

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.40
(ID # 25804)

MEETING DATE:
Tuesday, October 01, 2024

FROM : RUHS-PUBLIC HEALTH

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM-PUBLIC HEALTH: Ratify and Authorize Acceptance of Funding from the Bloomberg American Health Initiative – John Hopkins Bloomberg School of Public Health for the Riverside Overdose Data to Action (RODA) Community Advisory Board for the Period of Performance of July 1, 2024 through June 30, 2025. All Districts [Total aggregate amount: \$25,000; up to \$5,000 in additional funding – 100% Local]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and Authorize Acceptance of Funding from the Bloomberg American Health Initiative – John Hopkins Bloomberg School of Public Health for the Riverside Overdose Data to Action (RODA) Community Advisory Board for the Period of Performance of July 1, 2024 through June 30, 2025; and
2. Authorize the Director of Public Health, or designee, based on the availability of fiscal funding and approved as to form by County Counsel, to: (a) sign all certifications, assurances, or reports to implement the Award and the Grant Agreement including, but not limited to, signing the Grant Agreement; and (b) signing subsequent amendments that do not exceed the sum total of twenty percent (20%) of the total aggregate amount of the Award.

ACTION:A-30, Consent, Policy

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez
Nays: None
Absent: None
Date: October 1, 2024
xc: RUHS-PH

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$25,000	\$0	\$25,000	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 100% Local			Budget Adjustment: No	
			For Fiscal Year: 24/25	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Bloomberg American Health Initiative - Johns Hopkins Bloomberg School of Public Health is awarding Riverside University Health System - Public Health (RUHS-PH) with funding for the development of a Riverside Overdose Prevention Advisory (RODA) Advisory Board comprised of individuals with lived experiences of substance use. The advisory board will aim to improve RUHS-PH's understanding, attitudes, and behaviors towards persons who use drugs, overdose, substance use disorder, treatment including medication for opioid use disorder, harm reduction, and recovery. Members of the board will be encouraged to join the Riverside University Health System - Behavioral Health's Cultural Competency Subcommittees, where they can guide the feasibility, acceptability, and sustainability of overdose prevention efforts taking place in Riverside County.

Impact on Residents and Businesses

The RODA Advisory Board will provide positive program opportunities and assist with developing rapport with the community in Riverside County.

Additional Fiscal Information

This grant does not require any county matching funds. The total aggregate amount awarded to RUHS-PH is \$25,000. There is no impact to County General Funds. All costs are 100% local grant-funded and will be reimbursed by the Bloomberg American Health Initiative at the Johns Hopkins Bloomberg School of Public Health.

Contract History and Price Reasonableness

This is a new contract with the Bloomberg American Health Initiative at the Johns Hopkins Bloomberg School of Public Health. With this agreement, the development of an Advisory Panel for individuals with lived experiences will ensure that policies and services meet the specific needs of people who use drugs (PWUD). The expectation is that the RODA Advisory Board input will lead to increased engagement in beneficial services and improve and expand harm reduction outreach and education. RUHS-PH is unable to compensate community members with lived experience to serve on an advisory board. Implementing these services through County work alone would require many staff hours and be immensely expensive.

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA

ATTACHMENTS:

ATTACHMENT A. Notice of Award from Bloomberg American Health Initiative – John Hopkins Bloomberg School of Public Health

ATTACHMENT B. Network of Practice Proposal


Douglas Cordonez Jr. 9/23/2024


Kim Saruwatari, Director of Public Health 9/19/2024


Gregg Gu, Chief of Deputy County Counsel 9/20/2024

Bloomberg American Health Initiative – Notice of Grant Award Agreement

Funding Type	Research – Network of Practice Grant Award (Addiction and Overdose)
Primary Contact	Carl Latkin
Department	HBS
Finance Contact for Award Recipient	Roeina Love
Project Title	Riverside County Overdose Prevention Advisory Board
Today's Date	June 14, 2024
Approved Budget Amount	\$25,000.00 + \$5,000.00 for faculty advisor salary support = \$30,000.00
Start Date	July 1, 2024
Project End Date	June 30, 2025
Interim Report Due Date	December 30, 2024
Final Report Due Date	July 31, 2025
Spending Deadline	June 30, 2025
Cost Center	1600108132

Congratulations, the Bloomberg American Health Initiative has approved your proposal for funding. Here is what you need to know to receive and use these funds:

Step 1. Fill out the attached Milestone sheet (see Appendix A), the milestones should match the milestones/major steps in your proposal. Send completed sheets to FundedProjects@jhu.edu and Justin Orlove (jorlove1@jhu.edu) with the subject line "Milestone Sheet."

