

MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



3.39

The above referenced Item is deleted from the agenda for Tuesday, October 1, 2024.

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.39
(ID # 25588)

MEETING DATE:

Tuesday, October 01, 2024

FROM : RUHS-BEHAVIORAL HEALTH

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM - BEHAVIORAL HEALTH: Ratify and Approve the Behavioral Health Professional Services Agreement with the University of Kentucky Research Foundation for MHA Prevention and Early Intervention Without Seeking Competitive Bids to create a Community-Based Suicide Postvention Toolkit, All Districts. [\$90,000 Total for FY 2024/2025, Up to \$9,000 in Additional Compensation, 100% Grant Funding]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and approve the Behavioral Health Professional Services Agreement with the University of Kentucky Research Foundation, to create a community-based suicide postvention toolkit, in the amount \$90,000, for the term July 1, 2024 through June 30, 2025, without seeking competitive bids, and authorize the Chair of the Board to sign and execute the Agreement on behalf of the County; and
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of funding and as approved by County Counsel to: a) issue a Purchase Order for goods and/or services rendered; b) sign amendments that exercise the options of the Agreement including modifications of the statement of work that stay within the intent of the Agreement; and c) sign amendments to the compensation provisions that do not exceed the sum total of ten percent (10%) of the total approved contract amount through June 30, 2025.

ACTION:Policy

Matthew Chang
Matthew Chang, Director 7/16/2024

MINUTES OF THE BOARD OF SUPERVISORS

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$90,000	\$0	\$90,000	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 100% Grant Funded			Budget Adjustment: No	
			For Fiscal Year: 24/25	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

Riverside University Health System - Behavioral Health (RUHS-BH) operates a continuum of care system that consists of County-operated and contracted service providers delivering a variety of mental health treatment services within each geographic region of Riverside County.

RUHS-BH is collaborating with RUHS-Public Health (RUHS-PH) through a Memorandum of Understanding (MOU) to address Riverside County's high suicide and fatality rates through the development of a community-based suicide postvention toolkit, in response to the Suicide Crisis and Rapid Reporting grant provided by the California Department of Public Health. This partnership aims to leverage resources effectively, with RUHS-BH leading the toolkit's development. Riverside County's alarming suicide and fatality rates necessitate urgent intervention, and this collaborative effort seeks to address this pressing issue comprehensively.

The goal of the Riverside County Community Postvention Toolkit is to increase support for survivors of suicide loss, prevent further harm, and promote healing after suicide, at both the individual and community levels. The suicide prevention toolkit is intended to serve as a crucial resource for families affected by suicide. The Postvention Toolkit will include resources such as psychoeducation for adults, children and teens about suicide, and suicide loss, guidance on organizing memorial events or ceremonies to honor the deceased that adhere to safe messaging practices. Steps for identifying and reaching out to at-risk bereaved individuals, tips for coping with grief and loss, detailed guidelines, and protocols for responding to a suicide in the community, templates for community-wide announcements or statements, guidance with working with media outlets, a list of crisis helplines and local mental health professional, and information on accessing local support groups specializing in suicide grief and loss.

Therefore, RUHS-BH requests that the Board of Supervisors approves the Professional Service Agreement with University of Kentucky Research Foundation to create a community-based suicide postvention toolkit, in the amount of \$90,000 for one year.

Impact on Citizens and Businesses

These services are a component of Behavioral Health's system of care aimed at improving the health and safety of consumers and the community. The implementation of the suicide prevention toolkit will have a significant impact on citizens and businesses in the community and

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**



contribute to the overall goal of reducing suicide and providing mental health services throughout the County, reducing stigma around the topic of suicide, and provide support to survivors of suicide loss. For citizens who have experienced the loss of a loved one by suicide this toolkit will provide them with valuable resources to help navigate through this traumatic event. The postvention toolkit is aligned with the goals of the MHSA Prevention and Early Intervention Outreach Awareness Stigma Reduction program.

Additional Fiscal Information

This Agreement is 100% grant funded through RUHS-PH. No additional County funds are required.

Contract History and Price Reasonableness

On July 19, 2024, the Riverside County Purchasing Department reviewed and issued the Single Source Justification (SSJ #25-015) for University of Kentucky Research Foundation in the amount of \$90,000 for FY 2024/2025.

 _____ Melissa Curtis, Deputy Director of Purchasing and Fleet	8/8/2024	 _____ Jacqueline Ruiz, Principal Analyst	8/16/2024
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 _____ Gregg Gu, Chief of Deputy County Counsel	8/8/2024
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Date: Tuesday, July 16, 2024

From: Matthew Chang, Director, Riverside University Health System-Behavioral Health

To: Meghan Hahn, Director, Purchasing & Fleet Services

Via: Lori Rosas, Administrative Services Analyst II, 951-358-6701

Subject: Sole Source Procurement; Request for University of Kentucky Research Foundation.

The below information is provided in support of my department requesting review for a single or sole source purchase/agreement with a cost of \$5,000 or more for goods and/or services.

Single Source Sole Source

Supporting Documents: indicate which are included in the request from the list below.

