

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.23
(ID # 25891)**

MEETING DATE:
Tuesday, September 10, 2024

FROM : RIVERSIDE COUNTY INFORMATION TECHNOLOGY AND RIVERSIDE UNIVERSITY HEALTH SYSTEM AND DEPARTMENT OF PUBLIC SOCIAL SERVICES:

SUBJECT: RIVERSIDE COUNTY INFORMATION TECHNOLOGY, RIVERSIDE UNIVERSITY HEALTH SYSTEM, AND DEPARTMENT OF PUBLIC SOCIAL SERVICES: Approve and authorize the Purchasing Agent to issue Purchase Orders for \$444,600 to Environmental Systems Research Institute, Inc. (ESRI) for additional proprietary Enterprise Advantage Program (EEAP) Learning and Services Credits without seeking competitive bids and approve additional compensation not to exceed \$1,555,400 for future ESRI requirements and Learning and Service Credits for countywide usage through November 26, 2027, All Districts. [Total cost - \$444,600, up to \$1,555,400 in additional compensation; RCIT Pass-Thru Funds –100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and authorize the Purchasing Agent to issue Purchase Orders for \$444,600 to Environmental Systems Research Institute, Inc. (ESRI) for additional proprietary Enterprise Advantage Program (EEAP) Learning and Services Credits without seeking competitive bids;

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ACTION:Policy

Joshua Alexander
Joshua Alexander, HEALTH SYSTEM CHIEF INFO OFFICER

8/26/2024

Jennifer Claar
Jennifer Claar, Managing Director of DPSS

8/27/2024

Jim Smith
Jim Smith, Chief Information Officer

8/27/2024

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: September 10, 2024
xc: RCIT, RUHS, DPSS

Kimberly A. Rector
Clerk of the Board

By: *Maomy J.*
Deputy

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RECOMMENDED MOTION: That the Board of Supervisors:

2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding and as approved as to form by County Counsel to: (a) sign amendments to the compensation provisions that do not exceed the total aggregate of \$1,555,400 for future ESRI requirements and Learning and Service Credits for countywide usage through November 26, 2027; and
3. Authorize the Purchasing Agent to issue Purchase Orders for invoices received for goods/services rendered that do not exceed the Board of Supervisors approved amount.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year	Total Cost:	Ongoing Cost:
COST	\$ 444,600	\$ 0	\$ 2,000,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: RCIT Pass-Thru Fund-100%			Budget Adjustment: No	
			For Fiscal Year: 24/25 – 27/28	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The request before the Board is to approve the issuance of Purchase Orders for \$444,600 to Environmental Systems Research Institute, Inc. (ESRI) for additional proprietary Enterprise Advantage Program (EEAP) Learning and Services Credits without seeking competitive bids and approve additional compensation not to exceed \$1,555,400 for future ESRI Learning and Service Credits for countywide usage for Integrated Services and other ESRI projects through November 26, 2027.

Riverside County has requested Environmental Systems Research Institute, Inc. (ESRI) to continue supporting the County’s Integrated Services Delivery initiative, spearheaded by the Office of Service Integration (OSI), Riverside University Health System (RUHS), the Human Services portfolio departments, and RCIT. ESRI consultants will work with direction from Riverside County executive leadership, technical, and front-line staff.

Riverside County will use the Learning and Services credits in direct support of this larger strategic initiative, requiring significant consulting services support. ESRI classifies activities that support the execution of larger initiatives as advanced activities. With advanced activities, ESRI incorporates additional performance controls, including activity management support, to monitor the execution of these more complex activities. In addition, ESRI defines Learning and Services Credits as including “Professional Services, PSS (Premium Support Services), ESRI Managed Cloud Services, or related travel expenses.”

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Through the Integrated Service Delivery initiative, Riverside County is seeking to better serve its residents with complex needs, by improving access and connection to important health and social services, thereby optimizing positive health outcomes and constituent relationships with the County. Riverside County envisions a united and connected service delivery model that addresses the complex needs of its residents. This integrated approach to service delivery takes a holistic view of the impacts that lead to poor health outcomes and determines areas of the County with a greater need for programs and services. Riverside County has determined the potential to leverage ESRI's expertise and GIS-enabled capabilities for this holistic community understanding and service improvement effort. GIS provides the framework to organize data geographically, perform analysis, identify service gaps and vulnerable populations, allocate resources appropriately, communicate information to stakeholders and engage transparently with the community.

