

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.18  
(ID # 26025)

**MEETING DATE:**

Tuesday, September 17, 2024

**FROM :** HOUSING AND WORKFORCE SOLUTIONS

**SUBJECT:** HOUSING AND WORKFORCE SOLUTIONS (HWS): Adopt Resolution No. 2024-211, Authorizing Acceptance of the Program Award from the United States Department of Agriculture (USDA) for the Housing Preservation Grant (HPG) Program, and Authorize the Director of HWS, or Designee, to Execute HPG Program Award Documents; All Districts. [\$160,254 - 100% USDA HPG Funds]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Adopt Resolution No. 2024-211, Authorizing Acceptance of the Program Award from the United States Department of Agriculture (USDA) for the Housing Preservation Grant (HPG) Program in a Grant Amount Not to Exceed \$160,254;
2. Approve the form of Exhibit A - Housing Preservation Grant Agreement and the attached exhibits;
3. Authorize the Director of Housing and Workforce Solutions (HWS), or designee, to execute the Housing Preservation Grant Agreement, substantially conforming in form and substance to the attached, and any and all documents, forms, certifications, and assurances required, necessary, or appropriate to secure the Program Award from USDA to participate in the HPG Program (collectively, "Program Award Documents"), subject to approval as to form by County Counsel; and
4. Authorize the Director of HWS, or designee, to take all necessary steps to implement Resolution No. 2024-211 and the Program Award Documents, including, but not limited to, signing subsequent essential and relevant documents, subject to approval as to form by County Counsel.

**ACTION:**A-30, Policy

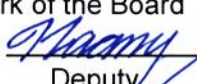
  
Heidi Marshall, Director 9/10/2024

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Washington, Perez and Gutierrez  
Nays: None  
Absent: Spiegel  
Date: September 17, 2024  
xc: HWS

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$160,254	\$ 0	\$160,254	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 100% USDA - Housing Preservation Grant (HPG) Program Funds			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 24/25	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On June 14, 2024, the United States Department of Agriculture, Rural Housing Service, (USDA) published a Notice of Funding Availability for the Section 533 Housing Preservation Grant (HPG) for Fiscal Year 2024 for a not to exceed loan amount of \$12.2 million. The funds are available to eligible sponsoring organizations for the repair or rehabilitation of housing owned or occupied by low- and very-low-income. Housing and Workforce Solutions (HWS), as set forth under Board of Supervisors' Policy A-30, submitted a pre-application proposing to operate a Rural Home Repair (RHR) Program, in conjunction with the County's existing Home Enhancement Program (HEP), which utilizes Community Development Block Grant (CDBG) funds. The County will coordinate and leverage CDBG funding to supplement financial assistance for repair and rehabilitation activities for qualifying homeowners. The County proposes to award up to \$50,000 in total per recipient, with up to \$25,000 derived from each funding source. However, should USDA HPG funds be insufficient to complete the \$25,000, the rest will be supplemented by CDBG funds.

On September 9, 2024, the USDA advised the County that its preapplication for Fiscal Year 2024 Housing Preservation Grant (HPG) has been selected for funding in an amount not to exceed \$160,254.

The terms and conditions of award include the timely delivery of SF-424 Application for Federal Assistance, updated SF-424A Budget Information, updated Statement of Activities and Narrative Statement, RD Instruction 1940-Q (Exhibit A), Form RD 1940-1 Request for Obligation of Funds, and RD Instruction 1944-N, and Exhibit A Grant Agreement.

Staff recommends that the Board approve and adopt the attached Resolution Number 2024-211 and approve the form of attached documents, including the attached exhibits.

**Impact on Residents and Businesses**

The HPG Program funding will allow the County to address rehabilitation and replacement needs for approximately six (6) individual qualifying homeowners, preserving a source of affordable homeownership throughout the rural areas of the County. Access to these funds will

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

help residents invest and improve the conditions of their mobile homes, enhancing the overall quality of life and safety.

**Additional Fiscal Information**

No impact upon the County's General Fund; the County's program will be funded and allocated through the USDA's HPG Program.

**ATTACHMENTS**

- Resolution No. 2024-211
- Exhibit A – Form of Housing Preservation Grant Agreement
- Fiscal Year 2024 Housing Preservation Grant Award Letter dated September 9, 2024
- SF-424 Application for Federal Assistance
- SF-424A Budget Information
- Form RD 1940-1, Request for Obligation of Funds
- Form RD Instruction 1940-Q, Exhibit A
- ACH Vendor/Miscellaneous Payment Enrollment Form
- USDA Housing Preservation Grant Application

  
\_\_\_\_\_  
Brianra Lontajo, Principal Management Analyst 9/11/2024

  
\_\_\_\_\_  
Aaron Gettis, Chief of Deputy County Counsel 9/11/2024



**BOARD OF SUPERVISORS**

**COUNTY OF RIVERSIDE**

**RESOLUTION NO. 2024-211  
AUTHORIZING ACCEPTANCE OF THE PROGRAM AWARD FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) FOR THE HOUSING PRESERVATION GRANT (HPG) PROGRAM IN A GRANT AMOUNT NOT TO EXCEED \$160,254**

**WHEREAS**, the United States Agency of Agriculture (“USDA”), through its Rural Housing Service (“Agency”), as authorized by section 533 of the Housing Act of 1949, as amended and pursuant to the Consolidated Appropriations Act, 2024 (Pub. L. 118– 42), 42 U.S.C. 1490m, and 7 CFR part 1944, Subpart N., issued a Notice of Funding Availability, dated June 14, 2024, for the Section 533 Housing Preservation Grant (HPG) for Fiscal Year 2024 (“HPG NOFA”).

**WHEREAS**, the County of Riverside, a political subdivision of the State of California (“Public Entity”), submitted an application to the Agency in response to the HPG NOFA (“Application”) and in the foregoing capacity, was determined to be an eligible sponsoring organization under the HPG NOFA pursuant to that certain award letter, dated September 9, 2024 (“Award Commitment”).

**WHEREAS**, pursuant to the Award Commitment, the Agency made an award to the Public Entity in the amount of \$160,254.

**WHEREAS**, the award expressly identified above will hereinafter be referred to as the “Program Award”.

**NOW THEREFORE, BE IT RESOLVED**, that the Public Entity, through its Board of Supervisors of the County of Riverside, State of California, (“Board”) in regular session assembled on or about September 17, 2024, in the meeting room of the Board located on the 1<sup>st</sup> floor of the County Administrative Center, 4080 Lemon Street, Riverside, California, and based upon the evidence and testimony presented on the matter, is hereby authorized and directed to act on its own behalf in connection with the Program Award.

FORM APPROVED COUNTY COUNSEL  
BY: APG  
DATE: 9/10/2024  
BY: AMR  
DATE: 9/10/2024



1           **RESOLVED FURTHER:** Public Entity is hereby authorized and directed to accept and  
2 incur an obligation for the Program Award. That in connection with the total amount of the  
3 Program Award, the Public Entity is authorized and directed to enter into, execute, and deliver the  
4 1944-N, Exhibit A Housing Preservation Grant Agreement (“Grant Agreement”), and any and all  
5 other documents required or deemed necessary or appropriate to secure the Program Award from  
6 the Agency and to participate in the HPG Program, and all amendments thereto (collectively,  
7 “Program Award Documents”).

8           **RESOLVED FURTHER:** Public Entity acknowledges and agrees that it shall be subject  
9 to the terms and conditions specified in the Grant Agreement and the Program Award Documents,  
10 and that the HPG NOFA and the Application will be incorporated by reference therein and made a  
11 part thereof. Public Entity also acknowledges and agrees that any and all activities, expenditures,  
12 information, and timelines represented and described in the Application are enforceable through  
13 the Grant Agreement. Public Entity also acknowledges and agrees that Program Award funds are  
14 to be expended only on the eligible uses and activities identified in the Grant Agreement.  
15

16           **RESOLVED FURTHER:** That the Director of Housing and Workforce Solutions, or  
17 designee, is hereby authorized to execute the Program Award Documents on behalf of the Public  
18 Entity and to implement the activities associated with the Program Award.

19  
20 ROLL CALL:

- 21 Ayes:       Jeffries, Washington, Perez, and Gutierrez  
22 Nays:       None  
23 Absent:     Spiegel  
24

25 The foregoing is certified to be a true copy of a resolution duly adopted by said  
26 Board of Supervisors on the date therein set forth.

27 KIMBERLY A. RECTOR, Clerk of said Board

28 By:   
Deputy

**Exhibit A - HOUSING PRESERVATION GRANT AGREEMENT**

This agreement dated September 9, 2024, is between  
County of Riverside

(name), 3403 Tenth Street, Suite 300 Riverside, CA 92501

(address), the grantee, organized and operating under  
California State Law

(authorizing State statute), and

the United States of America acting through the Rural Development. Rural Development agrees to grant a sum not to exceed \$ 160,254.00, subject to the terms and conditions of this agreement; provided, however, that the grant funds actually advanced and not needed for grant purposes shall be returned immediately to Rural Development. The Housing Preservation Grant (HPG) statement of activities approved by Rural Development, is attached, and shall commence within 10 days of the date of execution of this agreement by Rural Development and be completed by September 30, 2026 (date). Rural Development may terminate the grant in whole, or in part, at any time before the date of completion, whenever it is determined that the grantee has failed to comply with the conditions of this grant agreement or Rural Development regulations related hereto. The grantee may appeal adverse decisions in accordance with Rural Development's appeal procedures contained in Subpart B of Part 1900 of this chapter.

In consideration of said grant by Rural Development to the grantee, to be made pursuant to Section 533 of the Housing Act of 1949, HPG program, the grantee will provide such a program in accordance with the terms of this grant agreement and applicable Rural Development regulations.

**PART A** Definitions.

1. "Beginning date" means the date this agreement is executed by Rural Development and costs can be incurred.
2. "Ending date" means the date this agreement is scheduled to be completed. It is also the latest date grant funds will be provided under this agreement, without an approved extension.
3. "Disallowed costs" are those charges to a grant which Rural Development determines cannot be authorized in accordance with



applicable Federal cost principles contained in 7 CFR Parts 3015 and 3016, as appropriate.

4. "Grant closeout" is the process by which the grant operation is concluded at the expiration of the grant period or following a decision to terminate the grant.

5. "Termination" of the grant means the cancellation of Federal assistance, in whole or in part, at any time before the date of completion.

**PART B** Terms of agreement.

Rural Development and the grantee agree that:

1. All grant activities shall be limited to those authorized in this subpart.

2. This agreement shall be effective when executed by both parties.

3. The HPG activities approved by Rural Development shall commence and be completed by the date indicated above, unless earlier terminated under paragraph B, 18, of this grant agreement, or extended.

4. The grantee shall carry out the HPG activities and processes as described in the approved statement of activities which is made a part of this grant agreement. Grantee will be bound by the activities and processes set forth in the statement of activities and the further conditions set forth in this grant agreement. If the statement of activities is inconsistent with this grant agreement, then the latter will govern. A change of any activities and processes must be in writing and must be signed by the approval official.

5. The grantee shall use grant funds only for the purposes and activities approved by Rural Development in the HPG budget. Any uses not provided for in the approved budget must be approved in writing by Rural Development in advance.

6. If the grantee is a private nonprofit corporation, expenses charged for travel or per diem will not exceed the rates paid to Federal employees or (if lower) an amount authorized by the grantee for similar purposes. If the grantee is a public body, the rates will be those that are allowable under

the customary practice in the government of which the grantee is a party; if none are customary, the Rural Development rates will be the maximum allowed.

7. Grant funds will not be used for any of the following:

- (a) To pay obligations incurred before the beginning date or after the ending date of this agreement;
- (b) For any entertainment purposes;
- (c) To pay for any capital assets, the purchase of real estate or vehicles, the improvement or renovation of the grantee's office space, or for the repair or maintenance of privately owned vehicles;
- (d) Any other purpose specified in §1944.664 (g) or §1944.666 (b) of this subpart; or
- (e) For administrative expenses exceeding 20 percent of the HPG grant funds.

8. The grant funds shall not be used to substitute for any financial support previously provided and currently available or assured from any other source.

9. The dispersal of grants will be governed as follows:

- (a) In accordance with Treasury Circular 1075 (fourth revision) Part 205, Chapter II of Title 31 of the Code of Federal Regulations, grant funds will be provided by Rural Development as cash advances on an as needed basis not to exceed one advance every 30 days. The advance will be made by direct Treasury check to the grantee. In addition, the grantee must submit Standard Form (SF) 272, "Federal Cash Transactions Report," each time an advance of funds is made. This report shall be used by Rural Development to monitor cash advances made to the grantee. The financial management system of the recipient organization shall provide for effective control over and accountability for all Federal funds as stated in 2 CFR Part 200 as adopted by USDA through 2 CFR part 400.



(b) Cash advances to the grantee shall be limited to the minimum amounts needed and shall be timed to be in accord only with the actual, immediate cash requirements of the grantee in carrying out the purpose of the planned project. The timing and amount of cash advances shall be as close as administratively feasible to the actual disbursements by the grantee for direct program costs (as identified in the grantee's statement of activities and budget and fund use plan) and proportionate share of any allowable indirect costs.

(c) Grant funds should be promptly refunded to the Rural Development and redrawn when needed if the funds are erroneously drawn in excess of immediate disbursement needs. The only exceptions to the requirement for prompt refunding are when the funds involved:

(i) Will be disbursed by the recipient organization within 7 calendar days from the date of the Treasury check; or

(ii) Are less than \$10,000 and will be disbursed within 30 calendar days from the date of the Treasury check.

(d) Grantee shall provide satisfactory evidence to Rural Development that all officers of the grantees' organization authorized to receive and/or disburse Federal funds are covered by fidelity bonds in an amount not to exceed the grant amount to protect Rural Development's interests.

10. The grantee will submit performance, financial, and annual reports as indicated in this subpart to the appropriate Rural Development office. These reports must be reconciled to the grantees' accounting records, especially on the final report.

(a) As needed, but not more frequently than once every 30 calendar days, submit an original and two copies of SF-270, "Request for Advance or Reimbursement." In addition, the grantee must submit an SF-272, each time an advance of funds is made. This report shall be used by Rural Development to monitor cash advances made to the grantee.

(b) Quarterly reports will be submitted within 15 days, but no later than 45 days after the end of each calendar quarter. An original and one copy of SF-269, "Financial Status Report," and a quarterly performance report in accordance with §1944.683 of this subpart. Item 10, g (total program outlays) of SF-269, should be less any rebates, refunds, or other discounts.