Step 2. Review the Project Management Guidelines (see Appendix B) with the designated Finance Contact. As a note, no expenditures can post after June 30, 2025.

The cost center may not be used prior to the return of the signed NGA. Financial contacts will receive Analysis and Sharepoint access to the cost center once the cost center has been set up in the system. You may begin spending on the start date of the project shown in the table above.

Carl Latkin 6/25/24

Faculty Signature and Date

Please note the following additional award requirements

A. Prepare and submit an Interim report containing the following information:

1. An update on each milestone in your milestone sheet
2. Progress to date in completing each aim or objective in your proposal, including any accomplishments (e.g., publications, media coverage, external funding, patent applications/licenses, databases, new protocols, models, course materials, surveys, technologies, instruments, software)
3. Any challenges to date and any steps you have taken or will take to address them
4. Most recent financial report, including spending to date
5. Plan for spending remaining funds by spending deadline

Send your interim report to FundedProjects@jhu.edu by the interim report due date with subject line "interim report."

A. Complete all spending by the spending deadline. Unspent funds will be returned to the Initiative.

C. Prepare and submit a final report containing the following information:

1. A final update on each milestone in your milestone sheet
2. Final progress in completing each aim or objective in your proposal, including any accomplishments (e.g., publications, media coverage, external funding, patent applications/licenses, databases, new protocols, models, course materials, surveys, technologies, instruments, software)
3. Lessons learned for policy and practice
4. Next steps for your work in this area

D. Slack:

1. Post about your project in Slack. Share with others the impact your project made and start a conversation! Contact fundedprojects@jhu.edu if you are not familiar with Slack or do not have access to our Initiative channels.

Send your final report to FundedProjects@jhu.edu by the final report due date with the subject line "final report."

Failure to meet the terms outlined in this agreement could result in decreased funding. Please contact Michelle (Michelle.Spencer@jhu.edu) directly should you have an extenuating circumstance.

APPENDIX A - Milestone Sheet

Please list all key milestones from your proposal with expected date of completion.

Milestone	Expected date of completion
<i>Example: Obtain IRB approval</i>	<i>March 1, 2018</i>

APPENDIX B - THE FINANCIAL MANAGEMENT OF AWARDED PROPOSALS

All awarded proposals must assign a Department Administrator(s) and/or Department Finance Staff ("Finance Contact") for faculty recipients to manage the award, and the recipient and/or assignee must communicate who will be assuming this role to the Initiative Finance Office (Note: The NGA will request the identity of this person or persons).

Department Administrator(s) and/or Department Finance Staff for the faculty recipients of awarded proposals are responsible for the day-to-day financial management and support of the project, including processing and reconciliations. All expenditures must post before June 30, 2025, and all expenditures must adhere to the approved budgets.

The Initiative will provide Department Administrator(s) and/or Department Finance Staff for faculty recipients with Sharepoint access to review expense statements for each project. This will allow for the accounts to be reconciled monthly to ensure accuracy and compliance with JHU Finance policies. Additionally, the Initiative will submit ZSRs for the Department Administrator(s) and/or Department Finance Staff for faculty recipients to provide the Department Administrator(s) and/or Department Finance Staff with BW Access to run Analysis reports for the project cost center.

Department Administrator(s) and/or Department Finance Staff must update the Initiative Finance Officer of reconciliation status each fiscal quarter, or upon request. Additionally, Department Administrator(s) and/or Department Finance Staff should meet as required, but at least monthly, with the recipients of awarded proposals to ensure that expenses are properly allocated to the account. At the end of each fiscal quarter, the Initiative Office will review the spending with the designated Department Administrator(s).

If the Collaborating Organization submits a request to reallocate funds in the budget that are greater than 10% of the total budget, the Initiative will review and, if approved, will inform the Department Administrator of the change.

DISCLAIMER

The Initiative reserves the right to update its policies during the fiscal year.