Supplier Quote Supplier Sole Source Letter Final draft agreement
 Final draft Form 11 H-11 approved by RCIT/TSOC Grant Agreement
 Other:

1. Requested Supplier Name: University of Kentucky Research Foundation
2. Supplier ID: 265723

a. Describe the goods/service being requested:

Mental Health Services Act (MHSA) – Prevention and Early Intervention (PEI) is partnering with the University of Kentucky Research Foundation to create a community-based postvention toolkit to be hosted on the Suicide Prevention Coalitions website. www.rivcospc.com. The postvention toolkit will also be provided in PDF format. The toolkit is intended to serve as a crucial resource for communities to provide support and resources to individuals and the surviving families affected by suicide. Currently, toolkits that focus on prevention of suicide exist for schools, colleges, and workplaces; however, a general postvention toolkit for individuals and various forms of community groups does not exist. The community-based postvention toolkit is to prevent further harm and promote healing after suicide at the individual and community levels. The goal of this community-based postvention toolkit aligns with the coalition's goal to increase support for survivors of suicide loss.

- b. Explain the unique features of the goods/services being requested from this supplier:

Dr. Julie Cerel, Ph.D. is the Director of the Suicide Prevention & Exposure Lab (SPEL) at the University of Kentucky. SPEL is explicitly dedicated to examining suicide and the effects on those personally impacted. They have also published four (4) studies on the effects of suicide exposure since 2020. The suicide toolkit is to offer support and resources to those that have been exposed to suicide with the intention of preventing further mental health crisis or suicide crisis to the surviving person. Other labs that are similar primarily focus on high-risk intervention, crisis support services, training, or provide research for mental health disorders. The Suicide Prevention & Exposure Lab at the University of Kentucky is solely dedicated to examining suicide and the effects on survivors of suicide.

- c. What are the operational benefits to your department?

Dr. Julie Cerel, Ph.D. is the Director of SPEL at the University of Kentucky. The SPEL lab is the only one of its kind that focuses its research on the impact of suicide of family members who have experienced the loss of a loved one due to suicide. Dr. Julie Cerel's personal and professional experiences are directly aligned with the program's goals of developing a robust postvention suicide toolkit.

- d. Provide details on any cost benefits/discounts.

The University of Kentucky licensed psychology team will be conducting research for the Postvention Suicide Toolkit project. This will involve market research, paid interviews with survivors of suicide loss, community youth leaders, as well as conducting paid surveys. The collected data and literature received will be analyzed to develop a comprehensive Postvention Suicide Toolkit. Additionally, in-person focus groups will be held in three different regions within Riverside County.

Description of one-time project and itemized fees for FY24/25	Cost Breakdown
Administrative Fees	\$13,245
Consultant Fees 4 Consultants includes Research, analyzing data, and assembling Postvention Suicide Toolkit	\$48,567
Hourly Student (to collect consent/assent focus group forms, schedule interviews, data entry, payment to focus groups/interviews)	\$15,895
Travel	\$5,293
Focus Group/Interviews	\$3,000
Surveys	\$4,000
Total Project Cost	\$90,000

3. Can this request be formally bid out or procured using a viable solution such as an existing cooperative agreement or existing contract with another department or public entity?

Yes No

a. If yes, please explain why you are requesting to utilize an SSJ process?

4. Has your department previously requested/received an assigned tracking number for a single or sole source request for this Supplier for the goods/service requested now? (If yes, please provide the reviewed single or sole source tracking number).

Yes SSJ# _____ No

a. What was the total annual and aggregate amount? _____

5. Identify all costs for this requested in the table below:
If review is for multiple years, all costs must be identified below:

Description:	FY 24/25	FY _____	FY _____	FY _____	FY _____	Total
One-time Costs: Administrative Costs	\$13,245					
Consultant Fees, hourly student wages, travel, focus groups, surveys	\$76,755					
Total Costs	\$90,000					
10% additional compensation	\$9,000					

Note: Insert additional rows as needed

6. Period of Performance: July 1, 2024 – June 30, 2025

Ratify Start Date (if applicable): N/A

Initial Term Start Date: _____ End Date: _____

Number of renewal options (please provide those options: (i.e., one year with an option to renew four additional one-year periods): 0

Aggregate Term/End Date: June 30, 2025

7. Projected Board of Supervisor Date (if applicable): August 8, 2024

By signing below, I certify that all contractual and legal requirements to do business with the selected supplier has been fully vetted and approved.

Amy McCann
Print Name


Department Head Signature
(Executive Level Designee)

7/16/2024
Date

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PCS Reviewed:

Trisha Hernandez
Print Name


Signature

7/16/2024
Date

Note: Once signed by the Department Head and PCS (signature lines above), the PCS will e-mail completed SSJ form with supporting documents to psources@rivco.org, and cc: Supervising PCS. Please reach out to your assigned PCS with any questions.

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The section below is to be completed by the Purchasing Agent or designee.

Purchasing Department Review and Comments: _____

Not to exceed:

One-time \$_____

Annual Amounts reflected in completed chart for Question #4

Total Cost \$99,000 including contingency

Aggregate Amount \$_____

Melissa Curtis
Purchasing Agent Signature

7/19/2024
Date

25-015
Tracking Number
(Reference on Purchasing Documents)