(c) Within 90 days after the termination or expiration of the grant agreement, an original and two copies of SF-269, and a final performance report which will include a summary of the project's accomplishments, problems, and planned future activities of the grantee for HPG. Final reports may serve as the last quarterly report.

(d) Rural Development may require performance reports more frequently if deemed necessary.

11. In accordance with Office of Management and Budget (OMB) Circular A-87, "Cost Principles for State and Local Governments" (available in any Rural Development office), compensation for employees will be considered reasonable to the extent that such compensation is consistent with that paid for similar work in other activities of the State or local government.

12. If the grant exceeds \$100,000, cumulative transfers among direct cost budget categories totaling more than 5 percent of the total budget must have prior written approval by Rural Development.

13. The results of the program assisted by grant funds may be published by the grantee without prior review by Rural Development, provided that such publications acknowledge the support provided by funds pursuant to the provisions of Title V of the Housing Act of 1949, as amended, and that five copies of each such publications are furnished to Rural Development.

14. The grantee certifies that no person or organization has been employed or retained to solicit or secure this grant for a commission, percentage, brokerage, or contingent fee.

15. No person in the United States shall, on the grounds of race, religion, color, sex, familial status, age, national origin, or handicap, be excluded



from participating in, be denied the proceeds of, or be subject to discrimination in connection with the use of grant funds. Grantee will comply with the nondiscrimination regulations of Rural Development contained in Subpart E of Part 1901 of this chapter.

16. In all hiring or employment made possible by or resulting from this grant, the grantee:

(a) Will not discriminate against any employee or applicant for employment because of race, religion, color, sex, familial status, age, national origin, or handicap, and

(b) Will take affirmative action to insure that employees are treated during employment without regard to their race, religion, color, sex, familial status, age, national origin, or handicap. This requirement shall apply to, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship.

(c) In the event grantee signs a contract related to this grant which would be covered by any Executive Order, law, or regulation prohibiting discrimination, grantee shall include in the contract the "Equal Employment Clause" as specified by Form RD 400-1, "Equal Opportunity Agreement."

17. The grantee accepts responsibility for accomplishing the HPG program as submitted and included in its preapplication, application, including its statement of activities. The grantee shall also:

(a) Endeavor to coordinate and provide liaison with State and local housing organizations, where they exist.

(b) Provide continuing information to Rural Development on the status of grantee HPG programs, projects, related activities, and problems.

(c) Inform Rural Development as soon as the following types of conditions become known:

(i) Problems, delays, or adverse conditions which materially affect the ability to attain program objectives, prevent the meeting of time schedules or goals, or preclude the attainment of project work units by established time periods. This disclosure shall be accompanied by a statement of the action taken or contemplated, new time schedules required and any Rural Development assistance needed to resolve the situation.

(ii) Favorable developments or events which enable meeting time schedules and goals sooner than anticipated or producing more work units than originally projected.

18. The grant closeout and termination procedures will be as follows:

(a) Promptly after the date of completion or a decision to terminate a grant, grant closeout actions are to be taken to allow the orderly discontinuation of grantee activity.

(i) The grantee shall immediately refund to Rural Development any uncommitted balance of grant funds.

(ii) The grantee will furnish to Rural Development within 90 calendar days after the date of completion of the grant, SF-269 and all financial, performance, and other reports required as a condition of the grant, including a final audit report, as required by 7 CFR Parts 3015 and 3016.

(iii) The grantee shall account for any property acquired with HPG grant funds or otherwise received from Rural Development.

(iv) After the grant closeout, Rural Development retains the right to recover any disallowed costs which may be discovered as a result of an audit.

(b) When there is reasonable evidence that the grantee has failed to comply with the terms of this grant agreement, the State Director can, on reasonable notice, suspend the grant pending corrective action or terminate the grant in accordance with paragraph B, 18 (c)



of this grant agreement. In such instances, Rural Development may reimburse the grantee for eligible costs incurred prior to the effective date of the suspension or termination and may allow all necessary and proper costs which the grantee could not reasonably avoid. Rural Development will withhold further advances and grantees are prohibited from further use of grant funds, pending corrective action.

(c) Grant termination will be based on the following:

(i) Termination for cause. This grant may be terminated in whole, or in part, at any time before the date of completion, whenever Rural Development determines that the grantee has failed to comply with the terms of this agreement. The reasons for termination may include, but are not limited to, such problems as:

(A) Failure to make reasonable and satisfactory progress in attaining grant objectives.

(B) Failure of grantee to use grant funds only for authorized purposes.

(C) Failure of grantee to submit adequate and timely reports of its operation.

(D) Violation of any of the provisions of any laws administered by Rural Development or any regulation issued thereunder.

(E) Violation of any nondiscrimination or equal opportunity requirement administered by Rural Development in connection with any Rural Development programs.

(F) Failure to maintain an accounting system acceptable to Rural Development.

(ii) Termination for convenience. Rural Development or the grantee may terminate the grant in whole, or in part, when

both parties agree that the continuation of the project would not produce beneficial results commensurate with the further expenditure of funds. The two parties shall agree upon the termination conditions, including the effective date and, in case of partial termination, the portion to be terminated.

(d) Rural Development shall notify the grantee in writing of the determination and the reasons for and the effective date of the suspension or termination. Except for termination for convenience, grantees have the opportunity to appeal a suspension or termination under Rural Development's appeal procedure, Subpart B of Part 1900 of this chapter.

19. Upon any default under its representatives or agreements set forth in this instrument, the grantee, at the option and demand of Rural Development, will, to the extent legally permissible, repay to Rural Development forthwith the grant funds received with interest at the rate of 5 percent per annum from the date of the default. The provisions of this grant agreement may be enforced by Rural Development, at its options and without regard to prior waivers by it or previous defaults of the grantee, by judicial proceedings to require specific performance of the terms of this grant agreement or by such other proceedings in law or equity, in either Federal or State courts, as may be deemed necessary by Rural Development to assure compliance with the provisions of this grant agreement and the laws and regulations under which this grant is made.

20. Extension of this grant agreement, modifications of the statement of activities, or changes in the grantee's budget may be approved by Rural Development provided, in Rural Development's opinion, the extension or modification is justified and there is a likelihood that the grantee can accomplish the goals set out and approved in the statement of activities during the period of the extension and/or modifications as specified in § 1944.684 of this subpart.

PART C Grantee agrees:

1. To comply with property management standards for expendable and nonexpendable personal property established by 2 CFR Part 200 as adopted by USDA through 2 CFR part 400.



2. To provide a financial management system which will include:

- (a) Accurate, current, and complete disclosure of the financial results of each grant. Financial reporting will be on a cash basis. The financial management system shall include a tracking system to ensure that all program income, including loan repayments, are used properly.
- (b) Records which identify adequately the source and application of funds for grant-supported activities. Those records shall contain information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays, and income.
- (c) Effecting control over and accountability for all funds, property, and other assets. Grantee shall adequately safeguard all such assets and shall assure that they are solely for authorized purposes.
- (d) Accounting records supported by source documentation.

3. To retain financial records, supporting documents, statistical records, and all other records pertinent to the grant for a period of at least 3 years after the submission of the final performance report, in accordance with paragraph B 10 (c) of this grant agreement, except in the following situations:

- (a) If any litigation, claim, audit, or investigation is commenced before the expiration of the 3-year period, the records shall be retained until all litigations, claims, audit, or investigative findings involving the records have been resolved.
- (b) Records for nonexpendable property acquired by Rural Development, the 3-year retention requirement is not applicable.
- (c) When records are transferred to or maintained by Rural Development, the 3-year retention requirement is not applicable.
- (d) Microfilm copies may be substituted in lieu of original records. Rural Development and the Comptroller General of the United

States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the grantee which are pertinent to the specific grant program for the purpose of making audits, examinations, excerpts, and transcripts.

4. To provide information as requested by Rural Development concerning the grantee's actions in soliciting citizen participation in the applications process, including published notices of public meetings, actual public meetings held, and content of written comments received.
5. Not to encumber, transfer, or dispose of the property or any part thereof, furnished by Rural Development or acquired wholly or in part with HPG funds without the written consent of Rural Development.
6. To provide Rural Development with such periodic reports of grantee operations as may be required by authorized representatives of Rural Development.
7. To execute Form RD 400-1, and to execute any other agreements required by Rural Development to implement the civil rights requirements.
8. To include in all contracts in excess of \$100,000, a provision for compliance with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, 42 U.S.C. §1875C-9, as amended. Violations shall be reported to Rural Development and the Regional Office of the Environmental Protection Agency.
9. That no member of Congress shall be admitted to any share or part of this grant or any benefit that may arise therefrom, but this provision shall not be construed to bar as a contractor under the grant a public-held corporation whose ownership might include a member of Congress.
10. That all nonconfidential information resulting from its activities shall be made available to the general public on an equal basis.
11. That the purpose for which this grant is made may complement, but shall not duplicate programs for which monies have been received, are committed, or are applied for from other sources, public and private.



12. That the grantee shall relinquish any and all copyrights and/or privileges to the materials developed under this grant, such material being the sole property of the Federal Government. In the event anything developed under this grant is published in whole or in part, the material shall contain a notice and be identified by language to the following effect: "The material is the result of tax-supported research and as such is not copyrightable. It may be freely reprinted with the customary crediting of the source."

13. That the grantee shall abide by the policies promulgated in 2 CFR part 200 as adopted by USDA through 2 CFR part 400, as applicable, which provides standards for use by grantees in establishing procedures for the procurement of supplies, equipment, and other services with Federal grant funds.

14. That it is understood and agreed that any assistance granted under this grant agreement will be administered subject to the limitations of Title V of the Housing Act of 1949, as amended, 42 U.S.C 1471, et. seq., and related regulations, and that all rights granted to Rural Development herein or elsewhere may be exercised by it in its sole discretion to carry out the purposes of the assistance, and protect Rural Development's financial interest.

15. That the grantee will adopt a standard of conduct that provides that, if an employee, officer, or agency of the grantee, or such person's immediate family members conducts business with the grantee, the grantee must not:

- (a) Participate in the selection, award, or administration of a contract to such persons for which Federal funds are used;
- (b) Knowingly permit the award or administration of the contract to be delivered to such persons or other immediate family members or to any entity (i.e., partnerships, corporations, etc.) in which such persons or their immediate family members have an ownership interest; or
- (c) Permit such person to solicit or accept gratuities, favors, or anything of monetary value from landlords or developers of rental

or ownership housing projects or any other person receiving HPG assistance.

16. That the grantee will be in compliance with and provide the necessary forms concerning the Debarment and Suspension and the Drug-free Workplace requirements found in §1944.654 of this subpart.

17. That the grantee will comply with the requirements in respect to rental properties and cooperatives (co-ops) and will execute an agreement with the owners or co-op as found in §§1944.662 and 1944.663 of this subpart, specifically:

(a) If the co-op or rental property owner(s) or their successors in interest fail to carry out the requirements of this grant agreement, the ownership agreement, or any requirements noted in this subpart during the applicable period, they shall make a payment to Rural Development in an amount that equals the total amount of the assistance provided by the grantee plus interest thereon (without compounding) for each year and any fraction thereof that the assistance was outstanding. The interest rate shall be that as determined by Rural Development at the time of infraction taking into account the average yield on outstanding marketable long-term obligations of the United States during the month preceding the date on which the assistance was initially made available.

(b) Notwithstanding any other provision of law, any assistance provided shall constitute a debt, which is payable in the case of any failure to carry out the agreement between the grantee and the rental property owner(s) or co-op and shall be secured by the security instruments provided by them to Rural Development.

18. That all requirements of this subpart concerning HPG's will be followed.

**PART D** Rural Development agrees:

1. That it will assist the grantee, within available appropriations, with such technical and management assistance as needed in coordinating the statement of activities with local officials, comprehensive plans, and any



State or area plans for improving housing for very low- and low-income households in the area in which the project or program is located.

2. That at its sole discretion, Rural Development may at any time give any consent, deferment, subordination, release, satisfaction, or termination of any or all of the grantee's grant obligations, with or without valuable consideration, upon such terms and conditions as the grantor may determine to be:

(a) Advisable to further the purposes of the grant or to protect Rural Development's financial interests therein; and

(b) Consistent with the statutory purposes of the grant and the limitations of the statutory authority under which it is made and Rural Development's regulations.

PART E Attachments:

The statement of activities is attached to and made a part of this grant agreement.

This grant agreement is subject to current Rural Development regulations and any future regulations not inconsistent with the express terms hereof. Grantee has caused this grant agreement to be executed by its duly authorized \_\_\_\_\_, properly attested to and its corporate seal affixed by its duly authorized N/A

Attest: Grantee:

By: Heidi Marshall

Director of Housing and Workforce Solutions  
(Title)

Date of Execution of Grant Agreement by Grantee:

United States Of America  
Rural Development

By: Maria Gallegos-Herrera

California State Director  
(Title)

Date of Execution of Grant Agreement by Rural  
Development:

FORM APPROVED COUNTY COUNSEL  
BY: AMRIT Dhillon  
DATE: 8/19/2024

oOo





United States Department of Agriculture

**Rural Development**

430 G Street #4169  
Davis, CA  
95616

Voice 530.792.5800  
Fax 530.792.5837

September 9, 2024

County of Riverside  
Heidi Marshall  
3403 Tenth Street  
Suite 300  
Riverside, CA 92501-3659

Re: Fiscal Year 2024 Housing Preservation Grant Award of \$160,254

Dear Heidi Marshall:

We are pleased to advise you that County of Riverside's preapplication for Fiscal Year 2024 Housing Preservation Grant (HPG) has been selected for funding.

Please return the following documents to HPG Coordinator via email as soon as possible, but no later than September 11, 2024, by close of business.

- New SF-424 "Application for Federal Assistance"
  - Section 1 - marked "Changed/Corrected Application."
  - Section 18 - updated grant amount and leveraging (if applicable).
- Updated SF-424A Budget Information
- Updated Statement of Activities
  - XI (9) Budget
- Updated Narrative Statement
  - The change in funding level will likely cause your leveraged funds and/or proposed units or both, would need adjustments, as well.
- RD Instruction 1940-Q, Exhibit A
- Form RD 1940-1, "Request for Obligation of Funds"
  - RD will sign and execute the document upon approval.

RD Instruction 1944-N, Exhibit A "Grant Agreement" has been included for your review. Please sign and RD will execute once the grant is ready to close.

You may contact Debbie Boyd, HPG CA Coordinator at [Debbie.boyd2@usda.gov](mailto:Debbie.boyd2@usda.gov)

We look forward to working with you in successfully administering the Housing Preservation Grant program.