1. Title of project: Riverside County Overdose Prevention Advisory Board
2. The date of submission: May 3, 2024
3. The collaborating BSPH faculty adviser's name, email and Department (required)
 - Carl Latkin carl.latkin@jhu.edu, Department Health, Behavior & Society
4. The Collaborating Organization (s) name, point of contact and email
 - County of Riverside, Department of Public Health; Jessica Cuevas, jecuevas@ruhealth.org
5. The Collaborating Organization(s) financial administrator name and email:
 - County of Riverside, Department of Public Health; Leticia Partida l.partida@ruhealth.org
6. The focus area(s): Addiction and overdose
7. The Cross-cutting theme(s), if applicable: *Equity*. Riverside County scores 39.3 out of 100 on the Healthy Places Index (HPI), placing Riverside County in the lower half compared with all other California counties. Riverside County Public Health has used and shared HPI, County social determinants of health data, and enhanced overdose surveillance data to create and implement overdose prevention activities in collaboration with community partners to address the root causes of substance use disorder and overdoses in Riverside County. An Overdose Prevention Advisory Board will help address the inequities that many people who use drugs (PWUD) face by guiding other agencies and programs on how to best address stigma, overdose, drug treatment, and other methods of harm reduction.
8. Budget requested: \$25,000
9. City/State/Territory/Tribal Locale impacted by work (if work is on a National scale, please note)
 - Riverside County in Southern California. With a population of 2.5 million people, Riverside County is the fourth largest county in California and the 10th most populous in the nation. Riverside County includes urban, suburban, resort, and rural communities, across 7,207 square miles, and is one of the nation's fastest-growing and diverse metro areas. In 2021, Riverside County experienced 789 unintentional overdose deaths—the highest rate in Southern California and a higher rate than the State of California (32.1 vs. 26.7 per 100,000). Except for COVID-19, the number of unintentional overdose deaths had the most significant increase of all causes between 2019 and 2021. Unintentional overdose was the 7th leading cause of death for all age groups and was among the top five leading causes of death for those less than 60 years old and the top cause of death for younger adults.
10. Partnering organizations, other than the Collaborating Organization (if applicable):
 - Riverside University Health System-Behavioral Health (Riverside County Behavioral Health) – As the lead department responsible for Riverside County mental health services and substance abuse/treatment, Riverside County Behavioral Health will integrate substance use prevention objectives addressing stigma and harm reduction for at least two (2) Behavioral Health Cultural Competency Subcommittees.
 - Inland Empire Harm Reduction (IEHR) - As a grassroots, peer led organization, IEHR seeks to empower individuals who use drugs by providing education and access to recovery options. As of October 2020, IEHR became the first authorized SSP in the IE. IEHR support services include safer drug use supplies (syringes, smoking supplies, ancillary equipment), fentanyl test strips, condoms, local drug treatment referrals, food, clothing and linkage to other County services
 - University of Riverside (UCR) - School of Medicine Center for Health Disparities Research, aims to build interdisciplinary research in health disparities, and this includes engaging investigators that are new to the field that can include biomedical researchers with no clinical research backgrounds, and social science researchers with experience in to qualitative or survey-based research.
11. A single sentence summary of the proposal
 - Development of a Riverside Overdose Prevention Advisory Committee comprised of individuals with lived experience of substance use.
12. The goal or goals of the proposed activities

- The advisory board will aim to improve the Riverside Department of Health’s understanding, attitudes, and behaviors towards persons who use drugs, overdose, substance use disorder, treatment including medication for opioid use disorder, harm reduction, and recovery. Members of the board will also be encouraged to join the County of Riverside, Department of Behavioral Health’s Cultural Competency Subcommittees, where they can provide guidance on the feasibility, acceptability, and sustainability of overdose prevention efforts taking place in Riverside County.

13. A description of proposed activities

- With the assistance of Inland Empire Harm Reduction (IEHR), a community-based harm reduction non-profit organization, The Public Health Department will recruit people with lived experience to develop and implement an advisory board. This advisory board will assist with developing rapport with the community to create access to drug paraphernalia for drug testing in partnership with UCR laboratory. The advisory board will also assist with the development of videos with stigma and harm reduction messages to inform and educate the community. Another activity will be for the advisory board members is to attend Cultural Comptency subcommittees where they can share their experiences and expertise in substance use and provide recommendations services and resources to the community in a meaningful way.