The County's existing partnership with ESRI enables public safety, social services, behavioral and public health services, land use, and nearly all County departments to visualize, analyze, and communicate their data. ESRI's mapping capability is a core business requirement and a vital tool to serve County stakeholders and the general public. Spatial technology continues to successfully support essential business operations within the Assessor-County-Clerk- Recorder, Sheriff, Fire, Transportation and Land Management, Emergency Management, Flood Control, Public Health, Social Services, and other County departments.

Impact on Residents and Businesses

There is no negative impact on residents and businesses in the County of Riverside. ESRI's tools and partnership support the essential services County residents and businesses expect and rely upon, including the provision of spatially enabled data, multiple years of aerial imagery, and maps to county residents and businesses through our open data portal at <https://data.countyofriverside.us>. Additionally, these GIS tools enable and support our emergency response to critical events including the pandemic, fires, and floods, as well as ongoing efforts such as the annual count of homeless residents and management of open spaces for endangered species.

The County has relied on ESRI to assist in our efforts to provide detailed data and information to county residents and to support our emergency response during critical events. These additional ESRI Learning and Services Credits will support the county's work into the future, especially the Integrated Services Delivery initiative to more efficiently utilize county resources to better serve its residents.

Additional Fiscal Information

On November 8, 2022 (Minute Order 3.23), the Board approved additional compensation for RCIT to manage departmental requests for unplanned/emergency projects not exceeding \$375,000. The RCIT contingency balance was fully utilized in August 2024. This Board item

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will replenish the previously approved contingency and provide capacity for any future projects associated with the Integrated Services Delivery initiative.

Description	FY 24/25– 27/28
Purchase orders for Learning and Service Credits	\$ 444,600
Future ESRI requirements and Learning and Service Credits for countywide usage through November 26, 2027, Not to Exceed	\$ 1,555,400
Total	\$ 2,000,000

Contract History and Price Reasonableness

ESRI is the sole source for their proprietary software, which the County has utilized since 1988. On December 8, 2015, (Minute Order 3.48), the Board of Supervisors approved a five-year EA for the County to continue using ESRI Geographic Information System (GIS) Software. The Board approved a two-year Enterprise License Agreement (ELA) with ESRI on October 6, 2020 (Minute Order 3.11), to continue the support of essential business operations within County departments. RCIT negotiated with ESRI for a new Enterprise Agreement (EA) and agreed to the current ESRI Agreement No. 00311680.0 for a five-year term. On November 8, 2022 (Minute Order 3.23), the Board approved Master Agreement No. 00313012.0 and Enterprise Agreement No. 00311680.0 with ESRI for the County to continue using the ESRI GIS software and support through November 26, 2027. On June 6, 2023 (Minute Order 3.29), the Board approved issuing a Purchase Order for a one-time purchase for the total amount of \$847,600 for additional Environmental Systems Research Institute, Inc. (ESRI) proprietary Enterprise Advantage Program (EEAP) Learning and Service Credits to support Phase 2 of Riverside County Integrated Services Delivery Support.

ATTACHMENTS:

- A. Sole Source Justification with ESRI


Melissa Curtis, Deputy Director of Purchasing and Fleet

8/28/2024


Alonzo Barrera, Principal Management Analyst

8/29/2024


Aaron Gettis, Chief of Deputy County Counsel

8/29/2024

JIM SMITH
Chief Information Officer

DARRYL POLK
Chief Technology Officer

TRACY TILLMAN
Deputy Director Admin – IT

ANTHONY CHOGYOJI
Chief Information Security Officer



MARTIN PEREZ, ACIO
Enterprise Applications Bureau

GUSTAVO VAZQUEZ, ACIO
Converged Communications Bureau

KARAN CHANDRAN, ACIO
Technology Services Bureau

Date: August 22, 2024

From: Jim Smith, Chief Information Officer

To: Board of Supervisors

Via: Martin Perez, ACIO

Subject: Request for Sole Source Procurement for additional proprietary Enterprise Advantage Program (EEAP) Learning and Services Credits

The below information is provided in support of my department requesting review for a single or sole source purchase/agreement with a cost of \$5,000 or more for goods and/or services.

Single Source Sole Source

Supporting Documents: indicate which are included in the request from the list below.