Sincerely,

STEPHEN  
NNODIM

Digitally signed by  
STEPHEN NNODIM  
Date: 2024.09.09  
15:07:51 -07'00'

Stephen Nnodim  
Single Family Housing Program Director

Enclosure(s)

RD Form 1940-1 "Request for Obligation of Funds"

SF 3881 "ACH Vendor/ Miscellaneous payment Enrollment Form"

RD Instruction Exhibit A "Grant Agreement"

1940-Q Exhibit A-1 "Certification for Contracts, Grants and Loans"

This Workspace form is one of the forms you need to complete prior to submitting your Application Package. This form can be completed in its entirety offline using Adobe Reader. You can save your form by clicking the "Save" button and see any errors by clicking the "Check For Errors" button. In-progress and completed forms can be uploaded at any time to Grants.gov using the Workspace feature.

When you open a form, required fields are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message. Additional instructions and FAQs about the Application Package can be found in the Grants.gov Applicants tab.

**OPPORTUNITY & PACKAGE DETAILS:**

Opportunity Number:	USDA-RD-HCFP-HPG-2024
Opportunity Title:	Rural Housing Preservation Grant
Opportunity Package ID:	PKG00287038
CFDA Number:	10.433
CFDA Description:	Rural Housing Preservation Grants
Competition ID:	
Competition Title:	
Opening Date:	06/14/2024
Closing Date:	07/29/2024
Agency:	Rural Housing Service
Contact Information:	Mandy Couture Finance and Loan Analyst E-mail: mandy.couture@usda.gov Phone: 5154182188

**APPLICANT & WORKSPACE DETAILS:**

Workspace ID:	WS01366814
Application Filing Name:	Housing Preservation Grants
UEI:	MN1HJ72DTDF9
Organization:	County of Riverside
Form Name:	Application for Federal Assistance (SF-424)
Form Version:	4.0
Requirement:	Mandatory
Download Date/Time:	Aug 08, 2024 12:34:22 PM EDT
Form State:	No Errors

**FORM ACTIONS:**



**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- Preapplication  
 Application  
 Changed/Corrected Application

\* 2. Type of Application:

- New  
 Continuation  
 Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

B-24-UC-06-0506

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name:

County of Riverside

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

95-6000930

\* c. UEI:

MN1HJ72DTDF9

**d. Address:**

\* Street1:

3403 Tenth Steet

Street2:

Suite 300

\* City:

Riverside

County/Parish:

Riverside

\* State:

CA: California

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

92501-3659

**e. Organizational Unit:**

Department Name:

Housing & Workforce Solutions

Division Name:

Community & Housing Development

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

Mr.

\* First Name:

Juan

Middle Name:

\* Last Name:

Garcia

Suffix:

Title:

HWS Deputy Director

Organizational Affiliation:

County of Riverside

\* Telephone Number:

951-955-8126

Fax Number:

\* Email:

Jugarcia@rivco.org

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Rural Housing Service

**11. Catalog of Federal Domestic Assistance Number:**

10.433

CFDA Title:

Rural Housing Preservation Grants

**\* 12. Funding Opportunity Number:**

USDA-RD-HCFP-HPG-2024

\* Title:

Rural Housing Preservation Grant

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Projected use of Housing Preservation Grants funds

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments



**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="160,254.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="187,818.20"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="348,072.20"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

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Agency:	Rural Housing Service
Contact Information:	Mandy Couture Finance and Loan Analyst E-mail: mandy.couture@usda.gov Phone: 5154182188

**APPLICANT & WORKSPACE DETAILS:**

Workspace ID:	WS01366814
Application Filing Name:	Housing Preservation Grants
UEI:	MN1HJ72DTDF9
Organization:	County of Riverside
Form Name:	Budget Information for Non-Construction Programs (SF-424A)
Form Version:	1.0
Requirement:	Mandatory
Download Date/Time:	Aug 14, 2024 11:59:54 AM EDT
Form State:	No Errors

**FORM ACTIONS:**

**BUDGET INFORMATION - Non-Construction Programs**

OMB Number: 4040-0006  
Expiration Date: 02/28/2025

**SECTION A - BUDGET SUMMARY**

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Repair or rehabilitation of housing owned or occupied by low- and very-low-income rural citizens	10.433	\$	\$	\$ 160,254.00	\$	\$ 160,254.00
2. Matching Funds - Community Development Block Grant (CDBG) through the County's Home Enhancement Program				187,818.20		187,818.20
3.						
4.						
<b>5. Totals</b>		\$	\$	\$ 348,072.20	\$	\$ 348,072.20



**SECTION B - BUDGET CATEGORIES**

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	Repair or rehabilitation of housing owned or occupied by low- and very-low-income rural citizens	Matching Funds - Community Development Block Grant (CDBG) through the County's Home Enhancement Program			
<b>a. Personnel</b>	\$ 22,836.20	\$ 21,836.20	\$	\$	\$ 44,672.40
<b>b. Fringe Benefits</b>	0.00	0.00			0.00
<b>c. Travel</b>	0.00	0.00			0.00
<b>d. Equipment</b>	0.00	0.00			0.00
<b>e. Supplies</b>	0.00	1,000.00			1,000.00
<b>f. Contractual</b>	136,215.90	163,780.10			299,996.00
<b>g. Construction</b>	0.00	0.00			0.00
<b>h. Other</b>	0.00	0.00			0.00
<b>i. Total Direct Charges (sum of 6a-6h)</b>	159,052.10	186,616.30			\$ 345,668.40
<b>j. Indirect Charges</b>	1,201.90	1,201.90			\$ 2,403.80
<b>k. TOTALS (sum of 6i and 6j)</b>	\$ 160,254.00	\$ 187,818.20	\$	\$	\$ 348,072.20
<b>7. Program Income</b>	\$ 0.00	\$ 0.00	\$	\$	\$ 0.00

Authorized for Local Reproduction

**SECTION C - NON-FEDERAL RESOURCES**

(a) Grant Program		(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8.	Repair or rehabilitation of housing owned or occupied by low- and very-low-income rural citizens	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
9.	Matching Funds - Community Development Block Grant (CDBG) through the County's Home Enhancement Program	0.00	0.00	0.00	0.00
10.					
11.					
<b>12. TOTAL (sum of lines 8-11)</b>		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**SECTION D - FORECASTED CASH NEEDS**

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
<b>13. Federal</b>	\$ 80,127.00	\$ 20,031.75	\$ 20,031.75	\$ 20,031.75	\$ 20,031.75
<b>14. Non-Federal</b>	\$ 0.00	0.00	0.00	0.00	0.00
<b>15. TOTAL (sum of lines 13 and 14)</b>	\$ 80,127.00	\$ 20,031.75	\$ 20,031.75	\$ 20,031.75	\$ 20,031.75

**SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT**

(a) Grant Program		FUTURE FUNDING PERIODS (YEARS)			
		(b) First	(c) Second	(d) Third	(e) Fourth
16.	Repair or rehabilitation of housing owned or occupied by low- and very-low-income rural citizens	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
17.	Matching Funds - Community Development Block Grant (CDBG) through the County's Home Enhancement Program	0.00	0.00	0.00	0.00
18.					
19.					
<b>20. TOTAL (sum of lines 16 - 19)</b>		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**SECTION F - OTHER BUDGET INFORMATION**

<b>21. Direct Charges:</b>	All costs are explained in the budget narrative.	<b>22. Indirect Charges:</b>	Indirect rate used is the de minimus rate of 5%
<b>23. Remarks:</b>	All costs are explained in the budget narrative.		



REQUEST FOR OBLIGATION OF FUNDS

<b>INSTRUCTIONS-TYPE IN CAPITALIZED ELITE TYPE IN SPACES MARKED ( )</b>			
<b>Complete Items 1 through 29 and applicable Items 30 through 34. See FMI.</b>			
<b>1. CASE NUMBER</b> ST CO BORROWER ID		<b>LOAN NUMBER</b> 01	<b>FISCAL YEAR</b> 2024
<b>2. BORROWER NAME</b> COUNTY OF RIVERSIDE		<b>3. NUMBER NAME FIELDS</b> 1 (1, 2, or 3 from Item 2)	
3403 TENTH STREET, SUITE 300		<b>4. STATE NAME</b> CALIFORNIA	
RIVERSIDE		<b>5. COUNTY NAME</b> RIVERSIDE	
<b>GENERAL BORROWER/LOAN INFORMATION</b>			
<b>6. RACE/ETHNIC CLASSIFICATION</b> 1 - WHITE 2 - BLACK 3 - A/IAN 4 - HISPANIC 5 - A/PI	<b>7. TYPE OF APPLICANT</b> 1 - INDIVIDUAL 2 - PARTNERSHIP 3 - CORPORATION 4 - PUBLIC BODY 5 - ASSOC. OF FARMERS 6 - ORG. OF FARMERS 7 - NONPROFIT-SECULAR 8 - NONPROFIT-FAITH BASED 9 - INDIAN TRIBE 10 - PUBLIC COLLEGE/UNIVERSITY 11 - OTHER		<b>8. COLLATERAL CODE</b> 1 - REAL ESTATE SECURED 2 - REAL ESTATE AND CHATTEL 3 - NOTE ONLY OR CHATTEL ONLY 4 - MACHINERY ONLY 5 - LIVESTOCK ONLY 6 - CROPS ONLY 7 - SECURED BY BONDS 8 - RLF ACCT
<b>9. EMPLOYEE RELATIONSHIP CODE</b> 1 - EMPLOYEE 2 - MEMBER OF FAMILY 3 - CLOSE RELATIVE 4 - ASSOC.	<b>10. SEX CODE</b> 1 - MALE 2 - FEMALE 3 - FAMILY UNIT 4 - ORGAN, MALE OWNED 5 - ORGAN FEMALE OWNED 6 - PUBLIC BODY	<b>11. MARITAL STATUS</b> 1 - MARRIED 2 - SEPARATED 3 - UNMARRIED (INCLUDES WIDOWED/DIVORCED)	<b>12. VETERAN CODE</b> 1 - YES 2 - NO
<b>13. CREDIT REPORT</b> 1 - YES 2 - NO	<b>14. DIRECT PAYMENT</b> 3 (See FMI)	<b>15. TYPE OF PAYMENT</b> 1 - MONTHLY 2 - ANNUALLY 3 - SEMI-ANNUALLY 4 - QUARTERLY	<b>16. FEE INSPECTION</b> 1 - YES 2 - NO
<b>17. COMMUNITY SIZE</b> 1 1 - 10 000 OR LESS (FOR SFH AND HPG ONLY) 2 - OVER 10,000		<b>18. USE OF FUNDS CODE</b> 21 (See FMI)	
<b>COMPLETE FOR OBLIGATION OF FUNDS</b>			
<b>19. TYPE OF ASSISTANCE</b> 019 (See FMI)	<b>20. PURPOSE CODE</b>	<b>21. SOURCE OF FUNDS</b> 2	<b>22. TYPE OF ACTION</b> 1 - OBLIGATION ONLY 2 - OBLIGATION/CHECK REQUEST 3 - CORRECTION OF OBLIGATION
<b>23. TYPE OF SUBMISSION</b> 1 1 - INITIAL 2 - SUBSEQUENT	<b>24. AMOUNT OF LOAN</b>		<b>25. AMOUNT OF GRANT</b> \$160,254.00
<b>26. AMOUNT OF IMMEDIATE ADVANCE</b>	<b>27. DATE OF APPROVAL</b> MO DAY YR	<b>28. INTEREST RATE</b> %	<b>29. REPAYMENT TERMS</b>
<b>COMPLETE FOR COMMUNITY PROGRAM AND CERTAIN MULTIPLE-FAMILY HOUSING LOANS</b>			
<b>30. PROFIT TYPE</b> 3 1 - FULL PROFIT 2 - LIMITED PROFIT 3 - NONPROFIT			
<b>COMPLETE FOR EM LOANS ONLY</b>		<b>COMPLETE FOR CREDIT SALE-ASSUMPTION</b>	
<b>31. DISASTER DESIGNATION NUMBER</b> (See FMI)	<b>32. TYPE OF SALE</b> 1 - CREDIT SALE ONLY 2 - ASSUMPTION ONLY 3 - CREDIT SALE WITH SUBSEQUENT LOAN 4 - ASSUMPTION WITH SUBSEQUENT LOAN		
<b>FINANCE OFFICE USE ONLY</b>		<b>COMPLETE FOR FP LOANS ONLY</b>	
<b>33. OBLIGATION DATE</b> MO DA YR		<b>34. BEGINNING FARMER/RANCHER</b> (See FMI)	

If the decision contained above in this form results in denial, reduction or cancellation of USDA assistance, you may appeal this decision and have a hearing or you may request a review in lieu of a hearing. Please use the form we have included for this purpose.

Position 2

ORIGINAL - Borrower's Case Folder    COPY 1 - Finance Office    COPY 2 - Applicant/Lender    COPY 3 - State Office

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0570-0061 and 0570-0062. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.



CERTIFICATION APPROVAL

For All Farmers Programs

EM, OL, FO, and SW Loans

This loan is approved subject to the availability of funds. If this loan does not close for any reason within 90 days from the date of approval on this document, the approval official will request updated eligibility information. The undersigned loan applicant agrees that the approval official will have 14 working days to review any updated information prior to submitting this document for obligation of funds. If there have been significant changes that may affect eligibility, a decision as to eligibility and feasibility will be made within 30 days from the time the applicant provides the necessary information.

If this is a loan approval for which a lien and/or title search is necessary, the undersigned applicant agrees that the 15-working-day loan closing requirement may be exceeded for the purposes of the applicant's legal representative completing title work and completing loan closing.

35. COMMENTS AND REQUIREMENTS OF CERTIFYING OFFICIAL

36. I HEREBY CERTIFY that I am unable to obtain sufficient credit elsewhere to finance my actual needs at reasonable rates and terms, taking into consideration prevailing private and cooperative rates and terms in or near my community for loans for similar purposes and periods of time. I agree to use the sum specified herein, subject to and in accordance with regulations applicable to the type of assistance indicated above, and request payment of such sum. I agree to report to USDA any material adverse changes, financial or otherwise, that occur prior to loan closing. I certify that no part of the sum specified herein has been received. I have reviewed the loan approval requirements and comments associated with this loan request and agree to comply with these provisions.