14. The plan for involvement of the JHU faculty adviser

- The JHU faculty adviser, Carl Laktin, will bring his expertise in peer education approaches to harm reduction as well as social diffusion and network approaches to overdose prevention and treatment. He will review all grant related reporting and budgets, as well as get regular updates and provide his feedback.

15. Value of the project

- Development of an Advisory Panel for individuals with lived experience will ensure that policies and services meet the specific needs of PWUD. The expectation is that the advisory board input will lead to increased engagement in beneficial services and improve and expand harm reduction outreach and education. The Riverside Health Department is unable to compensate community members with lived experience to serve on an advisory board. It is critical to have their perspective but unreasonable to ask for participation without minimal compensation. Participation in the Cultural Competency meetings will provide opportunities for attendees from diverse sectors of the community to engage in meaningful discussions that promote equitable outcomes and low barrier access to services.

16. A list of key organizations, faculty, staff, and/or students involved

- County of Riverside, Department of Public Health; Jessica Cuevas
- County of Riverside, Department of Behavioral Health; Cultural Competency Subcommittees
- Inland Empire Harm Reduction; Sharein Soliman
- BSPH Faculty; Carl Latkin

17. A timeline with specific milestones and deliverables, with explanations of the deliverables

SMART Objective 1: By July 31, 2025, Riverside County Public Health, in partnership with IEHR will develop an Overdose Prevention Advisory Board comprised of people with lived or living experience.			
Activity Description	Deliverables	Start Date	End Date
1.1 Recruit individuals to participate in Riverside County's Overdose Prevention Advisory Board	List of individuals who have agreed to be part of the Overdose Prevention Advisory Board.	8/1/2024	7/31/2025
1.2 Develop policies, procedures, and template agendas for monthly meetings	Policies, procedures, and templates will be used to guide future meetings with their own mission in mind.	10/1/2024	2/1/2025

1.3 Provide feedback on stigma and harm reduction educational materials, as well as on the development of videos with stigma and harm reduction messaging intended for the community	Copies of updated educational materials that can be used by all Riverside County Public Health partners. Updated videos that will be shared county-wide to address stigma and harm reduction.	2/1/2025	7/31/2025
1.4 Assist UCR and IEHR with accessing drug paraphernalia for testing purposes.	Test results to help PWUD know what substances are in the drugs they use and make more informed choices about their use. Test results will also assist in identifying new trends in the drug supply.	2/1/2025	7/31/2025

SMART Objective 2: By July 31, 2025, Overdose Prevention Advisory Board will be integrated into at least two (2) Riverside County Behavioral Health Cultural Competency subcommittees.

Activity Description	Deliverables	Start Date	End Date
1.1 Public Health staff to meet with subcommittee leadership to identify the most appropriate subcommittees for the Overdose Prevention Advisory Board to attend	List of all subcommittees and their current plans to assist with the identification of current overdose prevention needs.	8/1/2024	10/1/2024
1.2 Update ongoing subcommittee meeting agendas to include standing line items for Overdose Prevention Advisory Board to address substance use prevention.	Agendas, minutes, sign-in sheets that can be referred back to and used as a guide for future meetings with other subcommittees.	11/1/2024	1/2/2025
1.3 Collaboratively update subcommittee plans to address substance use and stigma.	Updated subcommittee goals and plans to incorporate overdose prevention.	11/1/2024	7/31/2025

18. Budget Justification explaining each line item of the budget

- **PERSONNEL:** Program Director salary and benefits for .05 FTE. Program Director will provide oversight and guidance and keep up with grant reporting and budgeting

Personnel	\$ Amount	Fringe	Total Budget
Program Director	\$ 4,925	\$ 2,720	\$ 7,646

- **PARTICIPATION COMPENSATION:** Gift cards are to be used as compensation for people with lived experience who regularly attend advisory board meetings.