Supplier Quote Supplier Sole Source Letter Final draft agreement

Final draft Form 11 H-11 approved by RCIT/TSOC Grant Agreement

Other: _____

1. Requested Supplier Name: ESRI Supplier ID: 29059

- a. Describe the goods/services being requested:
Proprietary Enterprise Advantage Program (EEAP) Learning and Services Credits and proprietary Geographic Information System (GIS) Enterprise Software License and support services for countywide usage through November 26, 2027.
- b. Explain the unique features of the goods/services being requested from this supplier:
GIS provides the framework to organize data geographically, perform analysis, identify service gaps and vulnerable populations, allocate resources appropriately, communicate information to stakeholders and engage transparently with the community. ESRI's tools and partnership support the essential services County

residents and businesses expect and rely upon, including the provision of spatially enabled data, multiple years of aerial imagery, and maps to county residents and businesses through our open data portal at <https://data.countyofriverside.us>. Additionally, these GIS tools enable and support our emergency response to critical events including the pandemic, fires, and floods, as well as ongoing efforts such as the annual count of homeless residents and management of open spaces for endangered species.

c. What are the operational benefits to your department?

Riverside County will use the Learning and Services credits in direct support of this larger strategic initiative, requiring significant consulting services support. ESRI classifies activities that support the execution of larger initiatives as advanced activities. With advanced activities, ESRI incorporates additional performance controls, including activity management support, to monitor the execution of these more complex activities. In addition, ESRI defines Learning and Services Credits as including "Professional Services, PSS (Premium Support Services), ESRI Managed Cloud Services, or related travel expenses.

The County's existing partnership with ESRI enables public safety, social services, behavioral and public health services, land use, and nearly all County departments to visualize, analyze, and communicate their data. ESRI's mapping capability is a core business requirement and a vital tool to serve County stakeholders and the public. Spatial technology continues to successfully support essential business operations within the Assessor-County-Clerk- Recorder, Sheriff, Fire, Transportation and Land Management, Emergency Management, Flood Control, Public Health, Social Services, and other County departments.

d. Provide details on any cost benefits/discounts:

On November 2022, despite ESRI is the sole source for their proprietary software, which the County has utilized since 1988. RCIT negotiated with ESRI for a new Enterprise Agreement (EA) and agreed to the current ESRI Agreement No. 00311680.0 for a five-year term. As a result, the County realized a cost savings of \$2,600,000 over the term of this agreement. This Board item will replenish the previously approved contingency and provide capacity for any future projects associated with the Integrated Services Delivery initiative.

2. Can this request be formally bid out or procured using a viable solution such as an existing cooperative agreement or existing contract with another department or public entity?

Yes

No

a. If yes, please explain why you are requesting to utilize an SSJ process?

3. Has your department previously requested/received an assigned tracking number for a single or sole source request for this Supplier for the goods/service requested now? (If yes, please provide the reviewed single or sole source tracking number).

Yes SSJ# 23-209 No

a. What was the total annual and aggregate amount? Annual amount \$1,347,600

4. Identify all costs for this requested in the table below:
If review is for multiple years, all costs must be identified below:

Description:	FY 24/25 through 27/28
One-time Costs:	\$444,600
Future ESRI requirements and Learning and Service Credits for countywide usage through November 26, 2027, Not to Exceed	\$1,555,400
Total Costs	\$2,000,000

5. Period of Performance: 09.10.2024 through 11.26.2027

Ratify Start Date (if applicable): N/A

Initial Term Start Date: 11.27.2022 End Date: 11.26.2027

Aggregate Term/End Date: 11.26.2027

6. Projected Board of Supervisor Date (if applicable): 9/10/2024

By signing below, I certify that all contractual and legal requirements to do business with the selected supplier has been fully vetted and approved.

Jim Smith Jim Smith 8/22/24
Print Name Department Head Signature Date
(Executive Level Designee)

PCS Reviewed:

Linda Fakhouri [Signature] 08/22/2024
Print Name Signature Date

Note: Once signed by the Department Head and PCS (signature lines above), the PCS will e-mail completed SSJ form with supporting documents to psolesource@rivco.org, and cc: Supervising PCS. Please reach out to your assigned PCS with any questions.

The section below is to be completed by the Purchasing Agent or designee.

Purchasing Department Review and Comments: _____

Not to exceed:

One-time \$_____

Annual Amounts reflected in completed chart for Question #4

Total Cost \$_____

Aggregate Amount \$ 2,000,000

Melissa Curtis 8/23/2024 25-037
Purchasing Agent Signature Date Tracking Number