(For FP loans at eligible terms only) If this loan is approved, I elect the interest rate to be charged on my loan to be the lower of the interest rate in effect at the time of loan approval or loan closing. If I check "NO", the interest rate charged on my loan will be the rate specified in Item 28 of this form. YES NO

WARNING: Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals or covers up by any trick, scheme, or device a material fact, or makes any false, fictitious or fraudulent statements or representations, or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined under this title or imprisoned not more than five years, or both."

Date \_\_\_\_\_, 20\_\_\_\_ HEIDI MARSHALL (Signature of Applicant)

Date \_\_\_\_\_, 20\_\_\_\_ (Signature of Co-Applicant)

37. I HEREBY CERTIFY that all of the committee and administrative determinations and certifications required by regulations prerequisite to providing assistance of the type indicated above have been made and that evidence thereof is in the docket, and that all requirements of pertinent regulations have been complied with. I hereby approve the above-described assistance in the amount set forth above, and by this document, subject to the availability of funds, the Government agrees to advance such amount to the applicant for the purpose of and subject to the availability prescribed by regulations applicable to this type of assistance.

(Signature of Approving Official)

Typed or Printed Name: MARIA GALLEGOS-HERRERA

Date Approved: \_\_\_\_\_ Title: CALIFORNIA STATE DIRECTOR

38. TO THE APPLICANT: As of this date \_\_\_\_\_, this is notice that your application for financial assistance from the USDA has been approved, as indicated above, subject to the availability of funds and other conditions required by the USDA. If you have any questions contact the appropriate USDA Servicing Office.

FORM APPROVED COUNTY COUNSEL BY AMRIT P DHILLON DATE 9/10/2024

CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

County of Riverside

\_\_\_\_\_  
(date)

\_\_\_\_\_  
Heidi Marshall  
Director of Housing and Workforce Solutions

oOo

(08-21-91) PN 171

FORM APPROVED COUNTY COUNSEL  
BY AMRIT P DHILLON 9/11/2024  
DATE



**ACH VENDOR/MISCELLANEOUS PAYMENT  
ENROLLMENT FORM**

OMB No. 1530-0069

This form is used for Automated Clearing House (ACH) payments with an addendum record that contains payment-related information processed through the Vendor Express Program. Recipients of these payments should bring this information to the attention of their financial institution when presenting this form for completion. See reverse for additional instructions.

**PRIVACY ACT STATEMENT**

The following information is provided to comply with the Privacy Act of 1974 (P.L. 93-579). All information collected on this form is required under the provisions of 31 U.S.C. 3322 and 31 CFR 210. This information will be used by the Treasury Department to transmit payment data, by electronic means to vendor's financial institution. Failure to provide the requested information may delay or prevent the receipt of payments through the Automated Clearing House Payment System.

**AGENCY INFORMATION**

FEDERAL PROGRAM AGENCY		
UNITED STATES DEPARTMENT OF AGRICULTURE		
AGENCY IDENTIFIER: 4169	AGENCY LOCATION CODE (ALC): DAVIS	ACH FORMAT: <input type="checkbox"/> CCD+ <input type="checkbox"/> CTX
ADDRESS: 430 G ST, AGENCY 4169		
DAVIS, CA 95616		
CONTACT PERSON NAME: DEBBIE BOYD		TELEPHONE NUMBER: ( 530 ) 570-2034
ADDITIONAL INFORMATION:		

**PAYEE/COMPANY INFORMATION**

NAME	SSN NO. OR TAXPAYER ID NO.
ADDRESS	
CONTACT PERSON NAME:	TELEPHONE NUMBER: (       )

**FINANCIAL INSTITUTION INFORMATION**

NAME:	
ADDRESS:	
ACH COORDINATOR NAME:	TELEPHONE NUMBER: (       )
NINE-DIGIT ROUTING TRANSIT NUMBER: _ _ _ _ _	
DEPOSITOR ACCOUNT TITLE:	
DEPOSITOR ACCOUNT NUMBER:	LOCKBOX NUMBER:
TYPE OF ACCOUNT: <input type="checkbox"/> CHECKING <input type="checkbox"/> SAVINGS <input type="checkbox"/> LOCKBOX	
SIGNATURE AND TITLE OF AUTHORIZED OFFICIAL: (Could be the same as ACH Coordinator)	TELEPHONE NUMBER: (       )



### **Instructions for Completing SF 3881 Form**

Make three copies of form after completing. Copy 1 is the Agency Copy; copy 2 is the Payee/Company Copy; and copy 3 is the Financial Institution Copy.

1. Agency Information Section - Federal agency prints or types the name and address of the Federal program agency originating the vendor/miscellaneous payment, agency identifier, agency location code, contact person name and telephone number of the agency. Also, the appropriate box for ACH format is checked.
2. Payee/Company Information Section - Payee prints or types the name of the payee/company and address that will receive ACH vendor/miscellaneous payments, social security or taxpayer ID number, and contact person name and telephone number of the payee/company. Payee also verifies depositor account number, account title, and type of account entered by your financial institution in the Financial Institution Information Section.
3. Financial Institution Information Section - Financial institution prints or types the name and address of the payee/company's financial institution who will receive the ACH payment, ACH coordinator name and telephone number, nine-digit routing transit number, depositor (payee/company) account title and account number. Also, the box for type of account is checked, and the signature, title, and telephone number of the appropriate financial institution official are included.

### **Burden Estimate Statement**

The estimated average burden associated with this collection of information is 15 minutes per respondent or recordkeeper, depending on individual circumstances. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Bureau of the Fiscal Service, Forms Management Officer, Parkersburg, WV 26106-1328. THIS ADDRESS SHOULD ONLY BE USED FOR COMMENTS AND/OR SUGGESTIONS CONCERNING THE AMOUNT OF TIME SPENT COLLECTING THE DATA. DO NOT SEND THE COMPLETED PAPERWORK TO THE ADDRESS ABOVE FOR PROCESSING.



County of Riverside  
Department of Housing and Workforce Solutions

**Application**

U.S. Department of Agriculture Rural Housing Service  
for Housing Preservation Grant (HPG)

USDA-RD-HCFP-HPG-2024

**STANDARD FORM (SF) 424**

*See Attachment A.*

**PART 1: STATEMENT OF ACTIVITIES**

Proposed Housing Preservation

The County of Riverside (County) is pleased to submit this Housing Preservation Grant (HPG) application to the Rural Housing Service (RHS) to operate a Rural Home Repair (RHR) Program. The proposed program builds on existing efforts to innovatively address the demand for housing rehabilitation and preservation. The proposed program further align with the County's Housing Element, specifically, Action H-14 to continue to advertise and promote home repair programs to reduce displacement risk for low-income households and farmworkers. Furthermore, the County sought and encouraged community-wide participation in the development of the 2024-2025 One Year Action Plan and the 2024-2029 Five-Year Consolidated Plan through a community and resident outreach and participation process. This community-wide participation identified a high demand for the preservation and rehabilitation of existing housing through desired assistance for repairs and energy efficiency upgrades.

The RHR Program will operate in conjunction with the County's existing Home Enhancement Program (HEP), which utilizes Community Development Block Grant (CDBG) funds. To qualify for the RHR Program, eligible homeowners must first apply for and be reviewed under HEP. If eligible under HEP, the homeowner may qualify for the RHR Program. The County will coordinate and leverage CDBG funding to supplement financial assistance for repair and rehabilitation activities for qualifying homeowners. The County currently has a waiting list for HEP, but can add or cross-reference to the list.

The performance of work will be made using HPG funds, in coordination with CDBG funds, and will be completed by a contractor. Following HEP guidelines, the contractor is to be selected through a competitive bid comparison.

Funds will be distributed on a first come, first serve basis, with the anticipation that the County will be able to complete at a minimum 6 homeowners with low- and very low-income (approximately 1 low-income households and 5 very-low income households) over two years. Funds will be paid directly to the contractor; no funds will be paid directly to the homeowners.

Process for Selecting Recipients for HPG Assistance

Applicants for repair and rehabilitation activities must complete a HEP application to assess household needs. This application includes documentation of ownership, income verification, and confirms applicant residency.

The qualifying thresholds to select recipients will include:

1. Location: Must be located within a rural area AND in the unincorporated communities or cooperative cities.



2. Income: Must be at or below 80% of area median income (AMI) for the County of Riverside.
3. Homeownership: Must provide proof of ownership.

Once eligibility is confirmed, the County will determine housing preservation needs. County staff will schedule an on-site inspection of the property with the appropriate partner agency and recipients. The partner agency will prepare a Statement of Work, which will describe the problem(s) identified during the on-site inspection of the property, but will prioritize addressing health and safety Issues/systems, exterior improvements, and energy efficiency measures.

However, should the total cost for repairs exceed \$50,000, the application will be denied as per guidelines outlined in the Home Enhancement Program, which will be used for the match funding.

#### Process for Identifying Potential Environmental Impacts

The County will address any potential environmental and historic preservation concerns, and will obtain all necessary CEQA and NEPA clearances before any work is performed. The County will observe to the reporting requirements outlined in subpart 1944.672 and RD Instruction 2000-FF to the RD office and the State Historic Preservation Office, as applicable.

#### Development Standard(s) for the Housing Preservation Work

The County will meet USDA-RD standards for rehabilitation of an existing dwelling. The County will also ensure to meet the County's inspection requirements. The County has operated multiple home repair and rehabilitation programs and has consistently met building standards.

#### Time Schedule for Completing the Program

Funds will be expended over the 2-years following execution of the grant agreement. It is expected that at least 3 homes will be completed within the first year, with the remaining 3 households within the second year.

#### Staffing Required to Complete the Program

The County Department of Housing and Workforce Solutions (HWS) will manage program implementation. Specifically, Susana Orozco, Principal Development Specialist will be responsible for project management, and Grace Escobar, Supervising Development Specialist, along with Miguel Quijada, Development Specialist II will be responsible for project implementation.

Grace alone has more than 10 years of experience in administration and oversight of the County's Home Enhancement Program addressing repair and rehabilitation needs for households with low income throughout the County. Meanwhile, Miguel has 2 years of experience assisting Grace with the program's administration.

#### Estimated Number of Assisted Very Low- and Low-Income Minority and Nonminority Persons

\$136,215.90 (or 85 percent of HPG funds) will be used to serve households with low- and very low-income. Based upon current program demographic information of the rural areas of the County, it is anticipated that assistance will be provided mostly to minority-led households.

At least 6 households with low- and very low-income will be served with HPG funds. Of the \$136,215.90, the County proposes to allocate up to \$27,243.18, or 20%, to assist approximately 1 low-income households, and at least \$108,972.72, or 80%, to approximately 5 very low-income.

Geographical Area(s) To Be Served

The County will use HPG funds to serve at least 6 homeowners with low- and very low-income in rural areas of the County, such as the unincorporated communities of Blythe, Desert Hot Springs, Good Hope, Mead Valley, Cabazon, Winchester, Mecca, Thermal, North Shore, Oasis, Lakeland Village, and others.

Annual Estimated Budget

- Annual Budget: \$174,036.10
  - HPG funds: \$80,127
  - Match funds: \$93,909.10
- Total Grant Term Budget (two years): \$348,072.20
  - HPG funds: \$160,254.00
  - Match funds: \$187,818.20
- Quarterly Draw for HPG funds assisting households with low- and very low-income: \$160,254.00
  - The County will carefully monitor obligated funds, and on a quarterly basis, the County will request a cash advance for the minimum amounts needed to be expended within the next 30 days, as per § 1944.682(c).
    - Any advance will be maintained in an interest-bearing account.
  - *Match funds will be fully funded with the County's allocation of CDBG funds.*
- Lump sum Draw for HPG funds for program activities: \$24,038.10
  - The County will request a lump sum draw for personnel and indirect related costs.

Category	Budget for HPG funds	Draw Schedule	Budget for CDBG funds
Personnel	\$ 22,836.20	Lump sum	\$ 21,836.20
Fringe	\$ 0		\$ 0
Contracts	\$ 136,215.90	A \$17,026.99 Quarterly Draw Request	\$ 163,780.10
Travel	\$ 0		\$ 0
Supplies	\$ 0		\$ 1,000
Indirect Costs	\$ 1,201.90	Lump sum	\$ 1201.90
<b>Total Funds</b>	<b>\$ 160,254.00</b>		<b>\$ 187,818.20</b>

See Attachment B for Standard Form (SF) 424A for complete budget information.



Indirect Cost Proposal

The County proposes 15% of HPG funds to be allocated to administrative costs, and an indirect rate used is the de minimus rate of 5%.

Description of the Accounting System

The County will adhere to all uniform administrative requirements, cost principles and audit requirements outlined in 2 CFR Part 200. The County utilizes a the Peoplesoft Financials software system to record all transactions according to Generally Accepted Accounting Principles (GAAP), using the modified accrual basis of accounting for governmental funds. The system includes internal controls to ensure accuracy of information and security of assets, and access to entry and approval functions is divided between staff to maintain separation of duties.

Method of Evaluation

The County will report to RD on a quarterly basis regarding program expenditures, activities, and completions. Moreover, at a minimum during each fiscal year, 3 projects of all HPG assisted projects will be selected for a compliance review.

The County will not perform work on rental properties.

Source and Estimated Amount of Other Financial Resources

The County will leverage funds from its Home Enhance Program (HEP) derived from Community Development Block Grant (CDBG) funds. The estimated leverage will be in the amount of approximately \$187,818.20. Leveraged funds will double the quantity of homes assisted.

The County proposed to award up to \$50,000 in total per recipient, with up to \$25,000 derived from each funding source. However, should USDA HPG funds be insufficient to complete the \$25,000, the rest will be supplemented by CDBG funds, see below.

Source	Contractual	Breakdown					
<b>USDA</b>	\$136,219.90	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$11,219.90
<b>CDBG</b>	\$163,780.10	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$38,780.10
<b>Total</b>	<b>\$300,000.00</b>	<b>\$50,000.00</b>	<b>\$50,000.00</b>	<b>\$50,000.00</b>	<b>\$50,000.00</b>	<b>\$50,000.00</b>	<b>\$50,000.00</b>

Use of Program Income

The County does not anticipate any program income as expenditures will be awarded as grants to property owners, and paid directly to contractors.

Plan For Disposition of Any Security Instrument

As a result of matching through HEP with CDBG funds, recipients will be required to enter a five (5) year Covenant agreement that: (1) Restricts the use of the property to an affordable single-family dwelling, encumbers the land, and restricts the sale and future loans against the property



for the duration of the agreement; and (2) Requires the property owner to provide continued maintenance of the entire property, interior and exterior, for the duration of the agreement.

Other Information Necessary

Copy of Registration with SAM, see Attachment C.