Other	Description	Quantity	Total
Gift Cards	\$50 cards x 12 people x 24 meetings (2 meetings per month)	288	\$14,400

- **SUPPLIES:** Items for attending meetings and take notes while they provide their feedback

Supplies including, but not limited to: Notebooks, pens, clipboards	10 of ea. item	\$2,190
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- **INDIRECT COSTS** at 10% of total personnel: \$765

Bloomberg American Health Initiative – Notice of Grant Award Agreement

Funding Type	Research – Network of Practice Grant Award (Addiction and Overdose)
Primary Contact	Carl Latkin
Department	HBS
Finance Contact for Award Recipient	Roeina Love
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Today's Date	June 14, 2024
Approved Budget Amount	\$25,000.00 + \$5,000.00 for faculty advisor salary support = \$30,000.00
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Carl Latkin 6/25/24

Faculty Signature and Date

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APPENDIX A - Milestone Sheet

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Milestone	Expected date of completion
<i>Example: Obtain IRB approval</i>	<i>March 1, 2018</i>

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2. The date of submission: May 3, 2024
3. The collaborating BSPH faculty adviser's name, email and Department (required)
 - Carl Latkin carl.latkin@jhu.edu, Department Health, Behavior & Society
4. The Collaborating Organization (s) name, point of contact and email
 - County of Riverside, Department of Public Health; Jessica Cuevas, jecuevas@ruhealth.org
5. The Collaborating Organization(s) financial administrator name and email:
 - County of Riverside, Department of Public Health; Leticia Partida l.partida@ruhealth.org
6. The focus area(s): Addiction and overdose
7. The Cross-cutting theme(s), if applicable: *Equity*. Riverside County scores 39.3 out of 100 on the Healthy Places Index (HPI), placing Riverside County in the lower half compared with all other California counties. Riverside County Public Health has used and shared HPI, County social determinants of health data, and enhanced overdose surveillance data to create and implement overdose prevention activities in collaboration with community partners to address the root causes of substance use disorder and overdoses in Riverside County. An Overdose Prevention Advisory Board will help address the inequities that many people who use drugs (PWUD) face by guiding other agencies and programs on how to best address stigma, overdose, drug treatment, and other methods of harm reduction.
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15. Value of the project

- Development of an Advisory Panel for individuals with lived experience will ensure that policies and services meet the specific needs of PWUD. The expectation is that the advisory board input will lead to increased engagement in beneficial services and improve and expand harm reduction outreach and education. The Riverside Health Department is unable to compensate community members with lived experience to serve on an advisory board. It is critical to have their perspective but unreasonable to ask for participation without minimal compensation. Participation in the Cultural Competency meetings will provide opportunities for attendees from diverse sectors of the community to engage in meaningful discussions that promote equitable outcomes and low barrier access to services.

16. A list of key organizations, faculty, staff, and/or students involved

- County of Riverside, Department of Public Health; Jessica Cuevas
- County of Riverside, Department of Behavioral Health; Cultural Competency Subcommittees
- Inland Empire Harm Reduction; Sharein Soliman
- BSPH Faculty; Carl Latkin

17. A timeline with specific milestones and deliverables, with explanations of the deliverables

SMART Objective 1: By July 31, 2025, Riverside County Public Health, in partnership with IEHR will develop an Overdose Prevention Advisory Board comprised of people with lived or living experience.			
Activity Description	Deliverables	Start Date	End Date
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1.3 Provide feedback on stigma and harm reduction educational materials, as well as on the development of videos with stigma and harm reduction messaging intended for the community	Copies of updated educational materials that can be used by all Riverside County Public Health partners. Updated videos that will be shared county-wide to address stigma and harm reduction.	2/1/2025	7/31/2025
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SMART Objective 2: By July 31, 2025, Overdose Prevention Advisory Board will be integrated into at least two (2) Riverside County Behavioral Health Cultural Competency subcommittees.

Activity Description	Deliverables	Start Date	End Date
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1.3 Collaboratively update subcommittee plans to address substance use and stigma.	Updated subcommittee goals and plans to incorporate overdose prevention.	11/1/2024	7/31/2025

18. Budget Justification explaining each line item of the budget

- **PERSONNEL:** Program Director salary and benefits for .05 FTE. Program Director will provide oversight and guidance and keep up with grant reporting and budgeting

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Other	Description	Quantity	Total
Gift Cards	\$50 cards x 12 people x 24 meetings (2 meetings per month)	288	\$14,400

- **SUPPLIES:** Items for attending meetings and take notes while they provide their feedback

Supplies including, but not limited to: Notebooks, pens, clipboards	10 of ea. item	\$2,190
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- **INDIRECT COSTS** at 10% of total personnel: \$765