  
 Phone: 866-468-7783 Fax: 763-847-8288  
[www.polaris.com/gov](http://www.polaris.com/gov)

QUOTE

**Contact Information**

Name: DAVID JONES  
 Email: davejones@rivcoda.org  
 Phone: 9517075321  
 Fax:

Quote Number: QUO-57626-Y3K3B1  
 Revision #: 2  
 Date: 5/31/2024 3:49 PM  
 Quote Expires: 6/30/2024

Bill To: County of Riverside  
 3450 14th St, Suite 420  
 Riverside, CA 92501

Contract Name: Polaris Direct  
 Contract #:  
 Expiration Date:

Ship To: County of Riverside  
 3450 14th St, Suite 420  
 Riverside, CA 92501

Cage: 3FP69  
 Duns#: 123399383  
 Tax ID#: 41-1921490  
 Customer#:

Freight	Delivery Terms	Payment Terms	Payment Methods
FOB Destination-CONUS US Continental (CONUS) Only	180 Days	Net 30	Visa Mastercard Wire Check

Item #	QTY	Description	MSRP	Discount Price	Extended
R25RSE99AL	2	RANGER CREW XP 1000 Premium - Onyx Black - 49 State	\$22,999.00	\$22,034.37	\$44,068.74
2883979	2	Action - XP 1000's / Pro XD Deluxe Emergency Light Kit	\$8,529.99	\$7,305.28	\$14,610.56
2883982	2	Action - XP 1000's / Pro XD Premium Emergency Light Bar (requires Dlx Lght Pk & inc'l 100w Siren/PA)	\$7,699.99	\$6,594.45	\$13,188.90
2883966	2	Action - XP 1000 / XD 1500 / Pro XD Custom Graphics for Fire or Law Enforcement	\$999.99	\$856.41	\$1,712.82



Polaris Sales Inc., Medina, MN 55340  
[gov.info@polaris.com](mailto:gov.info@polaris.com)  
 Phone: 866-468-7783 Fax: 763-847-8288  
[www.polaris.com/gov](http://www.polaris.com/gov)

QUOTE

Freight	Delivery Terms	Payment Terms	Payment Methods
FOB Destination-CONUS US Continental (CONUS) Only	180 Days	Net 30	Visa Mastercard Wire Check

Item #	QTY	Description	MSRP	Discount Price	Extended
Fee	8	California Tire Fee		\$1.75	\$14.00

Comments:

<b>SUBTOTAL</b>	\$73,595.02
<b>INSTALL*</b>	\$0.00
<b>FREIGHT</b>	\$3,000.00
<b>TAX</b>	\$5,518.58
<b>TOTAL</b>	\$82,113.60

Vehicle model year and color are subject to change dependent upon delivery date.

Acceptance and Payment Information

To accept the above quotation, please provide a purchase order via email ([gov.info@polaris.com](mailto:gov.info@polaris.com)) and include the following:

- Bill to Address
- Billing Phone Number
- Ship to Address
- Point of Contact for Delivery
- Point of Contact E-Mail
- Point of Contact Phone
- Quote Number
- Alternate Point of Contact (Required)

If you would like to submit payment via credit card, please call (866) 468-7783 to process payment during our hours of operation from 8:30 AM to 4:30 PM CST Monday through Friday. We accept Visa, Mastercard & American Express.