Outreach Efforts Outlined in 7 CFR 1944.671(B).

The County will follow the guidance outlined in 7 CFR 1944.671(b) regarding outreach. The County will undergo a target marketing program, including implementing outreach efforts outlined in 7 CFR 1944.671(b) to encourage homeowners to apply for repair and rehabilitation assistance. The target marketing program will include contacting both the existing HEP waiting list, as well as, outreach to reach the entire geographical areas to be served.

The County will retain records of outreach activities, including any newspaper, radio, or other media used to advertise the RHR Program, see Attachment D. The County will also include the nondiscrimination slogan, “This is an equal opportunity program. Discrimination is prohibited by Federal Law” on all print material created to advertise the RHR Program.

**PART 2: APPLICATION NARRATIVE**

**EXPERIENCE**

The County of Riverside, as the entity responsible for the administration of the County’s CDBG and HOME, has leveraged these funds to increase housing opportunities by stabilizing affordable housing stock; increase the availability of affordable housing; reduce discriminatory barriers; increase supply of supportive housing for those with special needs; and transition homeless persons into housing. In FY 2023-2024, the County received \$7,544,348 in CDBG funds which will be used for public services, public improvements, public facilities, economic development, fair housing, housing rehabilitation, and code enforcement; and \$2,516,634 in HOME Program funds which will be used for tenant-based rental assistance, rehabilitation, homebuyer assistance, and new construction. Specifically, in FY 2023-2024, the County allocated \$400,000 in CDBG funds to the Home Enhancement Program to assist homeowners with the rehabilitation of stick-built and modular (attached to private land) owner-occupied single-family residences.

Through the Home Enhancement Program, which is funded by CDBG funds, the County has gained extensive experience in completing environmental reviews for over 108 projects, in accordance with 24 CFR part 58 for rehabilitation activities, including exterior repairs, which include minor roof repairs, broken/missing windows, exterior paint, fence repair, and other eligible exterior improvements. This program extends its support to homeowners whose income falls at or below 80% of the Area Median Income (AMI) for essential health and safety repairs, offering eligible repairs of up to \$50,000. As of October 2023, the County had expended a total of \$2,973,409, assisted approximately 108 households throughout the last six years.

On January 3, 2024, the County received a conditional award commitment for the Manufactured Housing Opportunity and Revitalization (MORE) Program from the California Department of

Housing and Community Development (HCD) for \$5,000,000 to repair and rehabilitate manufactured housing. On March 5, 2024, the Board approved \$1,000,000 derived from the Fifth District's American Rescue Plan (ARPA) Allocation, for the Home Rehabilitation Program which offers grant funds, in an amount not to exceed \$50,000 to eligible residents of the County for the rehabilitation of their manufactured homes. These programs are currently being or will be operated by Riverside County Housing and Workforce Solutions.

Over the years, the County has administered a diverse range of home repair initiatives, having aided at least 2,351 households through these various programs. In addition to administering the initiatives, the County serviced the loans and engaged in the long-term compliance monitoring of all previously assisted households during the life of the affordability period, including but not limited to, owner-occupancy, insurance requirements, property tax payment, and general maintenance of the home.

#### **EVIDENCE OF LEGAL EXISTENCE**

Not applicable. Per HPG regulations, evidence of legal existence is only required for private non-profit organization, applicants other than public bodies, other organizations are members of the applicant-organization, or consortium.

The County of Riverside is a political subdivision of the State of California, and created on March 11, 1893. Riverside County is a General Law County.

#### **AUDITED AND FINANCIAL STATEMENTS**

Not applicable. Per HPG regulations, audit statements are only required from non-profit organizations. However, the County's auditor controller financial publications can be located here, <https://auditorcontroller.org/reports-and-publications>.

#### **BOARD RESOLUTION APPROVING HPG APPLICATION**

Per County of Riverside Board of Supervisors Policy, A-30, Department heads may submit any pre-application, grant letter of intent, grant renewal or grant amendment to any grantor agency on behalf of the county provided that they meet the following requirements:

- Obligated county funds are specifically budgeted in the current fiscal year or no county funds are obligated for the grant;
- The Executive Office is notified by the department head prior to submittal;
- The grant opportunity pertains to the function of the department.

However, any awards or contracts resulting from an application will be brought to the Board of Supervisors for approval.

#### **NARRATIVE STATEMENT**

The need for improved housing grows as the County's housing inventory ages. According to the American Community Survey (2020), 63% of the housing inventory was built prior to 1999, with only 37% being built after 2000. As the housing inventory ages, maintenance and repairs become more critical.

If units fall into disrepair, residents may be subject to unsafe and unhealthy living conditions. However, with 43% of the County being at or below 80% of the area median income (AMI),



according to the 2016-2020 Comprehensive Housing Affordability Strategy (CHAS), households lack the financial resources to repair and rehabilitate their homes. In addition to lacking the resources to address housing needs, approximately 43% of households have at least 1 of 4 Housing Problems (Housing Problems: incomplete kitchen facilities, incomplete plumbing facilities, more than 1 person per room, and cost burden greater than 30%).

Based on the demographics of the County, it is anticipated to assist a majority of Hispanic or Latino households as they make up over 50% of the population. These demographics stay true in rural areas, such as Blythe, Desert Hot Springs, Good Hope, Mead Valley, Winchester, Homeland, Mecca, North Shore, etc.

The County will comply with the method of evaluation as outlined in to 7 CFR 1944.676(b)(1)(xii) to determine the effectiveness of its efforts.

#### **ALLEVIATING OVERCROWDING STATEMENT**

If there is an applicant for HPG assistance in an overcrowded situation and they wish to remedy this condition, the County will consider providing assistance to the applicant to achieve the range outlined in RD Instruction 1944-N, Section 1944.656.

The County provides housing navigation by determining the need of the resident and connecting to the appropriate resources, such as, HomeConnect, FIND Food Bank, Galilee Center, HHOPE Program that manages the Coordinated Entry System (CES), Adult Protective Services, Section 8, etc.

The County will also connect residents to affordable housing property managers in the area to discuss relocation based on housing needs.

#### **LIST OF OTHER ACTIVITIES**

The County will continue to operate its Home Enhancement Program derived from CDBG funds, as well as continue to seek additional funding opportunities to address the preservation and rehabilitation of existing housing within the County.

#### **PROJECT SELECTION CRITERIA**

Not applicable.

#### **ENVIRONMENTAL COMPLIANCE AGREEMENT**

The County will comply with the requirements of 7 CFR part 1970. See Attachment E for RD Instruction 1970–A Exhibit H “Multi-tier Action Environmental Compliance Agreement.

#### **PUBLIC PARTICIPATION AND INTERGOVERNMENTAL REVIEW**

In accordance with 7 CFR 1944.674(c), the HPG program is subject to the provisions of executive Order 12372, which requires intergovernmental consultation with State and local officials. On July 2, 2024, the County completed its submittal of the statement of activities to the State single point of contact.

A Notice to Request Public Comment was submitted to Press Enterprise for publication on July 8, 2024, regarding the availability of the Statement of Activities for public comment on the County’s



website: <https://rivcohhpws.org/community-and-housing-development/public-noticesnewsreports>. The end of the Public Comment period was July 23, 2024, and no public comments were received.

See Attachment F for proof of public participation and intergovernmental review.

**EQUAL OPPORTUNITY AGREEMENT**

See Attachment G for Form RD 400-1, “Equal Opportunity Agreement” and Form RD 400-4, “Assurance Agreement.”

**ADDITIONAL REQUIRED FORMS**

See Attachment H for Form 1944N-F1, AD1047, AD1048, and AD1049.

**ATTACHMENT A  
STANDARD FORM (SF) 424**

**Application for Federal Assistance SF-424**

<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input checked="" type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>
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<b>* 3. Date Received:</b> Completed by Grants.gov upon submission.	<b>4. Applicant Identifier:</b> <input type="text"/>
--	---

<b>5a. Federal Entity Identifier:</b> <input type="text"/>	<b>5b. Federal Award Identifier:</b> B-24-UC-06-0506
---	---

**State Use Only:**

<b>6. Date Received by State:</b> <input type="text"/>	<b>7. State Application Identifier:</b> <input type="text"/>
--	--

**8. APPLICANT INFORMATION:**

<b>* a. Legal Name:</b> County of Riverside	
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 95-6000930	<b>* c. UEI:</b> MN1HJ72DTDF9

**d. Address:**

<b>* Street1:</b>	3403 Tenth Steet
<b>Street2:</b>	Suite 300
<b>* City:</b>	Riverside
<b>County/Parish:</b>	Riverside
<b>* State:</b>	CA: California
<b>Province:</b>	
<b>* Country:</b>	USA: UNITED STATES
<b>* Zip / Postal Code:</b>	92501-3659

**e. Organizational Unit:**

<b>Department Name:</b> Housing & Workforce Solutions	<b>Division Name:</b> Community & Housing Development
--	--

**f. Name and contact information of person to be contacted on matters involving this application:**

<b>Prefix:</b> Mr.	<b>* First Name:</b> Juan
<b>Middle Name:</b>	
<b>* Last Name:</b> Garcia	
<b>Suffix:</b>	
<b>Title:</b> HWS Deputy Director	
<b>Organizational Affiliation:</b> County of Riverside	
<b>* Telephone Number:</b> 951-955-8126	<b>Fax Number:</b>
<b>* Email:</b> Jugarcia@rivco.org	



**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Rural Housing Service

**11. Catalog of Federal Domestic Assistance Number:**

10.433

CFDA Title:

Rural Housing Preservation Grants

**\* 12. Funding Opportunity Number:**

USDA-RD-HCFP-HPG-2024

\* Title:

Rural Housing Preservation Grant

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Projected use of Housing Preservation Grants funds

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="160,254.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="187,818.20"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="348,072.20"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on  .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

**ATTACHMENT B  
STANDARD FORM (SF) 424A**



**BUDGET INFORMATION - Non-Construction Programs**

OMB Number: 4040-0006  
Expiration Date: 02/28/2025

**SECTION A - BUDGET SUMMARY**

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Repair or rehabilitation of housing owned or occupied by low- and very-low-income rural citizens	10.433	\$ <input type="text"/>	\$ <input type="text"/>	\$ 160,254.00	\$ <input type="text"/>	\$ 160,254.00
2. Matching Funds - Community Development Block Grant (CDBG) through the County's Home Enhancement Program	<input type="text"/>	<input type="text"/>	<input type="text"/>	187,818.20	<input type="text"/>	187,818.20
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>5. Totals</b>		\$ <input type="text"/>	\$ <input type="text"/>	\$ 348,072.20	\$ <input type="text"/>	\$ 348,072.20

**SECTION B - BUDGET CATEGORIES**

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	Repair or rehabilitation of housing owned or occupied by low- and very-low-income rural citizens	Matching Funds - Community Development Block Grant (CDBG) through the County's Home Enhancement Program			
<b>a. Personnel</b>	\$ 22,836.20	\$ 21,836.20	\$	\$	\$ 44,672.40
<b>b. Fringe Benefits</b>	0.00	0.00			0.00
<b>c. Travel</b>	0.00	0.00			0.00
<b>d. Equipment</b>	0.00	0.00			0.00
<b>e. Supplies</b>	0.00	1,000.00			1,000.00
<b>f. Contractual</b>	136,215.90	163,780.10			299,996.00
<b>g. Construction</b>	0.00	0.00			0.00
<b>h. Other</b>	0.00	0.00			0.00
<b>i. Total Direct Charges (sum of 6a-6h)</b>	159,052.10	186,616.30			\$ 345,668.40
<b>j. Indirect Charges</b>	1,201.90	1,201.90			\$ 2,403.80
<b>k. TOTALS (sum of 6i and 6j)</b>	\$ 160,254.00	\$ 187,818.20	\$	\$	\$ 348,072.20
<b>7. Program Income</b>	\$ 0.00	\$ 0.00	\$	\$	\$ 0.00

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SECTION C - NON-FEDERAL RESOURCES				
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8. Repair or rehabilitation of housing owned or occupied by low- and very-low-income rural citizens	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
9. Matching Funds - Community Development Block Grant (CDBG) through the County's Home Enhancement Program	0.00	0.00	0.00	0.00
10.				
11.				
<b>12. TOTAL (sum of lines 8-11)</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>

SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 80,127.00	\$ 20,031.75	\$ 20,031.75	\$ 20,031.75	\$ 20,031.75
14. Non-Federal	\$ 0.00	0.00	0.00	0.00	0.00
<b>15. TOTAL (sum of lines 13 and 14)</b>	<b>\$ 80,127.00</b>	<b>\$ 20,031.75</b>	<b>\$ 20,031.75</b>	<b>\$ 20,031.75</b>	<b>\$ 20,031.75</b>

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT				
(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. Repair or rehabilitation of housing owned or occupied by low- and very-low-income rural citizens	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
17. Matching Funds - Community Development Block Grant (CDBG) through the County's Home Enhancement Program	0.00	0.00	0.00	0.00
18.				
19.				
<b>20. TOTAL (sum of lines 16 - 19)</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>

SECTION F - OTHER BUDGET INFORMATION	
21. Direct Charges: All costs are explained in the budget narrative.	22. Indirect Charges: Indirect rate used is the de minimus rate of 5%
23. Remarks: All costs are explained in the budget narrative.	



**ATTACHMENT C  
REGISTRATION WITH SAM**



# COUNTY OF RIVERSIDE

Unique Entity ID <b>MN1HJ72DTDF9</b>	CAGE / NCAGE <b>8MVL3</b>	Purpose of Registration <b>All Awards</b>
Registration Status <b>Active Registration</b>	Expiration Date <b>Apr 18, 2025</b>	
Physical Address <b>3403 10TH ST STE 300 Riverside, California 92501-3659 United States</b>	Mailing Address <b>3403 10TH ST STE 300 Riverside, California 92501-3659 United States</b>	

## Business Information

Doing Business as <b>(blank)</b>	Division Name <b>Housing And Workforce Solutions</b>	Division Number <b>(blank)</b>
Congressional District <b>California 39</b>	State / Country of Incorporation <b>(blank) / (blank)</b>	URL <b>https://rivcohws.org/</b>

## Registration Dates

Activation Date <b>Apr 22, 2024</b>	Submission Date <b>Apr 18, 2024</b>	Initial Registration Date <b>Jun 4, 2020</b>
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## Entity Dates

Entity Start Date <b>May 9, 1893</b>	Fiscal Year End Close Date <b>Jun 30</b>
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## Immediate Owner

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
------------------------	---------------------------------------

## Highest Level Owner

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
------------------------	---------------------------------------

## Executive Compensation

In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) receive both of the following: 1. 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements and 2. \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

**Yes**

Does the public have access to information about the compensation of the senior executives in your business or organization (the legal entity to which this specific SAM record, represented by a Unique Entity ID, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

**Yes**

## Proceedings Questions

Is your business or organization, as represented by the Unique Entity ID on this entity registration, responding to a Federal procurement opportunity that contains the provision at FAR 52.209-7, subject to the clause in FAR 52.209-9 in a current Federal contract, or applying for a Federal grant opportunity which contains the award term and condition described in 2 C.F.R. 200 Appendix XII?

**Yes**

Does your business or organization, as represented by the Unique Entity ID on this specific SAM record, have current active Federal contracts and/or grants with total value (including any exercised/unexercised options) greater than \$10,000,000?

**Yes**

Within the last five years, had the business or organization (represented by the Unique Entity ID on this specific SAM record) and/or any of its principals, in connection with the award to or performance by the business or organization of a Federal contract or grant, been the subject of a Federal or State (1) criminal proceeding resulting in a conviction or other acknowledgment of fault; (2) civil proceeding resulting in a finding of fault with a monetary fine, penalty, reimbursement, restitution, and/or damages greater than \$5,000, or other acknowledgment of fault; and/or (3) administrative proceeding resulting in a finding of fault with either a monetary fine or penalty greater than \$5,000 or reimbursement, restitution, or damages greater than \$100,000, or other acknowledgment of fault?

**No**

## Exclusion Summary

Active Exclusions Records?

No

**SAM Search Authorization**

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

**Entity Types**

**Business Types**

Entity Structure <b>U.S. Government Entity</b>	Entity Type <b>US Local Government</b>	Organization Factors <b>(blank)</b>
Profit Structure <b>(blank)</b>		

**Socio-Economic Types**

Check the registrant's Reqs & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

**Government Types**

**U.S. Local Government**  
**County**

**Financial Information**

Accepts Credit Card Payments <b>No</b>	Debt Subject To Offset <b>No</b>
---	-------------------------------------

EFT Indicator <b>0000</b>	CAGE Code <b>8MVL3</b>
------------------------------	---------------------------

**Electronic Funds Transfer**

Account Type <b>Checking</b>	Routing Number <b>*****96</b>	Lock Box Number <b>(blank)</b>
Financial Institution <b>US BANK, NA</b>	Account Number <b>*****25</b>	

**Automated Clearing House**

Phone (U.S.) <b>8005389406</b>	Email <b>(blank)</b>	Phone (non-U.S.) <b>(blank)</b>
Fax <b>(blank)</b>		

**Remittance Address**

**Housing and Workforce Solutions**  
**3403 10TH ST STE 300**  
**Riverside, California 92501**  
**United States**

**Taxpayer Information**

EIN <b>****0930</b>	Type of Tax <b>Applicable Federal Tax</b>	Taxpayer Name <b>County of Riverside</b>
Tax Year (Most Recent Tax Year) <b>2020</b>	Name/Title of Individual Executing Consent <b>Deputy Director, Hws Fiscal &amp; Administration</b>	TIN Consent Date <b>Apr 18, 2024</b>
Address <b>3403 10TH ST STE 300</b> <b>Riverside, California 92501</b>	Signature <b>Megan Gomez</b>	

**Points of Contact**

**Accounts Receivable POC**

?



**Brandon Trahan, Fiscal Manager**  
**HWS-fiscal@rivco.org**  
**9512952310**

**Electronic Business**

🔗  
**Megan Gomez, Deputy Director**  
**HWS-fiscal@rivco.org**  
**9519556615**

**3403 10TH ST STE 300**  
**Riverside, California 92501**  
**United States**

Brandon Trahan, Fiscal Manager  
 HWS-fiscal@rivco.org  
 9512952310

3403 10TH Street  
 Riverside, California 92501  
 United States

**Government Business**

🔗  
**Heidi Marshall, Director of HWS**  
**HMarshall@rivco.org**  
**9519551309**

**3403 10TH Street**  
**Suite 300**  
**Riverside, California 92501**  
**United States**

Angela Johnson, Executive Assistant  
 ARJohnson@rivco.org  
 9519557528

3403 10TH Street  
 Suite 300  
 Riverside, California 92501  
 United States

**Past Performance**

🔗  
**Megan Gomez, Deputy Director**  
**MeGomez@rivco.org**  
**9519556615**

**3403 10TH Street**  
**Suite 300**  
**Riverside, California 92501**  
**United States**

Brandon Trahan, Fiscal Manager  
 HWS-fiscal@rivco.org  
 9512952310

3403 10TH Street  
 Riverside, California 92501  
 United States

**Service Classifications**

**NAICS Codes**

Primary	NAICS Codes	NAICS Title
Yes	624190	Other Individual And Family Services
	236115	New Single-Family Housing Construction (Except For-Sale Builders)
	531110	Lessors Of Residential Buildings And Dwellings
	624229	Other Community Housing Services
	923130	Administration Of Human Resource Programs (Except Education, Public Health, And Veterans' Affairs Programs)
	925110	Administration Of Housing Programs

**Size Metrics**

**IGT Size Metrics**

Annual Revenue (from all IGTs)  
 (blank)

**Worldwide**

Annual Receipts (in accordance with 13 CFR 121) **\$291,000,000.00**      Number of Employees (in accordance with 13 CFR 121) **75**

**Location**

Annual Receipts (in accordance with 13 CFR 121) **(blank)**      Number of Employees (in accordance with 13 CFR 121) **(blank)**

**Industry-Specific**

Barrels Capacity      Megawatt Hours      Total Assets

(blank)

(blank)

(blank)

**Electronic Data Interchange (EDI) Information**

This entity did not enter the EDI information

**Disaster Response**

Yes, this entity appears in the disaster response registry.

Bonding Levels	Dollars
(blank)	(blank)

States  
**California**

Counties  
**CA: Riverside**

Metropolitan Statistical Areas  
**(blank)**

**ATTACHMENT D  
FLYER AND MAILER  
EXAMPLES**



## Flyer Example for the Home Enhance Program

RIVERSIDE COUNTY

**Home Enhancement  
Program**

# Does the Exterior of Your Home Need Improvements?

Up to **\$50,000\***

available for eligible improvements!

**\$ NO INTEREST or MONTHLY PAYMENTS \$**

The Home Enhancement Program (HEP) is designed to help income-qualified homeowners fix or repair exterior problems to their homes such as minor roofing, broken/missing windows, exterior paint, etc. The grant funds may be used to eliminate health and safety issues\*\*, make the home more energy-efficient, and undertake eligible exterior improvements.

### To Qualify for the Home Enhancement Program

Total Household Income must be no greater than 80% of the Median Household Income for Riverside County for the household size; A non-refundable application fee of \$35.00, per household, is needed to process the application; The applicant must be the owner-occupant of the property; The property must be located within an unincorporated area or cooperating City of the County; The dwelling must be a stick-built or modular (attached to private land) owner-occupied single-family residence on the property Owner's private property; The property must be located within a community where the County's HEP activities are being carried out; And one homeowner must be either a US Citizen or Qualified Alien as per Section 431 of the Personal Responsibility and Work Opportunity Act (PRWORA).

Household Size	Maximum Household Income
1	\$52,200
2	\$59,200
3	\$67,100
4	\$74,550
5	\$80,550
6	\$86,500
7	\$92,450
8	\$98,450



HEP grant funding priority will be given to applicants located within HEP Target Communities

\*Funds are limited. An application will be accepted once funds are fully expended. \*\*Restricted by HUD's uniform physical condition standards (SPCS). County reserves the right to increase the maximum HEP grant limit to address all emergency health and safety improvement scenarios.

**For More  
Information, Call**

**Grace Escobar**  
P. (760) 863-2586

**Miguel Quijada**  
P. (951) 955-0358

## Mailer Example for the Home Enhance Program



### Does the Exterior of Your Home Need Improvements?

Up to **\$50,000\***

available for eligible improvements!

**\$ NO INTEREST or MONTHLY PAYMENTS \$**

The Home Enhancement Program (HEP) is designed to help income-qualified homeowners fix or repair exterior problems to their homes such as minor roofing, broken/missing windows, exterior paint, etc. The grant funds may be used to eliminate health and safety issues\*\*, make the home more energy-efficient, and undertake eligible exterior improvements.

ECRWSS  
Residential Customer

### To Qualify for the Home Enhancement Program

Total Household Income must be no greater than 80% of the Median Household Income for Riverside County for the household size; A non-refundable application fee of \$35.00, per household, is needed to process the application; The applicant must be the owner-occupant of the property; The property must be located within an unincorporated area or cooperating City of the County; The dwelling must be a stick-built or modular (attached to private land) owner-occupied single-family residence on the property Owner's private property; The property must be located within a community where the County's HEP activities are being carried out; And one homeowner must be either a US Citizen or Qualified Alien as per Section 431 of the Personal Responsibility and Work Opportunity Act (PRWORA).

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HEP grant funding priority will be given to applicants located within HEP Target Communities.

**For More Information, Call**

**Grace Escobar**  
P. (760) 863-2586

**Miguel Quijada**  
P. (951) 955-0358

\* Funds are limited. An application will be accepted once funds are fully expended. \*\* Determined by HUD's and the physical condition standards (PHCS). County reserves the right to increase the maximum HEP grant limit in order to address health and safety improvement situations.

**ATTACHMENT E  
ENVIRONMENTAL COMPLIANCE  
AGREEMENT**



Multi-tier Action Environmental Compliance Agreement

Overview

In accordance with § 1970.55, CEs for Multi-tier Actions, primary recipients must agree in writing to certain conditions prior to obligation of financial assistance by the Agency to the primary recipient (see 1970.55(a)(1-4)).

Once this agreement has been signed by the primary recipient, the Agency may move forward with obligation of the initial aggregated funds to the approved eligible primary recipient (primary loan). At that point, the primary recipient may then re-loan the funds (secondary loan) to the individual borrowers (ultimate recipients).

Environmental Compliance Agreement Stipulations

As a multi-tier program primary recipient I hereby agree to comply with the following provisions:

(1) **Policy and Procedures** - Maintain a copy of the 7 CFR 1970 Environmental Policies and Procedures Rule and Staff Instruction (electronic or hard copy) and a copy of this agreement in a central location which can be accessed by staff at all times. Identify one individual for each ultimate recipient that serves as point of contact for all Environmental Compliance Agreement Reviews by the primary recipient. This individual will have had training in National Environmental Policy Act Compliance in order to accomplish the goals of this agreement;

(2) **Screening Proposals** - Conduct a screening of all re-loans to ultimate recipients to ensure that they qualify as activities which fall within the descriptions as stated in § 1970.53 or § 1970.54 as a categorical exclusion (Attachment 1). Determine if extraordinary circumstances (as described in § 1970.52) are present for all proposals;

(3) **Historic Properties and Listed Species/Critical Habitat** - If unable to receive concurrence from the State Historic Preservation Officer or the FWS/National Marine Fisheries Service under Section 106 of the National Historic Preservation Act or Section 7 of the Endangered Species Act, respectively, the primary recipient will contact the Agency for further assistance;

(4) **File Documentation** - Document and maintain all environmental review documentation and the primary recipient's conclusions regarding the applicability of a categorical exclusion in accordance with 7 CFR 1970 in its official environmental file for Agency verification. Provide additional information as needed to comply with the Agency's environmental compliance and audit processes;

(5) **Agency Review Required** - Refer all proposals that do not meet listed categorical exclusions in § 1970.53 or § 1970.54, and proposals that may have extraordinary circumstances (as described in § 1970.52), including Section 7 of the ESA and Section 106 of the NHPA compliance to the Agency for further review; and,

(6) **Terms of Agreement** - Failure to meet the requirements of this agreement may result in penalties that may include written warnings, withdrawal of Agency financial assistance or authorization, suspension from participation in Agency programs, or other appropriate action.

*I (primary recipient) will comply with each of the above conditions on each proposal prior to issuance of funds to borrowers, and will document the recipient file with our findings. I will fully cooperate with and assist USDA Rural Development in the preparation of any necessary environmental reviews for borrower proposals.*

*Heidi Spalding*  
Signature of Primary recipient

7/15/2024  
Date

**ATTACHMENT F**  
**PUBLIC PARTICIPATION AND INTERGOVERNMENTAL REVIEW**



# PROOF OF PUBLIC PARTICIPATION

## PROOF OF POSTING

← → ↻ 🏠 rivcohpws.org/community-and-housing-development/public-noticesnewsreports#2741959481-4117593162 ☆ 📄 ⬇️ 🔍

Internal Property Search Grant Searching Sites Misc Chapter 15.72 - HS... FacConnect - Home... Grants.gov Riverside County H... Employee Center H... DPR Intergovernme...

**Housing Authority** Community and Housing Development Workforce Development Community Action Partnership Continuum of Care Nonprofit Roundtable English 🔍

## Public Notices/News/Reports

[Public Notices](#) [News](#) [Reports](#)

### PUBLIC NOTICE

- [Housing Preservation Grant Application to the Rural Housing Service to Operate a Rural Home Repair Program - Statement of Activities for Public Comment](#)
- [CDBG Public Notice for July Public Hearing \(English\)](#)
- [CDBG Public Notice for July Public Hearing \(Spanish\)](#)
- [Draft of 2024-2029 Five-Year Consolidated Plan](#)

**PROOF OF PUBLICATION**

**The Press-Enterprise**

3512 14th Street  
Riverside, CA 92501  
Willoughby, OH 44096  
951-368-9222  
951-368-9018 FAX

5269086

COUNTY OF RIVERSIDE HHPWS  
3403 10TH STREET, SUITE 300  
RIVERSIDE, CA 92501

Publication: The Press-Enterprise

PROOF OF PUBLICATION OF

Ad Desc: Public Notice \_USDA HPG

FILE NO. Public Notice \_USDA HPG

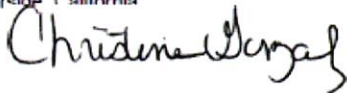
**PROOF OF PUBLICATION**

I am a citizen of the United States. I am over the age of eighteen years and not a party to or interested in the above entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper in general circulation, printed and published daily in the County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673, under date of August 25, 1995, Case Number 267864, and under date of September 16, 2013, Case Number RIC 1309013; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

07/08/2024

I certify (or declare) under penalty of perjury that the foregoing is true and correct:

Date: July 08, 2024.  
At: Riverside, California



Legal Advertising Representative, The Press-Enterprise

Legal No. 0011679212

Ad Copy:

**NOTICE OF REQUEST FOR PUBLIC COMMENT**  
**July 8, 2024**

**TO ALL INTERESTED AGENCIES, GROUPS, AND PERSONS:**  
In accordance with Federal Register /Vol. 89, No. 116 / Friday, June 14, 2024 / Notices  
Department of Agriculture Rural Housing Service [Docket No. RHS-24-SFH-0009]

Notice of Availability of its Statement of Activities for the Section 533 Housing Preservation Grant (HPG) for Fiscal Year 2024 Agency Rural Housing Service, USDA

These notices shall satisfy requirements for activities to be undertaken by the County of Riverside. Any individual, group or agency submitting comments should specify in their comments which "notice" their comments address.

On or about July 29, 2024, the County of Riverside will submit an application to the U.S. Department of Agriculture (USDA) Rural Development for the Housing Preservation Grant (HPG) program, to undertake the following purpose:

**PURPOSE:** The Riverside County Department of Housing and Workforce Solutions (HWS) proposes the submission of an application to the U.S. Department of Agriculture (USDA) Rural Development for the Housing Preservation Grant (HPG) program. If awarded, funding will assist qualified low- and very low-income homeowners residing in the rural areas of the County to repair and rehabilitate their homes. HWS proposes to request an amount not to exceed \$500,000 in HPG funds to assist approximately 20 homeowners with low- and very low-income in rural areas.

**PUBLIC COMMENTS**

Any individual, group, or agency may submit written comments on the Statement of Activities. Attention: Annianette Aguilar at 3403 Tenth Street, Suite 300, Riverside, California 92501, email comments to [AABarreras@Rivco.org](mailto:AABarreras@Rivco.org). The HPG Statement of Activities will be available for viewing online starting **Monday, July 8, 2024**, at: <https://rivcohhws.org/community-and-housing-development/public-noticesnewsreports>. All comments received at the address specified above **on or before Tuesday, July 23, 2024**, will be considered by the County of Riverside prior to submission to USDA. Comments should specify which Notice they are addressing.

The date and time that the Board of Supervisors may consider, if awarded, authorizing the acceptance of a HPG award is to be determined. Please contact the County at the phone number or email address below to verify when the authorization for acceptance will be considered by the Board of Supervisors. Please contact the Clerk of the Board regarding procedures and protocols at [cob@rivco.org](mailto:cob@rivco.org) or 951-955-1069.

**AVISO DE SOLICITUD DE COMENTARIO PÚBLICO**  
**lunes 8 de julio de 2024**

**A TODAS LAS AGENCIAS, GRUPOS Y PERSONAS INTERESADAS:**  
De acuerdo con Federal Register /Vol. 89, No. 116 / Viernes, 14 de junio de 2024 / Avisos  
Servicio de Vivienda Rural del Departamento de Agricultura [Expediente No. RHS-24-SFH-0009]

Aviso de Disponibilidad de su Declaración de Actividades para la Preservación de Viviendas de la Sección 533 Subvención (HPG) para el año fiscal 2024 Agencia de Servicio de Vivienda Rural, USDA

Estos avisos deberán satisfacer los requisitos para las actividades que llevará a cabo el Condado de Riverside. Cualquier individuo, grupo u agencia que envíe comentarios debe especificar en sus comentarios qué "aviso" es la dirección de sus comentarios.

**El 29 de julio de 2024 o alrededor de esa fecha**, el Condado de Riverside presentará una solicitud al Departamento de Desarrollo Rural del Departamento de Agricultura de los Estados Unidos (USDA) para el programa de Subvención para la Preservación de la Vivienda (HPG), para llevar a cabo el siguiente propósito:

**PROPÓSITO:** El Departamento de Vivienda y Soluciones de la Fuerza Laboral del Condado de Riverside (HWS) propone la presentación de una solicitud al Departamento de Desarrollo Rural del Departamento de Agricultura de los Estados Unidos (USDA) para el programa de Subvención para la Preservación de la Vivienda (HPG). Si se otorgan, los fondos ayudarán a los propietarios calificados de bajos y muy bajos ingresos que residen en las áreas rurales del Condado a reparar y rehabilitar sus hogares. HWS propone solicitar una cantidad que no exceda los \$500,000 en fondos de HPG para ayudar a aproximadamente 20 propietarios de viviendas con ingresos bajos y muy bajos en áreas rurales.

**COMENTARIOS PÚBLICOS**

Cualquier individuo, grupo o agencia puede enviar comentarios por escrito sobre la Declaración de Actividades. Atención: Annianette Aguilar en 3403 Tenth Street, Suite 300, Riverside, California 92501, comentarios por correo electrónico a [AABarreras@Rivco.org](mailto:AABarreras@Rivco.org). La Declaración de Actividades del HPG estará disponible para su consulta en línea a partir del **lunes 8 de julio de 2024** en: <https://rivcohhws.org/community-and-housing-development/public-noticesnewsreports>. Todos los comentarios recibidos en la dirección especificada anteriormente **el martes 23 de julio de 2024** o antes serán considerados por el Condado de Riverside antes de enviarlos al USDA. Los comentarios deben especificar a qué Aviso se dirigen.

Se determinará la fecha y hora en que la Junta de Supervisores puede considerar, en caso de ser adjudicada, autorizar la aceptación de una adjudicación de HPG. Comuníquese con el Condado al número de teléfono o dirección de correo electrónico que aparece a continuación para verificar cuando la Junta de Supervisores considerará la autorización para la aceptación. Comuníquese con el Secretario de la Junta con respecto a los procedimientos y protocolos al [cob@rivco.org](mailto:cob@rivco.org) o al 951-955-1069.

Published The Press-Enterprise July 8, 2024



# PROOF OF INTERGOVERNMENTAL REVIEW

The screenshot shows the OPR Intergovernmental Review website. The page title is "Federal Assistance SF-424 Submissions". It contains several paragraphs of text explaining the State Clearinghouse (SCH) process and providing instructions for applicants. Below the text is a table of submissions with the following columns: Applicant, SF-424 Form, Federal Agency, CFDA Number, City/Town, County, Assembly District, Senate District, Project Start Date, Project End Date, and Date Received. A search bar and a "Filters (0)" button are located above the table.

Applicant	SF-424 Form	Federal Agency	CFDA Number	City/Town	County	Assembly District	Senate District	Project Start Date	Project End Date	Date Received
County of Riverside	SF424_USDA HPG_COUNTY OF RIVERSIDE.pdf	Department of Agriculture Rural Housing Service	10.433	Riverside	Riverside	61	31	12/2/2024	12/2/2026	7/2/2024

## Aguilar Barreras, Annjanette

**From:** State.Clearinghouse@opr.ca.gov  
**Sent:** Tuesday, July 2, 2024 9:27 AM  
**To:** Aguilar Barreras, Annjanette  
**Subject:** Application Received

**CAUTION:** This email originated externally from the **Riverside County** email system. **DO NOT** click links or open attachments unless you recognize the sender and know the content is safe.

Dear County of Riverside,

Your application was made available to the State Clearinghouse under the [Executive Order 12372 Process](#) for review.

Thank you,  
OPR State Clearinghouse  
[State.Clearinghouse@opr.ca.gov](mailto:State.Clearinghouse@opr.ca.gov)  
916-445-0613

**ATTACHMENT G  
EQUAL OPPORTUNITY AGREEMENT**

EQUAL OPPORTUNITY AGREEMENT

This agreement, dated July 15, 2024 between  
the County of Riverside, a political subdivision of the State of California

(herein called "Recipient" whether one or more) and United States Department of Agriculture (USDA), pursuant to the rules and regulations of the Secretary of Labor (herein called the 'Secretary') issued under the authority of Executive Order 11246 as amended, witnesseth:

In consideration of financial assistance (whether by a loan, grant, loan guaranty, or other form of financial assistance) made or to be made by the USDA to Recipient, Recipient hereby agrees, if the cash cost of construction work performed by Recipient or a construction contract financed with such financial assistance exceeds \$10,000 - unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965.

1. To incorporate or cause to be incorporated into any contract for construction work, or modification thereof, subject to the relevant rules, regulations, and orders of the Secretary or of any prior authority that remain in effect, which is paid for in whole or in part with the aid of such financial assistance, the following "Equal Opportunity Clause":

During the performance of this contract, the contractor agrees as follows:

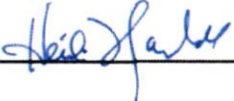
- (a) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited, to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the USDA setting forth the provisions of this nondiscrimination clause.
- (b) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- (c) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the USDA, advising the said labor union or workers' representative of the contractor's commitments under this agreement and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (d) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of all rules, regulations and relevant orders of the Secretary of Labor.
- (e) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, rules, regulations, and orders, or pursuant thereto, and will permit access to his books, records, and accounts by the USDA Civil Rights Office, and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (f) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or as otherwise provided by Law.
- (g) The contractor will include the provisions of paragraph 1 and paragraph (a) through (g) in every subcontract or purchase order, unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the USDA may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the USDA, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 0575-0018. Public reporting for this collection of information is estimated to be approximately 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are voluntary. However, in order to obtain or retain a benefit, the information in this form is required 7 CFR 1901-E. Rural Development has no plans to publish information collected under the provisions of this program. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Rural Development Innovation Center, Regulations Management Division at ICRMTRequests@usda.gov



2. To be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the organization so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.
3. To notify all prospective contractors to file the required 'Compliance Statement', Form RD 400-6, with their bids.
4. Form AD-425, Instructions to Contractors, will accompany the notice of award of the contract. Bid conditions for all nonexempt federal and federally assisted construction contracts require inclusion of the appropriate "Hometown" or "Imposed" plan affirmative action and equal employment opportunity requirements. All bidders must comply with the bid conditions contained in the invitation to be considered responsible bidders and hence eligible for the award.
5. To assist and cooperate actively with USDA and the Secretary in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary, that will furnish USDA and the Secretary such information such as , but not limited to, Form AD-560, Certification of Nonsegregated Facilities, to submit the Monthly Employment Utilization Report, Form CC-257, as they may require for the supervision of such compliance, and that it will otherwise assist USDA in the discharge of USDA's primary responsibility for securing compliance.
6. To refrain from entering into any contract or contract modification subject to such Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and Federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by USDA or the Secretary of Labor pursuant to Part II, Subpart D, of the Executive Order.
7. That if the recipient fails or refuses to comply with these undertakings, the USDA may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the organization under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such organization; and refer the case to the Department of Justice for appropriate legal proceedings.

Signed by the Recipient on the date first written above.

  
 \_\_\_\_\_  
 Recipient

\_\_\_\_\_  
 Recipient

(CORPORATE SEAL)

\_\_\_\_\_  
 Name of Corporate Recipient

Attest:

\_\_\_\_\_  
 Secretary

By \_\_\_\_\_  
 President

USDA  
Form RD 400-4  
(Rev. 01-22)

**ASSURANCE AGREEMENT**  
(Under Title VI, Civil Rights Act of 1964)

FORM APPROVED  
OMB No. 0575-0018  
Exp. Date: 01/31/2025

The

County of Riverside

(name of recipient)

3403 Tenth Street, Suite 300, Riverside, CA 92501

(address)

As a condition of receipt of Federal financial assistance, you acknowledge and agree that you must comply (and require any subgrantees, subrecipients, contractors, successors, transferees, and assignees to comply) with applicable provisions of national laws and policies prohibiting discrimination, including but not limited to:

1. Title VI of the Civil Rights Act of 1964, as amended, which prohibits you from discriminating on the basis of race, color, or national origin (42 U.S.C. 2000d et seq.), and 7 CFR Part 15, 7 CFR 1901, Subpart E.

As clarified by Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service) guidance, national origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs [in accordance with USDA RD LEP Guidance for RD Funded (Assisted) Programs]. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. You are encouraged to consider the need for language services for LEP persons served or encountered both in developing your budgets and in conducting your programs and activities. For assistance and information regarding your LEP obligations, go to <http://www.lep.gov>;

2. Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating on the basis of sex in education programs or activities (20 U.S.C. 1681 et seq.) [as implemented by 7 CFR Part 15, 7 CFR 1901, Subpart E];

3. The Age Discrimination Act of 1975, as amended, which prohibits you from discriminating on the basis of age (42 U.S.C. 6101 et seq.) [as implemented by 7 CFR Part 15, 7 CFR 1901, Subpart E];

4. Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits you from discriminating on the basis of disability (29 U.S.C. 794) [as implemented by 7 CFR Part 15, 7 CFR Part 15b, 7 CFR 1901, Subpart E];

5. Title VIII of the Civil Rights Act, which prohibits you from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (42 U.S.C. 3601 et seq.), as implemented by the Department of Housing and Urban Development at 24 CFR part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units, i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators) be designed and constructed with certain accessible features, see 24 CFR Part 100.201; and

6. Titles II and III of the Americans with Disabilities Act, which prohibit you from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189), as implemented by Department of Justice regulations at 28 C.F.R. parts 35 and 36, and 7 CFR Part 15, 7 CFR Part 15b, 7 CFR 1901, Subpart E.

*A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 0575-0018. Public reporting for this collection of information is estimated to be approximately 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are voluntary. However, in order to obtain or retain a benefit, the information in this form is required by 7 CFR 1901-E. Rural Development has no plans to publish information collected under the provisions of this program. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Rural Development Innovation Center, Regulations Management Division at [ICR&ITRequests@usda.gov](mailto:ICR&ITRequests@usda.gov)*



You also acknowledge and agree that you must comply (and require any subgrantees, subrecipients, contractors, successors, transferees, and assignees to comply) with applicable provisions governing USDA Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service) access to records, accounts, documents, information, facilities, and staff :

1. You must cooperate with any compliance review or complaint investigation conducted by USDA Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service).
2. You must give USDA Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service) access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by Title VI, Title IX, Age, and Section 504 implementing regulations and other applicable laws or program guidance.
3. You must keep such records and submit to the responsible Department official or designee timely, complete, and accurate compliance reports at such times, and in such form and containing such information, as the responsible Department official or his designee may determine to be necessary to ascertain whether you have complied or are complying with relevant obligations.
4. You must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. Make available to users, participants, beneficiaries and other interested persons such information regarding the provisions of this agreement and the regulations, and in such manner as the Rural Development or the U.S. Department of Agriculture finds necessary to inform such persons of the protection assured them against discrimination.
6. If, during the past three years, you (the recipient) have been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, you must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements.
7. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against you, or you settle a case or matter alleging such discrimination, you must forward a copy of the complaint and findings to USDA Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service), Office of Civil Rights.

The United States has the right to seek judicial enforcement of these obligations.

You also acknowledge and agree that you must comply (and require any subgrantees, subrecipients, contractors, successors, transferees, and assignees to comply) with applicable provisions of program-specific nondiscrimination policy requirements found at CFR Part 15, 7 CFR Part 15 b, 12 CFR Part 202, 7 CFR 1901, Subpart E., DR4300-003, DR4330-0300, DR4330-005.

#### Period of Obligation

In the case of any service, financial aid, covered employment, equipment, property, or structure provided, leased, or improved with federal assistance extended to the Recipient by Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service), this assurance obligates the Recipient for the period during which federal assistance is extended. In the case of any transfer of such service, financial aid, equipment, property, or structure, this assurance obligates the transferee for the period during which federal assistance is extended. If any personal property is so provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property. In all other cases, this assurance obligates the Recipient for the period during which the federal assistance is extended to the Recipient by Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service).

#### Employment Practices

Where a primary objective of the federal assistance is to provide employment or where the Recipient's employment practices affect the delivery of services in programs or activities resulting from federal assistance extended by Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service), the Recipient agrees not to discriminate on the grounds of race, color, national origin, sex, age, or disability, in its employment practices. Such employment practices may include, but are not limited to, recruitment, advertising, hiring, layoff or termination, promotion, demotion, transfer, rates of pay, training and participation in upward mobility programs; or other forms of compensation and use of facilities.



**Data Collection**

The Recipient agrees to compile and maintain information pertaining to programs or activities developed as a result of the Recipient's receipt of federal assistance from Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service). Such information shall include, but is not limited to the following: (1) the manner in which services are or will be provided and related data necessary for determining whether any persons are or will be denied such services on the basis of prohibited discrimination; (2) the population eligible to be served by race, color, national origin, sex, age, and disability; (3) data regarding covered employment including use or planned use of bilingual public contact employees serving beneficiaries of the program where necessary to permit effective participation by beneficiaries unable to speak or understand English; (4) the location of existing or proposed facilities connected with the program and related information adequate for determining whether the location has or will have the effect of unnecessarily denying access to any person on the basis of prohibited discrimination; (5) the present or proposed membership by race, color, national origin, sex, age and disability in any planning or advisory body which is an integral part of the program; and (6) any additional written data determined by Rural Development (Rural Housing Service, Rural Business and Cooperative Service, and Rural Utilities Service) to be relevant to the obligation to assure compliance by recipients with laws cited in this assurance agreement.

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations as herein described, that the information submitted in conjunction with this Document is accurate and complete, and that the recipient is in compliance with the nondiscrimination requirements set out above.

Rights and remedies provided for under this agreement shall be cumulative.

In witness whereof, \_\_\_\_\_ County of Riverside \_\_\_\_\_ on this  
*(name of recipient)*

date has caused this agreement to be executed by its duly authorized officers and its seal affixed hereto, or, if a natural person, has hereunto executed this agreement.

(SEAL)

*Heidi Marshall*

\_\_\_\_\_  
*Recipient*

*7/15/2024*

\_\_\_\_\_  
*Date*

Attest: \_\_\_\_\_  
*Title*

Heidi Marshall, Director

\_\_\_\_\_  
*Title*

**ATTACHMENT H**  
**FORM 1944N-F1, AD1047, AD1048, AND AD1049**

### **Instructions for Certification**

- (1) By signing and submitting this form, the grantee is providing the certification set out on pages 1 and 2 in accordance with these instructions.
- (2) The certification set out on pages 1 and 2 is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
- (3) Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
- (4) Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).
- (5) If the workplace identified to the agency changes during the performance of the grant, the grantee must inform the agency of the change(s). If it previously identified the workplaces in question, see instruction (3) above.
- (6) Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:
  - "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act, 21 U.S.C. §812, and as further defined by 21 CFR §§ 1308.11-1308.15.
  - "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes.
  - "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance.
  - "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) all "direct charge" employees (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant and, (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement, consultants or independent contractors not on the grantee's payroll, or employees of subrecipients or subcontractors in covered workplaces).



Guide: Grantee's Process for Identifying Properties  
Requiring Rural Development Environmental Assessments

I. Before beginning work on a particular dwelling, we (grantee) agree to answer the following questions in accordance with the accompanying guidelines:

A. **Floodplains, Wetlands, and Coastal Barrier Resources System (CBRS)**

1. Is the dwelling located in a 100-year floodplain?

The grantee will check the latest Federal Emergency Management Agency (FEMA) Floodplain Insurance Rate Maps to determine if the property is located in a 100-year floodplain. These maps are provided by FEMA to each community which has been mapped, and may be reviewed on the FEMA Map Service Center website or at local municipal or county governmental offices. FEMA maps may also be purchased from FEMA's Flood Map Distribution Center by calling 1-800-333-1363. If a community has not been mapped, information regarding floodplains may be obtained from the Soil Conservation Service (SCS), the U.S. Fish and Wildlife Service, the U.S. Army Corps of Engineers, the U.S. Geological Survey offices, or regional or State agencies established for flood prevention purposes. (Revised 04-01-16, SPECIAL PN.)

RHS will obtain a FEMA Standard Flood Hazard Determination form, which will indicate if the property is located in a floodplain. If the exact location of the boundary of the floodplain or the elevation of the structures on the property in comparison to the floodplain's base flood elevation must be determined, and when advised to do so by Rural Development or one of the above agencies, the grantee will obtain the services of a registered engineer or appropriate environmental professional to make the floodplain determination. (For further instructions, see 1970 Subpart F - Floodplains.) (Revised 04-01-16, SPECIAL PN.)

2. Is the dwelling located in a wetland?

The grantee will follow the instructions in 1970 Subpart G - Wetlands to determine if the dwelling may be located in or immediately adjacent to a wetland. When advised to do so by Rural Development, the grantee will obtain the services of an appropriate environmental professional to make the wetland determination. (Revised 04-01-16, SPECIAL PN.)

If an environmental resource may be adversely affected, no work will be done on the dwelling until Rural Development completes an environmental assessment in accordance with 7 CFR part 1970. The grantee will abide by the decisions resulting from the assessment, including mitigation measures or a decision to reject the dwelling for the Housing Preservation Grant (HPG) program. The applicant will provide information or documentation requested by Rural Development. (For further instructions, see 1970 Subpart G - Wetlands.) (Revised 04-01-16, SPECIAL PN.)

3. Is the dwelling located in the CBRS?

If the dwelling is located on or adjacent to a coast of the United States or the Great Lakes, the grantee will check with the U.S. Fish and Wildlife Service to determine if the property is part of the CBRS. Rural Development County Offices servicing coastal areas may also have CBRS maps.

If a dwelling is located within the CBRS, the dwelling is ineligible for the HPG program. (For further instructions, see 1970 Subpart O - Other Protected Resources and Guides.) (Revised 04-01-16, SPECIAL PN.)

**B. Historic and Archaeological Properties**

4. Does the dwelling or property have any historic or archaeological value?

The grantee will develop in consultation with the State Historic Preservation Officer (SHPO) a process to ensure full compliance with the spirit and intent of RD Instruction 2000-FF. The process will take into account the national historic preservation objectives set forth in Attachment 1 of Exhibit A of RD Instruction 2000-FF, and will encourage the rehabilitation of historic buildings in a manner that realistically meets the needs of very low- and low-income property owners while preserving the historic and architectural character of such buildings.

The grantee will identify properties that are listed or eligible for listing on the National Register of Historic Places. This will be accomplished by evaluating the property as set forth in Attachment 2 of Exhibit A of RD Instruction 2000-FF.

At a minimum, the grantee will contact the SHPO and request comments when any of the following conditions occur:

(a) The dwelling proposed for rehabilitation and/or repair is older than 50 years;

(b) Regardless of age, the property appears to have significant historic and/or archaeological features, including, but not limited to:

(1) The dwelling appears to have unusual architectural features which are not typically found in the area;

(2) A graveyard or burial ground of any type is known to be on the property;

(3) The property contains or is known to have contained a significant number of artifacts such as arrowheads, stone tools, etc.;

(4) The property is located in or adjacent to a currently listed historic district or site.

(c) Any other conditions agreed upon by the grantee and SHPO under the terms of RD Instruction 2000-FF.

When planning the rehabilitation of a historic property for a proposed recipient, the grantee will comply with the Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings to the extent practicable.

If, after consulting with SHPO, it is determined the Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings cannot be reasonably met, or it is determined a historic property will be adversely affected, the grantee will furnish all necessary information and initiate formal consultation to afford the Advisory Council on Historic Preservation an opportunity to comment. Attachment 3 of Exhibit A of RD Instruction 2000-FF provides additional guidance on this subject.



If at any time during renovation work one of the above conditions mentioned in paragraphs (a) through (c) of this section becomes apparent, the grantee will immediately cease work on the property and contact the SHPO and Rural Development. The grantee will abide by the directions of the SHPO and Rural Development concerning further work on the property.

(For further instructions, see 1970 Subpart H - Historic Preservation.) (Revised 04-01-16, SPECIAL PN.)

C. **Other Environmental Considerations**

5. Does the property contain any areas where chemicals or petroleum products are stored, disposed of, or appear to have been released into the environment?

If the grantee discovers such a condition on the property, the grantee will not remove or handle any of these materials. The grantee will immediately consult with the occupants/owners of the dwelling regarding the situation and will contact Rural Development and, if appropriate, the local Health Department or environmental regulatory agency for further guidance.

6. Are there adjacent land uses which now or in the future present a potential detriment to the quality of the environment of the subject property?

The grantee will do a thorough reconnaissance of the surrounding area and determine if there are: noise sources (railroads, airports, industry, heavily traveled highways, etc.); safety or sanitary problems; air pollution sources; or severe deficiencies in services such as fire protection, crime control, etc.

If any of the adverse environmental conditions noted in paragraphs 5 and 6 of this section are discovered, the grantee will do no work on the dwelling until Rural Development has been consulted. The grantee will abide by the decisions resulting from the consultation and/or assessment, including mitigation measures or a decision to reject the dwelling for the HPG program.

II. We (the grantee) will answer each of these questions on each property considered for inclusion in the HPG program, and will document the recipient file with our findings. If none of the questions are answered "Yes," we will document such in the recipient file and will proceed with the repair/rehabilitation of the property as planned. We will monitor the work being done to insure that all construction wastes are properly disposed of. We will fully cooperate with and assist Rural Development in the preparation of any necessary environmental reviews on the property.

SUBMITTED BY:

Heidi Marshall  
Grantee

*Heidi Marshall*  
Signature

Director of Housing and Workforce Solutions  
Title

7/15/2024  
Date

oOo





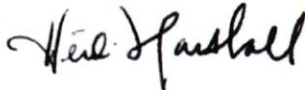
**Certification Regarding Debarment, Suspension, and Other Responsibility Matters  
 Primary Covered Transactions**

*The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR § 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.*

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.*

**(Read instructions on page two before completing certification.)**

- A. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
1. Are not presently debarred, suspended, or proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  2. Have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (A.2.) of this certification; and
  4. Have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- B. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME County of Riverside	PR/AWARD NUMBER OR PROJECT NAME Rural Home Repair (RHR) Program
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S) Heidi Marshall, Director of Housing and Workforce Solutions	
SIGNATURE 	DATE 7/15/2024

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, (2) fax: (202) 690-7442, or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

USDA is an equal opportunity provider, employer, and lender



### **Instructions for Certification**

- (1) By signing and submitting this form, the prospective primary participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant must submit an explanation of why it cannot provide the certification set out on this form. The certification or explanation will be considered in connection with the Department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation will disqualify such person from participation in this transaction.
- (3) The certification in this clause is a material representation of fact upon which reliance was placed when the Department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency may terminate this transaction for cause or default.
- (4) The prospective primary participant must provide immediate written notice to the Department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (5) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (6) The prospective primary participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency entering into this transaction.
- (7) The prospective primary participant further agrees by submitting this form that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by the Department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (8) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.
- (9) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (10) Except for transactions authorized under paragraph (6) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency may terminate this transaction for cause or default.



**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion  
Lower Tier Covered Transactions**

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

*(Read instructions on page two before completing certification.)*

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME County of Riverside	PR/AWARD NUMBER OR PROJECT NAME Rural Home Repair (RHR) Program
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S) Heidi Marshall, Director of Housing and Workforce Solutions	
SIGNATURE 	DATE 7/15/2024

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Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by (1) mail, U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, (2) fax (202) 690-7442, or (3) email [program.intake@usda.gov](mailto:program.intake@usda.gov)

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### **Instructions for Certification**

- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.



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!! For Grantees Other Than Individuals Form.pdf  
@PJJL SET USERNAME=MaHuerta



**Certification Regarding Drug-Free Workplace Requirements (Grants)  
Alternative I – For Grantees Other Than Individuals**

*The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing §§ 5151-5160 of the Drug-Free Workplace Act of 1998 (Pub. L. 100-690, Title V, Subtitle D: 41 U.S.C. § 8101 et seq.), and 2 CFR Parts 182 and 421. The regulations were amended and published on June 15, 2009, in 74 Fed. Reg. 28150-28154 and on December 8, 2011, in 76 Fed. Reg. 76610-76611. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the grant.*

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.*

*(Read instructions on page three before completing certification.)*

- A. The grantee certifies that it will or will continue to provide a drug-free workplace by:
1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
  2. Establishing an ongoing drug-free awareness program to inform employees about –
    - a. The dangers of drug abuse in the workplace;
    - b. The grantee's policy of maintaining a drug-free workplace;
    - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
    - d. The penalties that may be imposed upon employees for drug-abuse violations occurring in the workplace.
  3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph A.1.
  4. Notifying the employee in the statement required by paragraph A.1 that, as a condition of employment under the grant, the employee will –
    - a. Abide by the terms of the statement; and
    - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than 5 calendar days after such conviction;
  5. Notifying the agency in writing, within 10 calendar days after receiving notice under subparagraph A.4.b from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
  6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph A.4.b, with respect to any employee who is so convicted –
    - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
    - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or, local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs A.1 through A.6.

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

PLACE OF PERFORMANCE (Street Address, City, County, State, Zip Code)

Rural areas of the County of Riverside

Check  if there are workplaces on file that are not identified here.

ORGANIZATION NAME

County of Riverside

PR/AWARD NUMBER OR PROJECT NAME

Rural Home Repair (RHR) Program

NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)

Heidi Marshall, Director of Housing and Workforce Solutions

SIGNATURE



DATE

7/15/2024

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